

2-18-2016

CWU Curriculum Committee Minutes - 02/18/16

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Recommended Citation

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**Curriculum Committee
February 18, 2016
Minutes**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Maria Sanders, Jon Fassett, Ginny Blackson, Linda Hoff, Kathy Whitcomb, Mike Harrod, Rose Spodobalski-Brower and Amy Claridge.

Absent: CAH representative, student representative, Jeff Stinson, Ethan Bergman, Martha Kurtz and Michele Reilly.

Guest(s):

Meeting was called to order at 3:13 p.m.

Toni moved to approve the agenda. Coco seconded and agenda was approved as presented.

Maria moved to approve the February 11, 2016 minutes with the amendment to move Kathy Whitcomb from present to absent. Coco seconded and minutes were approved as amended.

February 4 log to be approved - #24, 25, 26, 27, 35, 37, 42, 44 were curriculum with pending issues.

#35 AVP 141, #37 AVP 202, #42 AVP 301, & #44 AVP 305 have all been reviewed and are okay. The PFP courses are waiting on a department response.

Teri moved to approve items #1-20 Program and Narrative Changes. Maria seconded and motion was approved.

New courses - Teri moved to approve #21 ACCT 303, #22 MIS 320, #23 MIS 460, #28 PHYS 322, #29 PHYS 323 & #32 SCM 302. Coco seconded and motion was approved.

Course change or conversion. Teri moved to approve items #31- #73. Coco seconded and motion was approved.

Deleted courses - Teri moved to approve #74-#78. Coco seconded and motion was approved.

Coco moved to approve #78 ENG 434. Maria seconded and motion was approved.

Review log

New programs - #1 & 2

#1 Accounting certificate had information about minor and is very unclear. Didn't see what type of certificate it is. It would appear a type A. Narrative indicates minor rather than certificate. Send back to department. There is no clean copy. Fix the description, what type of certificate and there are no expenses listed.

#2 Child Development minor - The total credits should be 26-27 instead of 25. Amy is the originator and is okay with the change. Okay to move forward.

Coco moved to keep #1 and 2 on the review log pending resolution of issues. Toni seconded and motion was approved.

Program or narrative changes - #3, 4, 7, 11 and 12 were pulled for further discussion.

#5, 6, 8, 9, 10, 13 - Coco moved to keep #5 BS Business Admin. Supply Chain Management Specialization; #6 Public Health Minor, #8 BS Biology major grouping: Evolution, #9 Family Science minor, #10 MS Mental Health Counseling, #13 MS Theatre Arts: Theatre Studies Specialization on the approval log. Toni seconded and motion was approved.

#3 BS Professional; Pilot Commercial Pilot Spec - the core doesn't show changes. Linda will edit it

#4 BS Professional Pilot: Flight Officers Spec - the core doesn't show changes. Linda will edit it.

#11 Professional Pilot Core - This one has changed

#3, 4, 11 - Jan moved #3, 4 & 11 to the review log pending resolution of issues. Coco seconded and motion was approved.

#7 BA English Professional & Creative Writing - Course change has not come through yet because it is layered with a 500 level course and is currently at the Graduate Council level. Will hold proposal until course change comes through.

#12 Teacher Certification Program - Not all endorsable minors are listed that are offered at CWU and no department chair signature. Proposal doesn't appear to have been reviewed by faculty. Send back to department. There is still CLT language and not clear that the advisory council reviewed the changes.

Ginny moved to put #12 on the review log pending resolution of issues. Maria seconded and motion was approved.

New courses - #19 PFP 480 pulled for conversation

Ginny moved #14 – 18 be put on review log. Toni seconded and motion was approved.

#19 PFP 480. There are typos in description; two learner outcomes are exactly the same word-for-word, and some assessments don't match the outcomes. No approval from Accounting for pre-req.

Jan moved #19 to the review log pending resolution of outstanding issues. Maria seconded and motion was approved.

Special Topics, Course changes or Conversions, Deleted Courses and Reactivated Courses and Programs will be reviewed next week.

Rose indicated that go live for fall quarter is April 25th. Rose asked to tweak Curriculog to add link for Fee proposals.

The committee moved into executive session at 4:36 p.m. to discuss a request from the Executive Committee to provide a summary of all the holds heard regarding the General Education proposal.

Meeting adjourned at 5:08 p.m.