

12-2-2015

CWU Faculty Senate Minutes - 12/02/15

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REGULAR MEETING
Wednesday, December 2, 2015, 3:10 p.m.
BARGE 412
Minutes

Meeting was called to order at 3:10 p.m.

ROLL CALL All senators or their alternates were present except: Matt Altman, Bob Carbaugh, Ben Glasgall, Meaghan Nolte, Karen Roemer, and Tim Sorey

Guests: Carolyn Thurston, Hauke Harfst, Jon Fassett, Sarah Swager, Christopher Boone, Jason Underhill, Mindy Diu, Rose Spodabalski-Brower, Anne Cubile

CHANGES TO AND APPROVAL OF AGENDA – The agenda was approved.

MOTION NO. 15-08(Approved): APPROVAL OF MINUTES of November 4, 2015

COMMUNICATIONS - None

FACULTY ISSUES - Senator Harper reported that the L&L building elevator was non-functioning Thanksgiving week. This created problems for students with disabilities being able to attend classes that were on upper floors. There appears to be a communication problem between Facilities and Disability Services.

Senator Auslander asked if there would be a consultative process involving Senate regarding next year's theme, like the mass incarceration theme of this year. Will there be a consultative process, rather than a top down decision.

Individual Studies Task Force – Katharine Whitcomb gave a brief update on behalf of the individual Studies Task Force. In 2014-15 the Faculty Senate created this task force to review Individual Studies student's program plans. Individual Studies was returned to the College of the Sciences (COTS) until a permanent solution can be arranged. Nelson Picardo and Anne Cubile served as co-chairs. Currently the enrollment of IS 200 is one as well as IS 487. The Task Force is recommending a central point person that can distribute information and answer questions for students. They are looking for feedback from faculty and will be sending out a survey in the next couple of weeks.

PRESIDENT: President Guadino reported on the student sit in protest two weeks ago. The president has talked with the students involved. The President is working on a letter of support with the students. The students feel the university is not diverse enough in faculty and staff. Human Resources is reviewing current policies and procedures to see how we can strengthen the search process. Another thread was that students of color don't feel safe here. Some don't feel physically safe and many don't feel psychologically or intellectually safe. Diversity in curriculum is another issue.

PROVOST: Provost Hulbert reported that the search for COTS Dean has ended with Tim Englund accepting the position. He is starting to get around campus. Went to a retirement reception for several Accounting faculty. Provost Hulbert has asked the Deans to schedule some coffees with faculty during winter quarter. After seeing a student with a disability struggling in the snow between classes, he has asked for a review of the services Central provides for students, faculty and staff with disabilities. Provost Hulbert has had the opportunity to review sabbatical leave reports from 2014-15. He has come away with a different perspective. His office has received initial proposals for this year and looking at the review process. Would like to see new faculty have the opportunity to meet with faculty who have been on

sabbatical leave to help them know what is possible and how to proceed through the process. They are continuing to work on the contract for the new Associate Provost and hope to have them onboard by February 1st. Provost Hulbert talked about an issue that has been brought to his attention regarding an increase of faculty not meeting course obligations. Classes have been canceled with no notice. He is asking the Deans to work with the department chairs to make sure this isn't a situation that warrants further attention.

STUDENT REPORT – Hauke Harfst reported there has been quite a bit going on. SAS is almost completely filled, only about a handful departments not represented. All major departments are represented. Posters will be distributed to departments that feature student senators picture on it so students know who their representatives are. SAS has been involved with Provost search committee on expectations for Provost. Student Government is looking into a possible veteran's memorial on CWU. They have created a task force that includes Kittitas veteran groups, Facilities, Bob Ford, and Veterans of Foreign Wars. Student Government is wanting to know how they can represent all students and not sure how they can do that better? One area they are exploring options on how to reach out to students on academic suspension how to reach out to them. The SAS education committee is creating a script for SEOI infomercial. Hope to be able to air it next quarter. FS Evaluation & Assessment committee to make sure there is faculty involvement. They worked on an SEOI advertising pilot in College of Business and will see if there was an effect.

OLD BUSINESS – Chair Pederson provided some clarification regarding the Early Alert System. Every alert does generate an email to the student except the behavioral component, if the faculty marks that option. The Early Alert System will be available earlier in the quarter in the future. It will remain available in connection with the class roster from the beginning to the end of the quarter. Carolyn Thurston has been getting feedback from faculty and is working on a survey. Chair Pedersen gave an update that training is available on Curriculog for all users through the Registrar's office. Lene is continuing to work on the faculty issue on DSS student testing. An issue was brought forward about a potential Bachelors degree in Wildfire Forecasting Behavior that was proposed with an external entity and not with CWU faculty. The program is not currently being pursued, but Lene will speak with President Gaudino about the process at their next meeting.

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee

Motion No. 15-09(Approved): Ratify 2015-16 committee vacancies as outlined in Exhibit A.

Curriculum Committee

Motion No. 15-11(Approved, 1 nay 1 abstention): Approve a new Type A International Theatre Experience certificate as outlined in Exhibit B.

Jon Fassett gave a brief report for the Curriculum Committee. Jon reported that starting January 9th faculty will be required to use Curriculog. Training is available through the Registrar's office. January 8th is the deadline for new programs and program changes to Registrar.

Academic Affairs Committee - No report.

Bylaws & Faculty Code Committee- No report.

General Education Committee – Chair Pedersen provided an explanation of the current status of the General Education committee. The Executive Committee has temporarily removed the charge from the General Education committee due to issues with quorum and they were not able to elect a chair. The General Education Committee asked for help from the Executive Committee and based on the timeline

for the General Education proposal they established a Task Force with a charge of finishing and getting package together. Eric Cheney was appointed as chair of the Task Force. Committee members from the General Education committee were given an opportunity to serve on the Task Force and the Executive Committee added five additional faculty.

Eric reported that the Task Force has met several times. They have written a narrative for the proposal as well as an assessment plan. The proposal will be going to the Curriculum committee within the week for their review in January.

Faculty Legislative Representative – Steve Hackenberger could not attend today as he had to take care of a thesis defense. Chair Pedersen indicated he has met with Executive Committee to report on his background research and prep for the legislative session. He has met with Steve Dupont to talk about the upcoming legislative session.

CHAIR: Chair Pedersen reminded senators about the RCM workshops. There are two remaining workshops on January 29 from 9:00 – 11:00 a.m. and 3:00 – 5:00 p.m.. Both workshops have room. Senators are encouraged to sign up and attend and let their department faculty know. The Executive Committee stands in support support of the students and have been talking about actions that can be taken. Some of the concerns dovetail concerns faculty indicated in the COACHE survey. The Executive Committee will be putting together a Task Force to look at hiring diverse faculty and how to support faculty. The Executive Committee will be charging the Curriculum Committee to look at diversity in curriculum. The Executive Committee will also be starting a University wide dialogue about diversity within the General Education program. There were some concerns about the SEOI flyers this quarter that were Star Wars themed with the statement Strike back. The posters were modified after the concern was taken to Tom Henderson. Chair Pedersen is working with Tom Henderson on how advertisement goes out in the future.

CHAIR-ELECT: Chair-Elect Rajendran announced the next open EC meeting is on December 9th at 3:00 p.m. in Grupe Faculty Center. It will be an informal meeting. The next full Senate meeting will be January 13th. The next Faculty Friday will be January 15th at 5:00 p.m. Forums with the Provost Search committee will be holding Thursday and Friday. Faculty forum is December 4th at 9:00 a.m. and one at 4:00 p.m. in Black 152. The committee is working to enhance the position description and would like the campus community to truly tell them what are the positive aspects and qualities Central is looking for our next Provost.

NEW BUSINESS – Senator Braunstein asked if SAS could provide electronic posters as well as print posters for faculty to post for online students. Senator Harper asked if there will be training for the NTT faculty on Faculty 180? It was reported that the Dean's office will be doing training in CAH.

Meeting was adjourned at 4:35 p.m.

Exhibit A

Committee	Name	Department	Term
Academic Affairs Committee			
1 CAH vacancy	Vacant		6/15/15 – 6/14/18
Bylaws & Faculty Code			
1 Senator vacancy	Vacant		6/15/15 – 6/14/18
1 Senator vacancy	Vacant		6/15/15 – 6/14/17
Curriculum Committee			
1 CAH vacancy	Vacant		6/15/15 – 6/14/18
Budget & Planning Committee			
1 CAH vacancy			
	Brian Carroll	History	6/15/15 – 6/14/17
1 COTS vacancy	Carey Gazis	Geology	6/15/15 – 6/14/17

Exhibit B

New Major, Specialization, Minor or Certificate

Department: College Arts Submission Date: 4/29/15

For Majors Only:

Degree Type: (B.A., B.S., etc.) _____

Major Title: _____

For Specializations Only:

[Click here for specialization definition.](#)

Major Title: _____

Specialization Title: _____

For Minors Only:

[Click here for minor definition.](#)

Title: _____

For Certificates Only:

Title: International Theatre Experience

Type: A B C [Click here for certificate definition.](#)

Implementation Quarter or Term: Winter 2016 Catalog Year: 2015-16

Is all or part of this program offered on-line? Yes No If yes, what percentage? n/a

Locations to be offered: Flensburg Des Moines Lynnwood Wenatchee Yakima Moses Lake
 Pierce County Kent Everett Other _____

The following items MUST be submitted concurrently with this cover page:

1. Completed Summary Page [Click here for form.](#)
2. Electronic copy in Word [Click here for form.](#)
3. New Course Form(s), if applicable [Click here for form.](#)
4. Program narrative, admissions, and courses as it will be listed in the catalog. [Click here for form.](#)
5. Student Learning Outcome Assessment Plan [Click here for form.](#)

5. Please sign, print name, date, and forward to next applicable signatory.

	Signature	Printed Name
Originator		Patrick Disney
Department Chair		Scott Robinson
College Dean		Stacy Robertson
Provost or Designee (MS 7503)		JOE SPINDLER
Registrar (for review - MS 7463)		Tracy Brewer
Ctr for Teaching & Learning (Ed.) (if applicable MS 7115)		
Graduate Studies (if applicable - MS 7510)		

Faculty Senate Approved: **RECEIVED**

BOT Approved: **RECEIVED**
 MAY 27 2015

NWCCU Approved: **RECEIVED**
 MAY 26 2015
 Central Washington University
 Registrar Services, TAC

RECEIVED

Office Affairs:
 SEP 21 2015
 Registrar:
 OFFICE OF THE
 ASSOCIATE PROVOST

OFFICE OF THE PROVOST

RECEIVED
 MAY 14 2015
 College of Arts & Humanities

9/19/15

Required Summary Page
For All Proposed Majors, Minors, Specializations, and Certificates

This form must accompany your proposal.

Please address all questions. If it is not complete, the proposal and summary page will be returned to the originator.

1. Provide a justification for the creation of this program. (How will this program enhance the curriculum of your department/college and the university? What specific need(s) is (are) being addressed that is (are) not being met in other programs? Please document the demand.

"The mission of Central Washington University is to prepare students for enlightened, responsible, and productive lives; to produce research, scholarship, and creative expression in the public interest..." [U]ndergraduate hallmarks include a "strong liberal arts foundation; applied emphases; opportunities for undergraduate research, creative expression, and international study." The International Theatre Experience Certificate directly addresses the university's mission by creating opportunities for students to observe, interact with and study other cultural perspectives through the lens of theatre making.

Theatre is a universally cultural phenomenon- all known societies participate in some form of the art. Theatre provides a mirror to culture; it is a laboratory in which we study and attempt to solve local and global issues, it reflects cultural values and addresses cultural concerns. It is a means of understanding human nature and behavior. Going to theatre teaches us about people, places and ideas we might not otherwise encounter, especially theatre created and performed in cultures that are new to us. Theatre is an ideal medium for liberal arts applications, as it incorporates literature, fine arts and performance.

Last spring Abby Gerdts from Artists Striving to End Poverty (ASTEP) came to work with our students on utilizing theatre skills in order to unpack identity and empower voices. Over 30 students attended her workshops and the response was overwhelmingly in support of creating more opportunities for this type of work. After the workshops at least 10 students have approached me individually to express their enthusiasm and interest in participating in international and social justice theatre oriented experiences. One of the overarching goals of the Certificate Program is to teach students how to utilize theatre skills not only to create relevant theatre, but to apply those skills in addressing real world problems. We know of no other programs like this currently in the state.

As a stepping stone toward internationalization and broadening our students' experience, we created a short program that would involve students attending the International Theatre Fringe Festival in Vancouver, BC this September. At our last Majors meeting, we polled students to get a feel for how many might be interested in this specific program and over 25 hands went up in the air. We anticipate this interest will continue and perhaps grow as our program offerings increase.

Objective 1.1: Enhance student success by continually improving the curricular, co-curricular, and extracurricular programs.

Outcome 1.1.3: Students and faculty will be increasingly engaged in the learning process in and outside the classroom.

Objective 2.3: Ensure that CWU has an inclusive and diverse curriculum.

Outcome 2.3.1: Increase the number of students and faculty who engage in international exchanges or experiences.

Indicator 2.3.1.1: Number of students and faculty engaged in study abroad and student and faculty exchange programs to and from CWU.

Outcome 2.3.2: Increase the inclusion and integration of international cultural perspectives in the curriculum.

Indicator 2.3.2.1: Number and type of courses reflecting international/global integration.

2. Attach a clean copy of the catalog narrative and program requirements. Include course number, course title, credits, pre-admission requirements and total credits. Also include a sample graduation plan.

3. Please indicate how this new program will impact existing programs in your department/college and the university. (Is this program replacing a deleted program or is it adding to your program offerings? If it is an additional program, how will the program be staffed? How will FTE's be affected in existing programs? Is there long-term support for the program in terms of staffing and funding? Will faculty be reassigned from existing courses? Will the program impact enrollments in other departments or colleges, etc.?)

This program is enhancing current offerings, with the hopes that the co-requisites will increase numbers in existing classes. It is not designed as a program builder, yet we feel that the program will lead to strong student recruitment and enhance student retention.

4. Does this program include courses from outside the originating department? Has the affected department(s) agreed to allow course(s) to be used in program?

Yes No If

yes, please list those courses and attach a document (letter, email, etc.) that specifies that the department agrees to use of course(s) from all affected department chairs.

5. What are the Enrollment and Graduation Targets for the first five years? (Include student headcount, FTE, program graduates (breakdown by year). What is the basis for these projections?)

Student enrollment projections

Year 1	Year 2	Year 3	Year 4	Year n
20	12	32 *	12	12

These enrollment projections are based upon direct student input, interest expressed (and polled) at quarterly major meetings, accessibility of programs, costs and demographics of majors and pre-majors

* The increase in enrollment in year 3 is based upon projected curriculum offered (this is a year we have projected to offer a Design/Tech oriented trip to Prague and a summer tour experience to Canada), financial considerations (many will not be able to afford ITE travel courses in consecutive years), and the natural ebb and flow of matriculating students.

6. Who are the Program Personnel? (Include faculty names, degree, rank, part-time or full-time, % of effort in program, total faculty FTE) (Also include Program Administration & Staff: name, title, responsibilities and % of effort in the program, total staff FTE)

Name	Degree	Rank	F/T	% of Effort	FTE
Patrick	MFA	Asst. Prof.		10% in year continuing	0.1
Scott	MFA	Professor		10% in year continuing	0.1
George	MFA	Professor		10% in year continuing	0.1
Terri Brown	PhD	Professor		10% in year continuing	0.1
Mary	Sr.	Admin.	F	2%	0.02

ITE Narrative, Sample Graduation Plan

2. Attach a clean copy of the catalog narrative and program requirements. Include course number, course title, credits, pre-admission requirements and total credits. Also include a sample graduation plan.

International Theatre Experience Certificate Program

The certificate focuses on theatre as a means of cultural expression and exploration and is designed to enhance existing curriculum. Students increase their knowledge base and vocabulary in theatre-making and theatre appreciation through experiencing alternative cultural practices and perspectives. These experiences build upon the students' understanding of theatre performance, theatre craft/design and dramatic literature.

Note: This certificate requires additional travel fees that will be collected as part of the TH 278: International Theatre Experience: Planning course. These additional travel fees, that vary, will be published as the programs are offered and are based on variable such as: the travel experiences, locations, and time abroad.

Complete the following for at least 2 credits

TH 294 - International Theatre Experience: Planning (1)

Complete the following for at least 6 credits

TH 494 - International Theatre Experience: (topic vary based on travel experience) (3-4 Credits)

Complete at least 7 credits of department approved electives.

A list of suggested electives will accompany the announcement of each Travel Experience (TH494).

Total Credits Required: 15



Degree Program

Student

Learning

Outcome

Assessment

Plan

Department

t: _____ Theatre Arts _____

Program: _____ International Theatre Experience Certificate _____

Student Learning Outcome (performance)	Related CWU Strategic Outcome(s)	Method(s) of Assessment (What is the assessment?)*	Who Assessed (Students from what courses -	When Assessed (term,	Standard of Mastery/ Criterion of Achievement (How good does performance have to be?)
1. Gain a deeper knowledge and understanding of other	1.1.3 Students and faculty will be increasingly engaged in the learning	Through presentation of research and written personal reflective statements students will	Faculty assessment	Presentations occur prior to (TH294) and during	Presentations must reflect effort in research and organized presentation. Reflective statements must reflect analysis of knowledge acquired.
2. Analyze theatrical events and experimental forms of theatre with	1.1.4 Students will be increasingly engaged in high	Through regular presentation (accompanied by written assessment forms), students	Faculty assessment	Every morning after attending plays while on	Presentations must reflect synthesis of concepts learned in co-requisite course and critical analytical skills in organized

*Method(s) of assessment should include those that are both direct (tests, essays, presentations, projects) and indirect (surveys, interviews) in nature.

**Data needs to be collected and differentiated by location (Ellensburg campus vs University Centers) and modality (e.g. online, face-to-face, hybrid)

***Timing of assessment should ideally be at different transition points of program (i.e., admission, mid-point, end-of-program, post-program)

ITE Narrative, Sample Graduation Plan

Sample Graduation Plan

Name: Native First-Year CWU Campus ID: _____
 Theatre Arts Minor: 30 hr

Major: BA -

with Internatio

Year: 2016

First

		P				P								
T				Basic		E		B						
						E								
													T	

Year: 2017

Second

Fall				Winter				Spring			
Clas	C	Pre	Require	Clas	C	Pre	Requir	Class	C	Pre	Requir
Production Lab	1	Req	ThCore	Production Lab	1	Req	ThCore	Production Lab	1	Req	ThCore
Basic Skill	5			Basic Skill	5			GE World	5		
Reason				Skill				Cult			
GE Nat Sci	5			TH 329 Direct	3		ThCore	TH 301/2	1		
TH 301	1		ThCore	TH Elective	3			Production	5		
Production Minor	5			Minor	5			Minor	3		
Elective TH 294 ITE:	1			Elective				Elective TH			
Planning								Elective TH	3		
Total	1			Total	1			494 ITE:			
Cr:	8			Cr:	7			Cr:	8		

