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CWU Curriculum Committee Minutes - 04/21/ 16

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**Curriculum Committee
Minutes
April 21, 2016**

Present: Jan Byers-Kirsch, Teri Walker, Coco Wu, Michael Groeger, Maria Sanders, Jon Fassett, Ginny Blackson, Linda Hoff, Kathy Whitcomb, Mike Harrod, Rose Spodobalski-Brower and Amy Claridge

Absent: Toni Sipic, Raymond Hall, student representative, Jeff Stinson, Ethan Bergman, Martha Kurtz and Michele Reilly

Guest(s): Keith Salyer and Bernadette Jungblut

Meeting was called to order at 3:14 p.m.

Teri moved to approve the agenda as presented. Maria seconded and motion was approved.

April 7, 2016 minutes - Teri moved to approve the minutes and Maria seconded. Minutes approved as presented.

Approval log -

Dr. Jungblut talked about new proposals. There were concerns from Provost about new the proposals. Anne and Bernadette have been designated to approve these proposals. Dr. Jungblut talked through the new program proposals and explained discussions she had with the departments. She has approved the 3 ITAM Certificates, MS ITAM specialization, BS Applied Math and BS Physics specialization.

Teri moved to take new programs that are currently on Hold and put them on the approval log. Michael seconded and motion was approved.

Ginny moved to approve the new programs Cybersecurity Management Graduate Certificate Type D, IT Leadership Graduate Certificate Type D, IT Management Graduate Certificate Type D, BS Applied Mathematics, BS Physics Biophysics Specialization, MS ITAM Structures, and MS ITAM: Structures of Data Analytics for IT Managers Specialization. Maria seconded and motion was approved.

Program Change - #4, 5 & 6 the department has not responded. 1, 2, 3, 7 8, 9 and Environmental & Resource

Ginny moved to approve #1 Digital Journalism and Reporting Specialization, #2 Digital Journalism: Broadcast Journalism specialization, #3 BS Environmental Geological Sciences, #7 Screenwriting minor, #8 Cinema Studies minor, #9 Teacher Certification Program and Environmental & Resource Geography Specialization Maria seconded and motion was approved

Ginny moved to approve new courses. Maria seconded and motion was approved.

Special Topics - Ginny moved to approve #12 DHC 299 and Michael seconded. Motion was approved.

Ginny moved to approve MUS 598 as special topic change. Teri seconded and motion was as approved.

Course change - Com 330 and COM 431. Teri moved to move COM 330 and COM 431 to the approval log. Ginny seconded and motion was approved.

Ginny moved to approve #13-24: COM 321, COM 322, COM 341, COM 346, COM 442, COM 462, COM 468, CTE 310, CTE 422, HED prefixes to PUBH, PESH 431, HED 324 and COM 330 and COM 431. Coco seconded and motion was approved.

Deleted courses - none

Reserve

Ginny moved to approve MPA Professional Accountancy and GEOG 448 for reserve. Maria seconded and motion was approved.

Linda will try and best as soon as she can on Monday to include the courses the committee hasn't looked at yet. Committee members will need to review those prior to the next meeting. Linda will create another agenda so that the committee can see it. Review will be over email on Thursday, April 28.

Ginny moved to place MA English, associated courses and layered undergraduate courses on the April 21, 2016 review log. Teri seconded and motion was approved.

Review log

New programs - #4, 2

Ginny moved to keep #1 BS Administration, Personal Financial Planning Specialization and #3 Structures of Data Analytics for IT Managers Minor or Certificate A on the log. Maria seconded and motion was approved.

#2 BA Non-profit Organization Management - required courses are a little confusing. Need to make the credits a little clearer. . Ginny moved and Michael seconded to keep on the log with that credits cleaned up. Motion was approved.

#4 Educating Highly Capable Learners Minor – They changed title and took out the verbiage of endorsement. The committee asked Dr. Salyer some questions regarding the proposal and who would be teaching. It will be taught by NTT faculty on one-year contracts and will be contracting with faculty outside of the institution who have expertise in this area.

Ginny moved #4 onto the log. Teri seconded and motion was approved.

Program or Narratives Changes -

The department changed the credit to be 75 or under.

Ginny moved to accept the change pre-req for FILM program to be included with this log. Coco seconded and motion was approved.

#5, 6 & 7 Linda will rescan these to the committee. Teri moved to keep #5 BA Film, Production Specialization, #6 BA Film, Cinema Studies Specialization and #7 BA Film, Screenwriting

Specialization on the log pending review of the scans from Linda. Maria seconded and motion was approved

New courses

#8 BUS 510 - No pre-req at Graduate level. This is not required. The course description must be 25 or less. Description was more descriptive than outcomes. Strengthen learner outcomes. Concern about justification as it doesn't include why the course is being added. It is a business course for aviation. Do they need something from Aviation showing this?

#9 BUS 511 - Same as #8

Ginny moved and Coco seconded to keep #8 and 9 on the log. Motion was approved.

#10 & 11 Special topics should be 1-6 and they say 1-12. Linda will notify them this will be changed from 1-12 to 1-6.

Ginny moved to keep and Michael seconded to keep #10 & 11 on log pending resolution of issues. Motion was seconded and approved.

#12, 13, 14 – They cut and paste the assessments. Michael moved to keep #12 SCM 310A, 13 SCM 425A, #14 SCM 435A on the log pending resolution of issues. Maria seconded and motion was approved.

#15 EDEL 401 - All the other courses have pre-req, but this one doesn't. Keep on log and ask department to clarify that they don't want pre-req. Ginny moved to keep on log pending resolution of issues. Michael seconded and motion was approved.

#16-23 Issues with pre-req needs to say WA teaching certificate. 16, #22, 23 have cut and paste assessments and need to be strengthen and related to the outcomes. Linda will check with Keith to see if this change is okay.

#16, 20, 22, 23 pending strengthens of the assessments be kept on the log. Coco moved #16 EDEL 405, #20 EDEL 430, #22 EDEL 450 and #23 EDEL 455 to be kept on the log pending strengthening of the assessment. Michael seconded and motion was approved.

#17, 18, 19, 21 kept on log pending verbiage change for WA certificate. Coco moved to keep #17 EDEL 410, #18 EDEL 415, #19 EDEL 425 and #21 EDEL 435 on the log pending verbiage change to WA teaching certificate. Michael seconded and motion was approved.

Special Topics

#24, 25 Ginny moved to keep #24 PUBH 298 and #25 PUBH 398 on the log. Coco seconded and motion was approved.

Course change or conversions

#27 Coco moved to keep #27 ETSCD 530 on the log. Michael seconded and motion was approved.

#26, 28 – They have low level outcomes for 400 level classes, look at writing them at a higher level. They do not have the same description and do have the same learner outcomes for a equivalent course. It was determined this was okay.

#26, 28 Maria moved to keep #26 ENST 460 and #28 GEOG 445 on the log pending resolution of issues. Coco seconded and motion was as approved.

Curriculog issues – Rose indicated that all the forms are active now. There is no option for summer and fall as the deadlines have already passed.

Curriculum deadlines - Ginny moved that the Faculty Senate Curriculum committee, requires, if requested, that the originator and Dean or designee attend the. Michael seconded. Motion failed.

Teri moved "The Faculty Senate Curriculum expects that the originator and Dean or designee attend the meeting at which new majors, minors, specializations, and certificates are reviewed so that questions can be answered immediately." Michael seconded and motion was approved.

Meeting was adjourned at 5:25 p.m.