

6-26-1956

## 1956 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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CENTRAL WASHINGTON COLLEGE OF EDUCATION  
Ellensburg, Washington  
Minutes of the Meeting  
BOARD OF TRUSTEES

A meeting of the Board of Trustees was held Tuesday, June 26, 1956, at three p.m., in the office of the President. Present were V.J. Bouillon, Chairman, Don M. Tunstall, Mrs. Bernardines K. Frick, President Robert E. McConnell, Dr. Wesley Crum, Dean of Instruction, Kenneth Courson, Secretary. The minutes of the meeting held on March 4, 1956 were approved without reading.

Mr. W.O. Stevens, engineer from Seattle, discussed the progress which had been made on remodeling the College heating plant. He outlined the work, and following some discussion it was generally agreed that Mr. Stevens should write a list of instructions for the plant operation, and that authority be given one person in the plant to see that instructions are followed. It was moved by Mr. Tunstall, seconded by Mrs. Frick, that the President be delegated the authority to select a fireman, preferably from the present group of men, who would be foreman in fact, and further request that Mr. Stevens send detailed directions for the operation of the heating plant and to have a meeting with the foreman and others in order to answer questions, if any. Motion declared passed.

The budget for the fifth quarter, ending September 30, 1956, was presented for discussion. It was moved by Mr. Tunstall, seconded by Mrs. Frick, that the budget request for the fifth quarter be \$232,310.00 for salaries and wages and \$31,687.50 for operations. Motion declared passed.

Mr. Howard Mincy, Architect, and Mr. Shire from Bouillon and Griffith's office were presented by President McConnell to the Board. Mr. Mincy discussed the master plan for Central Washington College. Mr. Shire explained what planning would be necessary for the extension of utilities.

Mr. Mincy reported on the College Union Building Snack Bar remodeling. President McConnell stated that the total bids amounted to approximately \$37,000.00, which exceeded considerably the funds available. He stated that bids could be secured from the subcontractors for doing the electrical work and for mechanical work on the project, and that funds on hand were sufficient to cover these two items. It was moved by Mr. Tunstall, seconded by Mrs. Frick, that the bids of McLean Electric for wiring in the amount of \$4,821.00 plus sales tax and Central Heating and Plumbing Company of Yakima for the mechanical work for \$6,521.00 plus tax be accepted, and that work get under way as soon as convenient. Motion declared passed.

It was moved by Mrs. Frick, seconded by Mr. Tunstall, that the College Union fee be increased one dollar per quarter, effective fall term 1956. Motion declared passed.

Mr. Howard Hollingsworth, of Pullman, was presented to the Board by President McConnell to discuss a proposed housing program for married students or other dormitory facilities. After considerable discussion, it was suggested by Mr. Tunstall that the Board express an interest primarily in dormitory rooms and to further request that Mr. Hollingsworth present further information on dormitory housing for men and for women. It was further suggested that the secretary write a letter to Mr. Hollingsworth stating that the Board is sufficiently interested to study the project further.

Union  
Snack  
Bar

The Student Government Association budget was presented by President McConnell for discussion. He pointed out that in order to meet the needs for the coming year an additional fifty cents per quarter fee should be charged. It was moved by Mr. Tunstall, seconded by Mrs. Frick, that the Student Government Association fee be increased fifty cents per quarter, effective fall of 1956, and that the Student Government Association budget as proposed be adopted. Motion declared passed.

President McConnell presented the minutes of the meeting of the Administrative Council which was held on June 22 regarding additional costs, faculty loads and so forth, a copy of which is attached to the minutes of this meeting. After some discussion, it was moved by Mr. Tunstall, seconded by Mrs. Frick, that items 2, 3, 4 and 5 of the Administrative Council minutes be adopted, and that item 1 be rejected for further study. Motion declared passed.

The Pacific National Bank has reported that there is available approximately \$51,000.00 which could be used to ask for tender of bonds on Bond Issue No. 1. It was moved by Mrs. Frick, seconded by Mr. Tunstall, that the Pacific National Bank be authorized to first ask for the tender of the bonds up to the funds available, and that if bonds are not offered, then to advertise for bonds on Issue No. 1, and be it further resolved that the Pacific National Bank be authorized to ask for tender of bonds on Bond Issue No. 2 up to the funds available, the price to be paid not to exceed the cost of the price of April 1, 1957. If none are offered then purchase government obligations maturing not later than April 1, 1957. Motion declared passed.

A program of industrial insurance was discussed which would cover all employees of the College at an estimated rate of .0067. After some discussion it was decided to postpone any action on total coverage for faculty and other employees.

President McConnell presented the proposed salaries, wages and operation budget for consideration. He stated that the proposal was for a flat twenty percent increase for all employees, and a formula, which had been recommended by the committee of six and approved by Dr. Paul Ellis, was used for requesting additional staff members. No formal action was taken on the proposed biennial budget.

Changes in personnel was discussed briefly. It was moved by Mr. Tunstall, seconded by Mrs. Frick, that the following changes in personnel be approved:

Leaves of absence -

\*Janet M. Lowe  
\*Bonnie Wiley  
Anne C. Lembesis

Resignations -

\*Mary Helen Gould, Business Education  
\*Karl Irving Kobbervig, French and Spanish  
Carl Johnson, Physical Science  
Anna Pavloff, Women's Physical Education  
Anne Morgan, Home Economics  
Barbara Hoffman, Director of Dormitories  
Janet Marsh, Acting Director of Dormitories  
Dorothy Russell, Assistant Dietitian

New appointments -

*Virginia Houtchens, Asst. Prof. of Home Economics (replacing Anne Morgan)	\$5,500
*Joan Fennelly, Instructor in Education, 1 year (replacing Anne C. Lembesis)	4,600
*Edwin A. Read, Associate Prof. of Education and Director of C.E.S. (replacing Amanda Hebler)	7,200 - 12 months
Robert Slingland, Dir. of Publications, 1 year (replacing Bonnie Wiley)	5,200 - 12 months
Gladys Louisda, Instructor in French and Spanish (replacing Karl Irving Kobbervig)	4,500
Everett A. Irish, Asst. Prof. of Physical Ed.	4,800
Mary I. Uber, Asst. Prof. of Bus. Education (replacing Mary Helen Gould)	4,800
Gaynell Johnsen, Director of Dormitories (replacing Barbara Hoffman)	5,400 - 12 months

\*Approved by Board of Trustees on April 21, 1956, at special meeting. Motion declared passed.

The meeting adjourned.

Respectfully submitted,

*Samuel Houson*  
Secretary