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1938 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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CENTRAL WASHINGTON COLLEGE OF EDUCATION
Ellensburg, Washington

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
September 7, 1938

A special meeting of the Board of Trustees was held in the office of the President on September 7, 1938 at ten A. M. Present were V. J. Bouillon, chairman and R.C. Sinclair. Also present were Robert E. McConnell, President, and Kenneth Courson, Secretary to the Board of Trustees.

Discussion was held relative to the signing of the contract for mechanical work, with Hastorf Plumbing & Heating Co. The following resolution was proposed by Mr. Sinclair: "Be it resolved that the contract for the mechanical work on the training school building be awarded to the Hastorf Plumbing & Heating Co. of Portland for the contract sum of \$42,997.00, subject to the approval of Public Works Administration. The resolution was seconded by Mr. Bouillon and was carried unanimously.

The contract for the mechanical work on the training school was then signed by the trustees and Mr. Hastorf, representing the Hastorf Plumbing & Heating Company of Portland. The amount of the contract was \$42,997.00.

President McConnell discussed the employment of an inspector for the training school building. Motion was made by Mr. Sinclair that William E. Bodine be employed as inspector for the training school building, subject to the approval of John W. Maloney, Architect, at a salary of \$55.00 per week.

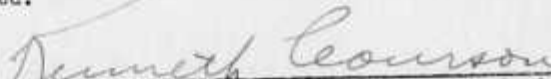
Discussion was held relative to the responsibilities of the architect and the inspector in connection with the inspection on the project. It was finally agreed that Mr. Maloney would have full responsibility in connection with the inspection on the project and that Provisions 1 and 7 of the A. I. A. Standard Form of Agreement Between Architect and Owner be adopted. These provisions are as follows:

1. The Architect's Services.--The Architect's professional services consist of the necessary conferences, the preparation of preliminary studies, working drawings, specifications, large scale and full size detail drawings; the drafting of forms of proposals and contracts; the issuance of certificates of payment; the keeping of accounts, the general administration of the business and supervision of the work.

7. Supervision of the Work.--The Architect will endeavor to guard the Owner against defects and deficiencies in the work of contractors, but he does not guarantee the performance of their contracts. The supervision of an Architect is to be distinguished from the continuous personal superintendence to be obtained by the employment of a clerk-of-the-works.

When authorized by the Owner, a clerk-of-the-works acceptable to both Owner and Architect shall be engaged by the Architect at a salary satisfactory to the Owner and paid by the Owner, upon presentation of the Architect's monthly statements.

The matter of the employment of the inspector was discussed and agreed to in the presence of Mr. Maloney. It was further agreed that if the project was closed down the inspector would be employed by Mr. Maloney, who would assume the salary. The meeting was adjourned.


KENNETH COURSON, Secretary to the Board of Trustees
Central Washington College of Education.