

11-4-2015

## CWU Faculty Senate Minutes - 11/04/15

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**REGULAR MEETING**  
**Wednesday, November 4, 2015, 3:10 p.m.**  
**BARGE 412**  
**Draft Minutes**

Meeting was called to order at 3:10 p.m.

**ROLL CALL All senators or their alternates were present except:** Ben Glasgall, Dan Lipori, Robert Pritchett, Teresa Sloan, and Darci Snowden,

**Guests:** Christopher Boone, Minde Dieu, Sarah Swager, Carolyn Thurston, Anne Cubile, Hauke Harft, Matt Escamilla, Chris Schedler, Paul Ballard and Kevin Archer

**CHANGES TO AND APPROVAL OF AGENDA** - The Individual Studies Task force presentation will be delayed to another meeting.

**MOTION NO. 15-08(Approved): APPROVAL OF MINUTES** of October 7, 2015

**COMMUNICATIONS** - None

**FACULTY ISSUES** – Senator Harrod indicated changes to the Early Alert were implemented when last meeting faculty were asked to weigh-in. There is some concern with who receives this alert. Faculty are being asked to follow-up with students who have the professional advisor. Chair Pedersen reported that Student Success and the Registrar agreed on an option that had the fewest steps for faculty. They used the feedback that was received at the last Senate meeting. They will be taking feedback on this current system during the year.

Senator Perez asked if there would be a mechanism for faculty to receive training on Curriculog.

Senator Harper indicated there is some confusion regarding the alternative testing for students that need to have extended time. It used to be handled through DSS, but now is done through Testing. Faculty cannot submit the test until the student has scheduled a time for the exam with Testing. Senator Harper indicated that it seems more logical that Testing remind the students to schedule the test once it is received from the faculty member.

**Individual Studies Task Force** – Rescheduled.

**Budget & Planning Task Force** - Kathy Whitcomb reported on the task force that was formed last year. The Task Force took faculty input on budget priorities and implementation of RCM through multiple processes. The Task Force had recommended a change to the RCM allotment formula, fixed or reduced overhead, subvention spanning next 4 years and overhead divisions receiving student credit hour funds. The Budget & Planning Committee will be revisiting these recommendations with President Gaudino. They are working with George Clark's office to develop policy. The Budget & Planning Committee will begin with these key issues will be pursued. 1. Agreement on all sides, faculty and administration that changes to RCM formula should be same. 2. President made a commitment to not grow overhead in his division. 3. Change in leaderships Academic Student Life re-examination of the flow of resources will be undertaken. 4. Restricting RCM to overhead units is agreed to be sound. The new standing committee will be meeting this month. RCM workshops will be upcoming this year.

**Online Program Management** – Chris Schedler talked about the potential expansion of online degree programs at CWU. Chris gave some background of the online programs at CWU. Most of the current online degree programs have developed organically through department initiatives. Most of these programs are at capacity. 20% of enrollment at Central would be online if these programs were expanded.

The Academic and Student Life Council workgroup is looking at an external partnership with vendors that would provide recruitment, marketing and other kinds of services that we may want to engage with. Have developed a lot of support services for students, online advising, tutoring, and Canvas support. This would require an investment by the institution if these programs were expanded. Support for faculty would need to be expanded if online programs were expanded. The vendor would have authorization to deliver programs in 48 states. Currently our online students are mostly Washington residents. Recruitment through the vendor would be national. Some considerations in an online environment would be: maintaining a commitment to CWU's core values of student success, educational access, engagement, inclusiveness, shared governance, state-of-art facilities and technologies, and security. In online programs, we must support what is unique to CWU. Contact Chris if you have additional feedback.

**PRESIDENT:** President Guadino reported that Central has the largest increase in the state of incoming freshman. Transfer students have been declining the last few years. For the second year, Central had a 5% bump in retention rates. Enrollments are strong which means budgets are stronger. The number of high school students is flat for the foreseeable future, but the decline has stopped. Traditional white students are becoming less with a growth in students of color. Currently 10% of enrollment is online. President Guadino introduced the new interim Provost Steve Hulbert. The search for New Associate Provost has been completed and currently in negotiations with candidate. The COTS Dean candidates have been on campus. The Provost search committee has been put together, and Sathy Rajendran will be chairing the committee. Last week the Economist came out with a ranking of universities. They do a predictive analysis of what a student would potentially earn at graduation and 10 year later if they had attended different universities. Central is ranked 126<sup>th</sup> in nation and #1 in Washington State. Central is working on updating the facilities master plan. Central needs to look at what is the next wave of facility work that need to be done on campus.

Chair-Elect Rajendran reported that the first Provost search meeting will be on Tuesday. There is faculty representation from different colleges on the committee, Board of Trustees and key administration. The position description is in draft form. The search committee will be holding a two day marathon stake holder meeting to get feedback on the position description. The committee hopes to get the position description out mid-December and have the first slate of candidates late January. They are hoping to bring candidates to campus in late March.

**PROVOST:** Provost Hulbert reported that it is his job to provide transitional leadership and prepare the office for a new Provost to arrive and help prepare the university for the next accreditation visit.

**STUDENT REPORT:** Hauke reported there have been a number of things going on over the past month. Wildcat Way was dedicated, homecoming and the Wildcat statue was also dedicated. The Student Academic Senate (SAS) are making changes to their bylaws. They now have their Executive Board appointed and are starting to fund department requests. Still need student representatives from CAH and COTS. SEOIs are a focus this year. Currently have a committee focusing on SEOI education and one on advertisement. They would like to see students be more informed about SEOIs. Students don't really know that SEOIs are anonymous. Students have expressed concern about professors recognizing their writing style and calling the student out. They are working on a video that faculty could show to students. They have created a University Traditions committee to develop traditions at CWU.

**OLD BUSINESS** – Chair Pedersen reported on past faculty issues. In regards to the concern about the SEOI low response rates, the Executive Committee has charged the Evaluation and Assessment committee to work with students on this issue. Chair Pedersen indicated that there are student plagiarism policies and procedures in place. The Student Conduct Code defines academic dishonesty. CWUR 2-90-040 outlines very specific procedures and CWUP 5-90-040 (37) requires that academic dishonesty policies be put in syllabi.

The faculty issue about the Registrar overturning a department's grade change has been addressed. However, the Executive Committee has charged the Academic Affairs Committee to look at current policy

and procedures to address this concern. A faculty issue regarding visiting scholars attending classes was brought to the Executive Committee. The Executive Committee will be charging the Academic Affairs committee to work on potential policy and procedure language.

## REPORTS/ACTION ITEMS

### SENATE COMMITTEES:

#### Executive Committee

**Motion No. 15-09(Approved):** Ratify 2015-16 committee vacancies as outlined in Exhibit A.

**Motion No. 15-10(Approved):** “Endorse the 2017-2018 Academic Calendar as presented in Exhibit B.

**Curriculum Committee** - No report.

**Evaluation and Assessment Committee** - John Hudelson reported that the committee has met once. They have discussed the scholarship and service framework that was presented last spring. The evaluation of Senate last spring indicated a drop in attitude by faculty of how effective Senators are in communicating with their department about what is happening in the Senate meetings. The committee will be working with the SAS to come up with a better solution on response rate for the SEOIs.

**General Education Committee** - No report.

**Faculty Legislative Representative** - No report.

**CHAIR:** Chair Pederson reported that the Executive Committee (EC) has been meeting with candidates for all open administrator positions this fall. Faculty Senate is sponsoring several RCM workshops for faculty with George Clark in November and January. The Budget & Planning Committee is looking for feedback from faculty regarding RCM. Chair Pederson reported that printed directories are here and will be distributed through the Provost office within the next week.

**CHAIR-ELECT:** Chair-Elect Rajendran let Senators know that the next5 Faculty Friday will be Friday, November 13th 5:00 – 7:00 p.m. at the Faculty Center. The next open EC meeting will be Wednesday, November 18th at Faculty Center starting at 3:10 p.m. Distinguished Faculty nominations are due December 1st. Code and Bylaws Committee need two more members. Please apply or nominate yourself.

**NEW BUSINESS** - None

Meeting was adjourned at 4:13 p.m.

# Exhibit A

Committee	Name	Department	Term
<b>Academic Affairs Committee</b>			
1 COTS vacancy	Danielle Neal	Law & Justice	6/15/15 – 6/14/18
1 CAH vacancy	Vacant		6/15/15 – 6/14/18
<b>Bylaws &amp; Faculty Code</b>			
1 Senator vacancy	Vacant		6/15/15 – 6/14/18
1 Senator vacancy	Vacant		6/15/15 – 6/14/17
<b>Curriculum Committee</b>			
1 CAH vacancy	Vacant		6/15/15 – 6/14/18
<b>General Education Committee</b>			
1 CB vacancy	Vacant		6/15/15 – 6/14/18
1 CEPS vacancy	Vacant		6/15/15 – 6/14/18
<b>Budget &amp; Planning Committee</b>			
2 CAH vacancies	George Drake	English	6/15/15 – 6/14/18
	Vacant		6/15/15 – 6/14/17
2 COTS vacancies	Kathy Temple	Mathematics	6/15/15 – 6/14/18
	Vacant		6/15/15 – 6/14/17
2 CEPS vacancies	Sundaram Nataraja	Aviation	6/15/15 – 6/14/18
	Vacant		6/15/15 – 6/14/17

2 CB vacancies	Michael Young	Finance & SCM	6/15/15 – 6/14/18
	Ken Smith	Accounting	6/15/15 – 6/14/17
1 LIB vacancy	Aimee Quinn	Library	6/15/15 – 6/14/18
1 senior lecturer vacancy	Cathy Anderson	ITAM	6/15/15 – 6/14/17

# Exhibit B

# 2017-2018 Academic Calendar

## CWU Academic Calendar

# 2017-2018

September 2017	October 2017	November 2017	December 2017	January 2018	February 2018	March 2018	April 2018	May 2018	June 2018	July 2018	August 2018
Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S. M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Date	Event or Holiday
4-Sep	Labor Day
11-Nov	Veterans Day
23-Nov	Thanksgiving
25-Dec	Christmas Day
1-Jan	New Year's Day
13-Jan	ML King Day
19-Feb	President's Day
28-May	Mauritia Day
4-Jul	Independence Day

- Federal Holiday
- Thanksgiving Student Recess
- Start of Quarter
- End of Quarter
- Faculty Development Day
- Source Day/Institutional Day 3rd Thurs.
- Study Day/Connued as Institutional day
- Finals Week
- Fall Quarter
- Winter Quarter
- Spring Quarter

54 days- Fall Quarter  
 51 days- Winter Quarter  
 53 days- Spring Quarter  
**Note: These totals include all study days and source days as instructional days.**  
 Source day is always the 3rd Thursday in May  
 approved n 2014 Wednesday and Thursday