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CWU Faculty Senate Minutes - 05/04/16

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CENTRAL WASHINGTON UNIVERSITY
FACULTY SENATE

REGULAR MEETING
Wednesday, May 4, 2016, 3:10 p.m.
BARGE 412
Minutes

Meeting was called to order at 3:10 p.m.

ROLL CALL All senators or their alternates were present except: Kim Bartell, Bob Carbaugh, Gilberto Garcia, Ben Glasgall, Darren Olson, Steve Olson, Robert Pritchett, Mary Radeke, Alison Scoville, Tim Sorey and Michael Young

Guests: Sarah Swager, Jon Fassett, Patricia Cutright, Brandy Wieggers, Laura Portolese, Lindsey Brown, Mike Harrod, Kevin Archer, John Bowen, Hauke Harfst, Kathryn Martell, Tim Englund and Bernadette Jungblut.

CHANGES TO AND APPROVAL OF AGENDA - Approved

MOTION NO. 15-41(Approved): APPROVAL OF MINUTES of April 6, 2016

ORMSBY AWARD PRESENTATION – Elvin Delgado - Tim Ormsby presented the award to Elvin Delgado. This award is in recognition of citizenship.

COMMUNICATIONS - None

FACULTY ISSUES - Cassie Fallscheer brought forward a concern about how students address faculty. Student should use Dr or professor rather than Miss, Ms. Mrs or Mister unless told otherwise by the faculty member. Senator Szegalia expressed concern about the removal of trees for the remodeling of Samuelson. Some of them are 120 years old. Campus is becoming wall to wall building and cement and he would like to see more greenery and less drivable space.

PRESIDENT: President Guadino reported that Dr. Katharine Frank has accepted the Provost position and will assume the position July 1st. President Gaudino met with constitute groups as well as the search committee prior to making a final decision. Dr. Hulbert will remain the Provost until July. The Washington State Supreme Court is on campus today and tomorrow. They are meeting with students today. Tomorrow they will hear cases in the Music building. The first is 9:00 a.m., second at 10:10 a.m. and the third at 1:30 p.m. This appears to be a banner year for enrollment with an increase of a couple hundred students. They are releasing funds to the Deans to hire faculty to add additional sections. The freshman class will be around 1900-2000. President reported they will be looking at if this is to see if it is an abnormal blip the past couple of years, or if this is the trend and will need to hire more tenure lines.

PROVOST: Out of town

STUDENT REPORT – Hauke reported that the Veteran Memorial Task Force has met over the past several weeks. They have secured the Flag pavilion as the site of the memorial. They have set aside \$40,000 to help start the project next year. They are putting a link on the site so if anyone would like to donate to the project they can. They are compiling a list of names on the wall. The voting for the new ASCWU board will be tomorrow evening. The results will be known after 8:00 p.m. There are quite of few SAS senators who are seniors, and they will be working to find their replacements for next year. The SEOI committee has drafted a letter from the student perspective on what they think could be approved. The

recruitment committee will be working on filling vacancies.

OLD BUSINESS – Chair Pedersen indicated that SEOs are a lingering concern and will continue to work on this issue.

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee

Motion No. 15-42(Approved): Approve the 2016-17 Faculty Senate meeting dates as follows: **Fall:** October 5, November 2, November 30; **Winter:** January 11, February 1, March 1; **Spring:** April 5, May 3, May 31.

Academic Affairs Committee

Motion No. 15-43(Approved as amended): Recommends changes to CWUP 5-90-040(19) Statute of Limitations on Grade Changes as outlined in Exhibit A.

Motion 15-43a(Approved): Senator Temple moved "All types of grade changes require an instructor signature." Motion was seconded and approved

Motion 15-43b(Approved): Senator Erdman moved to add "or program director" after chair signature. Motion was seconded and approved

All types of grade changes require an instructor signature.

All grade changes require an instructor signature. Grade changes, beyond one week after grades are due, require both instructor and chair or program director signatures.

Motion No. 15-44(Approved): Recommends changes to CWUP 5-90-040(25) Incompletes as outlined in Exhibit B.

Budget and Planning Committee – Senator Temple gave a presentation on what the Budget & Planning committee has been working on. The committee is starting from the recommendations that were presented by the earlier Task Force. The Task Force had presented 4 recommendations at the end of last year. 1. Include pre-majors with majors in the RCM formula, making it 80% SCH, 15% majors/pre-majors and 5% graduation ratio. There has been no progress on this recommendation as of now. 2. Fixed cap on overhead, independent of enrollment growth for appropriate areas, and overhead preferably reduced by \$4M-5M. There is progress on this recommendation. The University overhead (President) is capped at a fixed dollar amount for 2016-17. No commitment on Academic overhead. Further discussion is pending with the new Provost. 3. Given the arbitrary evolution of colleges, differences between colleges in access to the components of the formula, and pedagogical differences exacerbating ABB (Activity based budget) allocations, "profitable" colleges (2) subvent "non-profitable" colleges (2) at 90% of their loss. Although there has not been a formal commitment, "unprofitable" colleges have been afforded some protection consistent with this recommendation. The 4th recommendation was hybrid/indirect units should receive either RCM allocations (like ASL units) OR overhead allocations (like overhead units) but not both. We are waiting for a more comprehensive understanding of the nature of hybrid units. The Budget and Planning committee has developed four subgroups: RCM/Budgeting model at CWU, summer and base funding, overhead funding and hybrid/indirect unit RCM allocation. The current status is there will be a shadow budget in effect (actual allocations based on last year's allocation; shadow ABB/RCM budget). In response to concerns raised by faculty/chairs there will be computer/technology replacement funds provided. Looking ahead the philosophy of the new provost will have significant impacts on funding ASL and the implementation of RCM/ABB. Indirect ASL unit funding isn't so much a strategic concern but an area that needs to be addressed for both ASL and "hybrid" unit stability and effective fiscal management. Depending on Provost and Dean decisions, the increase in enrollment and retention could have significant positive

impacts on colleges and departments. It is a positive sign that there is movement toward many of the recommendations made by Faculty Senate last year.

Curriculum Committee

Motion No. 15-45(Approved, 1 nay, 6 abstentions): Recommends approval of a new Type D Graduate Certificate in Cybersecurity Management as outlined in Exhibit C.

Motion No. 15-46(Approved, 1 nay, 14 abstentions): Recommends approval of a new Type D Graduate Certificate in IT Leadership as outlined in Exhibit D.

Motion No. 15-47(Approved, 1 nay, 11 abstentions): Recommends approval of a new Type D Graduate Certificate in IT Management as outlined in Exhibit E.

Motion No. 15-48(Approved, 4 nay 8 abstentions): Recommends approval of a new graduate specialization in MS ITAM: Structures of Data Analytics for IT Managers as outlined in Exhibit F.

Motion No. 15-49(Approved): Recommends approval of a new BS in Applied Mathematics as outlined in Exhibit G.

Motion No. 15-50(Approved): Recommends approval of a new specialization in BS Physics: Biophysics as outlined in Exhibit H.

General Education Committee – Senator Cheney reported that the committee is currently reviewing policies and procedures for the existing program. Once the committee has policies and procedures the committee will send out a memo to departments on how future course proposals will be handled. The committee will be reviewing course proposals for course substitutions. Chair Pedersen handed out the draft proposed process for a General Education redesign. The Executive Committee will be taking feedback over the next two weeks, due by May 18th. Hope to have a revised document for Senate in June. This proposal will be send out to all faculty and key administrators and staff.

Evaluation and Assessment Committee – Senator Bisgard reported on four items. The committee is looking into how to increase SEOI response rate. One thing faculty can do is to tell students and remind them to take them. Also can tell students how they use the SEOI information. The committee is trying to get some data and see if there are correlations. This is the year we evaluate Senate and the Executive Committee. The evaluation of Senate will open tomorrow for all faculty and close May 20th. The evaluation of the Executive Committee will open on May 20th and close June 3rd. The committee still needs a representative from CAH on the committee.

Faculty Legislative Representative - None

CHAIR: Chair Pedersen indicated the Executive Committee has spent a lot of time on the Provost search. At the end of the search process the President spoke with different constituent groups to get feedback regarding the candidates. This week the Vice President for Enrollment Management search is going on. There is a candidate on campus every day. The last one is tomorrow. This week the Senate posted a part-time office assistant position for the Senate office. Chair Pedersen thanked faculty for the feedback on the School of Education proposal, which has now been approved. The Creation and Reorganization policy that was approved by Senate in March is halted until a meeting can be arranged with Associate Provost Anne Cubile, Chair Pedersen and several members of the Academic Affairs Committee. If there are revisions it will come back to Senate next year. Chair Pedersen talked about the initiative to expand online offerings at CWU. Earlier this year there was a presentation regarding contracting with a company to potentially expand online offerings. There have been conversations with Keypath. The Deans have said they do not want to see Central go this route. However there appears to be some programs being targeted to expand their online programs through Keypath. Chair Pedersen indicated there needs to be a broader discussion of the role of online at CWU and how much we want to expand it and if we want to use an online program manager. Chair Pedersen reminded faculty to fill out the FSSE survey. The last reminder went out Monday and will be

open until June 1st. Tom Henderson has indicated we will be able to make some of those results available to faculty.

CHAIR-ELECT: Chair-Elect Rajendran reminded senators of the open Executive Committee meeting next week May 11th at 3:10 p.m. in the Faculty Center.

NEW BUSINESS - None

Meeting was adjourned at 5:00 p.m.

Exhibit A

CWUP 5-90-040(19)

(19) Statute of Limitations on Grade Changes

Grade changes may be filed until the end of the quarter following the one in which they were recorded. Spring quarter grades may be changed until the end of the fall quarter.

All types of grade changes require an instructor signature. Grade changes, beyond one week after grades are due, require both instructor and chair/program director signatures. Any request for a grade change after one quarter also requires the dean's signature. By rare exception, a request for a grade change after one year will be submitted to the academic dean for approval/denial and must include a detailed description/justification of the grade change. No grade change will be allowed after two years from the date the original grade was issued. All grades are frozen upon award of degree.

Exhibit B

CWUP 5-90-040(25)

(25) Incompletes

(A) The "I" grade is may be used when at the instructor's discretion when the student was has not been able to complete the course by the end of the term, but has completed more than half of the course, is in good academic standing in the course (not failing), satisfactorily completed a sufficient portion of it and can be expected to finish without having to re-enroll in it. The instructor will designate in writing what a student must do to complete the course and set a specific date up to one calendar year for the completion of the coursework. A copy of this agreement must be filed with the department/program.

If the work is not completed within one (1) calendar year from the last day of the quarter in which the "I" was received, the registrar will automatically convert the "I" to an "F." It is the student's responsibility to contact the instructor and make arrangements to complete the course.

The Registrar's office will send a reminder to the instructor and student 45 days after the "I" grade is issued and again 30 days prior to the "I" grade converting to an "F".

Exhibit C

Cybersecurity Management Graduate Certificate – Type D (see Curriculog)

Exhibit D

IT Leadership Graduate Certificate – Type D (see Curriculog)

Exhibit E

IT Management Graduate Certificate – Type D (see Curriculog)

Exhibit F

MS ITAM – Structures of Data Analytics for IT Managers (see Curriculog)

Exhibit G

BS Applied Mathematics (see Curriculog)

Exhibit H

BS Physics: Biophysics Specialization (see Curriculog)