

7-13-1957

1957 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Library
Central Washington College
of Education
Ellensburg, Washington

July 15, 1957

No. 1

President McConnell presented for signature agreements with the architect, Ralph Burkhard, for planning the construction of the Health and P.E. Building. President McConnell reported that the land purchased for the Health and P.E. Building site was outside of the city limits and that he had requested the City Manager to prepare a petition for signature in order to bring this land within the city limits. It was moved by Mr. Legg, seconded by Mrs. Frick, that the Board approve and petition the City Council to bring this land into the city limits. Motion carried.

A meeting of the Board of Trustees was held in Bellingham Hotel July 13, 1957 at eight a.m. Present were V.J. Bouillon, Chairman, Mrs. Bernardines K. Frick, Herbert Legg, Roy Wahle, Clarence Nurmi, President, Robert E. McConnell and Kenneth Courson, Secretary. Also present were J. Wesley Crum, Eldon Jacobson and Kenneth Lundberg. It was moved by Mrs. Frick, seconded by Dr. Nurmi, that the minutes of the meeting of June 15, 1957 be approved without reading. Motion carried.

The williamson program at Central was brought up for discussion. Mr. Legg, President McConnell read a letter from Governor Rosellini requesting that certain economies be effected in the College operations for the 1957-59 biennium in order to conserve appropriated funds. He stated that the Governor's proposal would be discussed at the Joint Board Meeting. It was agreed that any action to be taken should follow that meeting.

President McConnell announced that he had arranged with Howard Peterson, Consulting Engineer from Yakima, to prepare plans and specifications for the conversion of one coal boiler to gas, and to study the cost of converting other boilers at a later date. The fee to be charged is six percent, plus additional expense if other work needs to be done beyond the regular visit of at least once each week. Should additional work need to be done, the rate would be eight cents per miles plus \$4.50 per hour for the extra time. It was moved by Dr. Nurmi, seconded by Dr. Wahle, that the Chairman of the Board be authorized to sign the contract with Howard Peterson for the purpose of designing the conversion of one coal boiler to gas, and to estimate cost on conversion of other boilers. The motion carried.

President McConnell suggested that Mr. John W. Maloney, Architect, be employed for the purpose of preparing plans and specifications for the completion of the Classroom Building which he has agreed to do at a fee of six percent. It was moved by Dr. Wahle, seconded by Dr. Nurmi, that the contract for preparing plans and specifications for the completion of the Classroom Building be approved and that the Chairman of the Board be authorized to sign the contract for the Board. The motion carried.

President McConnell suggested that Mr. John W. Maloney, Architect, be employed for the purpose of preparing plans and specifications for the completion of the Classroom Building which he has agreed to do at a fee of six percent. It was moved by Dr. Wahle, seconded by Dr. Nurmi, that the contract for preparing plans and specifications for the completion of the Classroom Building be approved and that the Chairman of the Board be authorized to sign the contract for the Board. The motion carried.

It was moved by Dr. Nuzmi, seconded by Dr. Nuzmi, that Faculty Council and Student Government Association be deleted from Resolution No. 1.

President McConnell announced that most of the other miscellaneous items in capital outlay would be done by the College crew, such as, concrete retaining wall in front of the Union Building, repairing roofs and installing additional parking areas. Mr. Legg requested a progress report on the telephone installation. President McConnell announced that a Committee of Four had been appointed to study the program with the Ellensburg Telephone Company representative. Mr. Ed Rogel, Chairman, John Allen, representing the Faculty Council, Kenneth Courson and Paul Sechtel made up the committee.

Mr. Legg requested information regarding the Program for Student Housing. President McConnell announced that there were three possibilities of raising funds for building of housing for students. One, the Federal Housing Funds which might be available, and President McConnell stated that he is still awaiting an answer from them regarding the possibility; First Washington's proposal of May 29, 1957 as a second possibility, and third, to continue on the same type program as in the past with the Pacific National Bank. Mr. Legg suggested that all avenues of raising funds should be explored. Mr. Bates of the First Washington Corporation's proposal should be further studied, and if no additional expenses were involved that an agreement might be signed authorizing him to develop a proposal. He suggested further that Mr. Bates be invited in to discuss his plan before the Board. Mr. Bouillon questioned Mr. Bates regarding the expense if his bond proposal were not accepted. Mr. Bates stated that unless a satisfactory bond agreement could be reached that the College would owe First Washington Corporation nothing. It was moved by Mr. Legg, seconded by Mrs. Frick, that the proposal of the First Washington Corporation, under date of May 29, 1957, be accepted. The motion carried.

The retirement program at Central was brought up for discussion. Mr. Legg stated that all Board members had received copies of the retirement program as presented by the Retirement Committee. He asked Dr. Jacobson for any comments he cared to make. Dr. Jacobson reported that the College faculty seemed to favor the plan as presented. It was moved by Mr. Legg, seconded by Mrs. Frick, that consideration of the retirement plan be held over until after the meeting of the Joint Boards of Trustees. The motion carried.

Reorganization of the Board was proposed by Mr. Bouillon. It was moved by Mrs. Frick, seconded by Dr. Nuzmi, that Mr. Bouillon be re-elected as Chairman of the Board. Mrs. Frick, acting as Chairman, requested further nominations. It was moved by Dr. Wahle, seconded by Mr. Legg, that nominations be closed and that the Secretary cast unanimous ballot for Mr. Bouillon as Chairman of the Board of Trustees. The motion carried.

Nominations for Secretary - It was moved by Dr. Wahle, seconded by Mr. Legg, that Kenneth Courson be re-elected Secretary to the Board of Trustees. There being no further nominations, it was moved by Dr. Nuzmi, seconded by Dr. Wahle, that nominations be closed and that unanimous ballot be cast for the election of Kenneth Courson as Secretary. The motion carried.

The meeting adjourned to be reconvened following the meeting of the Joint Board of Trustees. The Board reconvened at two-forty-five p.m.

Resolution No. 1 was presented by Mr. Legg. Dr. Wahle questioned the completeness of the minutes of Board meetings and stated that lack of more detail might cause some misunderstandings. Mr. Legg stated that misunderstandings might be due to the lack of detail in the minutes. It was moved by Mr. Legg that Resolution No. 1 be adopted. The motion lost.

It was moved by Dr. Wahle, seconded by Dr. Nurmi, that Faculty Council and Student Government Association be deleted from Resolution No. 1, and that the Trustees of E.W.C. and W.W.C. minutes be exchanged at the discretion of the presidents of the colleges, and that the resolution be adopted as amended. The motion carried.

Resolution No. 2 was presented by Mr. Legg. It was moved by Mrs. Frick, seconded by Mr. Wahle, that Resolution No. 2 on C.W.C. official publications be adopted. The motion carried.

Resolution No. 3 regarding the College Master Plan was presented by Mr. Legg. Mr. Bouillon reported that Mr. Burkhard, the architect, had been told that no monies were available for a further study of the Master Plan, but he stated that Mr. Burkhard may have some recommendations to make regarding the future development of a Master Plan. Mr. Legg stated that Mr. Burkhard had informed him that a re-evaluation of the campus plan might be advisable. Following some discussion it was moved by Mr. Wahle, seconded by Mrs. Frick, that resolution No. 3 be adopted as amended. The motion carried.

Resolution No. 4 on student housing was presented. It was moved by Dr. Nurmi, seconded by Dr. Wahle, that Resolution No. 4 be adopted subject to striking the word "section 3C lawn and" and striking all after the word "further". Motion carried.

Resolution No. 5 on College evaluation was presented by Mr. Legg. Mr. Legg stated that one of the important functions of the Board is to indicate concern over future College problems. This resolution is a part of long range planning and it is important to meet the demands for the future because of enlarged enrollments and program developments at the College.

President McConnell stated that a self-evaluation study of the institution will be conducted within the next year in preparation for the Northwest Association of Colleges for Teacher Education Study. Seven committees will work for a year in preparation of the report. Dr. McConnell stated. Dr. Wahle stated that he was happy to see the resolution as it was proposed and that a careful evaluation of what is going on toward teacher preparation needs to be studied, such as, what should the direction of education be. Public concern is good and such a resolution would be to the advantage of the Board in order to offset any adverse criticism regarding the teacher training program. It was moved by Mrs. Frick, seconded by Dr. Nurmi, that the Resolution No. 5 on college evaluation be adopted with the following change, "Faculty Council and the" be stricken following the word "further" in the last paragraph. The motion carried.

Respectfully submitted,

Resolution No. 6 was presented by Mr. Legg on College budgeting. Mrs. Frick suggested that there might be a possibility of a savings providing the position might be eliminated. Dr. Wahle stated that in view of increasing costs and increasing demands for money that a budget officer might possibly save considerable more than his salary. It was moved by Mr. Legg, seconded by Dr. Nurmi, that Resolution No. 6 be adopted. The motion carried.

President McConnell announced the following personnel changes:

Resignations

Vera Badorek, Instructor in Physical Education
Alyce Cheska, Assistant Professor of Physical Education

New Appointments

Adrian L. Beamer, Assistant Professor of Physical Education	- \$6,400
Evelyn F. Benner, Acting Instructor in Education and Third Grade Teacher, CES	- \$5,300
Robert A. Flam, Assistant Professor of Business Education	- \$5,400
Virginia Goldsmith, Associate Professor of Education	- \$6,500
Claude Levy, Assistant Professor of Social Science	- \$5,600
James G. Nylander, Assistant Professor of Physical Education	- \$6,400
Erling J. Oakland, Director of Teacher Placement and Secretary of Alumni Affairs - 12,000	- \$8,000
Dorothy M. Purser, Instructor in Physical Education	- \$5,000
Donald M. Schliesman, Assistant Professor of Education	- \$5,400

It was moved by Dr. Wahle, seconded by Mrs. Frick, that the personnel changes, as proposed by President McConnell, be approved. The motion carried. President McConnell announced that all positions were now filled with the exception of a replacement in Physical Education for Mrs. Cheska.

Resolution No. 7 on staffing problems was proposed by Mr. Legg. It was moved by Mr. Legg, seconded by Dr. Nural, that the Faculty Retirement Plan, as presented by the Faculty Committee at Central Washington College, be approved as presented, incorporating such changes as are ruled necessary by the Attorney General. The motion carried.

It was moved by Mr. Legg that the Faculty Council be notified to select a representative to the Committee of Nine in such a manner as the Faculty Council may determine. The motion lost for lack of a second.

It was moved by Mrs. Frick that the word "council" be stricken from the motion. The motion lost for want of a second. It was moved by Mr. Legg that the President be authorized to give the services contemplated by the contractor upon request of the architect as the President deems necessary. The motion lost for want of a second.

After discussion regarding the next meeting date, it was decided that the next meeting would be announced later.

The meeting adjourned.

Respectfully submitted,

Secretary

RESOLUTION NO. 1.

BE IT RESOLVED that the Secretary to the Board of Trustees be instructed to mail copies of the minutes of all open meetings of the CWC Board of Trustees to the following sources:

members of the Board of Trustees on appropriate mailing lists to receive all official CWC publications and CWC Library, for filing purposes, to be available upon request to any interested citizen.

CWC administrative offices designated by the President of the institution.

Trustees of EWC and WWC at discretion of the President.

Further, that the Secretary to the Board of Trustees be instructed to request that the members of the Board of Trustees be placed on the mailing list to secure official minutes of the following:

CWC Faculty Council.

CWC Student Government Association.

CWC administrative offices and committees designated by the President of the institution.

Boards of Trustees of EWC and WWC.

Further, that the Secretary to the Board of Trustees be instructed to make available at reasonable hours to any member of the general public, upon request, a copy of the official minutes of the Board of Trustees of CWC.

RESOLUTION NO. 2.

BE IT RESOLVED that the Secretary to the Board of Trustees be instructed to make arrangements to place all members of the Board of Trustees on appropriate mailing lists to receive all official CWC publications and mailings.

WHEREAS, the Board of Trustees asks the said architect to re-evaluate the College Charter Plan and make such recommendations as he may desire for the consideration of the Board of Trustees.

RESOLUTION NO. 4.
RESOLUTION NO. 3.

BE IT RESOLVED

That the Secretary be authorized to express appreciation for the work of the Vetsville Student Committee; and ask them to continue their activities. 1. The architect selected for the Physical Education Plant has indicated that there is a need for review of the College Master Plan to re-evaluate the plan and to consider modification of said plan in view of certain questions which have been raised by said architect. of the Administration Committee on Student Housing Facilities, and accept it as Board policy to **THEREFORE**, the Board of Trustees asks the said architect to review the College Master Plan and make such recommendations as he may desire for the consideration of the Board of Trustees.

2. That it be established as Board policy with regard to Vetsville:
 - A. That major repairs to Vetsville be discontinued.
 - B. That repairs such as are necessary to make Vetsville habitable and safe for occupancy be continued.
 - C. That maintenance of play areas and used by Department of Buildings and Grounds be re-evaluated looking toward maintenance of a higher degree of grounds-keeping and giving specific attention to meeting minimum standards of attractiveness and usability.

Further, the Board requests that the appropriate administrative agencies be requested to evaluate their present structures and state in what ways are needed by the Board and make recommendations thereon to be given the Administration and Faculty in the next meeting.

RESOLUTION NO. 4.

RESOLUTION NO. 5.

BE IT RESOLVED

1. That the Secretary be authorized to express appreciation for the work of the Verville Student Committee; and ask them to continue their meetings on day-to-day Verville problems with the administrative officials of CWC.

2. That the Board accept the recommendations of the Administration Committee on Student Housing Facilities, and accept it as Board policy to plan to replace Verville, if possible, by 60 adequate housing units for married students by the fall of 1958.

3. That it be established as Board policy with regard to Verville:

- A. That major repairs to Verville be discontinued.
- B. That repairs such as are necessary to make Verville buildings habitable and safe for occupancy be continued.
- C. That maintenance of play areas and road by Department of Buildings and Grounds be re-evaluated looking toward maintenance of a higher degree of grounds-keeping and giving specific attention to meeting minimum standards of attractiveness and liveability.

Further, the Board requests that the appropriate administration committees be requested to evaluate their current structure and study in this area, and report to the Board any needed action which the Board could take to assist the administration and faculty in College evaluation.

RESOLUTION NO. 5.

BE IT RESOLVED

1. That the Board of Trustees is appreciative of the statement of general institutional objectives set forth in the College catalog.
2. That the Board of Trustees is concerned with the need for continued appraisal of the effectiveness of the program of CWC in meeting the objectives of the College.
3. That the Board of Trustees is concerned with the need for constant re-evaluation of the educational objectives of the program of CWC.
4. That the Board is concerned that there be an adequate and continuing machinery in the faculty and administration of CWC for a continuing evaluation.

Therefore, the Board requests that it be supplied by the President of the institution with a report on the operating machinery for review and periodic restating of institutional aims and objectives, and be further supplied with copies of any recent reports of such groups.

Further, the Board requests that the appropriate administration committees be requested to evaluate their current structure and study in this area, and report to the Board any needed action which the Board could take to assist the administration and faculty in College evaluation.

Central Washington College
of Education
Ellensburg, Washington

CENTRAL WASHINGTON COLLEGE OF EDUCATION

Ellensburg, Washington

Minutes of the Meeting of Board of Trustees

September 13, 1957

RESOLUTION NO. 6

A meeting of the Board of Trustees was held in the President's office at 7:00 p.m. Present were V. J. McNeill, Chairman, Mrs. Bernardine E. Smith, Herbert Legg, Bry. Wahle, Dr. Clarence Hurst, President Robert McConnell, and Mrs. Laura Barnes, Acting Secretary. Also present were:

BE IT RESOLVED that it is the policy of the CWC Board of Trustees.

1. That a Budget Officer be employed in the Office of the Business Manager as soon as possible. without reading. Motion carried.

2. That the Budget Officer should proceed to prepare appropriate departmental budgets in cooperation with the departments which are involved.

3. That the Budget Officer should recommend appropriate regulations to safeguard the expenditure of these budget items.

4. That the Budget Officer, working with the appropriate College authorities, shall have the duty of preparation of future College budgets.

FURTHER, that the College Business Manager is requested to recommend, through the College President, any needed change in the proposed Budget Officer's salary to attract a well-qualified man.

President McConnell presented the Quarterly Budget Request (\$778,095.00 or 1/8 of the appropriation). It was moved by Mr. Wahle, seconded by Mrs. Smith, that the budget be adopted. Motion carried.

The plans for the Classroom Building were examined. President McConnell stated that the cost of the building was running slightly higher than had been anticipated. (Approximately \$4,500 due to inflationary trends.) President McConnell recommended that we call for bids on this building and reserve the right to reject any and all bids. It was moved and seconded (Legg - Hurst) that the recommendation be accepted. Motion carried.

Mr. Jack Baber and Mr. J. J. Sarris, representatives of First Washington Corporation, presented a proposal by which an eastern firm would loan one and one-half million dollars to the college for the construction of three additional dormitories. After much discussion, it was moved and seconded (Legg - Wahle) that the proposal be submitted to the members of the Board in written form in order to make it easier to study. The proposition will be studied further at the next meeting of the Board. Motion carried.

A Right of Way Easement was granted to the City of Ellensburg for the construction of a gas pipeline to the Science and TV buildings. It was moved and seconded (Wahle - Hurst) that the easement papers be signed. Motion carried.

*That Pres
Manager
Adm. Com
make re
Board
of Wash
College
project
Certificate
minutes
of 9/27/57*