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The Quarterly The Washington State Normal School

Central Washington University

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THE QUARTERLY
OF THE
Washington State Normal School
Ellensburg

CATALOG NUMBER
GENERAL INFORMATION
1930

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at Ellensburg, Washington

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THE QUARTERLY
OF THE
Washington State Normal School
ELLENSBURG

CATALOG NUMBER

This Institution is a Member of the American Association of Teachers' Colleges
SCHOOL CALENDAR, 1930-1931

Autumn Quarter
September 27—Saturday
Registration of First-year students
September 28—Sunday (3:00 p.m.)
Convocation of all First-year students
September 29—Monday
Registration of Second, Third, and Fourth-year students
October 1—Wednesday
Classes begin
December 19—Friday
Autumn quarter closes

Winter Quarter
January 2 and 3—Friday and Saturday
Registration
January 5—Monday
Classes begin
March 20—Friday
Winter quarter closes

Spring Quarter
March 21—Saturday
Registration of new students
March 23—Monday
Classes begin
May 31—Sunday
Baccalaureate
June 4—Thursday
Commencement

Summer Quarter
June 6 and 8—Saturday and Monday
Registration
June 9—Tuesday
Classes begin
July 17—Friday
End of first term of summer session
August 21—Friday
Summer quarter closes

BOARD OF TRUSTEES
Gideon P. Short, President....................Ellensburg
Ralph B. Williamson............................Yakima
William M. Yaman, Secretary...............Yakima

OFFICERS OF ADMINISTRATION
George H. Black, President.
Henry J. Whitney, Registrar and Director of Extension and Appointments.
Grace I. MacArthur, Dean of Women.
Bernard A. Leonard, Dean of Men.
Amanda K. Hebler, Director of Teacher Training.
Alice H. Wilmaeth, Director of Health Service.
Lila G. Hainer, Director of Food Service in Residences.
Frederick W. Straw, Director of Operation and Maintenance.
Howard R. Porter, Executive Secretary and Manager Associated Student Body.
 Hazel Thurlow Anderson, Secretary to the President.
Harry Weimer, Accountant.

FACULTY 1930-1931
I. EDUCATION AND PSYCHOLOGY
1. Education—
   William T. Stephens, Director; Loren D. Sparks, Amanda K. Hebler, Clara Meisner, Frances Caroline White, Mary I. Simpson, Donald H. Thompson.
2. Psychology—
   John S. Jordan.
3. Training Department—
   a. Training Supervisors—Amanda Hebler, Director; Donald H. Thompson, Junior High School; Frances Caroline White, Intermediate Grades; Clara Meisner, Director of Kindergarten; Mary I. Simpson, Primary Grades; Jennie Moore, Rural.
   b. Demonstration Teachers—Jessie Stauffer, Sixth Grade; Ten- nie Johanson, Fifth Grade; Lillian Bloomer, Fourth Grade; Mabel T. Anderson, Third Grade; Gladys Johnson, Second Grade; Pearl Jones, First Grade; Helen B. Smith, Kindergarten; Jennie Moore, Rural.

II. ENGLISH AND FOREIGN LANGUAGES AND LITERATURE
   * Jean McMorrin, Director, Literature; Nicholas E. Hinch, English Composition; Marie Tessaire Schuller, Foreign Languages; Frances Frater, Dramatic Interpretation and Speech; Grace I. MacArthur, Literature; Mary I. Simpson, Children’s Literature.

   * On leave of absence first and second quarters, 1930-1931.
III. **FINE ARTS AND INDUSTRIAL ARTS**

Dawn S. Kennedy, Director; Glen Hogue, Industrial Arts; Emma L. Clause, Applied Design and Costume Arts; Pauline Johnson, Art Structure and Public School Art.

IV. **HEALTH EDUCATION AND PHYSICAL TRAINING**

Alice H. Wilmarth, Director, and Health Education for Women; Leo S. Nicholson, Physical Education and Athletics for Men; Mabel A. Alden, Physical Education for Women; Mary Jane Russell, Resident Nurse; Dorothy Dean, Bio-Chemistry and Applied Biology; Dorothy George, Physical Education and Interpretative Dancing; Adolph Lindquist, Part-time Student-Assistant, Physical Education for Men.

V. **HOME ECONOMICS EDUCATION**

Frances B. Skinner, Director; Ruth A. Potter, Assistant, Foods and Nutrition.

VI. **LIBRARY SERVICE**

Margaret S. Mount, Librarian; Helen Remsberg, Assistant Librarian.

VII. **MUSIC**

To be appointed, Director; Frances J. Pyle, Violin, Orchestra; Juanita Davies, Piano.

VIII. **SCIENCE AND MATHEMATICS**

Harold W. Quigley, Director, Biological Science; Bernard A. Leonard, Chemistry and Mathematics; George Beck, Physiology and General Science; Dorothy Dean, Bio-Chemistry, Food-Chemistry and Applied Biology.

IX. **SOCIOLoGY AND SOCIAL STUDIES**

1. Sociology, Economics, Geography and Political Science—
   Selden Smyser, Director, Sociology; O. H. Holmes, Jr., Economics.

2. History and Government—
   * Herbert C. Fish, Director, History.

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* On leave of absence, second, third, and fourth quarters, 1931.

Note—For scholastic record of all faculty members see the respective Departmental Bulletins.

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**WASHINGTON STATE NORMAL SCHOOL**

**AT ELLENSBURG**

**ACCOMMODATIONS FOR STUDENTS**

Large, modern and comfortable dormitories are available for both men and women. Kamola Hall and Sue Lombard Hall are the women's residences. The men's residence accommodates from ninety to one hundred men.

All rooms in the dormitories are steam heated, electric lighted, well ventilated, and completely furnished. All bedding, bed linen, towels, window drapes, table runners, and rugs are provided. Individual sanitary metal beds and the highest quality mattresses are standard equipment. Ample closet space and individual chiffoniers are provided for each student.

The quarterly cost of these completely furnished rooms, including board in the dining hall and the cost of laundering of bed linen, towels and other room accessories, varies from $95.00 to $105.00 per quarter, payable in three installments in advance.

The charge for table board only at the dining halls for the quarter is $60.00. Refunds and allowances for board are not made for any period less than one week, and in the case of room rent, no allowance is made for absence. Claims for allowances or refunds on board should be made, one week in advance, to the Director of Food Service in Residence.

All students who desire rooms should ask for reservations early, sending a deposit of $5.00. In order to hold a room assignment one must claim it in person on or before the second day of registration or notify the Dean for Men or Dean for Women of intended later arrival. Any loss to the dormitories incurred through failure to observe the above procedure will be assessed against the room deposit. Room deposits will be refunded if notice of necessary cancellation is received not later than three days prior to the first day of registration.

Students are expected to live in the Halls of Residence and any requests for other arrangements must be made in advance of registration on special cards supplied by the offices of the Deans for Men and Women. Until the approval of the respective Dean is secured in regard to living arrangements, a student may not complete his or her registration. Students are requested not to make any independent arrangements for rooms outside the Halls, and not to pay any advance deposits on such rooms, but to follow the procedure outlined above.

Checks written for any of the above items should be drawn in favor of the Washington State Normal School.
For further information and arrangements for reservations in the halls, write to the Executive Secretary, Washington State Normal School, Ellensburg, Washington.

EXPENSES

**Library Fee.** The library fee for the regular school year, including fall, winter, and spring quarters, is $5.00. The library fee for the summer session is $3.00.

**Damage Deposit Fee.** A damage deposit fee of $5.00 will be collected from each student and held as indemnity against loss or damage to school property in the hands of the student. This fee will be refunded upon withdrawal from the school when proper dismissal slips are presented at the Business Office. From those students living in the school residences an additional $5.00 deposit is required. This is returned when the room is surrendered, less such amount as may be assessed for breakage or unusual damage to the room and its furnishings.

**Associated Student Body Fee.** An Associated Student Body fee of $7.50 per quarter is payable by all students upon registration for the first, second, or third quarters of the regular school year. The Associated Student Body fee for the Summer Quarter is $5.00. This fee is administered by the Student Association for the support of social, literary, recreational, and athletic activities open to all students.

**Infirmary Fee.** All students whose permanent homes are not in Ellensburg pay an infirmary fee of $2.00 each quarter, which entitles them to the services of the school nurse and the use of the infirmary.

**Lockers.** There is no charge for the use of lockers, but a deposit of fifty cents for each key is required to insure its return. Upon return of key the deposit will be refunded.

**Laboratory and Equipment Fees.** Certain laboratory fees are assessed in courses such as Chemistry, Physics, Biology, Cookery, Clothing and Textiles, and Industrial Arts, to cover cost of materials used. Pianos are available for student use at a quarterly rental of $5.00; orchestra or band instrument rental, $5.00. Private piano lessons are $10.00 per quarter.

**Transcript Fee.** One transcript of record is furnished the student without charge; a fee of one dollar is charged for each additional transcript.

**Diploma Fees.** A fee of $1.00 is required by law for each diploma issued by authority of the State of Washington. The fee must accompany the application for such diploma. It is forwarded by the school to the respective counties in which the students teach. No refunds except those for damage deposits will be given on the above fees. Fees indicated will be charged for a full quarter's work or any fraction of a quarter. No half prices on fees for six-week periods.

**Student Loan Fund Fee.** All students pay a fee of $1.00 at the time of making application for an elementary diploma. This fee goes to augment the Student Loan Fund.

**STUDENT WELFARE ACTIVITIES**

Under the direction of the appropriate departments of the school (at present seven departments in all) both through functional required courses and through expert direction of the daily routine of student life and the daily activities of a recreational and personal-development type, all students participate in an extensive welfare program, the benefits of which accrue to themselves through full cooperation and participation in the institutionalized community life on the campus or connected therewith.

**ATHLETIC ACTIVITIES**

Along with the regular schedule of class work each student must choose one activity for physical development under the direction of the departments of Physical Education for Men and for Women. This choice when approved will be assigned for one quarter. A new choice may be made at the opening of each quarter. Each group activity is under the direction of a trained instructor who is a member of the regular faculty of the school. Students receive a plus credit for the assignment, which is recorded, but which does not reduce the required scholastic credit for any diploma in any major curriculum.

In this group of activities the school will offer as its minimum for the session:

- Tennis
- Golf
- Archery
- Baseball
- Bonarrow
- Handball
- Tetherball
- Folk Dancing
- Field Hockey
- Basketball (men)
- Natural Dancing
- Floor Gymnastics
- Corrective Gymnastics
- Floor Gymnastics
- Recreational Gymnastics

**LITERARY AND SOCIAL ACTIVITIES**

During the first two quarters of their first year, beginning students will have a program of activities consisting of freshmen assemblies and group-social activities. The assembly programs will give students the opportunity to hear various faculty members and representative upper-classmen discuss collegiate activities, problems, standards, and traditions. Through the group-social activities
the new students may become better acquainted with their fellow classmates and with the faculty members.

After a student has been in residence two quarters he may be chosen for membership in one of the following departmental or study clubs:

Art Club               Home Economics Club
Debate and Public Speaking Kindergarten—Primary Club
Dramatic Art            Music Club
History Club            Newswriting
Parliamentary Club      Orchestra
Psychology Club         Women's Athletic Association
Recreational Reading    

Membership in these clubs is by invitation and an effort is made to enroll all second-year students in one of these clubs or activities.

Every activity listed in the above groups is engaged in for the purpose of getting the most personal benefit out of each type. Students are encouraged to look upon this feature of the year's work not as an added assignment, but fundamentally as an extra opportunity for self-development. The results of this participation in activities will be an added credential and a large factor in a student's subsequent success in community life after graduation.

THE ASSOCIATED STUDENT BODY

The Associated Student Body is composed of all the students enrolled in the school. The membership fee of $7.50 per quarter is paid at the time of registration. The executive board is composed of the president, vice-president, secretary, and student representative, elected by the A. S. B., and a faculty advisor appointed by the president of the Normal School. This board manages all the activities of the A. S. B.

STUDENT AID

The school will aid students in finding opportunities for self-help. Inquiries regarding employment should be addressed to the Executive Secretary, Ellensburg State Normal School. Work in private homes for board and room constitutes the largest field of employment for women. Clerical work in offices and stores is available to those who have real ability in typing and stenography. A limited number of women are employed in the kitchen and dining room service.

Means of self-support for men are part-time janitor service, clerical work in offices and stores, garden and lawn work, caring for furnaces, garage work, hotel work, tending stock, assisting in laboratories, and odd jobs by the hour.

All students attempting to earn the entire amount of their school expenses should reduce their quarterly assignments proportionately and expect to take one extra quarter in order to equalize the work and classroom load.

No student, even though expecting to earn most or all of his school expenses, should come with less than enough money to provide for one quarter's expenses.

STUDENT LOAN FUND

The student loan fund is a revolving fund administered by the school. Each year the fund is augmented by the one-dollar fee which is paid by each applicant for a diploma. Application for loans may be made at the office of the Executive Secretary. All applicants must have had a residence at the school of at least one quarter and attained an acceptable scholastic record before asking for financial assistance.

RELIGIOUS LIFE

There are in Ellensburg the following churches: Baptist, Christian, Christian Science, Episcopal, Lutheran, Methodist, Presbyterian, and Roman Catholic. These churches are all interested in the students, and the students are made welcome at all regular services, and also in the young people's societies of the churches.

LECTURES, ENTERTAINMENTS, AND ASSEMBLIES

Associated Student Body assemblies are held regularly each week under the direction of student officers.

Regular all-school assemblies are held each week at which attendance is required. Programs are planned to include entertainment features, lectures by members of the faculty, and by visitors of note brought to the school especially for this purpose.

Under the auspices of both the school and the Associated Student Body a broad program of entertainment and instruction is planned each year as a type of supplementary education. Nationally and internationally known lecturers and entertainers are selected for this course.
THE TEACHER TRAINING DEPARTMENT

TEACHING FACILITIES

The training school represents the distinctive feature of normal school work. It is the maintenance of this department that makes the normal school the best, and in fact the only logical, institution for the preparation of elementary teachers. That normal school is in a position to be most effective in its work whose training schools most completely typify actual school conditions and procedure.

A broad, comprehensive teacher-training program is now maintained by this normal school. Teachers are trained for kindergarten, rural, elementary, and the junior high schools. In addition, teachers are trained in the special fields of art, health and physical education, home arts, industrial arts, and music.

The actual training of teachers is conducted in three training centers: (1) the campus training school, which at present includes all grades from kindergarten through the sixth grade; (2) the elementary and junior high school divisions of the Ellensburg public schools; and (3) typical village and rural schools in the Kittitas Valley.

The last group is composed of two two-teacher schools and a one-teacher school in nearby rural districts.

The facilities which these training centers offer are sufficient to meet the demands made upon the teacher-training department for some years to come. The total enrollment of children in the training schools is now thirteen hundred ninety-five.

The training schools are organized with special reference to the needs and conditions of the local communities, and the classroom teachers are under the cooperative supervision of both the normal school and the boards of directors of local school districts. Each classroom is in charge of a teacher whose responsibility it is to maintain, from the standpoint of the child and the public, the normal conditions of the elementary school. This arrangement serves a double purpose, in that it furnishes proper conditions for the education of the children in the grades and at the same time gives the best training to those preparing to teach. Student teacher training is under the direction of a competent corps of supervisors who give their entire time to teacher-training activities.

Opportunities for student teaching are given during any one of the four quarters listed in the normal school calendar.

TRAINING OF TEACHERS FOR JUNIOR HIGH SCHOOLS

Teachers for junior high schools are trained in the junior high school division of the Ellensburg schools.

This department is specifically organized to train teachers for junior high schools. Here a conscious effort is made to introduce

Washington State Normal School

the students to the real problems of the junior high school and to prepare teachers for actual junior high school activities. Special courses are arranged to make it possible for a student to specialize in some department of junior high school teaching.

Students who desire to take junior high school training as a major course may do so on a minimum of three years.

TRAINING OF TEACHERS FOR TOWN AND CITY SCHOOLS

The training of teachers for town and city schools is conducted in the campus training school and the Ellensburg public schools. This program of work includes a series of activities all of which when completed give training and some experience with the round of activities which a teacher meets when actually teaching in her own school. These activities include:

(a) Methods of teaching.
(b) Observation of good teaching.
(c) Teacher problems other than actual teaching.
(d) Actual teaching in the classroom.
(e) The teacher's part in the social activities of the community.

TRAINING OF KINDERGARTEN TEACHERS

The training of teachers for kindergarten is conducted in the kindergarten section of the campus training school. More and more attention is being given to the kindergarten as its value is being appreciated in connection with the problem of Americanization. The Legislature of 1917 enacted a law permitting the establishment of free kindergartens for children over four years of age, with the provision that the districts receive school money on the basis of the attendance of such children. Since this time many kindergartens have opened in all parts of the state.

The Washington State Normal School at Ellensburg has been officially designated by the State Board of Education to train kindergarten teachers. The department provides for intensive study of the problems of the kindergarten, and opportunity for practice teaching and observation is offered every quarter, including the summer session. The department is a part of the graded training school and is fitted up with all the necessary and most modern equipment.

Students who desire to take kindergarten training as a major course may do so on a minimum of three years by taking the two-year kindergarten-primary curriculum with kindergarten electives and continuing at least one additional year for the Special Diploma.

TRAINING OF RURAL TEACHERS

The training of teachers for rural schools is conducted in a group of typical one-, two-, and three-teacher schools located only a few miles from the Normal School campus. The department of rural training is in charge of a special supervisor. Students who wish to
teach in rural schools are given the opportunity to observe all types of school activities, to study first hand the problems of organizing and conducting such schools, to teach in rural schools, and to assist in the social activities of the community in which the schools are located. Thus each student is prepared for actual service in the rural schools of the State of Washington.

TEACHERS IN SPECIAL FIELDS
Special opportunities for training of teachers in the fields of art, health and physical education, home arts, industrial arts, and music are offered. This training is conducted under the supervision of a highly trained staff of specialists.

TRAINING OF ELEMENTARY SCHOOL PRINCIPALS AND SUPERVISORS
Experienced teachers who have finished the two-year curriculum may continue their work taking the major curriculum in Education and Psychology and choosing the third- and fourth-year electives in Supervision or in School Administration as desired. At the end of the third year a Special Diploma will be granted, and at the end of the fourth year an Advanced Special Diploma which will admit students to the graduate schools of education in universities.

Because of the character of the organization and because of the large enrollment of children in the training schools, it is possible to offer to students who are enrolled for third- and fourth-year work an opportunity to do some supervision under the direction of the supervisory staff.

LIBRARY SERVICE AND INSTRUCTION
Three types of courses are offered for the benefit of students, as follows:

1. A course in elementary library technique required of all students for the purpose of giving them such information as will enable them to make the best use of the library as an instrumentality for study. This course is strictly a service course and not a course for credit, and all students will find this especially profitable since it is taken in their first year and lays the foundation for effective self-instruction.

2. A course in the appreciation of books for the purpose of the proper guidance of students in their reading and the provision of such information as will enable them to appreciate the value of good books and the standards by which such may be selected. In this course the instructor will also give such information as will enable students to properly select books of special value both for informational and recreational reading. Credit will be granted for this course on the recommendation of the instructor.

3. A course strictly professional in character from the stand-
The following diplomas are offered:

1. Normal School Elementary Diploma. Until September 1, 1931, this diploma will be granted to those who complete the two-year curriculum. Those who apply for this diploma between September 1, 1931, and September 1, 1932, must have been in residence seven quarters and have on file one hundred and twelve credits. Those who apply between September 1, 1932, and September 1, 1933, must have been in residence eight quarters and have on file one hundred and twenty-eight credits. Students who make application subsequent to September 1, 1933, must complete the three-year curriculum and have on file one hundred and forty-four credits.

In accordance with the above requirements, students who enter for the first time at the beginning of the first or second quarters of 1930-1931 may receive certification by September, 1932, by attending one summer session in addition to two school years of three quarters each. Those who enter at the beginning of the spring quarter, 1930-1931, cannot be certified before March, 1933, because eight quarters will be required. Those who enter subsequent to the first quarter of 1931-1932 must complete the three-year curriculum.

Credits from accredited normal schools, colleges, and universities will be accepted toward graduation in so far as the courses taken articulate with the normal school curriculum.

This diploma is valid for five years in the elementary schools of Washington. It may be renewed for a period of two years or a Normal School Life Diploma may be issued in its stead. (See No. 5 below.)

2. Special Normal School Diploma. This diploma is granted upon the completion of the three-year curriculum. It is valid for five years in the common schools of the State of Washington (grades one to nine inclusive). Until the completion of a three-year curriculum is required for the elementary diploma, the special diploma may be exchanged for a Normal School Life Diploma provided the holder shows professional growth and presents evidence of twenty-four months of successful teaching. One hundred ninety-two credits are required for this diploma.

3. Advanced Special Normal School Diploma. This diploma is granted upon the completion of the four-year curriculum. For students who, in advance, so plan their courses, it is the accredited equivalent of the degree of Bachelor of Arts in Education and is valid for five years in the common schools of Washington (grades one to nine inclusive). This diploma may be exchanged for the Normal School Life Diploma provided the holder shows professional growth and presents evidence of twenty-four months of successful teaching experience. One hundred ninety-two credits are required for this diploma.

4. Graduate Normal School Diploma. This diploma is granted upon the completion of a one-year curriculum by graduates of a standard college or university course. It is valid in the common schools of the State of Washington for a period of five years. It may be exchanged for the Normal School Life Diploma provided the holder shows professional growth and presents evidence of twenty-four months of successful teaching experience. Forty-five credits are required for this diploma.

5. Normal School Life Diploma. The applicant for a life diploma issued upon the elementary diploma must meet the following requirements:

(a) Twenty-four months of successful teaching, sixteen of which must have been in the State of Washington. Candidates must submit evidence of successful teaching experience and of professional growth. The registrar's office will furnish blanks upon which application may be made.

(b) Residence study of one quarter subsequent to at least one year of teaching. A minimum of fifteen credits must be earned with an average of "C" grade or better. The courses pursued must be those which would count toward advanced certification. At least one upper division course in Education or Psychology must be included and ten hours must be in courses numbered one hundred or above or in courses for which upper division credit can be given.

RENEWALS

If, within the life of any diploma, the candidate has not met the requirements for a life diploma, a renewal may be granted, by meeting condition (b) above. Renewals are for two years only.

GENERAL REQUIREMENTS FOR THE COMPLETION OF ANY CURRICULUM

1. Graduation from a four-year high school or its equivalent.
2. Eighteen years of age at the date of granting of diploma.
3. Satisfactory ratings on standard tests in subject matter of the elementary grades.

4. Residence study in this institution of at least one academic year (36 weeks) with a minimum of twelve credits per quarter. Additional credits necessary may have been earned in some other institution.

5. Three-fourths of all credits toward any diploma above a D grade.

6. Good moral character and personal and physical fitness for teaching.

7. A citizen of the United States or the holder of an alien permit.

SPECIAL REQUIREMENTS

In addition to the above general requirements, candidates for diplomas must meet the special requirements in the respective curriculum of the department in which they choose to major. Substitution of equivalent courses for advanced standing may be permitted for purposes of accreditation.

Inasmuch as candidates for the elementary diploma who enter subsequent to the first quarter of the school year 1931-1932 must complete the three-year curriculum, the outline of such is given below. Following the outline will be found the manner in which the requirements will be administered for those who begin their work during the first or second quarter of the school year 1930-1931, when the requirement is only seven quarters.

I. Normal School Elementary Diploma

A total of one hundred and forty-four credits earned according to the following plan:

1. Required of all students ........................................ 21
2. Education and Psychology ..................................... 38
3. Major, academic or special—a minimum of ................ 30
4. Provisionally required—usually .............................. 15-20
5. Elective ......................................................... 35-40

144

Details of Requirements 1, 2, 3, 4, and 5, as given above:

1. Required of all students:

   For the completion of the normal school elementary diploma course:

   1. Art 60, Introduction to the Study of the Fine Arts 3
   2. Health Education 1, Health Essentials 3
   3. Psychology 1, General Psychology 5
   4. Science and Mathematics 1, Orientation in the Sciences 5
   5. Social Science 1, A Survey Course 5

   21
4. Provisionally required:

The following subjects are required unless already taken in high school:

For completion of the normal school elementary diploma course:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Exemption Granted On</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art 1</td>
<td>One unit of fine arts</td>
<td>5</td>
</tr>
<tr>
<td>Biological Science</td>
<td>One year of Botany or Biology in high school</td>
<td>10</td>
</tr>
</tbody>
</table>

Science and Mathematics 1 will be accepted as meeting five hours of this requirement. The additional five hours may be taken in one of the following:

- Science and Mathematics 2, Zoology
- Science and Mathematics 6, Botany
- Science and Mathematics 23, Ecology
- Science and Mathematics 23 and 24, Geography

| English                      | Four units in high school | 6 or 10 |

All entering students take a standardized test in English. A special course is required of those who fail to show proficiency.

| Music 1 or 6                 | One unit of Music other than Glee Club | 5       |
| Physical Science            | One year of Chemistry or Physics in high school | 10      |

| Electives                   | 34-39

The number of elective credits possible for any student will depend quite largely upon the number of provisional requirements that must be met. Electives to bring the total up to one hundred and forty-four may be chosen from the current offerings in any of the departments under the guidance of and subject to the approval of the head of the department in which the major has been chosen.

Note—Until the full three-year curriculum is a minimum requirement, some of the courses designed for the second year must of necessity be assigned earlier in the course. The courses required of all, the provisionally required courses, and all professional courses except Psychology 108 and Education 100, will be part of the seven-quarter course. Fewer electives will be possible.

II. Special Normal School Diploma

1. A total of one hundred forty-four credits, at least thirty of which are in upper division courses (numbered 100 or above) or in courses for which upper division credit may be given.

2. Completion of one of the following three-year major curricula: English, Foreign Language and Literature; Fine and Applied Art; Health Education and Physical Training; Home Economics; Music; Science and Mathematics; Sociology and Social Studies.

(See special Departmental Bulletin for each major department.)

Note—The outline for this curriculum is the same as that given above for the normal school elementary diploma, but after January, 1933, the latter diploma is automatically discontinued.

III. Advanced Special Normal School Diploma (accredited equivalent of the degree of Bachelor of Arts in Education).

1. A total of one hundred ninety-two credits, at least sixty of which are in upper division courses (numbered 100 and above).

2. Completion of a curriculum in one of the above named major departments. (See II, 2.)

IV. Graduate Normal School Diploma

1. Three quarters of residence work, earning a total of forty-eight credits.

2. Completion of assigned courses in Education and Psychology and in the major field in which the candidate holds his degree.

CANDIDATES WITH ADVANCED STANDING

Candidates for any diploma who present a sufficient number of credits so that three quarters of residence work only is needed, will, in general, meet the following requirements:

| Education and Psychology | 10-12 credits |
| Major                   | 12-14 credits |
| Minor                   | 6-9 credits |
| Electives               | 13-20 credits |

48 credits

ADMISSION, CREDIT, STUDENT LOAD, AND ADVANCED STANDING ADMISSION

1. The general requirement for admission to students taking any regular curriculum is graduation from a four-year accredited high school. Graduates of non-accredited high schools may be admitted on probation and given classification when they have proved their ability to carry the work. Students entering with low high school grades will be given conditional admission. The condition will be removed by two quarters of work which meets the standards of scholarship of the school. See section on Standards of Scholarship.
2. The above requirement for admission is suspended in the case of special students, in short courses, and in extension work, but students desiring normal school classification must meet all entrance requirements.

3. A candidate twenty-one years of age or older may be admitted without high school preparation provided he offers one of the following equivalents:
   a. A state high school extension diploma.
   b. Satisfactory rating on the Ellensburg Normal high school equivalent examination.

4. Admission is granted from all accredited normal schools, colleges, and universities on transfer of credit and presentation of honorable dismissal, and advanced standing is given for all equivalent credit.

5. Students planning to complete the curriculum for any normal school diploma and later transfer to a college or university to become a candidate for the degree of Bachelor of Arts or Bachelor of Science should show entrance credits that will meet the respective requirements in such institutions.

APPLICATION FOR ADMISSION

Students who plan to enter for the first time at the opening of the fall quarter must file their credentials with the registrar not later than August 31. Students who plan to enter at the opening of the winter, spring, or summer quarters, should file credentials in advance of registration. Blanks upon which credentials may be submitted can be obtained upon application to the registrar. These blanks must be filled out by the principal of the high school or by some other person in charge of the records and forwarded by him to the registrar.

ADVANCED STANDING

Credits are accepted for advanced standing from other accredited normal schools, colleges, and universities. Send official transcript of such credits to the registrar. Applications for advanced standing on credits from unaccredited institutions will be acted upon and given approved rating by a special committee on advanced standing.

STUDENT LOAD

A student load of sixteen credits per quarter is required to complete the three-year curriculum for the Normal School Elementary Diploma in nine quarters. Students of proven ability may, by permission of the registrar, be assigned more than sixteen hours, but in no case will an assignment above twenty quarter hours be granted.

STANDARDS OF SCHOLARSHIP

Candidates for any diploma must receive grades of A, B, or C in three-fourths of the credits required for such diploma before the paper will be granted. A grade of C or better will be required in Psychology 2 and Education 3, and the student must have passed the tests in Arithmetic, Spelling, and English before he will be admitted to the Training Department for teaching. A grade of C or better will be required in teaching before one will be recommended for an elementary diploma.

DEPARTMENTAL BULLETINS ON MAJOR CURRICULA

Students interested in securing a bulletin on the curriculum and course of study in any major department will write to the Executive Secretary, giving the bulletin number as specified below:

2. Education and Psychology.
4. Health Education.
5. Home Economics.
7. Science and Mathematics.
8. Sociology and Social Studies.
# INDEX

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodations for students</td>
<td>5</td>
</tr>
<tr>
<td>Admission, credit, student loan, and advanced standing admission</td>
<td>19</td>
</tr>
<tr>
<td>Advanced standing</td>
<td>20</td>
</tr>
<tr>
<td>Applications for admission</td>
<td>20</td>
</tr>
<tr>
<td>Athletic activities</td>
<td>7</td>
</tr>
<tr>
<td>Board of trustees</td>
<td>3</td>
</tr>
<tr>
<td>Calendar</td>
<td>2</td>
</tr>
<tr>
<td>Candidates with advanced standing</td>
<td>19</td>
</tr>
<tr>
<td>Departmental bulletins</td>
<td>21</td>
</tr>
<tr>
<td>Diplomas</td>
<td>14</td>
</tr>
<tr>
<td>Expenses</td>
<td>6</td>
</tr>
<tr>
<td>Extension service and instruction</td>
<td>12</td>
</tr>
<tr>
<td>Faculty</td>
<td>3</td>
</tr>
<tr>
<td>General requirements for the completion of any curriculum</td>
<td>15</td>
</tr>
<tr>
<td>Junior high school teachers</td>
<td>10</td>
</tr>
<tr>
<td>Kindergarten teachers</td>
<td>11</td>
</tr>
<tr>
<td>Lectures, entertainments and assemblies</td>
<td>9</td>
</tr>
<tr>
<td>Library service and instruction</td>
<td>12</td>
</tr>
<tr>
<td>Literary and social activities</td>
<td>7</td>
</tr>
<tr>
<td>Officers of administration</td>
<td>3</td>
</tr>
<tr>
<td>Religious life</td>
<td>9</td>
</tr>
<tr>
<td>Rural school teachers</td>
<td>11</td>
</tr>
<tr>
<td>Special requirements</td>
<td>14</td>
</tr>
<tr>
<td>Standards of scholarship</td>
<td>21</td>
</tr>
<tr>
<td>Student aid</td>
<td>8</td>
</tr>
<tr>
<td>Student load</td>
<td>20</td>
</tr>
<tr>
<td>Student loan fund</td>
<td>9</td>
</tr>
<tr>
<td>Student welfare activities</td>
<td>7</td>
</tr>
<tr>
<td>Teachers in special subjects</td>
<td>12</td>
</tr>
<tr>
<td>Teacher training department</td>
<td>19</td>
</tr>
<tr>
<td>The associated student body</td>
<td>10</td>
</tr>
<tr>
<td>Training of school principals and supervisors</td>
<td>12</td>
</tr>
</tbody>
</table>