

6-20-1958

## 1958 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Central Washington College of Education  
Ellensburg, Washington  
Minutes of the Meeting  
Board of Trustees

June 20, 1958

A meeting of the Board of Trustees was held June 20, 1958 at seven-fifty p.m. in Room 214 of the Roosevelt Hotel, Seattle Washington. Present Mr. V.J. Bouillon, Chairman, Mr. Herbert Legg, Dr. Roy Wahle, Mrs. Bernardines K. Frick, and Mr. Kenneth Courson, Secretary. Visitors included Mr. Cowan and Mr. Paddock, Architects, Dr. J. Wesley Crum, Dr. E.E. Samuelson, Mrs. Sidnie Mundy, Miss Margaret Mount and Miss Mary Uber, faculty members.

MOTION NO. 1. It was moved by Mr. Legg, seconded by Dr. Wahle, that the minutes for the meeting of May 23, 1958 be approved as written. Motion carried.

Minutes of the meeting of June 4, 1958 were not available.

MOTION NO. 2. It was moved by Mr. Legg, seconded by Dr. Wahle, that the agenda as submitted be approved with other items - recognition of the faculty, budget questions, information for the Board of Trustees, building program, and legislative program - to be added if time allows. The motion carried.

Consideration of Plans for Proposed Dormitory for Men and application for HHFA funds was discussed. Mr. Bouillon reminded the members of the Board that the final application must be in by July 10, 1958; and that a description of Scheme A and Scheme B were given at the last meeting. Mr. Bouillon referred the letter from President McConnell, of June 16, 1958, to the members of the Board of Trustees, a copy of which is attached to the minutes of this meeting. Dr. Wahle asked for the Building Committee report and the Administrative Council report. Dr. Samuelson read the Progress Report of the Planning Committee on Housing, Meal Service and Student Health Services. Dr. Samuelson presented copies of the report and discussed the pertinent sections of it. He read the letter from President McConnell of June 5, 1958 and his reply of June 19, 1958, copies of which are attached to the minutes of this meeting. Dr. Samuelson stated that there should be a revision of the cost in Recommendation 1 of the Progress Report; the \$400,000 figure should be \$420,000 in accordance with the architects' revised figures. In Recommendation 2, the \$860,000 should be revised downward to \$840,000 to provide for the additional \$20,000 in Recommendation 1. Item 2 in the letter from Dr. Samuelson to President McConnell of June 19, 1958 was a unanimous decision on the part of the Committee. Mr. Bouillon asked whether, or not, more students would be accommodated in Plan A than in Plan B. Mr. Cowan stated that there will be four more students housed in Scheme B than in Scheme A. The same amount of money would be involved in both schemes except for the additional furniture required in Scheme B. In Scheme A there is a group living area for each 16 students, and the furnishings for these areas would be computed over and above the cost of

the furniture required for the lounge in Scheme A. Individual living rooms in Scheme B would have certain articles of furniture identical with rooms in Scheme A. The problem of separate entrances was brought out in the letter from Dr. Samuelson to President McConnell, dated June 19, 1958, item 6. Dr. Samuelson pointed out that there would be ten points of control in Scheme A, but that in Scheme B with the outside supervision it would be easy to spot the location of any offenders of dormitory regulations.

Mr. Legg asked Mr. Cowan to explain the two schemes so that the Board could check the differences, and he asked for the report from the Administrative Council. Dr. Crum (minutes for June 18, 1958--IV) read the minutes showing how the recommendations for Scheme B developed out of the Long Range Planning Committee and the Campus Site Planning Committee. At a meeting on June 17, 1958 with President McConnell a number of questions came up and he authorized the Committee to meet on the 18th with the architects. These recommendations were developed at that meeting.

Dr. Wahle asked if the recommendations were passed unanimously. Dr. Crum stated that it was a unanimous decision of the members present. Dr. Wahle then stated that the Board of Trustees is more concerned with the reasons rather than the unanimity of the decision. Dr. Samuelson stated that from the point of view of supervision and the opinion of the Dean of Students, Scheme B would actually be a better plan. Scheme B is essentially an apartment-style building with stairwells as the main means of getting from one unit to another. Scheme A is essentially the conventional-type dormitory with corridors as the main means of circulation from one room to another. Dr. Samuelson stated that it should be assumed that in adopting Scheme B every four boys would take care of their own apartment including the bath facilities, thus effecting a saving on janitorial services. He further stated that Scheme B makes supervision easier because it does away with the corridors which cause a problem in dormitory supervision. Separate apartments can be better supervised. The supervisors in Scheme B will be living in the central part of the dormitory where it will be possible to observe the entire hall from their living quarters.

Mr. Legg questioned whether four people could actually study and live in the space allotted. Mr. Paddock explained that there were three entirely separate functions that could be carried on at the same time -- sleeping in the bedroom; reading, studying or other activity in the living room; and showering or shaving in the bathroom. Mr. Legg stated that the Board has an obligation to the college students - that of giving them a certain amount of freedom. He felt that Plan B allowed for a good deal of supervision without loss of freedom.

Dr. Samuelson pointed out that everyone must come into the dormitory through a focal point. He stated that supervisors would probably be married couples or older married women. The main problem is that of providing 24 hour a day supervision. This might be accomplished through providing more space for supervisors. Mr. Legg asked what the students on the Housing Committee thought of the discussion regarding moral supervision, etc. Dr. Samuelson stated that the students were in favor of Scheme B because it gives more freedom and centers responsibility on the individual student. He also pointed out that it would be easier to spot the areas of trouble in the dormitory if built according to Scheme B. Mr. Bouillon felt that the Board should be interested in the moral aspects of supervision,

such as taking liquor and girls into the rooms. Mr. Cowan explained that in Scheme A the students can segregate into small groups, but that in Scheme B there are four people assigned to each apartment and this should help to do away with clandestine affairs.

Mrs. Frick asked about fire hazards. Mr. Cowan explained that by having the separate apartments there would be more fire walls than in the conventional type of dormitory. Another objection voiced by Mrs. Frick had to do with the housecleaning problems. Dr. Samuelson was of the opinion that there would have to be more rigorous inspection of the living quarters.

Mr. Legg felt that Scheme B would not be putting too much temptation in the hands of the students. Dr. Wahle stated that cost wise the furniture in Scheme B will be more expensive, but this scheme will house a few more students and the arguments seem to be in favor of B.

Dr. Wahle stated that the living area in the two schemes showed this comparison: Scheme A permits 103 square feet per person, Scheme B allows 515.5 for four people or approximately 129 square feet per person. Mr. Legg asked about the janitorial service in Plan A as compared to Plan B and about the repair services in the two plans. Mr. Cowan stated that it seems possible to have a lower expense item for janitor service in Plan B than in Plan A, because the individual apartments will be the responsibility of the people living in them; while in Plan A no one would assume the responsibility for the community shower rooms and living areas other than the College maintenance staff.

Mr. Bouillon asked if the cost of construction would be more expensive than Wilson or North Hall. Mr. Legg reminded the Board of Trustees that Wilson was an economy measure and a comparison was not in line. Mr. Legg asked to what extent would the Honor Code be involved. Dr. Samuelson stated that it has always been necessary to have adult supervision to some extent, but felt that Plan B type of living quarters will put the students on a more personal basis because they have a little unit for which they are directly responsible. Mr. Bouillon wanted to know if Plan B type of dormitories were being used throughout the country. Dr. Samuelson stated that apartment-type housing has been used throughout the country - Ivy League colleges have been using it for a number of years. Mrs. Frick asked about telephones. Dr. Samuelson pointed out that the present trend is to have one available in each living unit.

Dr. Wahle asked about the significance of the July 10, 1958 deadline. Mr. Courson stated that an extension of time would be granted if needed. Mr. Legg asked about the date that the dormitory would be ready for occupancy. Mr. Cowan thought it might possibly be ready by the fall quarter 1959, but the date of completion will depend on how soon everything is approved. Mr. Legg stated that he is in favor of Plan B. Mr. Bouillon stated that he may cast his vote different from the others. Mrs. Frick stated that she was only half way sold on Plan B. Dr. Crum said that Plan B lends itself to the idea of having a married students quarters available for the summer session. Dr. Wahle stated that the Board of Trustees has made decisions in the past with the feeling that there has not been enough evidence presented, but in this case there has been a good deal of explanation and discussion, and he feels satisfied in the way it has been presented, the reports of the Administrative Council, and the Planning Committee on Housing, Meal Services and Student Health Services at this meeting; the questions that were posed by the President in his letter of June 5, 1958, and by

the letter from the Dean of Students.

Basic to the decision considering the philosophy and how to handle the problems that might occur in community living, Dr. Wahle stated he feels very comfortable with Scheme B, but did not come to this meeting with the idea that he would be in favor of Scheme B. Mr. Legg inquired whether, or not, there were some people who were pushing this type of living arrangement for men. Dr. Samuelson said that Dean Stinson came to Central from Colorado A & M where Plan B was in use and that Dean Stinson was in favor of Plan B. Mrs. Frick asked about the maintenance of the stairwells and the bathrooms. Mr. Cowan said that the plumbing for the housing project would be \$250.00 a fixture, but that by going three stories high there would be a little saving because the initial cost of installation would be less. The maintenance of the stairwells was admittedly a greater problem in Plan B than in Plan A because the central facilities lend themselves to all being done at one time while the number in Plan B would or could necessitate more time in cleaning. Cleaning of the laboratories assigned to every four students in Plan B would be the students responsibility. The janitor would have the same number of fixtures to clean whether, or not, they were together or separated. Mr. Legg asked about the responsibility for carrying out the Honor Code. Dr. Samuelson stated that in the idea of implementing the Honor Code Scheme B gives the individual more responsibility.

Dr. Wahle asked whether, or not, women's dormitories could use the same plan. Mrs. Mundy said that from reading her themes some of the people have left our campus to go to other places where they can have more responsibility for their own living quarters. Mrs. Frick asked about the general assembly, laundry and storage areas being separate from the living quarters. Dr. Samuelson pointed out on the plans where each of these areas would be in the respective schemes. Mrs. Frick also asked how far it was from the one part of the building to the other in Scheme B. Dr. Samuelson showed on the plans for Scheme B that it would be 80 feet between the two parts of the building. He further stated that the students must leave the building regardless of the plan used for classes and meals, therefore, the problem of distance would not be an urgent one. Mr. Legg asked about the number of outside entrances. Mr. Bouillon spoke about having the opinion before the meeting that the number of outside entrances for Scheme B would be 25 instead of 10 as shown on the plan.

Mr. Legg asked about the difference in the supervision of the two plans, and whether, or not, the corridors might not give more trouble. Mrs. Frick stated that she has pictured Plan A as similar to Wilson. Mr. Legg asked about the troubles in Wilson Hall as to liquor and women. Dr. Samuelson pointed out that there is a State law against having liquor in the State owned buildings on the campus; and, if they are discovered, they are immediately punished. If disturbances are found and the people who are causing them are apparent then appropriate action is taken.

MOTION NO. 3. It was moved by Dr. Wahle, seconded by Mrs. Frick, that the Board of Trustees accept in principle Scheme B as presented by Architects Cowan and Paddock for the proposed men's dormitory. The motion carried. Mr. Bouillon voted "No".

The next item of business was the 18 two-bedroom and 24 one-bedroom units for married student housing as recommended in the Administrative Council minutes for June 18, 1958, item B. Mr. Bouillon stated



that acquisition of the Snowden property had been discussed at the last meeting. Mr. Legg asked if this location is agreeable to the students, the President and the Administrative Council. Mr. Cowan explained with the use of a drawing of the area between Seventh, Eighth, Sprague and Ruby showing the property now owned by the College. Mr. Legg asked to what extent the students now living in Vetville had been taken into account. Dr. Crum stated that a year ago a survey was made among the students who lived in Vetville as well as other married students living off the campus, and about two-thirds of the responses were for this site. Dr. Crum stated that the students on the committees indicated that the students were satisfied with this plan after agreeing on adequate play and parking areas. Mr. Bouillon asked if masonry units would be fireproof. Mr. Paddock stated that they would be fireproof and permanent. Dr. Wahle asked if masonry means rough surface. Mr. Paddock said not necessarily, but it could mean concrete blocks or brick. Mr. Bouillon asked if the second floor would be concrete. Mr. Paddock said that it would be concrete.

MOTION NO. 4. It was moved by Mr. Legg, seconded by Mrs. Frick, that Recommendation B for married student housing as recorded in the Administrative Council's minutes of June 18, 1958 be approved. The motion carried.

Mr. Bouillon asked if the drawing designated a site for the proposed men's dormitory. Mr. Cowan said the present plans placed it between North Hall and the canal. Dr. Wahle asked if it would be necessary to get a vacation of Chestnut Street before building the dormitory as planned by the Site Committee. Dr. Crum stated that the Site Planning Committee made a recommendation that the men's housing be kept south of the canal and west of Chestnut. The arrangement of the buildings is to be informal on the long range campus plan. Esplanades are planned to be built along the canal and women's housing is planned for north of the canal. Dr. Crum stated that action need be taken to acquire the Chestnut Street property and that the estimate is approximately \$36,000. Dr. Wahle asked whether, or not, there were homes on this property. Dr. Crum stated that there were some, but that the prices for these homes were in the estimate. Mr. Bouillon asked if there would be any funds left for property after the Snowden property is acquired. Mr. Courson said that there would be. Mr. Legg asked if this plan calls for using the canal with esplanades. Dr. Crum replied that was so.

Mr. Bouillon asked if the Master Plan, as proposed by Mr. Burkhard, had ever been adopted. Mr. Legg thought that it should be considered at the next meeting. Mr. Legg asked how far up through the committees the Master Plan had been approved. Dr. Crum said that it has gone through the Campus Site Planning Committee and passed on to the Administrative Council. Dr. Wahle asked whether, or not, any thought had been given toward having a general architect for the general overall Master Plan.

Dr. Wahle asked to what extent must the property be acquired before the HHFA money can be made available. Mr. Cowan stated that it is not in the spirit of the application that the site be designated without having acquired the actual property. Dr. Wahle asked if it might not be necessary to have the property and by acting in good faith that the street would be vacated if necessary. Dr. Crum pointed out that if this were done it would not be a revision of the plan nor a new plan. Dr. Wahle asked Dr. Crum to explain the different parcels of land necessary to ac-

quire before placing the dormitory as shown on the Master Plan. Mr. Cowan stated that if any part of the Master Plan is to be preserved three parcels east of Chestnut must be acquired. Mr. Bouillon asked if it was necessary to provide evidence of title before making final application for funds. Mr. Courson answered no.

Dr. Wahle asked if the Board would fall back to a less favorable site because of a lack of \$10,000. Dr. Crum stated that we should get title to property as it is available within the Master Plan, but that it will be necessary to adopt a Master Plan. In accordance with the architects' suggestions, Mr. Courson asked if Mr. Jump would insist on condemnation rather than negotiation. Dr. Crum said that Mr. Jump would definitely block it, and he has made the remark that he will get \$60,000 for that property. Mr. Bouillon asked if Mr. Jump could delay the sale and make it an impossible situation to locate the dormitory on that site. Dr. Samuelson stated that housing is needed and he would not consent to the delay in getting the property. Mr. Bouillon remarked that the Board has no assurance that the property may be secured in a month, six months, or in any definite length of time. Mr. Legg asked Mr. Bouillon what he thought on this matter. Mr. Bouillon said that the dormitory is needed now and that it must be put on the best possible available site. Dr. Wahle asked what would happen if this site is not available. Dr. Crum said that the dormitories would have to be completely revised on the over-all plan, or that it be placed where Vetville is.

MOTION NO. 5. It was moved by Dr. Wahle, seconded by Mrs. Frick, that we accept Recommendation C as given in the minutes of the Administrative Council for June 18, 1958. Motion carried.

DISCUSSION ON THE MOTION. Mr. Bouillon stated the fact that we could not do anything if this site is not available. Mr. Legg asked if the architects could modify their plans somewhat if this particular site is not available. Mr. Cowan said that their plans must be presented on presently owned property; no money will be authorized until the property is actually owned. Mr. Cowan suggested that the building be sited on presently owned property and then change the site if the other property could be obtained. Dr. Crum said that we could change the plans for the building if the desired property is acquired.

Dr. Samuelson asked if it would be possible to have the dormitories ready for occupancy by fall quarter 1959. Mr. Bouillon asked the architect if he would make a statement that we would have the dormitories ready by the fall quarter of 1959. Mr. Cowan and Mr. Paddock said they desire, and it is their plan, to have the dormitories ready for occupancy by fall quarter of 1959.

MOTION NO. 6. It was moved by Mr. Legg, seconded by Dr. Wahle, that the Business Manager be instructed to instigate the necessary procedures on all property necessary for men's housing, subject to the approval of the Chairman of the Board of Trustees. Motion carried.

DISCUSSION OF THE MOTION. Mr. Courson asked what should be done if it is impossible to acquire the Jump property in time for this building. He stated that one difficulty is that we do not know how much we will have to pay for the Snowden property; and if Jump is going to fight it, then it will be necessary to condemn the property because of the time involved.

MOTION NO. 7. It was moved by Dr. Wahle, seconded by Mr. Legg, that the Business Manager be authorized to sign all documents for obtaining HHFA funds, and to sign all change orders in connection with the construction of housing for men and married students under the HHFA Bond Program. Motion carried.

MOTION NO. 8. It was moved by Mr. Legg, seconded by Dr. Wahle, that the architects for student housing be asked to present a progress report either written or oral at each Board of Trustees meeting. Motion carried.

MOTION NO. 9. It was moved by Dr. Wahle, seconded by Mr. Legg, that Item 3, increased stipend for public school teachers for the handling of student teachers as presented in a letter from Dr. Wahle of June 11, 1958, (V); and Item 4, revised rules and regulations on retirement be placed on the agenda for the meeting of July 18, 1958. Motion carried.

MOTION NO. 10. It was moved by Mr. Legg, seconded by Mrs. Frick, that the Secretary to the Board of Trustees be directed to provide appropriate secretarial help from his office to take the proceedings and minutes for each Board meeting. Motion carried.

Architects, Mr. Burkhard and Mr. Hargis, were called in to make their reports.

The Long Range Planning Committee's reports from the faculty committees were given to each of the members of the Board of Trustees by Dr. Crum. Dr. Wahle asked how the Board of Trustees could implement the plans and give a sense of direction to the planning of the College. Dr. Crum stated that some of these reports have been acted on and some will be acted on in the normal course of events. Mr. Legg asked if there were still additional reports, and he further stated that it was his understanding that the Board of Trustees is interested in these committees' reports and in receiving additional reports as they are completed. Dr. Wahle stated that the Chairman of the Steering Committee was to bring these reports to the Board of Trustees meetings. Dr. Crum stated that he is the Chairman of the Steering Committee, and that no one has been named to take Mr. Ed Rogel's place on the committee.

MOTION NO. 11. It was moved by Dr. Wahle, seconded by Mrs. Frick that the Board accept the Long Range Planning Committee report with particular commendation to the Chairman of the Long Range Planning Committee, Dr. Crum and through him to all members of the Administrative Staff and the Faculty who worked so assiduously to prepare these reports. Motion carried.

Dr. Wahle asked whether, or not, it is the procedure to not name an acting president when the President is to be absent for an extended period of time. Mr. Bouillon said that no one has been named in similar situations in the past. Mr. Legg asked if it might not be proper to have a motion for Dr. Crum to have authority for academic matters and Mr. Courson for business matters and to present these matters to the Board of Trustees at the July 18 meeting.



Mr. Burkhard reported that the contractor has started on the Health and Physical Education Building and that the ground is leveled; that the subterranean ditch is in around most of the site. When the contractor started excavating down to the Town Ditch the home owners complained to the City Manager, who instructed the contractor not to dig the ditch according to the contract. The ditch was then changed to an easterly direction. The trenches for the footings are being dug and the concrete for the footings is to be poured on next Wednesday, June 25, 1958. City sewerage has been extended to the property.

Mrs. Frick stated that she had talked to some electrical contractors in her area and they reported that the specifications were not as they should be in the main building. Mr. Legg asked how the bids had been on this. Mr. Burkhard said the low bidder was \$10,000 below the rest of the group. Mr. Burkhard asked Mrs. Frick to give him the names of the electrical contractors she had talked with and he would have the ideas checked. She stated that they had called the head contractor on the job and talked to him about the situation. She stated that it was reported there was not adequate wiring in the field house for the proper lighting. Mr. Legg asked if Mr. Burkhard would have the contractor check this, and to report to the Board of Trustees at the July 18 meeting.

MOTION NO. 12. It was moved by Dr. Wahle, seconded by Mrs. Frick, that when Mr. Burkhard submits his architect's forms to the Business Office for payment that Mr. Courson be authorized to send them to Olympia immediately for payment. The motion carried.

Mr. Legg asked if Mr. Burkhard would bring another report to the next meeting. Mr. Burkhard agreed that he would either send a statement or be there in person.

MOTION NO. 13. It was moved by Mr. Legg, seconded by Dr. Wahle, that the Chairman of the Board of Trustees be authorized to sign the contractors' and architects' plans for the dormitories. The motion carried.

Mr. Legg asked Miss Mount if she cared to give a resume of the plans for the new library. She gave her report based on the Long Range Planning Committee's report - Item 18 on the list passed out by Dr. Crum.

Dr. Wahle asked to know how we could obtain additional HHFA funds for preplanning. Mr. Courson stated that HHFA will provide funds for complete plans for public buildings as a loan without interest and to be repaid to the Government only when funds for the buildings are apportioned by the State Legislature. Dr. Wahle asked if both the library and the classroom building could be brought under this program. Mr. Courson said that the State Reformatory at Walla Walla had made use of these funds, and Mr. Legg said that the State Capitol building had also made use of these funds. Mr. Courson stated that the advantage in this is that the planning may be done before the appropriations are made; if the building is not built, you do not pay the loan but that it might be that you would get no additional loans. Dr. Wahle asked if visits to libraries in parts of the country would be authorized under this plan. Mr. Courson said no; just the architect's fees. Mr. Legg thought that it would be a good idea to get the resolutions for action on this program.

MOTION NO. 14. It was moved by Mr. Legg, seconded by Dr. Wahle, that the following resolution be drawn up to apply for Federal loan money for the advance planning of the Library building and the Education and Psychology building, and that the Business Manager be authorized to sign the application:

"WHEREAS, Central Washington College of Education, herein called the 'Applicant', after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as Library building and Education and Psychology building are desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Board of Trustees, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;
2. That the Business Manager be hereby authorized to file in behalf of the Applicant and application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of complete planning and preparing of specifications of said buildings.
3. That if such advance be made, the Applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;
4. The said Business Manager is hereby authorized to furnish such information and take such other action as may be necessary to enable the Applicant to qualify for the advance;

MOTION NO. 14. It was moved by Mr. Legg, seconded by Dr. Wahle, that the following resolution be drawn up to apply for Federal loan money for the advance planning of the Library building and the Education and Psychology building, and that the Business Manager be authorized to sign the application:

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WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Board of Trustees, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;
2. That the Business Manager be hereby authorized to file in behalf of the Applicant and application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of complete planning and preparing of specifications of said buildings.
3. That if such advance be made, the Applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;
4. The said Business Manager is hereby authorized to furnish such information and take such other action as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States".

The motion carried.

Dr. Crum said that the Education group has expressed pleasure with the Architects, Culler, Gale, Martell and Norrie, with whom they are working. Dr. Wahle expressed an opinion that it might be a good idea to have a specific architect instead of five or six. Mr. Legg suggested that there be a planning person, not necessarily an architect. Dr. Crum expressed the opinion that it would be wise to be working ahead in the planning because of the pressure at the end of the biennium. Mr. Legg suggested that if any recommendations come up that the Board of Trustees be given three from which a selection can be made. Dr. Crum said that by giving each project to a different set of architects there is a lot of work in educating the different people into the concept of the entire plan.

MOTION NO. 15. It was moved by Mr. Legg, seconded by Mrs. Frick, that the matter of Central's long range building program, with all its ramifications, be placed on the agenda for the July 18 meeting. Motion carried.

Miss Mount made a statement concerning the fact that it was her opinion that the architect for the library should be one who had planned a library building. She also said that Whitehouse and Price expressed a negative attitude toward the site as recommended by the Campus Site and Building Committee. They think that the library building should be moved one block to the north.

MOTION NO. 16. It was moved by Mr. Legg, seconded by Dr. Wahle, that the Business Manager supply the members of the Board of Trustees with detailed copies of the Budget Proposals for the 1959-61 biennial period. The motion carried.

MOTION NO. 17. It was moved by Mr. Legg, seconded by Mrs. Frick, that the Business Manager be asked to submit recommendations as to the necessary procedures for departmental budget change forms. Motion carried.

MOTION NO. 18. It was moved by Mr. Legg, seconded by Dr. Wahle, that at each meeting of the Board of Trustees the various administrators, one at each meeting, be asked to submit a fifteen minute report as to the various matters within their jurisdiction as designated by the President, and that Dr. Crum make his report at the next meeting, July 18, 1958. Motion carried.

Mr. Legg suggested that Mr. Courson summarize the conversation with Dr. Ellis relative to the capital outlay program that will be coming up this fall. Mr. Courson said that Dr. Ellis and the certain people appointed by the Governor will meet and work out the proper procedure for the capital outlay requests. The bond issue may not be pushed. If the bond issue should not pass, the people who voted it down indicate they do not want more taxes. There are certain permanent funds that have been set aside by the legislature in the past, interest only from these funds could be used for general State use. It is his feeling that these permanent funds, the actual fund, not the interest, may be used for capital outlay purposes. These funds were created by the legislature and the legislature can authorize the use of them (about 18 million dollars). Mr. Legg said that in connection with granting or refusing our request that it may be the Budget Officer and/or the legislature.

Mr. Bouillon announced that the next meeting is to be held in the Bellingham Hotel, July 18, 1958, at seven-thirty p.m.

MOTION NO. 19. It was moved by Dr. Wahle, seconded by Mrs. Frick, at 11:50 p.m. that the meeting adjourn. The motion carried.

Respectfully submitted,

Secretary



ADMINISTRATIVE COUNCIL

JUNE 18, 1958

PRESENT: Bechtel, Crum, Erickson, Mitchell, Samuelson, Muzzall,  
Stinson, James Gowan, Architect.

MINUTES:

Dr. Samuelson and Mr. Gowan described Plans A and B for the proposed single student dormitory building.

- A. It was moved and seconded that the principles of Plan B for the proposed new men's dormitory be endorsed. Motion carried unanimously.
- B. It was moved and seconded that the recommendation of the Student Housing Committee calling for 18 two-bedroom units and 24 one-bedroom units of married student housing on the block bounded by Seventh, Eighth, Sprague and Ruby Streets be endorsed, providing the Snowden property is acquired. Motion carried unanimously.
- C. It was moved and seconded that the Administrative Council endorse the recommendations of the Student Housing Committee and the Campus Site Planning and Building Committee that the new dormitory be located east of Chestnut and that authorization be given for the acquisition of the property needed and that an available site be used if the recommended site cannot be acquired in time. Motion carried unanimously.

Respectfully submitted,

J. Wesley Crum, Secretary

(1)

PROGRESS REPORT OF THE PLANNING COMMITTEE  
ON  
HOUSING, MEAL SERVICE, AND STUDENT HEALTH SERVICES

The Planning Committee on Housing, Meal Service, and Student Health Services reached an episodic stage in its operations at its meeting this morning and has voted that for the present no further meetings be held. It is assumed that meetings may be resumed next autumn when the college year opens and the need for long range planning becomes imperative.

The Committee has continued to meet regularly on Thursday at 11:00 A.M. - 12:00 M throughout the spring quarter. The attention of the Committee has been confined to considerations for family housing units and for single men's housing requirements. Following receipt of information that the H.H.F.A. would make available to the college a total of \$1,250,000 on a loan basis at this time the Committee has concerned itself with the planning of family housing units on an allotment of approximately \$400,000 (about one-third of available loan) and with the planning of housing units for men students (approximately 230 all told) for the remainder of the amount available for a loan. Mr. Cowan and/or Mr. Paddock, architects, have met with the Committee on several occasions.

On the basis of such discussion and the presentation of several plans by the architects the Committee wishes to place on record with the Campus Site Committee and the Administrative Council the following recommendations:

1. The Committee recommends that 42 family housing units (24 one-bedroom, 18 two-bedroom) be constructed on the property embraced by 8th Avenue on the North, 7th Avenue on the South, Sprague Street on the East, and Ruby Street on the West. It is understood that this project can be constructed within the allotment of money specified (\$400,000). The Committee also assumes that the remaining property in the block not now owned by the college will be purchased and utilized in setting up the requirements for this family housing project. Should the property in question not be available the Committee would wish to withdraw its recommendation for family housing (above).
2. The Committee recommends that dormitory housing be provided for approximately 230 men students on the North campus, at a cost not to exceed the allotted two-thirds of the available loan (or about \$860,000). It is further recommended that the housing plan (presented as Plan B - apartment-style housing - by Cowan and Paddock) be carried out, provided only that suitable central facilities for lounge and gameroom, laundry, and storage be also provided. As to site the Committee favors the site to the east of Chestnut Street,

if available in time for application for the S.H.F.A. loan (July 10) or soon thereafter. Otherwise, the Committee recommends the use of already available college property north and east of North Hall. The Committee feels that dormitory housing is so important that delays in construction should not be permitted to vitiate the available loan.

Annette Hitchcock  
Gaynell Johnson  
Eugene Kosy  
Judy Lyons  
Dorothy McPhillips  
Wilfrid Newschwander  
Dean Stinson  
Maxine Taylor  
Jeannette Ware  
E. E. Samuelson, Chairman

EES:me

June 19, 1958

Dr. Robert E. McConnell  
President  
Central Washington College of Education  
Ellensburg, Washington

Dear Dr. McConnell:

At this time I wish to answer your letter of June 5 in which you raise certain crucial questions pertinent to the evaluation of Plan A (conventional style dormitory) and Plan B (apartment style dormitory). I have tried to outline answers to the questions you have raised as I and other members of the Housing Planning Committee see them. In addition, I have listed a sixth problem area, that of dormitory supervision, to complete the analysis of crucial issues.

Since you wrote the letter to me on June 5, other developments have taken place including, for example, your letter of June 16 inviting me to participate in the meeting of the Board of Trustees at the Roosevelt Hotel in Seattle on June 20. The Administrative Council has met under your direction once and yesterday met with Mr. Cronin. In your absence Dr. Cronin was chairman of the meeting. Action taken at that time is included in the minutes provided by Dr. Cronin. I am preparing copies of these materials for presentation at the meeting of the Board of Trustees tomorrow evening. I regret very much that you are not able to be with us for this meeting.

1. List Advantages of Plan A and Plan B

Plan A	Plan B
a. Two-story building may provide a better housing arrangement than a three-story building	a. Considerably more economical More students can be accommodated for a given amount of construction cost Cost per student Plan A - \$3730 Plan B - \$3066 \$ 4100 (Furniture)
b. Special-purpose rooms (parlors, etc.) are located within the building	b. More living space per student Plan A - 103 sq. ft. Plan B - 120 sq. ft.
	c. Separate laundry and storage facilities

Plan B (cont.)

- d. Supervision possible from outside. Able to locate offending centers directly. Little disturbance to other residents. No corridors to supervise
- e. Provides better facilities for study

2. Housing Committee Vote on Dormitory Recommendation

Action of Housing Committee on recommendation was unanimous.

3. Committee Reasons for Preferring Plan B

These reasons (why Scheme B seems preferable) are listed in (1).

4. Additional Money Required for Living Room Furniture

Approximately \$700 per apartment should be added for furniture purchases. This amounts to \$40,000. However, Plan A had lounges or living rooms on each floor and wing all of which would require additional furniture. The architect figures total additional cost for furniture in Plan B at about \$15,000.

5. Additional Cost for Janitorial Service if Plan B is Selected

Janitorial service costs would be reduced, not increased, if Plan B were selected since only the stairwells and halls would need to be kept clean by a janitor. The students in each apartment would be held responsible for keeping their quarters clean. Storage facilities for cleaning equipment and supplies (maintained under supervision of dorm counsellors) is provided for.

6. (not listed) The Problem of Dormitory Supervision

A sixth problem concerns comparative cost and effectiveness of dormitory supervision. The advantage of outside supervision is that it makes accessible to the supervisor the exact location of the offending behavior and at the same time reduces the mass effect of bad behavior. The absence of corridors and other clandestine assembly places sharply reduces the temptation to create noisy and boisterous disturbances. No argument is made here regarding comparative costs of supervision since the apparent advantage of Plan B should not be cited as an excuse for saving money. Very likely additional supervisory personnel (i.e. besides the house counsellors /man and wife/ would be needed regardless of the plan selected.

Sincerely yours,

E. E. Sussman  
Dean of Students



June 16, 1955

Mr. V. J. Bouillon  
Mrs. Bernardine K. Frick  
Mr. Herbert H. Legg, Jr.

Dr. Clarence Norris  
Dr. Roy P. Wable

Gentlemen:

Since I have arranged through Mr. V. J. Bouillon, Chairman of the Board of Trustees, to take my vacation between June 18 and July 17 it will not be possible for me to be at the meeting of the Board of Trustees on June 20.

The principal item of business at this meeting will be the adoption of a policy on the type of dormitory for men. You will have submitted to you by the architect, two schemes, Scheme A and Scheme B. Scheme A is a modification of the traditional type dormitories; Scheme B is an apartment type building. Scheme A is a two-story building and Scheme B is a three-story building. The architect has designed each scheme so as to be within the \$840,000 allotted for this building.

We suggest that the Board of Trustees agree upon a policy as to whether or not the institution is to adopt the apartment-type housing or the more traditional type housing which is the predominant type in colleges and universities in the Pacific Northwest.

In my study of many dormitories which have been built in the last two years, I find that institutions are building buildings which are easily supervised and which are as inexpensive as possible, yet being permanent and fireproof. As a consequence, I favor Scheme A for the following reasons:

1. The Director of the hall would have better control and supervision if all students come through a common lobby or parlor past a central desk or the Director's quarters. This also enables the Director to become better acquainted with the students and to control the entrance of guests into the building and to control liquor traffic.
2. Scheme A will cost less for furniture and will be more economical in maintenance costs in years ahead. In the attached letter from Cowan and Paddock, Architects, it shows that the furniture for the living rooms in Scheme B would cost \$22,000 more than the furniture for the

Board of Trustees  
Central Washington College of Education  
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living rooms in Scheme A. The maintenance and cleaning of fifty eight bathrooms as compared to a few community bathrooms will be quite expensive.

3. In Scheme A two men will be living together in a room. In Scheme B, four students will live in a unit. It has been our observation that two men living together usually are compatible and get along agreeably. Four students in a unit becomes a crowd and is conducive to more friction.

4. The Director of the hall would have a simpler task in dealing with one entrance rather than many. I have been advised by people who have had experience with apartments for men that there is a temptation for women students to enter unobserved which would have the same effect as has been experienced in men students living off campus in apartments.

5. There are over 7,000 more square feet of space in Scheme A than in Scheme B.

Sincerely yours,

Robert E. McConnell  
President

REM:lr

Enclosure

Central Washington College  
of Education  
Bellingham, Washington  
Central Washington College of Education  
Ellensburg, Washington  
Minutes of the Meeting  
Board of Trustees  
June 5, 1958

COPY

July 18, 1958

A meeting of the Board of Trustees was held Friday, July 18, 1958, at the Bellingham Hotel, Bellingham, Washington, at eight o'clock.

Dr. E. E. Samuelson

Campus

Dear Dr. Samuelson:

Because the architect has laid out two plans for the men's dormitory, one labeled Scheme A; the other labeled Scheme B, it becomes necessary to make a decision as to whether or not we are going to continue with the traditional type of dormitory or to move to the apartment type dormitory.

The matter will be going before the Board of Trustees on June 20 at a special meeting in the Roosevelt Hotel. In preparation for a discussion of this matter before the Administrative Council and for a presentation to the Board of Trustees, I should like to have you prepare the following information:

1. List the advantages and disadvantages of both Plan A and Plan B.
2. Your letter of May 22 states that the Committee on Housing recommends Scheme B, the Apartment type housing. Would you please drop me a line to indicate if this was a unanimous vote or whether there were members of the Committee who favored Scheme A.
3. List the reasons why Scheme B seems preferable.
4. Indicate how much more money would need be spent for living room furniture for every four students.
5. Indicate approximately the additional cost necessary to maintain and clean approximately sixty bath and toilet rooms as compared to approximately one-eighth of that number in Scheme A.

Sincerely yours,

Robert E. McConnell  
President

REM:lr

cc: Dr. Crum