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CWU Curriculum Committee Minutes - 12/03/ 15

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Curriculum Committee
December 3, 2015
Minutes

Present: Jan Byers-Kirsch, Toni Sipic, Maria Sanders, Jon Fassett, Raymond Hall, Ginny Blackson, Linda Hoff, Rodney Bransdorfer, Rose Spodobalski-Brower and Amy Claridge

Absent: Teri Walker, Coco Wu, Jeff Stinson, Ginny Erion, Ethan Bergman, Martha Kurtz, and Michele Reilly

Guest(s): Sherri Fujita

Meeting was called to order at 3:17 p.m.

ESL – Sherri Fujita, UESL, spoke to the committee about the background of the ESL courses. The committee asked about placement for classes and if the courses should have pre-reqs. The program is self-contained and students are registered for the appropriate levels. After the first week students are reviewed and if they were misplaced, then they are moved to different level.

Jan moved to approve agenda with the addition of Curriculum Issues at the end. Ray seconded and agenda was approved as amended.

Maria moved to approve the November 19, 2015 minutes as presented. Jan seconded and motion was approved.

November 19, 2015 Approval log.

Jan moved to approve #1 MS Computational Science & #3 EdS School Psychology for the approval log. Maria seconded and motion was approved.

#4-25 Maria moved to approve #4-#25 (EXSC 353, ESL 050W, 060W, 070W, 080W, 090W, 050R, 060R, 070R, 080R, 090R, 050C, 060C, 070C, 080C, 090C, 050G, 060G, 070G, 080G, 090G, 090A, 090T) for the approval log. Jan seconded and motion was approved.

#26-27: Maria moved #26 NUTR 498 Intro to Product Development & Food Technology and #27 NUTR 498 Introduction to Food Chemistry to the approval log. Jan seconded and motion was approved.

#28 - 33 Jan moved to approve #28-33 (ADMG 490, CS 567, CS 565, EDSE 512, PSY 584, PSY 310) for the approval log. Ray seconded and motion was approved.

#34 - Jan moved to approve #34 CS 540 for the approval log. Maria seconded and motion was approved.

Review log -

#1 BFA Theatre Arts - Jan moved to keep on December 3 review log. Maria seconded and motion was approved.

New courses

#2 EXSC 493 - Toni moved to keep #2 EXSC 493 on December 3 review log. Maria seconded and motion was approved.

Special Topics

#3 MUS 398 - Description is too long to enter in the online catalog. Have the department shorten the description to 35 words. Maria moved to keep #3 pending a shorter description. Toni seconded and motion was approved.

Course changes or conversion

Ginny moved to keep #4 ENG 301 and #7 TH 252 on the December 3 review log. Toni seconded and motion was approved.

#5 UNIV 304 5-12 credits and repeatable up to 24 credits. Toni moved to keep on December 3 review log. Maria seconded and motion was approved.

#6 MCNA 401 concern that the outcomes are weak. This is also a credit and description change. Send back to department to redo outcomes. Jan moved to keep on review log pending changes to outcomes. Toni seconded and motion was approved.

Reactivated course

#8 IT 288 – concern that the outcomes are weak. Send back to department. Ginny moved to keep IT 288 on review log pending updates to outcomes. Toni seconded and motion was approved.

Amy talked with the committee about the Executive Committee charge on online guidelines. The committee did not feel that there needs to be curriculum policy specific for online courses that the current policy does not cover.

Chair report – Jon reported that the General Education curriculum will be coming soon. Jon would like to add a regular item of "Curriculog issues" to talk about issues and suggestions for the process. Comments on Curriculog are seen by those within the approval process. For now, please do not put comments in Curriculog and handle them via email until we know more about how the comments are handled.

5-50-040 wording in policies/procedures. There has been a concern from the Communication department on current policy language that says the curriculum approval starts with a vote of full-time faculty of a department. What happens with curriculum that is interdisciplinary. The Communication department has crafted language at the department level that doesn't match what is in policy. The committee will continue to look at this policy language.

Meeting was adjourned at 5:02 p.m.