

6-4-1958

## 1958 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

Follow this and additional works at: [http://digitalcommons.cwu.edu/bot\\_minutes](http://digitalcommons.cwu.edu/bot_minutes)

---

### Recommended Citation

Board of Trustees, Central Washington University, "1958 - Board of Trustee Meeting Minutes" (1958). *CWU Board of Trustees Meeting Minutes*. Book 68.

[http://digitalcommons.cwu.edu/bot\\_minutes/68](http://digitalcommons.cwu.edu/bot_minutes/68)

This Book is brought to you for free and open access by the University Archives and Special Collections at ScholarWorks@CWU. It has been accepted for inclusion in CWU Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@CWU.

**Library**  
**Central Washington College**  
**of Education**  
**Ellensburg, Washington**

Central Washington College of Education  
Ellensburg, Washington  
Minutes of the Meeting  
Board of Trustees

June 4, 1958

A meeting of the Board of Trustees was held at seven-thirty p.m., June 4, 1958, at Gateway Cafe in North Bend, Washington. Present Mr. V.J. Bouillon, Chairman, Dr. Clarence Nurmi, Mr. Herbert Legg, Dr. Roy Wahle, Mrs. Bernardines K. Frick, President Robert E. McConnell, and Mr. Kenneth Courson, Secretary. Others present included Mrs. Sidnie Mundy, Miss Mary Mathewson, Dr. J. Wesley Crum, Dr. Keith Rinehart, Mr. Paul Bechtel. It was moved by Mr. Legg, seconded by Dr. Wahle, that the minutes of May 23, 1958 be approved as written. Motion withdrawn.

It was moved by Mr. Legg, seconded by Mrs. Frick, that the agenda be approved including rules and regulations of the retirement system of Central Washington College. Motion carried.

A review of capital outlay request to be presented to the Director of Budgets for the 1959-61 biennium was presented by President McConnell. Mr. Legg questioned whether, or not, any further information was available other than the figures as presented and how much additional information would be presented to the Division of Budgets in order to support the program as presented to the next session of legislature. President McConnell explained that it would be submitted on regular forms which had been provided by the Director of Budgets for that purpose. He presented a copy of the projects to be submitted. Mr. Legg stated that he felt that material substantiating the request should be spelled out in more detail. President McConnell then presented a copy of the material from Culler and Gale, Architects, in Spokane, Consultants on the Classroom Building, which he stated would be used to support the legislative request on that project.

Dr. Wahle stated that the part concerning him as member of the Board was that he was interested in a price tag that is appropriate, that the Board needs to know what the sum will be, and further, be interested in plans and specifications showing exactly what will be built. The question to be considered by Board members is that the price be reasonable. If the Board must justify the request it must be complete in the College files. How can the Board judge whether estimates are properly made and money granted so that the funds will be sufficient to meet the building construction costs, in order to prevent the same problems which arose during the early planning of the Health and Physical Education building. President McConnell stated that a change of architects and changing the specifications on the Health and Physical Education building could have created the difficulties.

Dr. Wahle asked regarding the submission of the capital outlay budgets and whether, or not, hearings would be held so that there would be an opportunity for the Board to request contingency funds from the legislature if needed. President McConnell stated that it was the hope of the Governor that this request will, when reviewed by the Legislative Council, be final, and that legislature would adopt the Governor's recommendation.

Mr. Legg asked Dr. Crum whether, or not, there were some reports to be presented to the Board and whether, or not, in the future the Board would receive reports from the Long Range Planning Committee. He stated further that there was a statement in the minutes relative to the fact that copies of committee reports should come to the Board. Dr. Crum agreed that this would be done. Dr. McConnell stated that it would be educational to the Board if all requests were gone over, but during the rush of getting materials ready for budget presentation this was not possible.

Mr. Legg asked whether, or not, any information was available regarding the requests other colleges of education in the State were making in the way of capital outlay. President McConnell stated that he had no word on this matter. Mr. Legg questioned whether, or not, there would be any value to discuss capital outlay requests with the other colleges. President McConnell referred to the meeting of the Joint Boards, at which time it was agreed that salaries, wages and operations would be worked out on a joint basis, but that each institution was free to request capital outlay projects according to its needs.

Mr. Legg questioned Mr. Bechtel regarding the extension of utilities and whether, or not, the figure as presented was based on an assumption that the present utilities will also be used, or on what basis was the assumption made. Mr. Bechtel reported that there is presently an overload on the electrical system, that the proposed figure considered a change of one transformer and the extension of utilities to the area in which new buildings will be constructed. This will include a new substation to step down the proposed voltage which the City will supply at 7200 down to 2300. On the steam lines the condensate loss is great and a proposal will care for the expansion of the present steam mains in the new area and also extend to the Health and Physical Education Building. Mr. Legg asked whether, or not, this proposal for extension of utilities would care for future buildings. Mr. Bechtel reported that the proposed expansion will care largely for all future buildings on the north campus. Dr. Wahle stated that if the Board requests legislature for funds is there some way to be assured that the amount that we are asking will be sufficient so that in the future attention will not be required for repairs such as the present system requires. Mr. Bechtel stated that the present heating system was installed immediately after the war and that the RicWil system, which is presently in use, seemed to be the answer to construction problems at that time. However, there are now new construction materials that are much better and that the problems which existed with the RicWil lines would be presently solved.

Mr. Legg asked Dr. Crum to what extent is the capital outlay request tied in with the Long Range Planning Committee's recommendation. Dr. Crum stated that the request is definitely tied in with the long range plan which has been presented through committees to the Long Range Planning Committee.

The land acquisition figure was presented to the Long Range Planning Committee from the Campus Site Committee. Mr. Legg asked whether, or not, the land recommendation indicates where future buildings are to be placed. Dr. Crum stated that in certain cases areas have been specified, but the complete plan has not been consummated. Mr. Legg stated that the Board has proposed such plans, but the Board has not, to date, made any final ruling on the acceptance or what would happen if the Board did not accept.

Mr. Legg asked how the location of the Classroom building fits in with the Master Plan. Dr. Crum stated that the Classroom building as it appeared on the original Master Plan has been relocated to another site on the campus.

Dr. Wahle asked if the Long Range Planning Committee is to continue its organization work on the long range program, so that in the future there will not need to be the pressure put on as there is at this time. Mr. Legg stated apparently many things are being done and as an individual Board member would desire that the matters of policy nature should, from time to time, as they go through the committees, be presented through proper channels and to be made available to the Board. Mr. Bouillon asked whether, or not, the faculty has been fully represented on these committees. Dr. Rinehart stated that the Library Committee included representatives of all the divisions from the campus as well as librarians, and that the librarian had been making plans for a new library before the present committee was appointed. He added that the librarians visited college libraries on the Whitman, Washington State College and the University of Idaho campuses.

Dr. Wahle questioned the manner in which information from the various committees operating under the Long Range Planning Committee would reach the Board of Trustees, particularly in the event of disagreement between committees originating the recommendations and those through whom reports were made. It was suggested again that the reports of the originating committees be submitted to the Board along with written recommendations and actions of committees and administrators through whom the reports must properly pass. Dr. Wahle commented that the Board need see these reports and recommendations only in cases of disagreement among committees or committees and administrators, but that the material should be made available to the Board in any case.

It was moved by Mr. Legg, seconded by Dr. Wahle, that the request of \$4,722,042.00 for capital outlays for 1959-61 be approved. The motion carried.

President McConnell presented the proposed amendment to the Faculty Code. Mr. Legg asked the procedure by which the amendment was made. Mrs. Mundy explained that the amendment is the result of departmental problems which had been presented to the council regarding questions of eligibility of faculty members for summer employment, and after consideration and discussion by the persons involved the council then asked the Academic Affairs Committee to state what they felt should be done. The statements were received by the council and again reviewed, discussed, the amendment written, and was presented to the faculty as a whole on June 2, 1958, and passed by a vote of 80 to 7.

Dr. Wahle asked what the amendment was intended to do. Mrs. Mundy replied that it makes more flexible the employment of faculty members for summer. Mr. Legg requested comments from President McConnell regarding the amendment from the administrative point of view. President McConnell stated that reports may be brought before him which normally would be endorsed. There may be occasions where the administration may not agree with the Faculty Council and then the Board would need to act as a referee. Dr. Wahle stated that the Board would then become a wedge between administration and faculty, and that the Board hopes that agreements may be reached prior to the Boards reviewing any proposals. Dr. Nurmi asked whether, or

not, there had ever been a problem in this connection. President McConnell stated not in the eleven years in which the Faculty Council had been in operation. It was moved by Dr. Wahle, seconded by Dr. Nurmi, that the amendment be adopted as presented. The motion carried.

Mrs. Frick asked whether or not all faculty being involved in the rotation of faculty for the summer session did not become a serious problem where graduates are in attendance, that sometimes there may be a possibility where the present college staff might be depleted. President McConnell stated that he felt that there was an understanding among faculty that for the summer session the administration was not bound to employ anyone not qualified for a position which may be open.

President McConnell presented a resolution from the Attorney General regarding the Snowden property where housing for married students is to be placed. He stated that he had contacted the sons of the Snowden estate and found that the will had not yet been probated and that they could not get together. In discussing the matter with the Attorney General it seemed necessary that the following resolution be authorized and that the Attorney General was requested to draw up a resolution which would handle the situation. It was moved by Dr. Nurmi, seconded by Mrs. Frick, that the resolution as presented by the Attorney General be adopted. The motion carried.

It was moved by Dr. Wahle, seconded by Mrs. Frick, that the Secretary of the Board of Trustees be authorized to proceed to work with the Attorney General to complete the resolution. Motion carried.

President McConnell stated that Mr. Riley of the Attorney General's office had cleared the firm of Weter, Roberts and Shefelman as bond attorneys for the proposed bond issue to be worked out in connection with the construction of housing for married students and housing for men.

It was moved by Mr. Legg, seconded by Dr. Wahle, that as a special order of business the publication "Memo to the Board" be added to the agenda. The motion carried.

It was moved by Mr. Legg, seconded by Dr. Wahle, that the Secretary of the Board be requested to secure through appropriate sources copies of the publication "Memo to the Board" and that these be made available to Board members. The motion carried.

Mr. Bouillon stated that for a period of approximately two months he would not be in the State, and it may be advisable to appoint a vice-chairman. It was moved by Mr. Legg, seconded by Dr. Wahle, that Mrs. Frick be designated as vice-chairman for the Board of Trustees. The motion carried.

President McConnell stated that we are now reaching a deadline regarding the securing of funds for housing through the HHFA. Two proposals have been presented by the committee on housing for dormitories for men. The groups are in conflict regarding the type of building, one plan has apartments for men, the other is the conventional type with sixteen men in a corridor. He stated that he was in the minority as far as the type of dormitory to be built, preferring the plan which has sixteen men to a corridor. Mr. Legg stated that the administration has responsibility in order to make a recommendation. Dr. Wahle stated that the purpose of committee action is to give the Board the advantages and disadvantages and that if

there is not common agreement the Board could not evade its responsibility in making the final decision. It was suggested that members of the housing committee be present at the next meeting of the Board in order to present their views. Mr. Legg asked whether or not any of the faculty members present had any comments on this problem. Dr. Rinehart stated that he was in agreement with the view that the committee has the opportunity to express themselves even though the administration might have the authority to alter the recommendations, and that the policy decisions must be made by the Board.

It was moved by Mr. Legg, seconded by Dr. Wahle, that the next meeting of the Board be at seven-thirty p.m. Friday, June 20, 1958, at the Roosevelt Hotel in Seattle or at some other hotel as designated by the Chairman. The motion carried.

Revised Rules and Regulations of the Retirement System for CWCE were presented for adoption. Mr. Legg asked whether, or not, the rules had been presented to the proper committees. The Secretary in presenting the rules and regulations stated that these had not been presented to any other committee for discussion. It was moved by Mr. Legg, seconded by Dr. Wahle, that the revised Rules and Regulations of the Retirement System for CWCE be referred to the Administrative Council for their comments at the next meeting of the Board of Trustees.

The meeting adjourned at ten-thirty p.m.

Respectfully submitted,

Secretary

OUTLINE OF CAPITAL OUTLAY

1959-61

New Buildings and Other Capital Outlay

1. Classroom Building for Division of Education & Psychology	\$ 869,962	
a. Furniture and Equipment	110,619	
b. Land	<u>82,335</u>	1,062,916
2. Library Building	1,468,956	
a. Furniture and Equipment	<u>169,198</u>	1,638,154
3. Conversion of Coal-Fired Boiler to Natural Gas		32,542
4. Equipment and Furniture for P. E. Building		122,000
5. Renovation and Extension of Utilities (Steam & Electrical)		
a. Campus Electrical Distribution System	136,840	
b. Steam Distribution System	104,500	
c. Campus Lighting for South Campus (26 lamps)	6,500	
d. Repairs to and Expansion of Clock System	<u>5,400</u>	253,240
6. Major Repairs To Roofs		6,715
7. Alterations for Utilization of old Administration Bldg		251,600
8. Health Services Building & Infirmary (7314 sq. ft)		249,065
9. P. E. Field and Site Development		92,500
10. Alterations to Buildings		
a. Science Building	6,560	
b. Home Economics (Classroom Bldg Remodelling)	11,589	
c. CES Awnings	8,900	
d. Installation of acoustic-celotex in Classroom Bldg	7,350	
e. Music Building Remodelling	3,100	
f. Auditorium & Industrial Arts Building	<u>10,500</u>	47,999
11. Central Storage Building	39,910	
a. Land	<u>2,400</u>	42,310
12. ROTC BUILDing(9867 sq ft)	217,000	
a. Land	<u>32,120</u>	249,120
13. Improvements to Campus		
a. Curbs & Paving for 11th Ave between Walnut & Chestnut	8,600	
b. Black-topping of several parking areas	15,000	
c. Seeds, bulbs, plants, trees, shrubbery	3,600	
d. Sidewalks - 12 blocks @ 360 ft each	<u>14,400</u>	41,600
14. Land		481,880
15. Extension of Closed Circuit TV System		<u>150,401</u>
TOTAL		\$ 4,722,042

Library  
 Central Washington College  
 of Education  
**CENTRAL WASHINGTON COLLEGE OF EDUCATION**  
 Central: ELLENBURG, WASHINGTON of Education  
 Ellensburg, Washington  
 June 4, 1958 Meeting  
 Board of Trustees

**OUTLINE OF CAPITAL OUTLAY**

1961 - 63

1. Art, Home Economics and Industrial Arts Building plus Equipment	\$ 950,000
2. Music Building plus Equipment	975,000
3. Conversion of Old Library to Offices and Classrooms	100,000
4. Home Economics Practice House and Equipment, plus Furniture and Land	27,000
5. Land	150,000
6. Installation of Boiler in Heating Plant	105,600
7. Campus Improvements	32,000
8. Sewer	2,500
Total	<u>1,357,100</u>

1963 - 65

1. Classroom Building plus Equipment A and Scheme B	\$ 1,000,000
2. Demolition of Old Music Building	5,000
3. Land	150,000
4. Conversion of 3rd and 4th Floors of Administration Building for Classrooms and Offices	100,000
5. Conversion of old Industrial Arts Shops to Classrooms and Offices	35,000
6. Campus Improvements	32,000
Total	<u>1,322,000</u>

Consideration of Plans for Proposed Dormitory for Men and application for WPA funds was discussed. Mr. Scullion reminded the members of the Board that the final application must be in by July 10, 1958, and that the plans for the dormitory were given at the meeting of June 10, 1958. Mr. Scullion referred the letter from President McConnell, of June 10, 1958, to the Board of Trustees, a copy of which is attached to the minutes of this meeting. Dr. Wahle asked for the Building Committee report and the Administrative Council report. Dr. Swanson read the Progress Report of the Planning Committee on Housing, Meal Service and Student Health and discussed the letter from President McConnell, of June 5, 1958 and his reply of June 19, 1958, copies of which are attached to the minutes of this meeting. Dr. Swanson stated that there should be a revision of the cost in Recommendation 1 of the Progress Report; the cost should be \$420,000 in accordance with the architect's revised figures. In Recommendation 2, the \$860,000 should be revised down to \$840,000 to provide for the additional \$20,000 in Recommendation 1. Item 2 in the letter from Dr. Swanson to President McConnell was a unanimous decision on the part of the Committee. Mr. Scullion asked whether, or not, more students would be accommodated in Plan A than in Plan B. Mr. Coen stated that there will be four more students housed in Scheme B than in Scheme A. The same amount of money would be involved in both schemes except for the additional furniture required in Scheme B. In Scheme A there is a group living area for each 16 students, and the furnishings for these areas would be computed over and above the cost of