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CWU Faculty Senate Minutes - 03/11/09

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REGULAR MEETING
Wednesday, March 11, 2009, 3:10 p.m.
BARGE 412
MINUTES

Senators: All senators or their alternates were present except: Gary Bartlett, Lucinda Carnell, William Folkestad, Elise Forier, Lori Gray and Boris Kovalerchuk.

Visitors: Rose Spodobalski-Brower, Roby Robinson, Phil Backlund, Charles Reasons, Kim Bartel, Jan Bowers and Ethan Bergman.

CHANGES TO AND APPROVAL OF AGENDA – Approved as presented.

MOTION NO. 08-29(Approved): APPROVAL OF MINUTES of February 11, 2009

COMMUNICATIONS - None

NWCCU Accreditation Update – Phil Backlund gave an update on the NWCCU accreditation. The committee has finished a second full draft of the self-study. The committee plans to have the self-study finished during spring quarter and to printing by the end of June and sent to NWCCU in September. Starting October 19th the accreditation team will start their visit. The Accreditation committee would like to have feedback from faculty.

Chair Manweller introduced Rodney Bransdorfer, who is the newest member of the Executive Committee for the rest of the academic year. An election for the member at large will be held during spring quarter.

FACULTY ISSUES: Senator Wellock expressed concern regarding non-tenure track faculty being moved into tenure track positions without a national search. Faculty have, in the recent past, been told that positions could not be converted without a national search and Human Resources would not allow that. Chair Manweller explained the e-mail was sent out in cooperation with United Faculty of Central. We are glad that our faculty have been given these positions, but how do we move forward so we don't have these tensions again and how do we explain this to those who have been told "no" in the past. Charlie Rueben expressed concern about some of the policies and how they are interpreted, especially with overseas travel. Also, concern about how cost savings by one department may have impact on others, such as motorpool. Sura Rath asked the Senators to think about Senate's role in the increase of online courses. Expressed concern about a draft strategic plan for online courses. Chair Manweller

PRESIDENT: President Gaudino assured the Senate that there is no strategic effort to convert Central to an online university. However, wanted it noted that individuals not confuse bad online courses, with those that are done well. He has been involved with some online courses that have been more rigorous than live classroom courses. President reaffirmed his commitment to transparent open community and clear and consistent procedures and rules. The budget situation is still unclear. The economic forecast that will drive the supplemental and biennial budget is due on March 19th. The concern is it will be a dim forecast. The Governor's initial budget proposal is the high water mark. There is a concern among baccalaureate universities is that the legislator will use stimulus funding to help backfill some of the cuts. This will create a problem in 2 years when that federal funding will go away and then we are left with a bigger hole. There will be a budget forum on Friday. There is current legislation that will put spending cuts on ledger 1 money. Travel and purchasing freezes have been extended through June and a hiring freeze through February 2010. Hiring of faculty is not frozen and faculty can travel if it is not state funds. There is an amendment to the legislation to allow universities to give raises that are already bargained into contracts. President Gaudino indicated he is putting together a task force to identify hiring policies and procedures across campus.

PROVOST: Provost sent his regrets at not being able to attend the meeting today, but he is at the girl's state basketball tournament today.

OLD BUSINESS None

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee: No report

Academic Affairs Committee:

Motion No. 08-30 (Approved): Recommend accepting the revision to 5-9.4.14 Grading Policies and Regulations as outlined in Exhibit A.

Motion No. 08-30a (Failed): Senator Wellock moved to amend the Grade A definition to read “;performs at an excellent level”.

Motion No. 08-30b (Approved): Senator Snedeker moved to remove the word “individual” from the Grade A definition.

Bylaw and Academic Code Committee: Senator Ogden submitted last document with the charge regarding the NTT emeritus faculty definitions. It will be presented at the next Executive Committee meeting.

Curriculum Committee:

Motion No. 08-31(Approved, 3 abstentions): Recommendation to approve a new Law & Justice minor as outlined in Exhibit B.

Motion No. 08-32(Approved, 1 abstention): Recommendation to approve the B.A. History/Social Studies Teaching major to change credits from 75-77 credits to 77-79 credits as outlined in Exhibit C.

Motion No. 08-33(Approved): Recommendation to accept new Industrial and Engineering Technology Construction Safety minor as outlined in Exhibit D.

Motion No. 08-34(Approved): Recommendation to accept new Industrial and Engineering Technology Occupational Safety Technology minor as outlined in Exhibit D.

Motion No. 08-35(Approved, 1 nay, 2 abstain): Recommendation to accept the Industrial and Engineering Technology Construction Management B.S. degree to exceed the 110 credit limit as outlined in Exhibit E.

Motion No. 08-36(Approved as amended): Recommendation to approve new Nutrition, Exercise and Health Sciences specialization, BS Food Science and Nutrition – Foods and Nutrition Specialization as outlined in Exhibit F.

Motion No. 08-36a (Approved) Senator Snedeker moved to amend add an “*” to PSY 362 indicating that MATH 130 is required for this course. Seconded by Senator Ogden and motion approved.

Motion No. 08-37(Approved): Recommendation to accept new Nutrition, Exercise and Health Sciences Food Service Management minor as outlined in Exhibit G.

Motion No. 08-38(Approved, 1 abstention): Recommendation to accept new English & Communication Professional Writing Certificate as outlined in Exhibit H.

Motion No. 08-39(Approved, 2 nay, 2 abstentions): Recommendation to accept the Accounting B.S. degree to exceed the 110 credit limit as outlined in Exhibit I.

Evaluation and Assessment: Senator Snedeker reported that the committee hopes to have a draft Evaluation of Academic Administrators to the Executive Committee for their meeting on Wednesday.

General Education: None

Faculty Legislative Representative: None

CHAIR: No report due to time

CHAIR-ELECT: No report due to time

STUDENT REPORT: No report due to time.

NEW BUSINESS – Motion No. 08-40(Approved): Senator Snedeker moved that the Faculty Senate request, of the President, that the Faculty Senate be the primary voice involved in the discussion of polices and procedures of hiring of faculty.

Meeting was adjourned at 5:21.

Exhibit A

5-9.4.14 Grading Policies and Regulations

5-9.4.14.1 "Grade points" are assigned to each grade as follows (see 5-9.4.14.3 below):

Letter Grade	GPA Credit	Transcript Explanation	Definition of letter grade/ Policy Statement
A	4.0	Excellent	Meets all objectives of the course and fulfills all requirements; performs at a level that reflects individual excellence
A-	3.7		
B+	3.3	Good	Meets all objectives of the course and fulfills all requirements; performs at a high level
B	3.0		
B-	2.7		
C+	2.3	Satisfactory	Meets all objectives of the course and fulfills all requirements; performs at a satisfactory level
C	2.0		
C-	1.7		
D+	1.3	Marginal Pass	Makes progress toward meeting the course objectives; fulfills course requirements at a substandard level
D	1.0		
D-	0.7		
F	0.0	Failure	Fails to meet the course objectives; does not fulfill course requirements

Exhibit B

Law and Justice

Law and Justice Minor

The change in the L&J minor reflects our change in the major. By eliminating our specialized tracks as minors, students will be able to be exposed to a much larger breadth of courses, plus it will be much more efficient in terms of scheduling, particularly at the centers. In the new minor all students will have to take three core courses, thus receiving some basic foundation in the discipline. Also, they will have much more choice in terms of electives. Finally, given the extent of our online course offerings, this will allow a student to complete the minor online. This change reflects our continued movement to a more academic and less professional training program.

Required Courses

Select three courses from the following:	12
LAJ 300 Administration of Criminal Justice (4)	
LAJ 302 Criminal Procedure (4)	
LAJ 303 Legal Research (4)	
LAJ 313 Criminal Law (4)	
LAJ 400 Research Methods (4)	
LAJ 401 Ethics, Diversity and Conflict in Criminal Justice (4)	
LAJ 451 Crime in America (4)	
LAJ 420 Community and Social Justice (4)	
Electives: Select three LAJ courses other than 490, 492, 495, or 496	12
Total	24

Exhibit C

EXCEED CREDIT LIMIT:

History

B.A. History/Social Studies Teaching

Credit change from 75-77 to 77-79

Change A. Justification for increase of HIST 421 from 3 to 5 credits:

(1.) *Assessment Demands*—Since 2005, HIST 421 (Methods and Materials in the Social Studies Secondary) has become a capstone course for all history/social studies majors and includes all of the new assessments that were required by OSPI and NCATE when teacher certification standards moved from the program-based model to a performance-based model. Without a corresponding increase in the credit hours of the course, this additional assessment has dictated the exclusion of important methodological content.

(2.) *Assessment Results*—both SEOI and alumni survey results point to demand for additional social studies methodological content. Students and alumni routinely identify HIST 421 as the single most important class they took, or have taken, in preparing to become teachers. LiveText portfolio assessment in HIST 421 also suggests students will benefit from additional methodological content.*

(3.) *Peer Institution Methodology Requirements*—Social studies teaching majors at peer institutions all require more than 3 quarter credits of social studies methodology. For example, EWU requires 8 quarter hours; WSU and Boise State, 3 semester (4.5 quarter) hours; WWU, 4 quarter hours; and the University of Idaho, 4 semester (6 quarter) hours.*

(4.) *Peer Institution Program Lengths*—Justifying the expansion of this program by two credits, the length of social studies programs at many peer institutions are larger than the current 75-77 credits of social studies coursework required at Central. For example, WWU requires 94 quarter hours of social studies coursework; WSU requires 66 semester (99 quarter) hours; and Boise State requires 54 semester (81 quarter) hours.* Additionally, unlike in most other secondary level, single-discipline teaching content areas, social studies requires student fluency in history as well as in all of the social sciences.

(5.) All efforts have been made to identify program courses or credits that might be eliminated to offset this increase in HIST 421. However, all program requirements that currently exist do so to meet specific State of Washington certification requirements. As a consequence, no reasonable credit or course eliminations were found.

Change B. Justification for the elimination of the EDEL 420 option:

The inclusion of EDEL 420 (Methods and Materials in the social Sciences, Elementary) as an option in lieu of HIST 421 was originally a consequence of inadequate staffing in the secondary-level social studies education program. However, adequate and permanent, tenure-track faculty now exists to provide HIST 421 as often as needed. It is thus reasonable to have secondary-level social studies majors take a secondary-level social studies methodology course rather than an elementary –level methodology course.

See attached spreadsheet for Social Studies Education Programs in the Pacific Northwest.

Social Studies Education Programs in the Pacific Northwest

	History		Political Science		Geography		Economics		Behavioral Sciences		Misc. Social Studies Required Electives		S.S. Teaching Methodology		Totals	
	Courses	Qtr. Hours*	Courses	Qtr. Hours*	Courses	Qtr. Hours*	Courses	Qtr. Hours*	Courses	Qtr. Hours*	Courses	Qtr. Hours*	Courses	Qtr. Hours*	Courses	Qtr. Hours*
CWU	11	49	1	5	2	10	1	5	1	5			1	3	17	77
WSU*	11	49.5	2	9	1	4.5	2	9	4	18	1	4.5	1	4.5	22	99
WWU	15	60	2	8	1	4	2	8			3	10	1	4	24	94
EWU	9	43	1	5	2	10	1	5	1	5			2	8	16	76
Boise St*	10	45	2	9	1	4.5	1	4.5	2	9	1	4.5	1	4.5	18	81

* Credits for universities on the semester system have been converted to the equivalent number of quarter credits for comparison purposes.

Exhibit D

NEW MINORS:

Industrial and Engineering Technology Construction Safety Minor

The Construction Safety minor provides a broad coverage of construction management issues that affect safety and health performance during construction work. Enrollment in upper division CMGT courses is based upon space availability. This program is only available at the Ellensburg campus.

Admission to any course requires a grade of C or better in each prerequisite listed. Students who do not meet the prerequisite grade requirement will be removed from the course. Students are expected to complete each course used to fulfill a program requirement with a grade of C or better.

Admission Requirements:

The Construction Safety minor is only available to B.S. Safety and health Management majors. Applications are accepted throughout the academic year. Please see the program application available on the web at http://www.cwu.edu/~iet/programs/shm/documents/csminor_app.doc for additional information.

Required Courses:

BUS 241	Legal Environment of Business	5
CMGT 265	Blueprint Reading and Construction Graphics	4
CMGT 346	Construction Methods and Materials OR	
CMGT 347	Heavy Civil Methods and Materials	4
CMGT 442	Building Service Systems OR	
CMGT 443	Heavy Civil Utilities	3
CMGT 444	Codes, Contracts and Specifications OR	
CMGT 445	Heavy Civil Contract Law	4
IET 490	Cooperative Education	3
SHM 323	Construction Safety	3
Total		26

Industrial and Engineering Technology Occupational Safety Technology Minor

The Occupational Safety Technology minor provides a balance of technical and process skills used in safety and health practice.

The program is offered at the Ellensburg campus and CWU centers in Lynnwood and Des Moines. Admission to any course requires a grade of C or better in each prerequisite listed. Students who do not meet the prerequisite grade requirement will be removed from the course. Students are expected to complete each course used to fulfill a program requirement with a grade of C or better.

Admission Requirements:

Students enrolled in the B.A.S. Occupational Safety and Health program are not permitted to enroll in this minor. Applications are accepted throughout the academic year. Please see the program application available on the web at http://www.cwu.edu/~iet/programs/shm/documents/ostminor_app.doc for additional information.

Required Courses

SHM 351	Incident Analysis	4
SHM 352	Systems and Design	4
SHM 353	Risk and Insurance	4
	Department Approved Electives	12
Total		24

Exhibit E

Industrial and Engineering Technology B.S. Construction Management

Total credits for major are 137-138, exceeding the 110 credit limit.

Total credits, 137-138, remain the same as they have been grandfathered in since at least 1998.

Note part of the 137-138 total are general education classes, ie Math 172 (5), IT 101(3), ECON 201(5), ADMG (5) counts as a W, CHEM 111(5), GEOL 108 (5)...for a total of 28 credits...

High numbers of credits are a result of our accreditation body American Council for Construction Education (ACCE). ACCE specifies a high number of science, business, communications, and construction science credits.

Exhibit F

NEW SPECIALIZATION:

Nutrition, Exercise and Health Sciences

B.S. Food Science and Nutrition - Foods and Nutrition Specialization

Students wishing to attain full admission to the B.S. in Food Science and Nutrition major must meet the following requirements: Successful completion of NUTR 245, Basic Nutrition, NUTR 140, Introduction to Foods and NUTR 140LAB, Introduction to Foods Laboratory with a grade of B (3.0) or better. Students must receive a grade of C (2.0) or better in all of the other major courses.

In addition to the requirements listed above, students wishing to enter any of the food science and nutrition specializations must successfully complete CHEM 111, Introduction to Chemistry, CHEM 111LAB, Chemistry Laboratory or CHEM 181, General Chemistry I and CHEM 181LAB, General Chemistry Laboratory I, and MATH 100C, Intermediate Algebra, or their equivalents, before being admitted to the major. Students must consult with a major advisor for approval of the program specialization.

Students are highly encouraged to complete at least five credits of NUTR 490, Cooperative Education.

Food Science and Nutrition Core Requirements

NUTR 140 - Introduction to Foods	2
NUTR 140LAB - Introduction to Foods Laboratory	2
NUTR 245 - Basic Nutrition	5
NUTR 344 - Medical Nutrition Therapy I	3
NUTR 345 - Developmental Nutrition	3
NUTR 446 - Sports Nutrition and Weight Control	3
NUTR 447 - Nutrition and Society	3
Select Either:	4
EDCS 312 - Educational Statistics Credits: (4)	
OR	
PSY 362* - Introductory Statistics Credits: (4)	
Select Either:	5
CHEM 111 - Introduction to Chemistry Credits: (4)	
CHEM 111LAB - Introductory Chemistry Laboratory Credits: (1)	
OR	
CHEM 181 - General Chemistry I Credits: (4)	
CHEM 181LAB - General Chemistry Laboratory I Credits: (1)	
Core Total	30

*PSY 362 requires MATH 130

Select One of the Following Specializations:

Foods and Nutrition Specialization

The Foods and Nutrition Specialization prepares students for a wide variety of careers in the food and nutrition industry including food processing companies (quality assurance and product development positions), food distributors, food brokerage companies, restaurant and institutional food service, pharmaceutical sales, and nutrition positions not requiring being a Registered Dietitian. It is highly recommended that students discuss possible minors with their academic advisor that would complement this specialization and enhance employment opportunities. Possible minors include food service management, exercise science, community

health education, business, and administrative management. Students interested in applying to nursing programs following the completion of this degree are recommended to take BIOL 355 and BIOL 356, Human Anatomy and Physiology, instead of BIOL 201, Human Physiology and BIOL 220, Introductory Cell Biology, plus BIOL 322, Introductory Microbiology.

Required Courses

FSN Core Requirements	30
NUTR 340 - Management of Food Resources	2
NUTR 340LAB - Management of Food Resources Laboratory	1
NUTR 341 - Nutrition I	3
NUTR 342 - Quantity Food Production and Service	4
NUTR 342LAB - Quantity Food Production and Service Laboratory	1
NUTR 343 – Foods and Nutrition Professionalism	1
NUTR 347 - Introduction to Nutrition Education	3
NUTR 348 - Nutrition Interview	1
NUTR 440 - Experimental Foods	3
NUTR 440LAB - Experimental Foods Laboratory	2
NUTR 441 - Nutrition and Aging	3
NUTR 448 - Food Service Systems Management	4
NUTR 441 - Nutrition and Aging	3
CHEM 112 - Introduction to Organic Chemistry	4
CHEM 112LAB - Introduction to Organic Chemistry Laboratory	1
CHEM 113 - Introduction to Biochemistry	4
CHEM 113LAB - Introduction to Biochemistry Laboratory	1
BIOL 201 - Human Physiology	5
Total Credits:	76

Exhibit G

Nutrition, Exercise and Health Sciences Food Service Management Minor

This program is designed primarily for students earning degrees in business administration or in tourism management that will allow them better access to careers in food service management. This minor may not be used for students earning a B.S. in Food Science and Nutrition or a B.A.S. in Food Service Management.

Required Courses

NUTR 140	Introduction to Foods	2
NUTR 245	Basic Nutrition	5
NUTR 340	Management of Food Resources	2
NUTR 342	Quantity Food Production and Service	4
NUTR 448	Food Service Systems Management	4
NUTR 490	Cooperative Education	5
	Department approved electives	4-5

Electives:

- MGT 380 - Organizational Mgmt (5)
- NUTR 140Lab – Intro to Foods Lab (2)
- NUTR 340Lab – Mgmt of Food Resources Lab (1)
- NUTR 342Lab – Quantity Food Prod & Svc Lab (1)
- NUTR 490 – Cooperative Education (5)

Total

26-27

The restaurant industry is the largest private employer in Washington state, hiring more women and minority managers than any other business. Work settings range from hotels, fine dining, and resorts, to restaurant chains, hospitals, and universities.

Food Service managers are one of the management occupations listed by the U.S. Department of labor, Bureau of Labor Statistics. There are an estimated 260,880 Food Service management positions nationally with an estimated 1,690 in the State of Washington. The food service industry is growing. The U.S. Department of Labor projects that the jobs in eating and drinking places will increase by 18% from 2000 to 2010, by nearly 1.5 million positions. With a large increase in the number of people working in the food service profession, it is important that these workers are adequately prepared to safely prepare and serve food to the clients dining outside of the home.

Currently CWU offers a B.A.S. in Food Service management and a B.S. in Food Science and Nutrition. The proposed minor would be primarily marketed to students receiving degrees in Business Administration and in Recreation & Tourism. No new courses would be needed for this new minor.

Exhibit H

NEW CERTIFICATE:

English & Communication Professional Writing Certificate

The Professional Writing Certificate allows students to develop their writing skills for professional and business environments. It is delivered entirely online to serve professionals already working in careers as well as students planning to begin professional or business careers. Students will learn the rhetorical requirements for specific forms of written communication, including letters, memos, reports, proposals, promotional materials, and press releases. They will also learn to edit their own writing for clarity, correctness, and style.

Required Courses

ENG 301	Rhetoric	4
ENG 310	Technical Writing	4
COM 347	Copy Editing	4
COM 370	Writing for Public Relations	4

Total **16**

The Professional Writing Certificate will be a Type B Collaborative Certificate Program using existing courses from Communication and English in cooperating with the department of continuing education. It will be targeting toward non-matriculating students wanting to develop their professional writing skills as well as to matriculating students planning on entering business and professional fields. The courses will be delivered online to reach place-bound students or non-matriculating students already working in careers.

Exhibit I

EXCEED CREDIT LIMIT: *The Faculty Senate Curriculum Committee only forwards programs that are over the allowed credits (whether the credits increase or remain the same) if the department has submitted any type of program change.*

Accounting
B.S. Accounting

Credit change from 109-110 to 114-115

Justification for increase

MATH 130 Finite Math, which is a general education course, has been a prerequisite for BUS 221 for decades, but it has not been listed as part of the pre-admission courses for the major. This change makes the prerequisite more transparent as required for the major.

Informational Items:

Program Deletions: Industrial Safety and Health Certificate
B.A. Family and Consumer Studies – Personalized Study specialization
Health Fitness: Supporting area Endorsement minor
Food Science & Nutrition - Food Service Management specialization
Electronics - Computer Hardware minor
B.A. Law and Justice - Legal Studies Specialization
B.A. Law and Justice - Corrections Specialization
B.A. Law and Justice - Law Enforcement specialization
Law Enforcement minor
Legal Studies minor
Corrections minor

Name Changes: B.A.S. Safety & Health Management changed to B.A.S. Occupational Safety and Health

B.S. Family and Consumer Studies – Family Studies Specialization changed to B.S. Family Studies

B.A. History: Teaching Broad Area changed to B.A. History/Social Studies Teaching

M.S. Family & Consumer Sciences - Education specialization changed to M.S. Family & Consumer Sciences - Career & Technical Education Administration specialization

B.S. Food Science & Nutrition - Nutrition and Dietetics specialization changed to B.S. Food Science & Nutrition - Dietetics specialization

B.S. Industrial Education changed to B.S. Technology Education
B.S. Industrial Education Broad Area changed to B.S. Technology Education Broad Area

B.A. Law and Justice – Generalist changed to B.A. Law and Justice

B.M. Music Theory/Composition changed to B.M. Music Composition