

11-6-2013

## CWU Faculty Senate Minutes - 11/06/13

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### Recommended Citation

Shields, Janet, "CWU Faculty Senate Minutes - 11/06/13" (2013). *Faculty Senate Minutes*. Paper 26.  
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**REGULAR MEETING**  
**Wednesday, November 6, 2013, 3:10 p.m.**  
**BARGE 412**  
**Draft Minutes**

Meeting was called to order at 3:11 pm

**Senators: All senators or their alternates were present except:** Rebecca Bowers, Ben Glasgall, Mike Harrod, Suzanne Little, Janet Spybrook, Matthew Wilson and Ke Zhong

**Visitors:** Chris Schedler, Sue Noce, Gail Farmer, Kelsie Miller, Christopher Boone, Jesse Nelson, Dean Martell

**CHANGES TO AND APPROVAL OF AGENDA** - President Gaudino and Provost Levine are both out of town. Agenda was approved.

**MOTION NO. 13-06(Approved): APPROVAL OF MINUTES** of October 2, 2013  
Senator Alsoszatai-Petheo moved to approve the October 2, 2013 minutes. Senator Bartlett seconded and minutes were approved.

**COMMUNICATIONS** - Eric Mayer, World Languages sent a communication to ask if the Faculty Senate is taking a particular stance on the move to Responsibility Center Management (RCM) budget model. Does the Faculty Senate envision shared governance being a part of that process in any form?

Senator Backlund asked how and when will the Faculty Senate answer these questions.

The Executive Committee will organize a forum soon and try to formulate a position after the forum.

**FACULTY ISSUES:** Senator Bartlett expressed a concern about the SEOI response rates being so low. The SEOIs are a very major instrument used for evaluating teaching across the university and is starting to something like Rate My Professor. This does not seem like a good way to evaluate teaching and should receive immediate attention.

Senator Robison indicated the Art Department feels that having the Faculty Development day during the middle of the quarter is a disruption. It needs to be re-evaluated.

Senator Harbaugh reported that the Faculty Development day this quarter was very disruptive for ensembles directors in the Music department and students didn't appreciate it. Faculty 180 is tedious and difficult to complete.

Senator Stoddard brought forward a concern about faculty at the Westside as well as faculty who teach online and the lack of resources for students who are dealing with trauma issues or display mental health concerns. Jesse Nelson indicated that Student Success is in the process of hiring someone for the Westside. Currently Ashlee Norris acts as a case manager for those students.

**Quality Assurance of Online Learning – Chris Schedler** – Chris gave an overview of the quality assurance measures for online courses. Currently they use the SEOI, DFW rates, priorities survey of online learning, retention metrics and course review. Students rate instruction highly for all modalities: online, face-to-face, and interactive video (ITV). For all courses, DFW rates range between 10 to 14% for both face-to-face and online courses during the regular academic year, with DFW rates for online courses being slightly higher. The persistence rates for undergraduate students in online majors range from 91-94% quarter-to-quarter during the

academic year. Course review has been used primarily for online courses development work-for-hire agreements. Since 2011, 20 online courses have been developed through work-for-hire agreements. Forty instructional design consultations have been provided to faculty developing online courses. The final report will be posted to <http://www.cwu.edu/associate-provost/reports>  
Questions may be directed to Chris Schedler.

**MyCWU Portal** - Sue Noce gave a brief overview of MyCWU portal. MY CWU will be a single sign on for PeopleSoft, Blackboard, Canvas, GroupeWise web email, Faculty 180 and PeopleAdmin. Employees will have some ability to customize their page. Anyone who receives work list approvals such as travel, purchase orders and HR will be able to approve them from the portal. There will be some training to help people to navigate the new site as well as some online training videos that will be available.

**PRESIDENT:** Written report can be viewed in Faculty Senate office.

**PROVOST:** Provost out of town, no report.

## **OLD BUSINESS**

**New College Update** – Chair Cheney indicated that Faculty Senate is advisory, but has been asked to participate in this discussion. Senators reported what their department faculty responses were: What is it going to cost? What would be the cost of any possible alternatives that might address the same issues? Faculty need to have input from the beginning of the discussion, rather than be dropped in at a later date. There should be assessment and due diligence with respect to any expansion. What are the internal and external factors that are driving the shift. There should be some take on history that should be taken into consideration before splitting. Where are the resources coming from, and how does it affect other colleges now and in the future? Would like to see it in a proposal form, with benefits and costs? What departments are going where?

**Motion No. 13-11 (Approved):** Senator Erdman moved to extend discussion time by five minutes. Senator Harper seconded and motion was passed.

**Motion No. 13-13 (Approved):** Senator Whitcomb moved to add 10 minutes additional time. Senator Bartlett seconded.

**Motion No. 13-12 (Approved, 1 nay):** Senator Huerta moved to start an Ad Hoc committee to address factors that would affect academic impacts if a new college were created looking at college, department and curriculum aspects. Senator Alsoszatai-Petheo seconded the motion.

## **REPORTS/ACTION ITEMS**

### **SENATE COMMITTEES:**

#### **Executive Committee**

**Motion No. 13-03(Approved):** “Nominations for the 2013-14 Faculty Senate Parliamentarian.” Nomination: Lila Harper

**Motion No. 13-07(Approved):** “Ratification of 2013-14 Faculty Senate committee vacancies as attached in Exhibit A.”

**Motion No. 13-08(Failed):** “Endorsement of the 2015-2016 Academic Year calendar as attached in Exhibit B.”

**Motion No. 13-14(Failed):** Senator Alsoszatai-Petheo moved to completely abolish the Faculty Development Day. Senator Harbaugh seconded.

**Motion No. 13-15(Approved):** Senator Harbaugh called for the question. Motion was seconded.

**Motion No. 13-09(Approved, 1 abstention):** “Approve the transfer of the Friends of Senate funds currently in a CWU endowment account to a CWU Foundation spending account. Funds will be used for events in the Grupe Faculty Center.”

**Evaluation and Assessment Committee** – Written report is available in the Faculty Senate office for review.

**General Education Committee** - Written report is available in the Faculty Senate office for review.

**CHAIR:** Chair Cheney reminded Senators about Faculty Fridays this quarter. The first one is this Friday, November 8<sup>th</sup> from 5:00 – 7:00 p.m. in the Grupe Faculty Center. Wine Works will be there providing a no-host bar and CWU Dining services providing light refreshment. The UFC/Faculty Senate Promotion/Tenure event will be Thursday, November 14<sup>th</sup> from 5:00 – 7:00 p.m. at Gallery One. Nominations for Distinguished Faculty are due by December 2<sup>nd</sup>. Information was provided with the agenda about the Holiday Gift project.

**CHAIR-ELECT:** Chair-Elect Whitcomb encouraged Senators to get their CWU Connection card ended at the LockShop to give access to the Faculty Center. Please remind departments about the open Executive Committee meets at the Grupe Faculty Center on the Wednesday after the full Senate meetings. The next meeting will be Wednesday, November 13<sup>th</sup> at 3:10 p.m. This is an opportunity to bring forward issues from department, such as the academic calendar or the creation of a new college.

**STUDENT REPORT:** Student Representative Kelsie Miller reported on the results of the student semester feasibility survey they conducted. The survey was sent to 10,322 students, including all campuses. Their goal was to reach 10% of the students. 1,765 students responded to the survey which was 17.08% of the student body. 84% of the students indicated they have never attended a college using a semester system. For those who answered they had attended a college using the semester system, 81% indicated they preferred the semester system. For those that preferred the quarter system indicated quarters because: greater variety of classes, easier scheduling, more flexibility, focus on fewer classes at a time, more frequent class meetings, smaller class size, quicker pace/greater intensity, less burn out, payments spread out, easier for transfer students from community colleges and graduate faster. Those who preferred semesters did so because: instructional time, in-depth training, quality of relationships with professors, comprehension, use of textbook, more time to recover from bad start, steady pace, less rushed/stressful, less repetition of classes, fewer general education classes, January term useful, semester schedule similar to more schools. When asked “Do you support a transition from quarters to semesters? 65% strongly disagreed, 15% disagreed, 9% neither agreed nor disagreed, 5% agreed, and 5% strongly agreed. Additional data from the survey can be obtained at the Faculty Senate office. The ASCWU-BOD recommends that given the overwhelming student response against semester conversion that the Faculty Senate not move forward with any proposal to pursue conversion at Central.

**NEW BUSINESS - None**

Meeting was adjourned at 5:00 p.m.

# Exhibit A

Committee	Name	Department	Term
<b>Academic Affairs Committee</b>			
CEPS – 1 vacancy	Vacant		6/15/13 – 6/14/16
COTS – 1 vacancy	Sharon Rosell	Physics	6/15/13 – 6/14/16
CAH – 2 vacancies	George Drake	English	6/15/13 – 6/14/16
	Vacant		6/15/13 – 6/14/16
<b>Bylaws and Academic Code</b>			
1 vacancy - senator	Vacant		6/15/13 – 6/14/16
<b>Curriculum Committee</b>			
COTS – 1 vacancy	Raymond Hall	Anthropology & Museum Studies	6/15/13 – 6/14/16
<b>Evaluation &amp; Assessment Committee</b>			
COTS – 1 vacancy	Vacant		6/15/13 – 6/14/15
<b>General Education Committee</b>			
COTS – 1 vacancy	Anne Egger	Geology	6/15/13 – 6/14/16
CEPS – 2 vacancies	Chet Claar	ITAM	6/15/13 – 6/14/16
	Kristine Espinoza	PESPH	
<b>Dispute &amp; Allegations Committee</b>			
1 regular vacancy	Nancy Graber Pigeon	Management	6/15/13 – 6/14/16

# Exhibit B

## 2015-16 Academic Year Calendar

<b>Fall Quarter</b>		
September 23	Classes Begin	
September 29	Change of Schedule Period Ends	
October 21	Faculty Development Day/Student Study Day	Non-instructional day (no classes)
Nov. 9 – Dec. 4	Registration for Winter quarter	
November 11	Veterans Day	No classes
November 25-27	Thanksgiving Recess	No classes
December 4	Course Challenge Form Deadline	
December 7 – 10	Final Exams	
December 11	End of quarter	No classes
December 15	Grades Due	
53	Instructional Days per quarter	Includes final exams and study days
<b>Winter Quarter</b>		
January 5	Classes Begin	
January 11	Change of Schedule Period Ends	
January 18	Martin Luther King Jr. Holiday	No classes
January 27	Faculty Development Day/Student Study Day	Non-instructional day (no classes)
February 15	President's Day	No classes
Feb 16 – Mar 11	Registration for Spring quarter	
March 11	Course Challenge Form Deadline	
March 14 – 17	Final Exams	
March 18	End of quarter	No classes
March 22	Grades Due	
51	Instructional Days per quarter	Includes final exams and study days
<b>Spring Quarter</b>		
March 29	Classes Begin	
April 4	Change of Schedule Period Ends	
April 20	Faculty Development Day/Student Study Day	Non-instructional day (no classes)
May 2 – June 22	Registration for Summer quarter	
May 9-June 17	Registration for Fall quarter	

May 19	SOURCE Day	Instructional Day
May 30	Memorial Day	No classes
June 3	Course Challenge Form Deadline	
June 6 – 9	Final Exams	
June 10	End of quarter	
June 11	Commencement	Commencement Ceremonies - Ellensburg
June 12	Commencement	Commencement Ceremonies - Kent
June 14	Grades Due	No classes
52	Instructional Days per quarter	Includes final exams and study days
<b>Summer Quarter</b>		
June 20	Classes Begin	
June 22	Change of Schedule Period Ends	
July 4	Independence Day holiday	No classes
July 29	Six-week session classes end	
August 2	Six week Grades due	
August 19	Full session classes end	
August 23	Full session Grades due	