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1957 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Central Washington College of Education
Ellensburg, Washington
Minutes of the Meeting
Board of Trustees

President McConnell announced that Kathryn Senner, Librarian, had requested a leave of absence for the summer of 1958. He recommended that since her employment begins September 1 that she be paid for the month of September. It was moved by Dr. Wahle, seconded by Mrs. Frick, that Kathryn Senner be granted a leave of absence for the summer of 1958 and be removed from the payroll for the month of August. The motion carried.

President McConnell announced that Kathryn Senner, Librarian, had requested a leave of absence for the summer of 1958. He recommended that since her employment begins September 1 that she be paid for the month of September. It was moved by Dr. Wahle, seconded by Mrs. Frick, that Kathryn Senner be granted a leave of absence for the summer of 1958 and be removed from the payroll for the month of August. The motion carried.

President McConnell announced that Kathryn Senner, Librarian, had requested a leave of absence for the summer of 1958. He recommended that since her employment begins September 1 that she be paid for the month of September. It was moved by Dr. Wahle, seconded by Mrs. Frick, that Kathryn Senner be granted a leave of absence for the summer of 1958 and be removed from the payroll for the month of August. The motion carried.

President McConnell recommended that Wilhelm Bakke be promoted to the rank of Associate Professor retroactive to September 1, 1957. Mr. Legg questioned whether or not this promotion might be out of order because it was not granted at the same time as the other promotions were made. President McConnell stated that Mr. Bakke had not received his promotion at the time other promotions were granted because there was some question relative to the credits which he had earned at the College of Puget Sound. This matter has now been cleared. President McConnell stated that a committee, composed of the Dean of Instruction and Mr. Hogue, had investigated the credits and found that they were in order. Dr. Crum stated that the interpretation of the evaluation of the credits had been made by the Faculty Council. In answer to a question relative to the small increase bringing Mr. Bakke to the bottom of the Associate Professor rank, President McConnell stated that promotions were usually made on that basis; the person promoted normally is given the salary at the bottom of the next rank.

Plans and specifications for the Classroom Building Addition were signed by all members of the Board present. President McConnell brought up the question regarding the installation of a fire escape at the west end of the Classroom Building. He stated that the matter had again been brought before the Administrative Council and the Administrative Council reversing its previous vote requested that the Board reconsider its decision at the last meeting and to accept bid of the Progressive Builders; and to pay for same from the salaries, wages and operations appropriation. Dr. Wahle stated that dipping into salaries, wages and operations would in effect normally reduce the balance of this account for the remainder of the biennium, and further stated that he felt that the principal of doing this was wrong. However, he thought that since there is a danger of fire in the Classroom Building that he would recommend that the escape be installed. It was moved by Dr. Wahle, seconded by Dr. Hurmi, that the Progressive Builders be awarded the contract for the installation of a fire escape on the Classroom Building at the contract sum of \$6,680.50 and that it be paid from current operating funds, and that the architect's fee to authorize them to continue on and make any such changes, etc. as may be needed.

fee and the overrun from the Classroom Building plans and specifications be paid from current operating funds. The motion carried, four members voting aye, Mr. Legg not voting.

President McConnell stated that all land east of Chestnut Street had been purchased with the exception of the one block of approximately 4.81 acres which is presently owned by the State. He read a letter from the City Manager regarding the procedure for the annexation, a copy of which is attached to the minutes of this meeting. It was moved by Dr. Wahle, seconded by Dr. Nurmi, that the petition for the annexation of the property east of Chestnut Street be signed. The motion carried.

Mr. Legg questioned whether or not there would be any objection to granting authority to the Chairman of the Board to execute such papers on behalf of the Board after such had been duly authorized by the Board of Trustees. Since there might be some question regarding the legality of such procedure it was agreed that Mr. Legg inquire into the matter and see whether or not such procedure would be legal.

The quarterly budget for the third quarter 1958 was presented for discussion. It was moved by Dr. Wahle, seconded by Mrs. Frick, that the budget as presented be adopted with the addition of \$6,680.50 being added to account No. 22 for the purpose of fire escape installation and that architect fees be paid from the salary appropriation. The motion carried.

Mr. Bouillon reported on the conference which was held with the bank officials, F.H.A., the bond attorneys and the representatives from the underwriters, and stated that if waivers are secured from the present bond holders the Board may well proceed on securing federal funds for the construction of dormitories. He stated that the bond company and the underwriters are at the present time making a survey to locate owners of bonds outstanding. It was suggested that the cost of this project would be a fee, perhaps of less than 1% of the total amount of bonds outstanding. Dr. Wahle questioned whether or not the Board would be in a position to accept the offer of First Washington Corporation in case the deal with the F.H.A. should fail. It seemed to be the consensus of opinion that the First Washington Corporation would still proceed should they be requested to do so.

Dr. Crum presented the program of self-study, a copy of which is attached to the minutes of this meeting. There was some discussion on proceeding with the space utilization study until it was decided whether or not there should be appointed an outside agent to supervise the program. It was felt that the services of Donovan Smith from the University of California should be secured. It was moved by Dr. Wahle, seconded by Dr. Nurmi, that the College seek the services of Donovan Smith in connection with the space utilization survey in conjunction with the three colleges of education, and that we use his services either individually or collectively with the other colleges. The motion carried.

It was suggested by Mr. Legg that the available members of the Board of Trustees try to arrange a meeting with the Eastern Board of Trustees and make an agreement to employ Donovan Smith jointly, and further, that President McConnell inform the Western Washington College of Education of our action and to seek their cooperation in the study. Mr. Legg expressed general agreement with the views as presented in Dr. Crum's report and to authorize them to continue on and make any such changes, etc. as may be needed.

A letter from Mr. Peterson on the gas conversion survey was postponed until the next meeting.

Mr. Legg stated that he had received a call from Mr. George W. Bonnell, District Manager of the Hoffman Combustion Engineering Company in Detroit, stating that in many cases they had been able to solve the problem of excessive soot emission by the installation of their equipment. He stated that Mr. Bonnell requested the opportunity of studying the blueprints of the plant, and requested that copies be sent to him by the Secretary of the Board.

It was suggested that the next meeting of the Board be held January 25, 1958 in connection with the meeting of the Joint Boards of Trustees at Choney, unless a previous meeting be called by President McConnell.

The meeting adjourned.

It was moved by Mr. Legg, seconded by Dr. White, that the revised agenda be accepted as the agenda of this meeting. Motion declared passed.

Respectfully submitted,

The Secretary discussed the program budget and accounting system which is currently being considered, both at the College level and at the State level. In explanation of the program budget, the Secretary stated that two meetings had been held in Olympia with Mr. Jack Donahoe and representatives of the other two Colleges of Education. The items of expense had been carefully gone over and it is generally agreed that the system used in the account classification section of the Manual on College and University Accounting, published by the American Council on Education, would be followed. The new program type budget will be used in presenting budget requests for 1958-61 biennial period. The Secretary stated further that a budget will be made for the operation of the College at the beginning of the next fiscal period, July 1, 1958, and will take into account all activities for the last year of the biennium. Mr. Legg requested, in written form, one or two pages on the program type budget in order that the Trustees might review what has been done to the present time.

Mr. Legg referred to Resolution Number Five, which was passed at the July 13, 1957 meeting regarding the budget, and wondered if something could be ready for the next meeting of the Board of Trustees. The Secretary's reply was that it would be possible to have some progress report available at that time. It was moved by Mr. Legg, seconded by Dr. White, that the Business Manager be requested to provide a progress report on the annual budget at the next meeting of the Board of Trustees. Motion declared passed.

It was moved by Mr. Legg, seconded by Dr. White, that the report of the Business Manager on the program budget and accounting system be accepted. The motion declared passed.

President McConnell requested that Mr. Poffenroth be granted a \$400.00 increase in salary, effective September 1, 1958. President McConnell stated that the special increment had been approved at a meeting with Dr. Crum, Dean of Instruction, Mr. Nicholson, Chairman of the