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1934 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
WASHINGTON STATE NORMAL SCHOOL
ELLENSBURG

February 15, 1934

The Board of Trustees met in Ellensburg at the call of the President.

Those present were Mr. V. J. Bouillon, Mr. R. C. Sinclair, and President R. E. McConnell.

The following items of business were considered:

1. The minutes of the meeting of January 14 were read and approved.
2. President McConnell reported on the status of the request for funds from C.W.A. to install a fire escape on the Edison School Building and to reconstruct the roof. The requests are still in but the materials have not been received.
3. The insurance program for the buildings was again discussed and the business manager was instructed to continue the inspection looking forward to a blanket insurance program.
4. The following paragraph was added to the Leave of Absence Policy which is in force at the present time:

"An instructor shall serve a period of three academic years before being entitled to an extended leave of absence either with or without pay. In this case the term "extended leave of absence" refers to a period of more than one quarter."

5. The applications for leaves of absence without pay for nine months beginning September 1, 1934 were granted unanimously to:
Miss Jean McMorran
Miss Eileen O'Leary
Miss Helen Smith was granted a leave of absence for the remainder of the winter term with full pay and for the spring term with full pay minus the amount ordinarily contributed by the Ellensburg School District 101.

The application for leave of absence for nine months beginning September 1, 1934 by Mr. F. Walter Huffman was refused on the basis that he did not have the required three years of tenure for an extended leave of absence.

6. It was agreed that Mr. V. J. Bouillon should represent the institution during the court case dealing with a transfer of public lands which has been called for February 28 in Olympia.
7. Mr. Kenneth Courson reported that he had signed claims for the funds which are frozen in the National Bank of Ellensburg.

- The request of Mr. Graf to rent Esmond Hall was refused on the basis that the expense of renovating the building would be greater than the income.

Kenneth Courson
Secretary of the
Board of Trustees

The minutes of the meeting of February 16, 1934 were read, corrected, and approved.

The following new appointments were made:

Mr. Hartley D. Taylor, Dallas, Ohio, Head of Music Department.
Mr. Donald Maclean, Iowa City, Head of English Department for one year.
Miss Agnes West, Instructor in speech and literature for one year.
Mr. Kenneth Aylmer, Instructor in history for six weeks of the summer session.

Mr. Dennis J. Fyfe was granted a leave of absence for a period of one year contingent upon the success of the President in locating a satisfactory substitute.

President H. E. McConnell was granted a three-year retired beginning September 1, 1934, the salary to be adjusted according to retirement laws by Mr. Sinclair and decided by Mr. Holt that President H. E. McConnell be paid at the rate of \$2000 a year beginning May 1, 1934 and that 1/12 of \$7000 be reflected back into the salaries of the faculty members at the discretion of the administration.

President H. E. McConnell gave a report on a recent visit of the University Normal School, University of Chicago, and read the letter which is being sent to all trustees.

Report by Mr. Holt and approved by Mr. Sinclair that the account of Mr. F. W. Shaw be credited with \$100. This action was taken following a contribution from Mr. A. V. Short, former president of the Board of Trustees, that the board had an agreement with Mr. Shaw that this board bill should be a part of his salary.

Mr. Sinclair read the minutes of the meeting of the board of the five higher institutions of the state which was held in Seattle on May 7 and 8.

It was agreed that this institution should cooperate in working out any plan of revenue for higher education which may seem feasible.