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1931 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

STATE NORMAL SCHOOL

ELLENBURG

December 16, 1931


Those present were Mr. Wm. M. Yeaman, Mr. V. J. Bouillon and President R. E. McConnell.

The following items of business were considered:

1. The Board authorized the cancellation of the Bond of Suretyship, #920975-B, for Mrs. Dorothy Dartmouth Redenbaugh Pearce.
2. The Leave-of-Absence policy was changed to read as follows:

Faculty members who are employed on the four quarter or full year basis receive one quarter's leave of absence with pay for four years' service, or one quarter out of 16 quarters.

Grade teachers in the training school shall receive one summer's leave of absence (six weeks) with pay for three years' service. The number of leaves of absence granted during any one term shall be limited according to funds available and administrative exigencies. Accumulated tenure for leaves of absence shall be taken care of as rapidly as funds will permit.
3. Miss Amanda Hebler was granted leave of absence for the summer of 1932 on half pay.
4. The Board unanimously granted permission to adopt the name of "Manson Hall" for the Men's Residence. This was in response to a petition signed by the men students of the Men's Residence.
5. R. E. McConnell was instructed to write to the Department of Labor and Industry and to the Department of Efficiency for information relative to industrial insurance on various members of the staff.
6. A decision was made to secure bids on window blinds for the library.
7. The condition of the management and financing of the dormitories was reviewed and discussed.
8. The matter of student loans and student collections was discussed. R. E. McConnell reported having appointed a finance committee to review all difficult collections at the beginning of each term before registration is allowed. Membership of that committee consists of R. E. McConnell, H. J. Whitney and H. Weimer.
9. President R. E. McConnell was instructed to carry out his plans for adding a member to the staff to take care of research work and the appointment service.


Reported by R. E. McConnell
President, Normal School.

Discussed in Meeting of the Board of Trustees on December 16, 1931.

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The following leaves of absence were granted:

1. Ward F. Johnson, summer of 1932, six weeks' pay.
2. William W. Kinnear, summer of 1932, six weeks' pay.
3. Dorothy Jones, summer of 1932, without pay.
4. A. J. Higgins, spring quarter of 1932, without pay.
5. Helen Smith, fall of 1932 and winter of 1933, half pay.

The following requests for leaves were refused:

1. Jennie Johnson for summer of 1932.
2. Caroline White for summer of 1932.
3. Mrs. A. Potter for academic year 1932 to 1933.

The request by Miss Jennie White was postponed for further consideration.

The needs of the summer school for 1932 were reviewed by President McGinnell. It was pointed out that there was need for night grades in the training school to the care of the teacher training staff. The request was granted.

It was agreed that there should be a reduction in the amount of the training staff building and firework. The amount should be determined by the President.

The insurance program on the buildings and equipment of the normal school was reviewed. It was agreed that the program should be analyzed by some competent insurance and other to get an honest evaluation of the situation of the program.

President McGinnell presented the report of Dean Wilson that the request for the establishment of a committee on the subject. The Board unanimously agreed that it