1-1-1914

Bulletin of the Washington State Normal School

Central Washington University

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BULLETIN

OF THE

Washington State Normal School

ELLENSBURG

LIBRARY NUMBER
This Bulletin has a two-fold purpose. Firstly. Thru the explanations of the library methods as they are applied in our Library in the Normal School, together with the lists and bibliographies included, I hope to aid the teachers throughout the state in understanding library methods, in selecting books and in establishing or building up their school libraries. Secondly. This outline and compilation may serve as a basis for instruction in library class work; in this capacity and as a guide to our Library it can be used by our students.

The rules of capitalization, punctuation and typography used in all lists and bibliographies in this Bulletin are those common to the library profession.

R. B. R.

HISTORY OF THE NORMAL SCHOOL LIBRARY.

In 1895 an appropriation of one thousand dollars was made by the Legislature for the foundation of a pedagogical library. This was the beginning of our present useful collection of books.

A room on the second floor was used as the library until 1898 when the present reference room of the library was appropriated and temporarily shelved for this purpose. Formerly it had been used for the primary department of the Training School. More books had accumulated and some magazines had been subscribed for so that the room needed some care and attention, which was given by a member of the Senior class, who acted as librarian for the year.

The Legislature of 1899 made an appropriation for the further equipment of the library and the adjoining room was connected by large openings; new shelving was placed in the two rooms and new furniture and a cork carpet supplied. At that time the Principal's secretary, Miss Sue Porter, acted as librarian.

Each biennium an appropriation was granted by the Legislature and gradually the collection was enlarged. In 1901 Mrs. Ella Warner was elected librarian and served in that capacity until the fall of 1913.

The Legislature of 1907 made an appropriation for the construction of the Training School building and a larger appropriation for the library was granted. A new building for the training department permitted more room being given to the library and hence another adjoining room was added to the library suite. This gives the school a library of three large rooms, suitably furnished for reading, and equipped with shelving for the books. The method of open shelving is employed. The librarian's office and a large room utilized for storage of textbooks completes the library.

Besides the library in the main building two reading rooms are furnished in the Training School; one for the primary grades, and one for the grammar grades. These are equipped with tables and shelves where good small collections of children's books are kept for reading and reference.

The library was organized in 1895 with a small collection of not more than five hundred books, many of these cheap editions. It now lists about ten thousand volumes, hundreds of pamphlets, and a subscription list of 125 magazines. The past year the library added more than one thousand volumes and increased the magazine list. We re-
ceive the U. S. Government and State documents and are attempting complete files of the most used documents.

Our entire collection can be considered as reference in nature, because used so constantly in connection with the school work and because we have selected books to meet the demands of the faculty and students in the various subjects taught in the school. In education, psychology and literature the collections are strongest, but the newer phases of education as home economics, agriculture, manual training, etc., are not neglected, but are being built up rapidly.

CLASSIFICATION OR ARRANGEMENT OF BOOKS.

The books are classified according to the Dewey scheme of classification, which divides the entire field of knowledge into ten main classes. These classes are divided and sub-divided decimally to admit of a close classification of books.

**ABBREVIATED DEWEY CLASSIFICATION.**

<table>
<thead>
<tr>
<th>Class</th>
<th>Description</th>
<th>Class</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>000</td>
<td>General Works</td>
<td>600</td>
<td>Useful Arts</td>
</tr>
<tr>
<td>100</td>
<td>Philosophy</td>
<td>630</td>
<td>Agriculture</td>
</tr>
<tr>
<td>150</td>
<td>Psychology</td>
<td>640</td>
<td>Domestic Economy</td>
</tr>
<tr>
<td>170</td>
<td>Ethics</td>
<td>700</td>
<td>Fine Arts</td>
</tr>
<tr>
<td>200</td>
<td>Religion</td>
<td>740</td>
<td>Drawing</td>
</tr>
<tr>
<td>220</td>
<td>Bible</td>
<td>750</td>
<td>Painting</td>
</tr>
<tr>
<td>290</td>
<td>Non-Christian or Mythology</td>
<td>780</td>
<td>Music</td>
</tr>
<tr>
<td>300</td>
<td>Sociology</td>
<td>790</td>
<td>Amusements</td>
</tr>
<tr>
<td>310</td>
<td>Statistics</td>
<td>800</td>
<td>Literature</td>
</tr>
<tr>
<td>320</td>
<td>Political Science</td>
<td>810</td>
<td>American</td>
</tr>
<tr>
<td>370</td>
<td>Education</td>
<td>820</td>
<td>English</td>
</tr>
<tr>
<td>371</td>
<td>Teachers' Methods, etc.</td>
<td>830</td>
<td>German</td>
</tr>
<tr>
<td>372</td>
<td>Elementary Education</td>
<td>840</td>
<td>French</td>
</tr>
<tr>
<td>379</td>
<td>Rural Education</td>
<td>850</td>
<td>Latin</td>
</tr>
<tr>
<td>390</td>
<td>Customs, Folklore, etc.</td>
<td>880</td>
<td>Greek</td>
</tr>
<tr>
<td>400</td>
<td>Philology</td>
<td>900</td>
<td>History</td>
</tr>
<tr>
<td>420</td>
<td>English Philology</td>
<td>910</td>
<td>Biography</td>
</tr>
<tr>
<td>500</td>
<td>Natural Science</td>
<td>919</td>
<td>Geography</td>
</tr>
<tr>
<td>510</td>
<td>Mathematics</td>
<td>920</td>
<td>Ancient History</td>
</tr>
<tr>
<td>520</td>
<td>Astronomy</td>
<td>940</td>
<td>Europe</td>
</tr>
<tr>
<td>530</td>
<td>Physics</td>
<td>950</td>
<td>Asia</td>
</tr>
<tr>
<td>540</td>
<td>Chemistry</td>
<td>960</td>
<td>Africa</td>
</tr>
<tr>
<td>570</td>
<td>Biology</td>
<td>970</td>
<td>North America</td>
</tr>
<tr>
<td>580</td>
<td>Botany</td>
<td>980</td>
<td>South America</td>
</tr>
<tr>
<td>590</td>
<td>Zoology</td>
<td>990</td>
<td>Oceanica and Polar Regions</td>
</tr>
</tbody>
</table>

The books are numerically arranged on the shelves according to class, beginning in northwest corner of the second room with class 100 and running in numerical order around the room; then continuing in the third room in southwest corner and around that room and the alcoves. Primarily, the books are arranged numerically; secondarily, or within each class, alphabetically, i. e.,

<table>
<thead>
<tr>
<th>Class</th>
<th>Author</th>
</tr>
</thead>
<tbody>
<tr>
<td>940</td>
<td>R66: C72: C72: G79</td>
</tr>
</tbody>
</table>

The call number is placed upon the back of each book and also in the upper left hand corner of each card in the catalog. The call number consists of the class number and author number, and indicates the exact location of the book on the shelf, i. e.,

<table>
<thead>
<tr>
<th>Class</th>
<th>Author</th>
</tr>
</thead>
<tbody>
<tr>
<td>942</td>
<td>COMAN &amp; KENDALL'S History of England</td>
</tr>
</tbody>
</table>

THE CARD CATALOG.

The card catalog is an index to the material in the library, and is arranged on cards in the case between the doors in the second room. It is an author, title and subject catalog, and is arranged in alphabetical order from A—Z like a dictionary. It answers the following questions:

- Has the library a book by a given author?
- Has the library a book of a given title?
- Has the library material on a given subject?

For example: If a person wishes a book entitled “Talks to Teachers on Psychology” without knowing the name of the author, he turns to the tray marked “T” and looks under the first word of the title (not an article) “Talks,” and finds a card which informs him the book has the call number 371 J29t (in red), and was written by WILLIAM JAMES. In the same way the student who remembers only that James has written a book on teaching will find by looking in the tray marked “J,” the cards alphabetically arranged under JAMES, WILLIAM—which gives him the exact title. Again, the student wishing references on teaching will find a card under “Teaching” which also describes this book.

In addition to the author, title and subject cards made out for a book many books require analytical cards, as in the case of JAMES’ “Talks to Teachers on Psychology.” There are in this book important chapters on attention, habit, memory, etc. In order to bring out these subjects, analytical cards are made. For instance, a student wanting material on habit will find a card under “Habit” which refers him to JAMES’ Talks to Teachers, p. 64-78.

Common terms have been used for subject headings, but cross-reference cards are also made to direct students to the form used. At the end of a list of references will be found a card referring to other
allied subjects; for example, Teaching. Material on this subject will also be found under Child Study, Education, Examinations, etc.

REFERENCE BOOKS.

The reference books are located in the first room in the cases between the windows. They follow the same scheme of classification and are arranged numerically, beginning on the east side of the case. The distinguishing mark of reference books is an "R" preceding the class number.

A reference book is one that gives the required information easily and quickly. It is a book that is to be merely consulted, not read, to find a particular point. For example, who is the governor of Washington or what states have woman suffrage.

Dictionaries.


encyclopedias.


Champlin's Young folks' encyclopedias. 5 v. N. Y. Holt. $2.50 each. Encyclopedia Britannica; a dictionary of arts, sciences and useful literature. 11th ed. 29v. Univ. of Cambridge press. $130.50.

New international encyclopedias. 20 v. N. Y. Dodd. $85.00.

Geography.

Lippincott's Gazetteer of the world; a complete pronouncing gazetter or geographical dictionary of the world. Phil. Lippincott. $8.00


Smith, B. E. Century atlas of the world. N. Y. Century. $12.50.

-- Century cyclopedia of names. N. Y. Century. $12.50.


Biography.

CatteII, J. M. American men of science. N. Y. Science. $5.00.

National cyclopedia of American biography. N. Y. White. 14 v. $10.00 each.

Smith, B. E. Century cyclopedia of names. N. Y. Century. $10.00.

Thomas, J. Universal pronouncing dictionary of biography and mythology. Phil. Lippincott. $15.00.

Who's Who, 1887-date; an annual biographical dictionary. London. Black. 1897-date. $1.75.


Willard, F. E. Women and temperance. W. C. T. U. $2.00.

Literature.

Allibone, S. A. Critical dictionary of English literature and British and American authors living and deceased. 3 v. Phil. Lippincott, 1891.

Supplement. 2 v. Complete in 5 v. $17.50.

Stedman, E. C. & Hutchinson. Library of American literature. 11 v. N. Y. Webster. $32.00.

Stoddard, J. L. Library. 12 v. Chicago. Shuman. $29.00.


Warner, C. D. Library of the world's best literature. 30 v. N. Y. Peale. $3.00 per vol.

History.

Cannon, H. L. Reading references for English history. Bost. Ginn. $2.50.


Hayes, J. T. Dictionary of dates and universal information relating to all ages and nations. N. Y. Putnam. $6.00.

Larner, J. N. History for ready reference from the best historians and specialists. 7 v. Sprngf. Nichols. $5.00 each.

McMaster, J. B. History of the people of the United States. 7 v. N. Y. Appleton. $2.50 each.

Ploetz, C. Epitome of ancient, medieval and modern history. Bost. Houghton. $3.00.

Yearbooks.

New international yearbook. 1907-date. N. Y. Dodd. $4.00.

Statesmen's yearbook. 1864-date. N. Y. Macmillan. $3.00.


Quotations and Proverbs.

Allibone, S. A. Poetical quotations from Chaucer to Tennyson. Phil. Lippincott. $3.00.

Prose quotations from Socrates to Macaulay. $3.00.

Hoyt, J. H. Cyclopaedia of practical quotations, English, Latin and modern foreign languages. N. Y. Funk. $1.50.

Special Subjects.

Bailey, L. H. Cyclopaedia of American agriculture. 4 v. N. Y. Macmillan. $20.00.

Cyclopedia of American horticulture. 4 v. N. Y. Macmillan. $20.00.

Baldwin, J. M. Dictionary of philosophy and psychology. 3 v. N. Y. Macmillan. $18.00.

Champlin & Perkins. Cyclopaedia of painters and painting. 4 v. N. Y. Scribner. $20.00.

Grove, George. Dictionary of music and musicians. 5 v. N. Y. Macmillan. $5.00 per vol.


Hopkins, A. A. Scientific American cyclopaedia of receipts, notes, and queries. N. Y. Munn, 1892. $5.00.

Henderson, Paul. Cyclopaedia of education. 5 v. N. Y. Macmillan. $5.00 per vol.

Handbooks of General Information.


Chambers, Robert. Book of days. Phil. Lippincott, 1891. $7.00.


Walsh, W. S. Curiosities of popular customs and of rites, ceremonies, observances and miscellaneous antiquities. Phil. Lippincott. $3.50.

Wheeler, W. A. Who wrote it? Boston, Lee, 1887. $2.00.

Note: The above prices are quoted from publishers' lists.

Periodicals.

Periodicals are a valuable source of reference material which the teacher cannot afford to overlook. It has been estimated that it is expedient to spend one-fifth of the money allowed for books by your Board or District on periodicals and their bindings. To make this material available the Periodical Indexes are necessary, and if only as few as ten magazines are subscribed for it will pay to get the "Readers' Guide to Periodical Literature, Abridged."

Index to Periodicals.

Poole & Fletcher. Index to Periodical Literature. 1802-1881.

Vol. I. 2 pts.

1st supplement from Jan. 1, 1882—Jan. 1, 1887.

2d supplement from Jan. 1, 1887—Jan. 1, 1892.

3rd supplement from Jan. 1, 1892—Jan. 1, 1897.

4th supplement from Jan. 1, 1897—Jan. 1, 1902.

5th supplement from Jan. 1, 1902—Jan. 1, 1907.


Supplement—1900-1904.

Poole's is a subject and title index to 232 magazines. The abridged edition is intended for smaller libraries and indexes 37 magazines.

Readers' Guide to Periodical literature.

V. 1, 1900-1904.

V. 2, 1904-1909.

Readers' Guide is published monthly and accumulates bi-monthly in each quarter, quarterly, half-yearly, three-quarterly and yearly and five-yearly. This guide is an author and subject index and does not index as many magazines as Poole's but includes the more popular ones.

Specimen Entries from Poole's Index.


Panama Canal:


Other Indexes.

St. Nicholas Index. Covers volumes 1-27, 1873-1900. Cleveland Cumulative Index Co. $4.00.

Granger, Edith. Index to poetry and recitations. Chic. McClurg. 1904. $5.00.


Bartlett, John. Concordance to Shakespeare. N. Y. Macm. $7.50.
Young, R. Analytical concordance to the Bible. N. Y. French. $5.00.

HELPFUL SUGGESTIONS ON THE SUBJECT OF PERIODICALS, IN:


MAGAZINES OF SPECIAL VALUE TO TEACHERS.

American school board journal, 129 Michigan St., Milwaukee, Wis.
Monthly. $1.

Atlantic monthly. 4 Park St., Boston, Mass. $4.

Bookman. Dodd, Mead & Co., 4th Ave, and 30th St., N. Y. $2.50.

Education. Palmer Co., Boston. Monthly. $3.00.


Elementary school journal. Univ. of Chicago. Monthly. $1.50.


Literary digest. N. Y. Funk & Wagnalls. Weekly. $3.00.


School review. Univ. of Chic. Press. Monthly. $1.00.

Teachers' College record. Teachers' College, Columbia Univ. N. Y. Bimonthly. $1.00.

MAGAZINES TO BE FOUND IN THE LIBRARY.

American boy
American city
American historical review
American educational review
American journal of sociology
American magazine
Annals of American acad. of pol.
and soc. science
Arts and decoration
Association monthly
Associate teacher
Atlantic monthly
Aust. Amer. Fern
Better fruit
Bird lore
Bookman
Book review digest
Boys' life
Breeders' gazette
Catholic world
Century
Commemor. The
Continent, The
Collier's
Country gentleman
Le Costume Royal
Country life
Contemporary review
Craftsman
Current events
Current opinion
Delineator
Deutsche Kunst
Dial
Educational review
Elementary school teacher
English journal
Eugenic review
Everybody's
Farm and fireside
Forum
Fruit and produce distribution
Good housekeeping
Harper's monthly
Harper's weekly
Hoard's dairy men
History teacher's magazine
Independent
Industrial arts magazine
International studio
Journal of Amer. history
Journal of education
Journal of ethics

Journal of geography
Journal of home economics
Journal of comparative neurology
Journal of philology, psychology
American and scientific methods
Keramic studio
Kindergarten magazine
Kindergarten review
Ladies' home journal
Library journal
Life
Living age
Little folks
Literary digest
Lyceum magazine
Lyceum world
Manual training and vocational education
Musician
Nation
National food magazine
Nineteenth Century
National geographic magazine
Nature study review
New York teachers' monograph
North American review
Northwest journal of education
Outing
Outlook
Pathfinder
Pedagogical seminary
Penn. school journal
Physical education review
Physical culture
Pictorial review
Playground
Popular mechanics
Popular Science monthly
Primary education
Primary plans
Progressive teacher
Psychological clinic
Public, The
Public Speaking review
Recreation
Review of reviews
Rural New Yorker
School review
School arts book
School board journal
School science and mathematics
School music
Scientific American
Public documents, strictly defined, are "all publications printed by order of Congress or either House thereof." However, these include departmental as well as congressional records, and also the state and city official publications. The majority of these documents contain valuable material for teachers and schools, and they may be obtained free for the asking. Some are too technical, intended only for the specialist, therefore a choice should be made among the public documents to suit the needs of the school.

Consult the following for a list of U. S. documents:

Send to the following dealers for catalogs of their picture collections:
- American Tissot Society, 27 E. 22d St., New York City.
- Prices: 2 sets of 120 pictures each $1 a set.
ATKINSON, MENTZNER & COMPANY, 24 W. 39th St., New York City.
Subjects: Rhine prints.
Prices: $1.25-$3.00.

BRAUN, CLEMENT & Co., 13 W. 46th St., New York City.
Subjects: Painting and sculpture from most important European galleries (handbook for school room decoration).
Prices: $1 to $30.

Subjects: Architecture, sculpture, painting, portraits, birds.
Prices: 1c to 25c.

BUKKIO MATSUKI, Boston, Mass.
Subjects: Japanese prints.
Prices: 5c and up.

Bureau of University Travel, Trinity Place, Boston, Mass.
Subjects: Greek and Roman sculpture, Italian, Dutch, Flemish and German painting.
Prices: 5c each.

CHICAGO ART EDUCATION COMPANY, 218 S. Wabash Ave., Chicago.
Subjects: Class presentation pictures, pottery, casts and Japanese goods.
Prices: See catalog.

CURTIS & CAMERON, Copley Square, Boston, Mass.
Subjects: Copley prints, named after the American artist, John Singleton Copley, are reproductions of notable paintings, chiefly by American artists, which include: Abbey, Holy Grail series, 14 pictures; Alexander, Evolution of the book series, 4 pictures; Blashfield, Progress of Civilization series, 4 pictures; Remington, Sargent, etc.
Prices: $1 and up.

COSMOS PICTURE Co., 296 Broadway, New York City.
Subjects: Noted persons and their homes, architecture, sculpture, painting.
Prices: 1c to 20c.

DEPARTMENT Publishing Co., Detroit, Michigan.
Subjects: Colored views of architecture in the U.S. and Europe. Photographs, Post cards.
Prices: 1c and up.

ELSEN, A. W. & Co., 146 Oliver St., Boston, Mass.
Subjects: Architecture, sculpture, painting and portraits. They publish the Frieze of the Prophets by Sargent.
Prices: $3.00 to $12.50. Prints for schools, 10c each.

Gorbling-Schmidt (order through G. E. Stechert, 151 West 25th St., New York City).
Subjects: Cultivation of spices, tea, rice, dates, etc. Colored.
Prices: 50c each.

GURLITT (order through G. E. Stechert, 151 West 25th St., New York City.
Subjects: Caesar's Gallic war.
Prices: 75c each.

Hart, Schaffner & Marx, 36 S. Franklin St., Chicago.
Subjects: Beautiful lithographs of American history.
Prices: Free.

HOUGHTON, MIFFLIN & Co., 378-386 Wabash Ave., Chicago.
Subjects: Portraits of authors and their homes.
Prices: 1c each.

HUYLEN'S, 18th and Irving Sts., New York City.
Subjects: Set of pictures illustrating the growth of the cocoa tree and the preparation of the cocoa.
Prices: Free.

INTERNATIONAL HARVESTER Co., Harvester Building, Chicago.
Subjects: Photographs illustrating the development of the reaper.
Prices: Free.

LOHMeyer (order through G. E. Stechert, 151 W. 25th St., New York City).
Subjects: Historical pictures—ancient and medieval history.
Prices: 75c each.

LONGMANS, GREEN & Co., 4th Ave. and 30th St., New York City.
Subjects: Historical pictures, natural history.
Prices: Set of 10 historical pictures for $10.50.

MEINHOLD (order through G. E. Stechert, 151 W. 25th St., New York City).
Subjects: Occupations and life, chiefly in the country, arranged by seasons; the trades; German fairy tales, etc.
Prices: 25c and up.

MUMFORD, A. W., 160 Adams St., Chicago.
Subjects: Birds and nature pictures colored.
Prices: 2c each.

THE PALMER Co., 120 Boylston St., Boston, Mass.
Subjects: Hiawatha pictures.
Prices: Set of 30 for $2.

NIELSON (order through G. E. Stechert, 151 W. 25th St., New York City).
Subjects: Story pictures of the seasons and life in town and country; colored.
Prices: 65c each.

Subjects: General.
Prices: 1c and up.

THE PRANG Co., 623-50 Wabash Ave., Chicago.
Subjects: Lucy Fitch Perkins' Mother Goose pictures.
Prices: 40c each.
REVIEW OF REVIEWS PUBLISHING Co., 13 Astor Place, New York City.
Subjects: Civil war pictures.
Prices: 10c for set of 18.

THOMPSON, EARL Co., Syracuse, N. Y.
Subjects: General. Scenes from the novels of Dickens, Elliot and Scott.
Prices: 1c to 50c.

Subjects: Painting, portraits, sculpture, architecture, natural scenery.
Prices: 5c and up.
Write for a classified list of the Turner picture study prints for the grades.

UNITED STATES DEPT. OF AGRICULTURE, Washington, D. C.
Subjects: 15 charts on food values; colored.
Prices: $1 for set.

UNITED STATES DEPT. OF AGRICULTURE, Weather Bureau, Washington, D. C.
Subjects: Charts of cloud forms (a) Blue print, 23x16, 5c; (b) Classification of clouds, colored, 24x20, 25c.

BOOK SELECTION.
This is a broad subject which needs to be viewed from many standpoints. Here we can only mention various aids which will assist in selection. The aim should be to obtain books which tend toward development and enrichment of life in your community and let the basis be positive rather than negative.

AMERICAN LIBRARY ASSOCIATION. Booklist. Monthly. $1.00.


BOOK REVIEW DIGEST, 1905-date. H. W. WILSON. $2.50.

BROWN, Z. M. Buying list of books for small libraries. N. Y. State Lib. 10c.

KROEGER & CATTELL. AIDS IN BOOK SELECTION. A. L. A. 15c.

MINNESOTA, PUBLIC INSTRUCTION, DEPT. OF. SCHOOL LIBRARIES OF MINNESOTA. St. Paul, Minn. Free.

U. S. BUREAU OF EDUCATION. TEACHER'S PROFESSIONAL LIBRARY. Free.

U. S. CATALOG, 1912. MONTHLY AND ANNUAL VOLUMES OF CUMULATIVE BOOK INDEX. H. W. WILSON.


BAKER, E. A. HISTORY IN FICTION. N. Y. Dutton. $1.50.

NIELD, J. GUIDE TO BEST HISTORICAL NOVELS AND TALES. N. Y. Putnam. $1.75.

BUFFALO PUBLIC LIBRARY. CLASS ROOM LIBRARIES FOR PUBLIC SCHOOLS, LISTED BY GRADES. N. Y. Public Lib. League of Lib. Com. 25c.

OREGON LIBRARY COMMISSION. LIST OF BOOKS FOR SCHOOL LIBRARIES. Oregon Lib. Comm., Salem. 2 pts. 25c each.

DIRECTORY OF THE WELL KNOWN PUBLISHERS.
American Book Co., 100 Washington Square, N. Y.
Appleton & Co., 29-35 W. 32nd St., N. Y.
Baker & Taylor Co., 33-37 E. 17th St., N. Y.
A. S. Barnes & Co., 381 4th Ave., N. Y.
Bobbs, Merrill & Co., Indianapolis, Ind.
Boston Book Co., 83-91 Francis St., Boston.
Century Co., 33 E. 17th St., Union Square, N. Y.
John Church Co., 4th and Elm St., Cincinnati.
Dodd, Mead & Co., 4th Ave. and 30th St., N. Y.
Doubleday, Page & Co., Garden City, N. Y.
Funk & Wagnalls, 44-60 E. 23rd St., N. Y.
Ginn & Co., 29 Beacon St., Boston.
Harper & Bros., N. Y., Franklin Square.
Henry Holt & Co., N. Y., 34 W. 33rd St.
Houghton, Mifflin Co., N. Y., 16 E. 49th St.
Library Bureau, 6 N. Michigan Ave., Chicago.
Longmans, Green & Co., 443-449 4th Ave., Cor. 30th St., N. Y.
A. C. McClurg & Co., 218-224 S. Wabash Ave., Chicago.
The Macmillan Co., 66 5th Ave., N. Y.
Moffat, Yard & Co., 116-120 W. 32nd St., N. Y.
National Education Association, Ann Arbor, Mich.
Prang Educational Co., 358 5th Ave., N. Y.
G. Schirmer, 3 W. 43rd St., N. Y.
Charles Scribner's Sons, 158-159 5th Ave., N. Y.
Silver, Burdett & Co., 229 W. 39th St., N. Y.
Superintendent of Documents, Washington, D. C.
Teachers' College, Columbia Univ., 532 W. 120 St., N. Y.
The H. W. Wilson Co., White Plains, N. Y.
CHILDREN'S BOOKS.

SUGGESTIVE LISTS OF CHILDREN'S READINGS:

**Arnold, G. W.** *A Mother's list of books for children*. McClurg. $1.00.

**Baker, F. T.** *Bibliography of children's reading*. Teachers' College. 60c.


**Brookline, Mass. Public Library.** *Something to read for boys and girls*. Free.

**Hewins, C. M. comp.** *Books for boys and girls*. A. L. A. 15.


**Pittsburgh Carnegie Library.** *Catalog of books in the children's department*. 1909. $1.00.


For additional help see books listed under BOOK SELECTION.

Discussion of good and bad qualities in children's books.

LIST OF CHILDREN'S BOOKS.

Each student should read at least one from each group.

**FAIRY TALES AND MYTHS:**

- Grimm's Fairy tales.
- Marie. *Norse stories*.
- Pyle. *Merry adventures of Robin Hood*.
- Willison. *Japanese fairy tales*.

**CLASSICS:**

- Defoe. *Robinson Crusoe*.
- Bible for young people. *Century*.
- Lambr. *Tales from Shakespeare*.
- Malory. *Boys' King Arthur ed. by Lanier*.
- Swift. *Gulliver's travels*.
- Bryant, W. C. *The Iliad of Homer*.

**HISTORY AND HISTORICAL TALES:**

- Pyle. *Men of iron*.
- Lodge and Roosevelt. *Hero tales from Amer. History*.
- Baldwin. *Four great Americans*.
- Brooks. *Historic girls*.
- Hart, A. B. *How our grandfathers lived*.

**USEFUL ARTS:**

- St. John. *Things a boy should know about electricity*.
- White. *How to make baskets*.
- Bancroft. *Games for playground, home, school and gymnasium*.

**SCIENCE:**

- Sevew. *Wild animals I have known*.
- Ball. *Starland*.
- Stokes. *Ten common trees*.
- Parsons. *How to know the wild flowers*.
- Jewett. *The body and its defenses*.
- Burboughs. *Little nature study for little people*.

**TRAVEL AND DESCRIPTION:**

- Du Chaillen. *Land of the long night*.
- Dodge. *Hans Brinker*.
- Finnemore. *Japan (Peeps at Many Lands)*.
- Earle. *Child life in colonial days*.
- Butterworth. *Zigzag journeys in India*.

**BIOGRAPHY:**

- Keller. *Story of my life*.
- Washington. *Up from slavery*.
- McClure. *Edison and his inventions*.

**STORIES:**

- Alcott. *Little women*.
- Stevenson. *Treasure island*.
- Clemens. *Prince and pauper*.
- Wiggin. *Rebecca of Sunnybrook farm*.
- Burnett. *Secret garden*.
- Wyss. *Swiss family Robinson*.
- Kipling. *Captains courageous*.

HOW TO TRAIN CHILDREN TO USE BOOKS.

A teacher has an excellent opportunity to teach children to love books and to encourage them to read. Interest can first be aroused in the young children thru story-telling; then gradually have part of the story for them to read for themselves, and soon they will be asking for more stories.

The process of making and binding a book should be explained to the children early so that the proper care for books can be under-
stood and appreciated. If love for books has been inculcated from the first grade up, their respect for books will be so great that the proper care for them will follow as a matter of course.

When the children become older and are studying history, grammar and such subjects, a systematic training in the use of reference books should be begun. The library is the laboratory of the school and as such the students should be encouraged to use it and not confine themselves to the textbooks. They will readily do this if taught how to use dictionaries, encyclopedias, the catalog and indexes. The knowledge of where to find information on any subject is coming to be of greater importance than much else that is required in the school curriculum, and therefore it will not be long till systematic library training will be given in the grades.

Consult the following for suggestions in library training for children:

Course of study in use of the library. 75c.
School libraries. 35c.
School department room. 25c.
Hopkins, Florence M. Outline for instructors of high school students in the use of the library. Detroit Central High School, Detroit, Mich. 4c for postage.
Straus, Esther. Course of lessons on use of the library from grades two to eight. Cincinnati Public Library.

INFORMATION AND BIBLIOGRAPHIES OF SPECIAL INTEREST TO TEACHERS OF WASHINGTON.
(Note: In the main outline will be found bibliographies relating to the subjects treated.)

Book Dealers.
Lowman & Hanford Co., Seattle, Wash.
John W. Graham Co., Spokane, Wash.
A. C. McClurg & Co., Chicago, Ill.
Books of any publisher may be ordered from these dealers, and they will be secured promptly and with no trouble to the teachers. Correct author and title is sufficient information for ordering. A discount of from ten to thirty-three percent can often be obtained.
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BINDRIES.

Pioneer Library Bindery. 112 First St., Portland, Ore.

LIBRARY SUPPLIES.

Library Bureau, 37 S. Wabash Ave., Chicago, Ill.
Gaylord Bros., Syracuse, N. Y. Catalog free.
Democrat Printing Co., Madison, Wis. Catalog free.

EDUCATIONAL EXHIBITS.

The following exhibits can be obtained for the asking, by making the request and stating that you are a teacher.

Asbestos—Keasbey and Mattison, Ambler, Pa.
Asphalt—Trinidad Asphalt Co., St. Louis, Mo.
Baking Powder—Rumford Chemical Works, Providence, R. I.
Buttons—German-American Button Co., Rochester, N. Y.
Carborundum—The Carborundum Co., Niagara Falls, N. Y.
Cattle and Meat Packing—Swift & Co., Chicago, Ill.
Cement—the German-American Portland Cement Co., Chicago, Ill.
Cement—Universal Portland Cement Co., Chicago, Ill.
Chocolate—Huyler's Chocolate Works, 18th St. and Irving Place, New York City.
Cocoa—Walter M. Lowney, Boston, Mass.
Coffee—German-American Coffee Co., 36 So. Water St., Chicago, Ill.

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$1.00.

Manila and Sisal Hemp—International Harvester Co., Chicago, Ill.
Manila and Sisal Hemp—McCormick-Twine Co., Chicago, Ill.
Pens—Estabrook Pen Co., Camden, N. J. See also Fountain Pens.
Petroleum—Standard Oil Company, Chicago, Ill.
Pictures for Schools—American Radiator Co., Chicago.
Pictures for Schools—Huyler's, 18th and Irving Sts., New York City.
Pictures for Schools—International Harvester Co., Harvester Bldg., Chicago.
Pictures for Schools—Chart of cotton field. Johnson and Johnson, New Brunswick, N. J.

Potash—German Kali Works, Monadnock Bldg., Chicago, Ill.
Quaker Oats—Quaker Oats Co., Chicago, Ill.
Rubber—Hartford Rubber Co., Hartford, Conn.
Rubber—Soconusco Developing Co., Russ Bldg., San Francisco, Calif.
Seeds—Department of Agronomy, Washington, D. C.
Shears—J. Weiss & Sons, Newark, N. J.
Silk—Belding Brothers, 114 Sansome St., San Francisco, Calif.
Silk—Cheney Brothers, South Manchester, Mass.
Standard Oil—See Petroleum.
Tapioca—Minute Tapioca Co., Orange, Mass.
Thread—See Cotton.
Tile—Mosaic Tile Co., Zanesville, Ohio.
Vegetable Ivory and Buttons—German-American Button Co., Rochester, N. Y.

BIBLIOGRAPHY FOR SPECIAL DAYS.

American Library Association. Arbor day list. 5c. Bird books. 10c.
Christmas bulletin. 5c. A. L. A.
BROWNING, Robert

Phedippides ........................................ 8
Incident of a French camp .......................... 8
Song from Pippa Passes .............................. 5-8
Herve Riel ........................................... 8

CHAUCER, Geoffrey

The Canterbury pilgrimage .......................... 6-9

CARROLl, LEWIS

Alice in Wonderland .................................. 1-6
Thru the looking glass ................................ 1-6

COE, FANNIE E.

Heroes every child should know ........................ 4-8

CAREY, ALICE

Grey scan ............................................ 6

DE MAUPASSANT

Necklace (Cody. World’s famous short stories) ...... 7-8

DAUDET, ALPHONSE

La Belle Nivernaise .................................... 8

DUNBAR, Paul

Poems of cabin and field
Candle lightin’ time
Folks from Dixie

EWING, Mrs. J. H.

Story of a short life .................................. 6-8

FIELD, EUGENE

Little book of profitable tales ........................ 1-8
Second book of profitable tales ........................ 1-8
Poems—selected.

HALE, E. E.

Men without a country ................................ 7-8

HARRIS, JOEL CHANDLER

Uncle Remus ........................................... 1-8
Plantation pageants .................................... 1-8
On the plantation ....................................... 1-8
Aaron in the wild woods ................................ 1-8

HOWELL, WM. D.

Pumpkin glory (in Christmas every day and other stories) 1-8

HUNT, LEIGH

Abou Ben Adhem ....................................... 7-8

HUBBARD, ELBERT

Message to Garcia ...................................... 6-8
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HOWELLS, Wm. D.
Christmas every day

JACKSON, Hellen Hunt
Legend of St. Christopher

LONGFELLOW, H. W.
King Olaf's Christmas (In far North)
Three Kings

LOWELL, James R.
Christmas carol

PAGE, Thomas Nelson
Stable in the inn

 VAN DYKE, Henry
Other Wise Men (In the Blue flower)

WALLACE, Lew
Three Wise Men (In Ben Hur)

WHITTIER, John G.
Star of Bethlehem

WIGGINS, Kate D.
Bird's Christmas carol

WILTSE, S. E.
Iddy Bung's April Christmas (In Kindergarten stories)

THE ART DECORATION OF THE LIBRARY.

In the three rooms of the Library are some reproductions of famous works of art which represent several art periods and countries. One of the best of these was a gift to the school by the class of 1902, a reproduction in black and white of the Jewish Prophets by John Sargent. The original of this decoration is in the Boston Public Library in a corridor that bears the artist's name. As it is seen in our library it is incomplete, as it was designed to be seen with a large lunette, The Captivity of the Jews, directly above the frieze. The central figure of Moses is in the original modeled in relief with a strong use of gold on the wings. The figures are typical of Sargent at his best, altogether original in conception and frankly and broadly treated. While Sargent will probably remain best known by his portraits, this frieze, together with the lunette and ceiling rank among the best mural painting that has been done by an American.

Near that of Sargent's is a gift by the senior class of 1908. This is a copy in plaster of the Flying Mercury by Jean Boulounge, who was a Belgian sculptor of nearly three centuries ago. Jean Boulounge is said to have been a great admirer of Michael Angelo and imitated him as far as he was able. But one can find very little of the robust strength of Michael Angelo in this pretty, graceful figure poised on one foot. In the same room of the Library there is represented a modern German painting, Robbers of the Desert, by Friese. The line of the two lions with their bodies taut and crouching as they watch the valley below is well composed. This work is not typical of the newer tendencies in modern painting, but is conservative in feeling, academic and carefully drawn.

Two pictures in the first room are gifts from the elementary class of 1899 and 1901 and resemble each other in composition and subjects. They are The Aurora by Guido Reni and the Flight of Night by William Hunt. The original of the Aurora was painted by Reni in the sixteenth century as a ceiling decoration for the Rospiglios Palace in Rome. Apollo is driving the sun car and about him are grouped the hours, represented by graceful female figures, and in front of the chariot is Aurora herself tossing roses on the sleeping earth. The idea is fanciful and the flow of line in the draperies, figures and clouds is graceful although rather complicated. In spite of the popularity of this work it is distinctly inferior to a small work of William Hunt on the opposite wall. This painting was executed in the latter part of the nineteenth century as a mural decoration for the capitol building at Albany. It was of a very high order of merit, having great simplicity and dignity. As it was unfortunately painted directly on the sandstone walls of the capitol it has been completely destroyed by dampness and alteration of the building. However, the photographs and drawing of it are greatly prized.

A bust in plaster of Artimus, given by the class of 1901, gives a touch of dignity to the further wall of the Reference room. The sculptor of this is unknown, but we judge that he must have been a master of the Hellenistic period of Greek Art. The figure when seen full length has just a touch of the over-refinement and affectation peculiar to that period of Greek Art.

In the middle room is hung another gift from the class of 1912 which has been greatly appreciated by students and teachers. This is a bronze tablet in relief of Lincoln's inspiring message at Gettysburg. Of the three photographs to be seen in the same room two are Venetian scenes: one is the Square of San Marco and the other the Portico of the Doge's Palace.

On the farther shelf is a small cast of the beautiful Winged Victory from Samothrace. This cast can only suggest in a general way the beauty of the original marble as it is seen at the head of the grand stairway at the Louvre. The forward movement of the figure as she seems to be resisting the force of the wind is extremely powerful. It was created by some unknown Greek artist just before the Christian era
to celebrate a novel victory. It is now one of the most highly prized treasures of the Louvre.

The bust of President McKinley in the third room was a gift from the class of 1903.

It is believed that the unconscious training and appreciation that is gained by the daily seeing of great works of art is of distinct value to the student. Ex-president Eliot of Harvard has said, "To see beauty and to love it is to possess large securities toward living a happy and worthy life,—toward that idealization of daily life the love of the beautiful leads us, and the road which connects the love of the beautiful with the love of the good is short and smooth."

OUTLINES OF THE COURSES.

I. JUNIOR. (Required)

I. 1. Scope of library work.
II. Arrangement of library.
   1. Floor plan.
   2. Dewey.
III. Card catalog.
IV. Periodical literature.
V. Reference Books.
   Practical problems in the library based on all theoretical work in classes.
VI. Pictures.

II. SENIOR. (Required)

(Continuation of Junior Course.)

I. Public documents.
II. Book selection.
III. Children's books.
IV. Practical lessons. Information gained in former lessons and elementary course to be applied in the establishing of a library in a known school community.
   1. State law in regard to libraries.
   2. How to order books.
   5. Classifying.
   6. Cataloging books.
   7. Shelving.
   8. Choosing and ordering of periodicals.
   9. Charging systems.
   10. Library resources of state.

III. ELECTIVE COURSE IN CHILDREN'S LITERATURE. This is devoted entirely to children's literature and reading. Especial emphasis is to be placed on selection of books for children, consulting the best lists of bibliographies. All classes of juvenile literature discussed. Outside reading and class reports required.

IV. LIBRARIAN'S COURSE. (See catalog).