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CWU Faculty Senate Minutes - 02/09/11

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REGULAR MEETING
Wednesday, February 9, 2011, 3:10 p.m.
BARGE 412
Minutes

Senators: All senators or their alternates were present except: Rodney Bransdorfer, Toni Čuljak, Johnathan Fassett, Ralf Greenwald, Mark Haniuk, Boris Kovalerchuk, Rodrigo Murataya, Don Nixon, Stephen Robinson and Matthew Wilson

Visitors: Sheryl Gruden, Laura Milner, Ethan Bergman, Connie Lambert, Kirk Johnson and Marji Morgan

CHANGES TO AND APPROVAL OF AGENDA - None

MOTION NO. 10-13(Approved): APPROVAL OF MINUTES of January 12, 2011

COMMUNICATIONS - None

Athletic Faculty Representative – Ethan Bergman – Dr. Bergman outlined the duties of the Faculty Athletic Representative. This person listens to issues brought forward by athletes, meets with the Athletic Director as well as the President. Dr. Bergman presented some of the statistics on GPA and graduation rates for student athletes.

FACULTY ISSUES: Senator Braunstein presented a plea for departments to offer more General Education courses online to help students who are taking the ITAM BAS degree. The program is exploding, but there are not enough basic skill courses offered on line for these students.

Senator Lila Harper requested that a policy be developed that did not allow department secretaries to alter the actual wording for the comment sections of the SEOs when retyped. Faculty should be seeing the actual wording.

Senator Gray expressed appreciation to John Swiney for coming to the last meeting to talk about enrollment. However, there are still some concerns that the admitting level is still too low. Students who need remediation are still being admitted, even though the university offers fewer remedial classes (not sections) than it did fifteen years ago.

PRESIDENT: President Gaudino introduced Provost Levine. George Clark, Vice President of Budget and Finance will be hopefully attending Faculty Senate meetings as he is able. The Strategic Plan Task Force will have a draft of the strategic plan soon. There will be a series of forums starting soon. The budget picture does not look bright. The State has to cut 4.5 -5 billion from a 9 billion dollar budget. It looks like public universities will see a rather dramatic change in tuition setting authority. The legislature is waiting until the next revenue forecast in mid-March. Leadership in both houses will start figuring out a direction in the next couple of weeks.

PROVOST: Provost Levine expressed her gratitude to be serving as the new Provost at Central. She is enjoying life on campus. She has met with the Faculty Senate Executive Committee regarding the voice of faculty in Academic Affairs. She is currently working on meeting with several task forces to get up to speed on what they are working on.

OLD BUSINESS - None

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee:

Motion No. 10-14(Approved as amended): "Ratification of the appointment of ~~Thomas Tenerelli~~ David Hedrick, Economics, to the General Education Committee."

Motion No. 10-14a(Approved): Senator Snedeker moved to amend Motion No. 10-14 to substitute David Hedrick for Thomas Tenerelli.

Academic Affairs Committee: No Report

Bylaw and Academic Code Committee:

Motion No. 10-15(First of two readings): “Recommends the changes to Section III. C.4 of the Faculty Senate Bylaws regarding election of the Faculty Senate chair-elect as outlined in Exhibit A.” Sharing rationale for this. Recent history the general Senate body was not electing the chair-elect. Would like to return it to the Senate.

Motion No. 10-16: (First of three readings): “Recommends the changes to Section IV.C of the Academic Code regarding election of the Faculty Senate chair-elect as outlined in Exhibit B.”

Motion No. 10-17: (First of two readings): “Recommends additional language to Section IV.A.1 to the Faculty Senate Bylaws regarding Faculty Senate committee service as outlined in Exhibit C.” Rawlinson

Curriculum Committee:

Motion No. 10-18(Approved): “Accept Curriculum Committee’s recommendation to approve a new Aviation Management Minor as shown in Exhibit D.”

Motion No. 10-19(Approved): “Accept the Curriculum Committee’s recommendation to approve the BS Mechanical Engineering Technology to continue to exceed the 110 credit limit as shown in Exhibit E.”

Evaluation and Assessment: Senator Snedeker reported that the committee has sent revised Faculty Senate and Executive Committee evaluation instruments to the Executive Committee for their review. Those documents should be finalized next week.

SEOI Task Force – Senator Snedeker reported that the Center for Teacher/Scholar will be putting on two forums regarding the new SEOI forms. The first one will be Monday, February 28th in SURC 137. There will be a panel of representatives from students, faculty and administrators. The second forum will be March 7th as a follow-up to the February 28th conversation. The online delivery of the SEOI forms is experiencing some budget issues. Senator Snedeker will be meeting with Provost Levine to talk about the continuation of this task force.

General Education: No report

Faculty Legislative Representative: No report

CHAIR: No Report

CHAIR-ELECT: Chair-Elect Loverro reminded faculty that workload plan due date is coming up. The next agenda has the potential for a lot of curriculum.

STUDENT REPORT: No report

NEW BUSINESS - None

Meeting was adjourned at 4:13 p.m.

Exhibit A

The current language in the **Bylaws** governing election of the chair-elect is:

III.C.4. Between the last Senate meeting of the Academic Year and June 16th the Chair-Elect shall convene the newly-elected Executive Committee for purpose of electing a new Chair-Elect.

It is recommended that this language be amended to read as follows:

III.C.4. **At the last Senate meeting of the Academic Year the Senate shall elect a new Chair-Elect. The current Chair will provide a list of eligible members of the Executive Committee and will oversee the election process.**

Exhibit B

The language in the **Academic Code** concerning election of the chair-elect is in the first part of Section IV.C:

IV.C: Officers of the Senate

In accordance with the Faculty Senate Bylaws, the faculty will elect members of the FS Executive Committee, which in turn will elect its principal officers, with such powers and duties as set forth in this document and transmitted by the Senate.

It is recommended that this language be amended to read as follows:

IV.C: Officers of the Senate

The faculty will elect members of the FS Executive Committee, with such powers and duties as set forth in this document and transmitted by the Senate. **The Senate will elect the Chair-Elect of the Executive Committee**, with such powers and duties as set forth in this document and transmitted by the Senate.

Note that we are recommending that the words 'In accordance with the Faculty Senate Bylaws' be removed, on the principle that the Bylaws are subsidiary to the Code rather than (as suggested by the removed language) the reverse.

Exhibit C

There is no current language in the Academic Code or Faculty Senate Bylaws addressing this issue.

It is recommended that this section be inserted in the Faculty Senate Bylaws at IV. A. 1. between d. and e.

Faculty Senate committee membership term limitations

Continuous service on Senate standing committees shall be limited to no more than two (2) consecutive terms.

1.1 For purposes of Senate committee service, a term is defined as one (1) period of three (3) consecutive academic years.

Eligibility is limited to one Faculty Senate standing committee at a time.

Once this section applies to a faculty member's eligibility for committee membership, a minimum of three (3) years shall lapse before said faculty member's may serve on any Faculty Senate standing committee.

Current Faculty Senate Bylaws section IV. A. 1.

A. Standing Committees

1. General Provisions

- a. The Faculty Senate Executive Committee may initiate and, with the approval of the Faculty Senate, authorize the creation of standing committees.
- b. Alternatively, any senator with a written petition signed by a total of ten senators may recommend to the Executive Committee the creation of a standing committee. The Executive Committee shall submit the proposal to the Faculty Senate for its consideration, no later than forty-five days upon receipt of petition.
- c. Each standing committee shall consist of no fewer than five (5) faculty members, appointed by the Executive Committee and ratified by the Senate by February 15th;
- d. Term appointments for Senate standing committees shall run three (3) years.
- e. Members may be appointed from among the general faculty with proportional balance sought between the colleges. At least one (1) member of each standing committee should have served on the committee the previous year.
- f. The Faculty Senate Executive Committee shall have the right to appoint and remove the members of all Senate standing, sub, and ad hoc committees with Senate approval.

Exhibit D

NEW MINOR

Aviation Management Minor

An aviation management minor provides students with an introduction to several key areas of aviation management.

Required Courses

AVM 330 Aviation Law	3
AVM 334 Airport Management	4
AVM 335 Aviation Management	3
AVM 417 Aviation Safety Management	4
MGT 380 Organizational Management	5
Choose a minimum of two courses from the following:	7-8
AVP 333 Air Transportation (4)	
AVM 434 Airport Operations (3)	
AVM 438 Airport Planning & Design (4)	
Total Credits	26-27

See attached Required Summary Page.

Required Summary Page
For All Proposed Majors, Minors, Specializations, and Certificates

This form must accompany your proposal.

If it is not complete, the proposal and summary page will be returned to the originator.

- 1. Provide a justification for the creation of this program.** (How will this program enhance the curriculum of your department/college and the university? What specific need(s) is (are) being addressed that is (are) not being met in other programs?) **Additional pages may be used.**

This Minor will provide an opportunity for students who want aviation specific skills but who do not want to complete the Professional Pilot minor, which requires flight training and an approximately \$12,000 in additional lab costs. Because the cost of the Professional Pilot minor could prohibit interested students from the ability to minor in Aviation, this Aviation Management Minor will give them the opportunity to study issues, themes, concepts, and practices related to real-world aviation and airport management, aviation law, and aviation business without incurring the additional cost of the Professional Pilot minor. Typical students who might choose this minor include Air Force and Army ROTC cadets, business and management students interested in Aviation, and the other students who wish to broaden their scope of study outside their major field.

- 2. Attach a clean copy of the catalog narrative and program requirements.**
- 3. Please indicate how this new program will impact existing programs in your department/college and the university.** (Is this program replacing a deleted program or is it adding to your program offerings? If it is an additional program, how will the program be staffed? How many students do you expect to enroll in the new program over the next 5 years? How will FTE's be affected in existing programs? Is there long-term support for the program in terms of staffing and funding? Will the program impact enrollments in other departments or colleges, etc?) **Additional pages may be used.**

This new minor will enhance the Aviation Management B.S. degree as it shares courses with that degree and will serve to build a connection with non aviation majors who wish to learn more about the industry but who have no desire to be pilots or to incur the cost of flight training. It will enhance other areas in the university, such as business and management and ROTC programs by providing a minor that is related to majors in those areas. No additional aviation staff required. Approximately 30 student enrollments anticipated over next 5 years. Program will increase FTEs in Aviation courses without significant impact on the only non-aviation course requirement (MGT380). The Management Department has approved MGT380 for both Aviation Management majors and minors; students who are Business Administration majors will be allowed to substitute MGT382 for MGT380.

If so, please list those courses below and obtain signature(s) or attach approval(s) (letters, emails, etc.) from all affected department chairs.

Additional pages may be used.

List of courses outside originating dept.	Signature of dept chair or describe type of approval	Printed Name
MGT 380 Organizational Management		Mark Pritchard

- 5. Please sign, print name, date, and forward to next applicable signatory.**

	Signature	Printed Name	Date
Originator		Amy L. Hoover	1/11/11
Department Chair		Amy L. Hoover	1/11/11
College Dean		Connie Lambert	1/12/11
Provost or Designee (MS 7503)			
Registrar (for review - MS 7463)			1.18.11
Ctr for Teaching & Learning (Ed.) (if applicable - MS 7413)			
Graduate Studies (if applicable - MS 7510)			

Exhibit E

B.S. Mechanical Engineering Technology

The changes to this major do not change the credit total, however, if a program requests changes and it is over the limit (before or after the changes) it goes to the faculty senate for approval.

Core Changes:

Addition of IET 301 and MET 488; Removal of MATH 154; Credit change for CS Elective.

The core total old version and new is 114. This credit totals for both specializations are Mechanical Technology 136-137 credits and Manufacturing Technology 138 credits.

These program must be in compliance with ABET accreditation.

Exhibit F

INFORMATION ITEMS:

The Energy Studies Program is being eliminated. The minor, Energy Studies, which resides in this program is being moved to Environmental Studies.

B.S. Environmental Studies – Placed Water and Air Specialization and Environmental Leadership on reserve.

Theatre Arts – Placed Musical Theatre Minor and Musical Theatre for Music Educators and Performers Minor on reserve.

Advanced Programs – Placed M.Ed. School Administration: General School Administration Option on reserve.

Theatre Arts – Name Change: B.F.A. Theatre Arts: Design/Technical Specialization changing to B.F.A. Theatre Arts: Design and Production Specialization.

Anthropology – B.A. Anthropology: Museum Studies Specialization is being deleted.