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# CWU Curriculum Committee Minutes - 01/14/ 16

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Curriculum Committee  
Minutes  
January 14, 2016

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Maria Sanders, Jon Fassett, Ginny Blackson, Linda Hoff, Rose Spodobalski-Brower

Absent: Raymond Hall, CAH representative, Student representative, Kathy Whitcomb, Jeff Stinson, Mike Harrod, Ethan Bergman, Martha Kurtz, Michele Reilly and Amy Claridge

Guest(s): None

Meeting was called to order at 3:15 p.m.

Toni moved to remove 4. Approval of 1/07/15 Curriculum log from the agenda as this will be approved January 21st. Coco seconded and motion was approved.

Ginny moved to approve the January 7, 2016 minutes. Maria seconded and minutes were approved as presented.

#11 BS ITAM Administrative Management Specialization - Ginny moved to keep #11 on log. Teri seconded and motion was approved.

#21.2 The Library Media Certificate needs to be put on the January 21 review log.

Special Topics  
Committee review #43 and 44

Toni moved to keep #41 ATM 398 and #42 RT 398 on review log for January 21st. Teri seconded and motion was approved.

#43 WL 398 Camino de Santiago Pre-Departure Orientation and #44 WL 398 Hiking the Camino de Santiago – There was a concern about the learner outcomes and assessments. One is a four credit course WL 398 Pre-departure orientation (4) credit and there are three learner outcomes for a four credit class. This appears to be weak. There are the same learner outcomes for the one credit class. #43 The department needs to make outcomes more measurable. Toni moved to keep #43 pending clarification of outcomes and assessments and #44 is okay. Coco seconded and motion was approved.

Course changes

Ginny moved to keep #47 BIOL 360, #48 BIOL 423, #52 BIOL 461, #53 BIOL 461LAB, #54 BIOL 463, #56 BIOL 470, #57 GEOL 492A, #58 ATM 301, #59 IT 322, #60 IT 359, #61 IT 228, #62 IHP 551, #63 IHP 552, #65 HPE 560, #66 IHP 560 on log. Toni seconded and motion was approved.

Committee review of #45 & 46

#45 BIOL 355 – The outcomes has course numbers in description. Send back to department for revisions.

#46 BIOL 356 has BIOL 355 as a co-req. Not sure how students can do two 5 credit classes as co-req. The committee will send back to department for clarification.

Teri moved to keep #45 & 46 on review log pending resolution of outcomes. Maria seconded and motion was approved.

#50 BIOL 443 & 51 BIOL 445 - are the outcomes measurable and appropriate for four hundred level.

Ginny moved to put #50 & 51 on log with no changes. Toni seconded and motion was approved.

#55 - BIOL 464 There was a concern regarding the way the learner outcomes are written. Ginny moved to put #55 on log with no changes. Toni seconded and motion was approved.

#64 IHP 557 Ginny moved to put back on log without any changes. Toni seconded and motion was approved.

#20 BS Clinical Physiology – A course has been submitted and is part of this program with a credit change that changes the the BS Clinical Physiology program. The program needs to move along with the course which will be on the next log. The program will be moved to the next review log.

Chairs report – There has been a hold placed on IT courses 684, 686 and 688 by Computer Science. The committee will be seeing some holds on General Education. Janet will provide course documents that are on hold.

Curriculog issues - Toni asked at what point will everything be on Curriculog? This will probably not happen until the end of the year. If it is dated after January 8th it will be sent back to departments to go through Curriculog, but those that are already to Rose will proceed on paper. If a proposal is not in a specific college then everyone should review. Linda will continue to have the logs in Dropbox. Rose indicated that even if there are proposals in your My tasks tab for approval, please don't approve. Any comments the committee has on proposals need to be made outside of Curriculog. Jon and Linda will have final approval.

Policy-Procedure changes - CTL and Curriculog changes.

5-50-10 Rose will look into TEAC language. The committee made additional changes to help make the policy clearer.

5-50-20 The committee reviewed suggested changes and made suggestions for some changes.

Meeting was adjourned at 4:59 p.m.