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# CWU Curriculum Committee Minutes - 10/01/ 15

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**Curriculum Committee  
October 1, 2015  
Minutes**

Present: Teri Walker, Toni Sipic, Wendy Cook, Maria Sanders, Jon Fassett, Raymond Hall, Ginny Blackson, Linda Hoff, Rose Spodobalski-Brower

Absent: Jan Byers-Kirsch, student representative, Rodney Bransdorfer, Jeff Stinson, Ginny Erion, Ethan Bergman, Martha Kurtz, Michele Reilly

Guest(s): None

Meeting was called to order at 3:14 p.m.

Ginny moved to approve the October 1, 2015 agenda. Toni seconded and agenda was approved.

Toni moved to approve to approve the June 4, 2015 minutes. Raymond seconded and minutes were approved as read, 1 abstention.

October 1 Review log

New program - International Theatre Experience - okay

Program Narrative – committee discussion on #2, #3, #4 and #6

#2 BS Global Wine Studies – Discussion about how the narrative talks about anticipation of law. Committee would like to suggest removing language about tuition. INTL 410 is being dropped and do not have documentation regarding department notification. Law now allows students who are 18 or older to take such courses and should be incorporated into catalog language. Send back to department for changes.

#3 Professional Sommelier Certificate - send back with same reasons as BS Global Wine Studies

#4 Wine Trade Professional certificate - send back with same reasons as BS Global Wine Studies

#6 BA Theatre Arts – Was decided that committee could make changes on form.

New Courses – committee discussion on #12, 13, 14, 17, 21, 22, 23, 24 & 25

#12 ECTL 493 – The prerequisite and qualifications are unclear. Ask department if they mean pre-req and/or co-req. Need to move some of the language to the course description, rather than as a pre-req. Send back to department to clean up language.

#13 COM 301 - No submission date. Was decided it was okay to move forward.

#14 CRBW 470 - Only one outcome and doesn't justify a 400 level course. Send back to department.

#16 MET 315Lab – The language in learner outcomes looks like it is a lower skill level, but needs some clarification. Send back to department to write higher level outcomes.

#17 MET 316LAB – Course is okay.

#21 HPE 443/543 – Talks about being a special topics so should it be a 498. Different outcomes have different titles. Committee decided was okay.

#22 HPE 444/544 - same for all - okay

#23 HPE 445/545 - same for all - okay

#24 PHYS 122 Introductory Physics for Life Sciences II – Do they intend it to be a series. Should there be pre-reqs. Committee will ask department for clarification.

#25 PHYS 123 - Do they intend it to be a series? Should there be pre-reqs. Committee will ask department for clarification.

#26 PSY 430 - Put committee hold on course until 500 level comes through.

Special Topics – committee discussion on #28, 29, 30, 31, 32, 33, 34, 35, 36

#28, 29, 30, 31 HIST 498 doesn't list the how it is graded, says graded and S/U. Doesn't have the type of course it is. Rose will contact department to find out grade type and course type.

#33 CBRW Malting – This was approved over the summer.

#35, 36 doesn't list the how it is graded, says graded and S/U. Doesn't have the type of course it is. Rose will contact department to find out grade type and course type.

Course Change/Conversion – Committee discussion on #41, 42, 44, 45, 46, and 47

#41 - MET 419 - Concern if there are enough outcomes for 400 level course. Send back to department to tighten up assessments

#42 - MET 420 - Concern if there are enough outcomes for 400 level course. Send back to department to tighten up assessments

#44 MET 488 - Concern if there are enough outcomes for 400 level course. Send back to department to tighten up assessments

#45 MET 495A - Concern if there are enough outcomes for 400 level course. Send back to department to tighten up assessments

#46 MET 495B - Concern if there are enough outcomes for 400 level course. Send back to department to tighten up assessments

#47 MET495C - Concern if there are enough outcomes for 400 level course. Send back to department to tighten up assessments

Reactivated courses & programs

#48 CS 430 - outcomes and assessments are written for lower level course. They do not justify a 400 level course. Send back to department.

Ray moved to approve everything to the October 1 approval log with the exception of PSY 430. Teri seconded and motion was approved.

Chairs reports – Jon reported on some items that were approved over the summer. CHEM 183 did not have pre-req for CHEM 182; it wasn't on forms they had submitted, so that was corrected. Craft brewing course was approved and HED 470 formerly HED 330 changed credit from 4 to 5 credits. Program change went through without the course change. That will come through next time. Accuplacer is new placement test for Math and English. After 2 years compass will no longer be accepted. Where there is a description in the catalog for other courses will need to be updated as well. Rose will work on a list. Jon asked the committee about the committee's requirement for new programs for a representative to be at Curriculum committee meeting that it will be discussed. The committee decided to change the language to "if requested". Jon reported that Keith Monosky had to resign from committee. Jan Byers-Kirsch will be back on the committee and the committee is still down one member from CAH.

Was suggested that the new course proposal forms be changed New course form to say "TPP review" instead of CTL.

The committee would like to revisit the example of learner outcomes that is currently in use at a future meeting.

Meeting was adjourned at 4:29 p.m.