

9-3-1938

## 1938 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

Follow this and additional works at: [http://digitalcommons.cwu.edu/bot\\_minutes](http://digitalcommons.cwu.edu/bot_minutes)

---

### Recommended Citation

Board of Trustees, Central Washington University, "1938 - Board of Trustee Meeting Minutes" (1938). *CWU Board of Trustees Meeting Minutes*. Book 39.

[http://digitalcommons.cwu.edu/bot\\_minutes/39](http://digitalcommons.cwu.edu/bot_minutes/39)

This Book is brought to you for free and open access by the University Archives and Special Collections at ScholarWorks@CWU. It has been accepted for inclusion in CWU Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@CWU.

CENTRAL WASHINGTON COLLEGE OF EDUCATION  
Ellensburg, Washington

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
September 3, 1938

The regular meeting of the Board of Trustees was held in the office of the President on September 3, 1938, at nine a. m. Present were V. J. Bouillon, Chairman; H. E. Bolin; and R. C. Sinclair. Also present were Robert E. McConnell, President; and Kenneth Courson, Secretary to the Board of Trustees.

Discussion was held relative to the signing of the contract for electrical work with J. J. Agutter Company of Seattle and of the general contract with W. M. Yeaman of Yakima. The following resolution was proposed by Mr. Bolin: "Be it resolved, that the contract for the electrical work on the Training School Building be awarded to the J. J. Agutter Company of Seattle for the contract sum of \$17,951.00, and that the general contract on the Training School Building be awarded to W. M. Yeaman of Yakima for the contract sum of \$194,333.00, subject to the approval of Public Works Administration. The resolution was seconded by Mr. Sinclair and was carried unanimously.

Contracts were then signed on the training school building with W. M. Yeaman of Yakima, general contractor, for the sum of \$194,333.00 and with J. J. Agutter Company of Seattle, electrical contractor, for the sum of \$17,951.00.

President McConnell reported that an allotment of \$9,763.00 has been approved by Works Progress Administration for buildings and grounds improvements on the campus.

Discussion was held relative to changes in the salary schedule and regarding making an additional request for library stacks. It was moved by Mr. Bolin and seconded by Mr. Sinclair that the revised salary budget of \$407,034.98 be adopted, this to include the five percent retirement, that \$15,000.00 be added to the Minor Capital Outlay budget in order to make the necessary changes in the library stacks. Carried unanimously.

President McConnell was authorized to use his own discretion regarding the case of Margaret Mount, librarian, who has failed to submit necessary reports.

Relative to the plumbing and heating contract, the following resolution was proposed: Whereas a wire from E. R. Hoffman, Assistant Regional Public Works Administrator, stated that the contract of the Blythe Plumbing & Heating Company should not be signed, and whereas a telephone call had been received from the Blythe Plumbing & Heating Company withdrawing their bid due to an error in estimating, therefore be it resolved, That the approval of the withdrawal of the bid of the Blythe Plumbing & Heating Company be granted, subject to further approval of Public Works Administration, and be it further resolved, That the contract be awarded to the Hastorf Plumbing & Heating Company of Portland, for the sum of \$42,997.00, subject to the approval of Public Works Administration. It was moved by Mr. Sinclair and seconded by Mr. Bolin that the resolution be adopted. Carried unanimously.

CENTRAL WASHINGTON COLLEGE OF EDUCATION  
Ellensburg, Washington

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
September 1, 1938 -2-

A motion was made by Mr. Bolin and seconded by Mr. Sinclair to authorize the contractor to commence work on the Training School Building on or before September 8, 1938, and that Mr. Maloney be authorized to notify the contractors to this effect, according to Public Works Administration instructions. Carried unanimously. The meeting was adjourned.

The signing of the contract for mechanical work, with Hestory Plumbing & Heating Co. The following resolution was proposed by Mr. Sinclair: "Be it resolved that the contract for the mechanical work on the training school building be awarded to the Hestory Plumbing & Heating Co. of Portland for the contract sum of \$42,897.00, subject to the approval of the Public Works Administration. The resolution was carried unanimously.

*Kenneth Courson*  
KENNETH COURSON, Secretary to the Board of Trustees, Central Washington College of Education.

The contract for the mechanical work, signed by the trustees and Mr. Hestory, of Portland. The amount of the contract was \$42,897.00.

President McConnell discussed the employment of an inspector for the training school building. Motion was made by Mr. Sinclair that William E. Sedice be employed as inspector for the training school building, subject to the approval of John W. Maloney, Architect, at a salary of \$25.00 per week.

Discussion was held relative to the responsibilities of the architect and the inspector in connection with the inspection on the project. It was finally agreed that Mr. Maloney would have full responsibility in connection with the inspection on the project and that Provisions 1 and 2 of the A. L. A. Standard Form of Agreement Between Architect and Owner be adopted. These provisions are as follows:

1. The Architect's Services.—The Architect's professional services consist of the necessary conferences, the preparation of preliminary studies, working drawings, specifications, large scale and full size detail drawings; the drafting of forms of proposals and contracts; the issuance of certificates of payment; the keeping of accounts, the general administration of the business and supervision of the work.

2. Supervision of the Work.—The architect will endeavor to guard the Owner against defects and deficiencies in the work of contractors, but he does not guarantee the performance of their contracts. The supervision of an Architect is to be distinguished from the continuous personal superintendence to be obtained by the employment of a clerk-of-the-works.

When authorized by the Owner, a clerk-of-the-works acceptable to both Owner and Architect shall be engaged by the Architect at a salary satisfactory to the Owner and paid by the Owner, upon presentation of the Architect's monthly statements.

The matter of the employment of the inspector was discussed and agreed to in the presence of Mr. Maloney. It was further agreed that if the project was closed down the inspector would be employed by Mr. Maloney, who would receive the salary. The meeting was adjourned.

*Kenneth Courson*  
Kenneth Courson, Secretary to the Board of Trustees