

Summer 2020

Scholarly Communications Committee 2019-2020

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**Scholarly Communications Committee
Annual Report
Central Washington University Brooks Library
July 1, 2019 – June 30, 2020**

Submitted by Maura Valentino, ScholarWorks Committee Chair

INTRODUCTION

Central Washington University's institutional repository, ScholarWorks @ CWU, is curated and administered by the Brooks Library. ScholarWorks @ CWU showcases the scholarly and creative output of the University community, and features archival material documenting the history of the Central Washington region.

ScholarWorks @ CWU is hosted on the Bepress Digital Commons platform, which requires an annual subscription fee. Currently, financial support of ScholarWorks is provided by the Brooks Library and the CWU Provost's office.

The committee has changed from the ScholarWorks committee to the Scholarly Communications committee to add more outreach and eliminate the technical support, which is provided by BePress and the Scholarly Communications librarian.

Previous Committee Charge: The ScholarWorks Committee shall provide technical support, maintenance, and promotion of the institutional repository and make recommendations to the Library; schedule demos of potential SW products; investigate funding sources for SW; coordinate overall operations of SW; serve as an expert source of information for SW; perform project management and training as needed.

New Committee Charge: The Scholarly Communication Committee is charged with promoting and advising on Scholarly Communication across the university. The main instrument of Scholarly Communication is the university Institutional Repository, ScholarWorks. As such, the committee will advise on policies, procedures, collection development and best practices for ScholarWorks by monitoring industry trends and directions in Open Access, institutional repositories, and academic publishing. The committee will educate the university and greater central Washington Community about Scholarly Communication and ScholarWorks. They will make recommendations to the Dean of Library Services about the direction and focus of ScholarWorks and Scholarly Communication outreach.

ScholarWorks Committee Members and Duties:

Maura Valentino (Chair), Assistant Professor, Scholarly Communications Librarian, and Head of Digital Initiatives and the ScholarWorks Committee Chair

- Maintenance and technical support
- Liaison for Graduate Studies and Research, Douglas Honors College, Interdisciplinary Programs, McNair Scholars and Women and Gender Studies.
- OER campus outreach
- Administrator of theses and other student projects, incl. embargoes

- Liaison for SOURCE
- Administrator for SOURCE projects, incl. embargoes
- Copyright research and education
- Faculty outreach and education
- Student outreach and education
- Manage ScholarWorks email
- Generate monthly usage reports

Marty Blackson, Lecturer, Archives & Special Collections

- Curation of all Archives & Special Collections and Community content
- Administrator of archives account in MediaAMP
- Administrator of ScholarWorks YouTube account
- Liaison for Roslyn Museum

David Browleit, Information Technology Specialist

- Consultant for ScholarWorks projects

Ping Fu, Professor, Head of Library Technology Services

- Consultant for ScholarWorks projects

Maureen Rust, Assistant Professor, Student Engagement and Outreach Librarian

- Outreach for faculty, students, conferences, events, and publications

Lauren Wittek, Assistant Professor, User Experience Librarian

- Look and feel of the IR
- Usability of the IR

Daniel Levy, Information Technology II (IT II)

- Digitization, tracking, and quality control of legacy theses and graduate projects
- Digitization and tracking of student newspapers

Meetings: The ScholarWorks Committee meets semi-monthly, or more frequently when tasks are time-sensitive.

ACTIVITIES BASED ON STRATEGIC PLAN INITIATIVES

UNIVERSITY CORE THEME: 1. TEACHING AND LEARNING

Objective 1.2: Enhance the effectiveness of student support services.

- The ScholarWorks Committee chair provides information sessions regarding scholarly communication, open access, copyright, and fair use directly to individual students and student groups. The Chair also provides information sessions to individual faculty, faculty committees, and faculty working groups so faculty can provide accurate, up-to-date information about these topics to their students.
- The ScholarWorks Committee chair also provides up-to-date information resources through the Open Access LibGuide, and the ScholarWorks @ CWU LibGuide.

UNIVERSITY CORE THEME: 2. INCLUSIVENESS AND DIVERSITY

Objective 2.1: Enhance the environment of inclusiveness for faculty, staff, and students.

- ScholarWorks @ CWU collects and freely disseminates all high-quality student and faculty scholarship and creative work without prejudice. This open access institutional repository enables anyone with an internet connection to explore and use ideas generated by Central Washington University.

UNIVERSITY CORE THEME: 3. SCHOLARSHIP AND CREATIVE EXPRESSION

Objective 3.1: Increase the emphasis on and the opportunities for students, faculty and staff to participate in research, scholarship, and creative expression activities.

- ScholarWorks @ CWU is an open access institutional repository which supports and freely disseminates faculty and student scholarship on the internet. It is currently the only mechanism at Central Washington University which can collect all student and faculty scholarly and creative activity.
- In 2015, the CWU School of Graduate Studies decided to stop printing and binding physical copies of Master's Theses. From 2015 on, CWU Master's Theses are only available in electronic form through ScholarWorks @ CWU.
- In addition to Master's Theses, ScholarWorks @ CWU supports other forms of student scholarship and creativity, including: graduate student projects, undergraduate student projects,
- Worked with SOURCE to use ScholarWorks to review and accept SOURCE scholarship

Objective 3.2: Increase the external funding received for research, scholarship, and creative expression by faculty, staff, and students.

- ScholarWorks provides a mechanism for faculty and staff to openly share the findings of their scholarship with the world, providing a platform to support grant funded projects and a promotional tool to get more funding in the future.

UNIVERSITY CORE THEME: 4. PUBLIC SERVICE AND COMMUNITY ENGAGEMENT

Objective 4.1: Enhance the commitment and the level of collaboration between the university and external communities.

- In addition to supporting CWU faculty and student scholarship and creative work, ScholarWorks @ CWU also collects and disseminates large and growing collections of archival, historical materials through the Archives & Special Collections and Community Projects sections of the repository. These unique collections highlight the history of Ellensburg and the wider central Washington community.
- ScholarWorks hosts all collections free of charge regardless of provenance and allows anyone with an internet connection to access and use all collections for their own scholarly and creative work.

CORE THEME: 5. RESOURCE DEVELOPMENT & STEWARDSHIP

Objective 5.4: Provide the facility and technology infrastructure and services appropriate to meet the university objectives, while maximizing sustainability and stewardship.

- The ScholarWorks committee actively seeks, acquires, curates, processes, digitizes, uploads, and provides quality control for student, faculty and community content. All content is backed up by our platform provider, Bepress, on amazon secure servers.

PROFESSIONAL DEVELOPMENT

- **Faculty Professional Development FY 2019-20** Head of Digital Initiatives Maura Valentino
- July 2019 – Photoshop Training
- August 2019 – PNLA conference
- October 2019 – Open Ed conference
- November 2019 – OLC Accelerate Conference
- November 2019 - The Culture Code: The Secrets of Highly Successful Groups
- December 2019 – ARC training on the reader
- Fall 2019 – Spring 2020 SPARC LeadOER program online
- March - May 2019 CNI Meeting presentations online

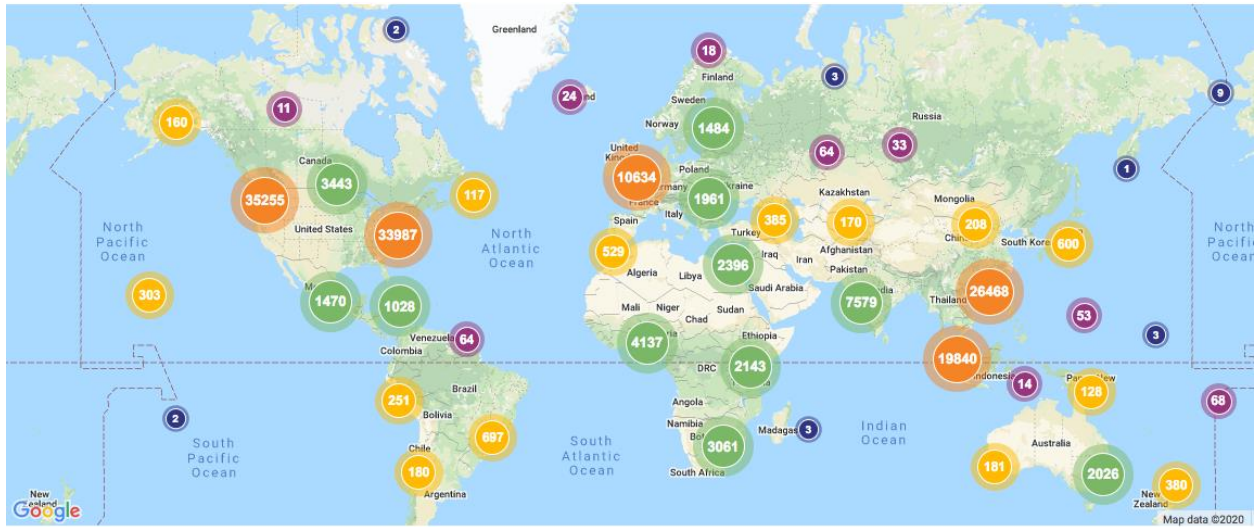
PROJECTS COMPLETED AND ONGOING

- SOURCE posters captured
- Math Circles Journal ISBN number created
- Reviewed Office of Undergraduate Research Travel and Research Grants through ScholarWorks

UPCOMING AND PLANNED PROJECTS

- Outreach to faculty chairs to educate on ScholarWorks and copyright help available.
- Work with colleges and departments to archive campus conferences in ScholarWorks
- Update policies and procedures for ScholarWorks
- Continue with Web of Science project

DATA



Viewed over 1,000 times

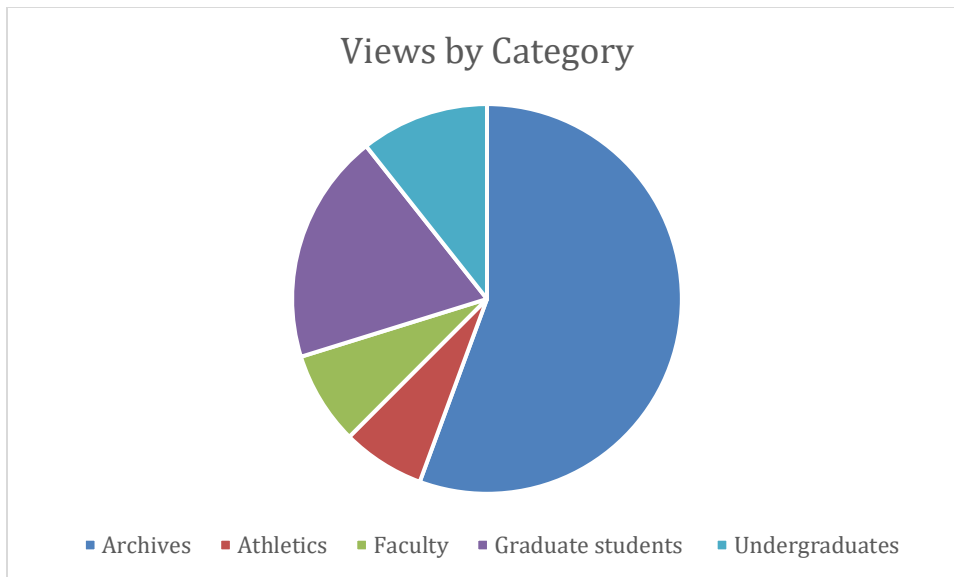
Title	Total
All Master's Theses	8875
Ellensburg History Photographs	3933
Symposium Of University Research and Creative Expression (SOURCE)	3781
CWU Building Photographs	3109
Frederick Krueger Photographs	3014
CWU Student Newspaper	2878
All Faculty Scholarship for the College of Business	1822
CWU Retirement Association Interviews	1689
Roslyn, Cle Elum, and Ronald Oral History Interviews	1611
CWU Yearbooks	1393
Athletics Team Photos from Central Washington University	1266
Roslyn African American History Photographs	1136
All Undergraduate Projects	1013

Downloaded over 1,000 times

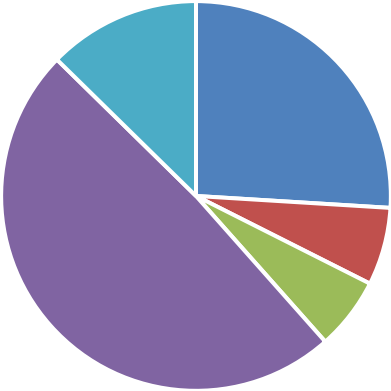
Title	Total
All Master's Theses	62289
CWU Student Newspaper	15432
Graduate Student Projects	14209
All Undergraduate Projects	7374
Symposium Of University Research and Creative Expression (SOURCE)	5973
Mechanical Engineering and Technology Senior Projects	5900
All Graduate Projects	4620
All Faculty Scholarship for the College of Business	4058
Faculty Senate Minutes	3521
Media Guides and Press Books	3288
Commencement Programs	2816
Library Scholarship	2470
CWU Athletics Events Programs	1949
Undergraduate Honors Theses	1751
Frederick Krueger Photographs	1678
Track and Field	1621
Athletics Team Photos from Central Washington University	1607
Football	1474
CWU Board of Trustees Meeting Minutes	1452
Basketball	1258
CWU Yearbooks	1251
U.S. Government Posters	1104
CWU Course Catalogs	1071
CWU Theatre Photographs	1070
All Faculty Committee Minutes	1052
All Faculty Scholarship for the College of the Sciences	1038
Edward Nolan Photographs	1008

Submissions

Date	# submissions
7/1/19	62
8/1/19	132
9/1/19	122
10/1/19	10
11/1/19	25
12/1/19	19
1/1/20	0
2/1/20	25
3/1/20	349
4/1/20	7
5/1/20	1
6/1/20	190
Total	942



Downloads by Category



■ Archives ■ Athletics ■ Faculty ■ Graduate Students ■ Undergraduates