

5-19-2016

# CWU Curriculum Committee Minutes - 05/19/ 16

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## Recommended Citation

Shields, Janet, "CWU Curriculum Committee Minutes - 05/19/16" (2016). *All Faculty Committee Minutes*. Paper 32.  
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Curriculum Minutes  
Minutes  
May 19, 2016

Present: Jan Byers-Kirsh, Toni Sipic, Coco Wu, Michael Groeger, Maria Sanders, Jon Fassett, Ginny Blackson, Linda Hoff, Kathy Whitcomb, Rose Spodbalski-Brower

Absent: Teri Walker, Raymond Hall, Jeff Stinson, Mike Harrod, Ethan Bergman, Martha Kurtz, Michele Reilly and Amy Claridge

Guest(s): None

Meeting called to order at 3:14 p.m.

Ginny moved to approve the agenda. Coco seconded and motion was approved.

Maria moved to approve the May 5, 2016 minutes as amended. Ginny seconded and minutes were approved as amended.

#### Approval Log

#1 - BA Physics - There are courses that are changing pre-reqs, so no issue. There was a concern about no approval for substitution for EFC courses. Department did not give response from EFC regarding courses. It was suggested that the department remove the document about SCED courses counting for EFC courses as there is no approval. The committee will take an email vote after speaking with the department. Ginny moved to allow Physics until Monday at 5:00 to withdraw the EFC language and the committee will do an email vote on Tuesday. Coco seconded and motion was approved. [Department removed information regarding SCED courses counting for EFC courses and proposal was approved via email vote.]

#### New courses –

#2 GEOG 383 & #3 GEOG 483 The department wants his masters students to be able to take the 483 course, but still wants the 383 for their undergraduate students. The department is confused on what they are doing wrong. Toni will contact the originator. It is written like a layered course, but can't be layered at undergraduate.

#8 PUBH 420 - Have new learner outcomes. Proposal is okay.

#10 PUBH 465 – There was a concern that the description too long. Rose said it is okay.

Ginny moved to hold #2 & 3 until the issues are resolved. Toni seconded and motion was approved.

Ginny moved to approve #4-10 (HPE 574, LIS 191/291/391, PUBH 409, 412, 420, 424, 465). Coco seconded and motion was approved.

#### Special Topics

#11 LIS 191 – Proposal is okay. Coco moved to approve #11. Maria seconded and motion was approved.

#12 PUB 479 - Department changed the number to 479 so it can be a permeant course. Ginny moved to approve #12. Coco seconded and motion was approved.

#### Course changes or Conversions

##### Course Change or Conversion

#13-25 Ginny moved to approve #13-25 (ART 262, 362, 360C, 346C, CTE 310A, 310B, 310C, 311A, 311B, 311C, 311D, 432, 440). Coco seconded and motion was approved.

#25 CTE 482 is still pending department response for the learner outcomes. This will stay on hold. Ginny moved to hold #25 until the committee receives the learner outcomes. Coco seconded and motion was approved.

##### Curriculum on Hold

SCM 310A, 425A, 435A - The department has updated the learner outcomes and assessments. Linda will correct the word quizzes to be spelled correctly. Coco moved to approve SCM 310A, 425A and 435A as part of the approval log, pending minor spelling changes. Michael seconded and motion was approved.

BS Recreation, Tourism and Events specializations have been corrected in Curriculog. Ginny moved to approve SCH 310A, 425A, 435A and the BS Recreation, Tourism and Events: Tourism Management Specialization. Coco seconded and motion was approved.

##### Review log

##### New courses

Aviation currently does not have a graduate programs. They are working on a new program. The activities were cut and paste from the outcomes. They were the same on many of them. Learner outcomes are simple for graduate level courses.

#5, 6, 7,8 learner outcomes have everything at the application and analysis. Not measurable. No upper level outcomes. Send back to department.

#11 what is definition of "doable" in the outcomes?

All description course descriptions need to be shortened for all AVA courses.

These courses will not get final approval until the program comes through.

Toni moved #1-16 be held pending resolution of issues and program proposal. Coco seconded and motion was approved.

##### Special Topics

#17 AVA 598- Course description is too long. Toni moved to approve #17 pending the shortening of the description. Coco seconded and motion was approved.

##### Course change or conversion

#18-23 They are getting rid of pre-req of instructor consent. They used the 5 point scale for Gen Ed. Linda will ask the department about this information. Toni moved to approve #18-23 (ASL 151, 152, 153, 251, 252, 253) with recommended changes. Ginny seconded and motion was approved.

Curriculog Issues - Rose compiled a list of courses that will not be approved in Curriculog until next year. 4 year plans and department name changes is going through. They want it to come through Curriculum Committee as it will be entered through Curriculog.

Chair-Elect - Reminder chair/chair-elect model. Teri is the current chair-elect. Ginny has been nominated and said yes. Coco moved to nominate Ginny Blackson as the chair-elect for next year. Maria seconded and motion was approved.

Meeting dates for 2016-17 - Ginny moved to approve the meeting dates. Coco seconded and motion was approved.

Policies/Procedures - Committee went through some of the policies. The committee will continue to review on their own and submit any changes to Jon or Janet prior to Wednesday, May 25th.

Meeting was adjourned at 5:04 p.m.