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CWU Curriculum Committee Minutes - 01/21/ 16

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Curriculum Committee
January 21, 2016
Minutes

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Maria Sanders, Jon Fassett, Raymond Hall, Ginny Blackson, Lidna Hoff, Mike Harrod, Rose Spodobalski-Brower

Absent: CAH representative, student representative, Kathy Whitcomb, Jeff Stinson, Ethan Bergman, Michele Reilly and Amy Claridge

Guest(s): Eric Cheney and Lene Pedersen

Meeting was called to order at 3:16 p.m.

Toni moved to approve the agenda. Coco seconded and the agenda was approved.

The January 14, 2016 minutes were approved as presented.

1/07/16 Approval log

#20 Ginny moved to put BS Clinical Physiology to the corresponding curriculum log with the associated course changes. Motion was seconded and approved.

The General Education program change has holds placed on it, so will be held over until those holds are settled.

#22, #23 - Ginny reviewed BIOL 305 and BIOL 306 changes and are good to be approved.

#33, 34, 35 – IT 684, 686 and 688 are still on Hold. Jon spoke with Computer Science and they have requested it go to hearing. This will be scheduled for the next meeting.

#38 - Ginny reviewed MGT 287 and the changes were fine.

#43, 44 – WL 398 Camino de Santiago Pre-Departure Orientation and WL398 Hiking the Camino de Santiago will remain on Hold. The department is not prepared right now and they are thinking about combining the two courses into one 5 credit course. Teri offered to speak with the department.

#45-46 Jon reviewed the changes to BIOL 355 and BIOL 356Jon reviewed and they are fine.

#6 Teri reviewed BA Communication Studies and the proposal looks fine.

The 43-44 WL 398 & WL 398 will be moved into Hold category. #20 BS Clinical Physiology, 21.1 General Education, 33 IT 684, 34 IT 686 & 35 IT 688 have outside Holds.

Teri moved to approve the January 7 curriculum log with the exception of 20, 21.1, 33, 34, 35, 43 & 44 which will be moved to the Hold section. Ginny seconded and motion was approved.

IT 288 - Jan reviewed and said the outcomes looked okay. Teri moved to put IT 288 on the January 7 curriculum log. Maria seconded and motion was approved.

General Education – Lene Pedersen spoke with the committee regarding a hold that the World Language department would like to put on the General Education committee. By policy the deadline for holds passed on Tuesday. Due to holiday, this was a really short review period. World Language started inquiring on Friday about a course that was not included in the General Education program. Lene asked to allow this Hold and overlook the deadline for this time.

Ginny moved to hear the World Language Hold. Teri seconded and motion failed.

Jon will contact World Language about the committee decision.

Review log January 21, 2016

New programs – Cybersecurity Management Graduate Certificate – Type D, IT Leadership Graduate Certificate – Type D and IT Management Graduate Certificate – Type D have courses that are being held. Teri moved to send these three graduate certificate programs back to the department for clarification on how many credits the programs are, what type of certificate are they since they are only being offered through Continuing Education. Maria seconded and motion was approved.

Program/Narrative Changes

Keep #4-9 Teri moved to keep Astronomy Minor, BS Computer Science, Event Management minor, BS Exercise Science and BS Recreation, Tourism and Events Core on the review log. Coco seconded and motion was approved.

#10 - Library Media certificate – Several concerns were expressed that the chair listed is incorrect; Heidi Pellett is chair of the department. Cannot figure out what type of certificate it is. Need to clarify what the requirement is for teacher certificate. Clean copy indicates endorsement not certificate. Teri moved to send back to department for a revised clean copy and clarification of certificate type and department chair signature, but keep on log pending resolution of these issues. Coco seconded and motion was approved.

New courses - 16, 23,

Keep #11-15, 17-22, 24-27 on log. Ginny moved to keep BME 347, HED 411, IEM 198, IEM 302, IEM 310, IEM 398, IEM 399, IEM 489, IEM 496, IEM 498, PHYS 110, EXSC 491, EXSC 499 and EXSC 498 on the log. Toni seconded and motion was approved.

#16 IEM 330 – The outcomes are unclear or not measurable. Send back to department. Teri moved to keep IEM 330 on log pending resolution of the outcomes. Coco seconded and motion was approved.

#23 - ENST 487 – The outcomes are not clear or measurable. Send back to department. Outcomes need to be written at a higher level for a 400 level course. Toni moved to keep ENST 487 on log pending resolution. Teri seconded and motion was approved.

Special topics

#28 - Teri moved to keep EDLE 498 on the log. Toni seconded and motion was approved.

Course change or Conversion - 49, 50, 51, 52,

#31, 32, 34-48, 53, 54, 57 Coco moved to keep BSED prefix changes, CHEM 381, HED 370, HED 475, MATH 410A, MATH 414, MATH 416A, MATH 475, MATH 476, MATH 477, PEAQ courses, PEAQ 112, PEF courses, PEID courses, PETS courses, RT prefix change, RTE 374, FS prefix change, GEOL 107, and MET 345 on January 21 log. Teri seconded and motion was approved.

#54 - Ginny moved to pull GEOL 107 from the log for committee discussion. Coco seconded and motion was approved.

#29 & 30 – There are no learner outcomes, but the credits have changed. Send back to department for outcomes and justification for credit change. Toni moved to keep BME 451 and BME 452 on the log pending resolution of changes. Coco seconded and motion was approved.

#33 - HED 318 is cross listed with NUTR 318, but that course hasn't come through. Send back to department. Ginny moved to keep HED 318 on the log pending resolution of the cross listed course. Coco seconded and motion was approved.

#49 - TH 215 – There are limited learner outcomes and they are weak. The assessments are vague or generic. Should the course title have a numeral 1 since it is the first in the sequence of courses? They changed pre-req to MUS 152A. Does music need to be notified?

#50 – TH 216 the description and learner outcomes are weak.

#51 – TH 217 the description, learner outcomes, assessments are vague or generic.

#49, 50, 51 Coco moved to keep TH 215, TH 216 and TH 217 on log pending resolution of issues. Ginny seconded and motion was approved.

#52 - TH 352 – There are no learner outcomes or course assessments because they submitted course objectives from the past. Toni moved to keep #52 on the log pending resolution of issues. Coco seconded and motion was approved.

#54, 55, 56 Ginny moved to keep GEOL 107, GEOL 101 and GEOL 101Lab on log pending resolution of issues. Coco seconded and motion was approved.

#58 – EXSC 456 – The outcomes should be stronger for a 400 level course. Toni moved to keep EXSC 456 on log pending resolution of outstanding issues. Motion was seconded and approved.

Chairs report – Jon went through the process for the hold hearings next week. Each of those who put on hold will receive 5 minutes and General Education committee will have 5 minutes. The committee will also have 5 minutes for questions.

Meeting was adjourned at 5:25 p.m.