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# 1958 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Central Washington College of Education  
Ellensburg, Washington  
Minutes of the Meeting

October 17, 1958

A meeting of the Board of Trustees was held at the Meany Hotel, Seattle, at seven-forty-five p.m., October 17, 1958. Present were Mr. V.J. Bouillon, Chairman, Mrs. Bernardines K. Frick, Mr. Herbert Legg, Dr. Roy Wahle, President Robert E. McConnell, Mr. Kenneth Courson, Secretary. Others present included Dr. J. Wesley Crum, Dr. Maurice Pettit, Mr. Ed Erickson, Mrs. Sidnie Mundy, Miss Margaret Mount and Mr. George Sogge.

MOTION NO. 36. It was moved by Mr. Legg, seconded by Dr. Wahle, that the minutes of the meeting of July 18, 1958 be approved without reading. The motion carried.

MOTION NO. 37. It was moved by Mr. Legg, seconded by Dr. Wahle, that the agenda as presented be accepted as the agenda for this meeting. Motion carried.

MOTION NO. 38. It was moved by Mr. Legg, seconded by Dr. Wahle, that items 19, 20 and 21, which are not included in the agenda as published, be added to the agenda of this meeting. The motion carried.

Mr. Ralph Burkhard, Architect for the Health and Physical Education Building, was called in to discuss the progress on the construction of the building. He introduced Mr. Bob Garper of his staff who showed pictures of the Physical Education building. Mr. Burkhard stated that the building was approximately forty percent complete and that it is the intention of the contractors to complete the building well within the time allocated. The general progress is very satisfactory as shown in the pictures. Mr. Burkhard stated in answer to Dr. Wahle's question that a full time structural inspector is on the job continually. This inspector is well qualified and will remain for the full six months period for which he was authorized to be employed by the Board, stated further that it may be necessary to request some additional time of this inspector. In answer to a question raised by Mr. Legg, Mr. Burkhard stated that the completion date is set for May 30, 1959.

Mr. Paddock of Cowan and Paddock, architectural firm preparing plans and specifications on the housing for married students and for men students, discussed the progress of this program. He presented sketches on both projects, showing the location of the men's housing to be along Walnut Street north of North Hall and south of the canal. Married student housing located between Seventh and Eighth Streets, Ruby and Sprague.

Mr. Legg raised a question regarding the possibility of securing the Jump property located east of Vetville as the location for men's

housing since that location has been approved by the Site Development and Building Committee. Dr. Wahle expressed concern regarding that location since Mr. Jump has refused to sell and wondered if the site suggested as an alternate would disturb the ultimate use of the proposed master plan. He also wondered how the Board could best judge the location of the men's housing in relation to other buildings on the north campus.

Mr. Paddock stated that, in discussion with Dr. Crum and the planning committee, the tentative master plan provides for the expansion of housing for men on the Verville property site and east across Chestnut Street. In reply to a question raised by Dr. Wahle regarding the location of the dormitory at the present moment, Mr. Paddock stated that he would recommend that it be located across Chestnut Street on the Jump property but since that location is not available the Walnut Street site as proposed is the only alternate location.

President McConnell asked that Mr. Erickson read the motion which the Administrative Committee adopted at the Thursday meeting. This motion is as follows: Dr. Samuelson moved, seconded by Mr. Mitchell, that it be recommended that the new men's dormitory be located on the site between North Hall and the canal, due to the difficulties involved in trying to purchase the Jump property. Motion carried.

Mr. Legg then asked what effect, if any, would the change in locations have in the Master Plan, and further asked Mr. Paddock if the building would need to be redesigned if the Board should decide to acquire the Jump property. Mr. Paddock stated that except for site change and relocation of utilities the plans would not need to be redesigned. President McConnell stated in order to acquire the Jump property condemnation proceedings would have to be instigated and this would hold up the project, also that Dr. Samuelson, the Dean of Students, would oppose any program which would delay construction of men's housing beyond the time set for the calling of bids.

Mr. Legg asked Mr. Paddock what needed to be done to complete negotiations in order that the project would be under way soon after November 3, 1958. Mr. Paddock stated that the final plans and specifications would be sent to the HHFA in Seattle on November 3. It possibly would take two weeks for them to review the plans and the bid call would then be made around the middle of November, and that construction could be started about December 1 if weather conditions were favorable. If the weather conditions were unfavorable construction possibly would be delayed until the first part of March 1959.

Mr. Legg then called for the recommendations of the Site Planning Committee, Housing Committee and the Administrative Council. Mr. Erickson presented these recommendations. The Site Planning and Development Committee: Mr. Randall moved that the Site Development and Building Committee recommend that all efforts be made to acquire the necessary property so that the men's dormitory can be in accordance with the original specified location even if only a part of the Jump property can be obtained at this time. It was realized that this may result in the delay of the construction of the men's dormitory, but that proper location and the adherence to some type of long range plan would outweigh any delays. Motion seconded by Dr. Ruebel and passed.

Mr. Erickson then verbally gave the report of the Student Housing Committee which recommended that the building be located north of North Hall in order to prevent any delay of the project. The recommendation of the Administrative Council was as stated above. Mr. Sogge stated that the Site Committee felt that more space was needed and that all possible efforts be made to acquire the necessary property so that the men's dormitory could be located in the area east of the present Verville site along Chestnut Street. Dr. Crum stated that the Student Housing Committee previously asked that no delay be made in construction even though it means locating the men's housing between North Hall and the canal. President McConnell stated that the Administrative Council also felt that the proposed Jump location would not warrant further delay. Dr. Wahle stated that the Board is in an unfavorable position and it is a decision that must be made soon. He stated that it is regrettable that one man could stand in front of a decision of this type, and apparently for the Board to make the decision to locate men's housing on the Jump property it would be necessary for the courts to determine the value and proceed on condemnation.

MOTION NO. 39. It was moved by Mrs. Frick, seconded by Dr. Wahle, that the proposed dormitory for men be located north of North Hall and south of the canal along the east side of Walnut Street. The motion carried with the Chairman voting Yes. Mr. Legg voted No.

Mr. Legg remarked that if we are to have any long range planning relative to the College campus that we need to have continuous planning and that when the plans are adopted they need to be followed. Mrs. Frick stated that long range planning is a must, but there comes a time when there are projects which may very well upset the long range planning. Mr. Bouillon then stated that we do not have a master plan which the Board has adopted and before the master planning becomes operative some decision must be reached on the location of these buildings. Mr. Legg then asked that if it is determined to build the building next to Walnut Street, should not the condemnation of the Jump property proceed as previously ordered. Dr. Wahle stated that it may be well at this time to drop the Jump property until a later date and secure property which would be more desirable and more necessary in carrying out the long range plan. Mr. Legg then asked that if Referendum No. 10 passes, which would grant to Central Washington College three additional buildings, do we have the property, or funds with which to acquire the property, on which the buildings would be located. President McConnell stated that more land would be needed for the construction of the Classroom and Psychology building.

MOTION NO. 40. It was moved by Mr. Legg, seconded by Mrs. Frick, that Progress Report No. 2 of Cowan and Paddock, as presented by Mr. Paddock, be accepted. The motion carried.

Mr. Legg asked to what extent students have been utilized in the planning of housing for both married students and the men. Mr. Paddock stated that three students were on the housing committee. Mr. Paddock also further stated that in the absence of complications it will not be necessary to discuss further housing plans prior to HHFA acceptance.

President McConnell explained the item of salary adjustments and promotion of certain personnel.

MOTION NO. 41. It was moved by Mrs. Frick, seconded by Dr. Wahle, that the following personnel be employed:

Anderson, Mrs. Elsa	\$100 per qtr. hr. taught, Science Div.
McCoy, Lorraine	Lecturer of Home Economics, \$5000
Triplett, John and Maria	10 sections of dance @ \$100 per section
Webb, John R.	\$75 per qtr. hr. taught, Science Div.

and further moved that promotions be granted to the following:

Baker, Mrs. Evelyn	Re-employed to teach First Grade as Assist. Professor of Education \$5,700
Slingland, Robert	Promote to Assistant Professor of Radio and TV at \$5,400
Bird, Dr. Herbert	Special Increment of \$200 to \$6,700
Kosy, Dr. Eugene	Special Increment of \$200 to \$7,000 (effective February 1, 1959)

The motion carried.

Mr. Courson presented the proposed adjustments and transfers in present budget funds. Mr. Legg asked whether or not department heads are taking a serious part in the budget program and showing an awareness where the money might be saved. Dr. Crum answered that it was his feeling that department heads are interested and aware of the budget program.

MOTION NO. 42. It was moved by Mr. Legg, seconded by Dr. Wahle, that the changes as presented be approved. Motion carried. A copy of the changes attached to the minutes of this meeting.

President McConnell stated that money for preplanning on the Education and Psychology Building and the College Library had been approved by HHFA and that it was now necessary for the Board to adopt the terms and conditions as set forth in the contract.

MOTION NO. 43. It was moved by Mr. Legg, seconded by Mrs. Frick, that the terms and agreement for an advance of \$11,939 for preliminary studies, plans, specifications and cost estimates for the construction of an Education and Psychology Building, known as project Wash. 45-P-3039, be accepted. The motion carried.

MOTION NO. 44. It was moved by Mr. Legg, seconded by Mrs. Frick, that the terms and agreement for an advance of \$20,165 for preliminary studies, plans, specifications and cost estimates for the construction of a College Library, known as project Wash. 45-P-3041, be accepted. The motion carried.

Mr. Erickson then reported on items 7, 8 and 9 on the agenda. Copies of his report of October 16, 1958 for recommendations for campus development consultant and architects are attached to the minutes of this meeting.



Dr. Wahle asked if the Board should employ Mr. DeMonte as a consultant if he qualified to advise the Board and committee on all site development plans and so forth. Mr. Erickson stated that he would advise the building committee and other various committees regarding the campus planning and building program. Mr. Bouillon asked whether or not a planning architect as included in Mr. Erickson's report would serve as a substitute for a consultant. Mr. Erickson stated that the consultant would not be a planning architect. He would be used only as a consultant at the discretion of the Board or committees. He would give only basic schemes and would not draw plans or campus designs such as the planning architect would be required to do.

Mr. Bouillon asked whether or not Plan A as proposed contemplates the employment not only of a single architect who would do the two buildings, but also do the campus planning. In reply Mr. Erickson stated that Mr. Bouillon's statement was correct, and further that Plan A was the choice of the Site Committee, but it was not the unanimous choice of the Administrative Council. If an architectural firm were appointed to do the campus planning they would develop at the same time a campus scheme, and the consultant would then be brought in to advise the Site Committee so that the best possible plans might be developed.

Mr. Legg asked whether or not it would be possible to make available to the Board reasons why the architects as recommended were selected. Mr. Erickson stated that that would be possible, and Mr. Legg then asked whether or not the Board would be in a position to secure copies of such minutes which were made in considering the recommended architects, and whether or not these minutes which considered the applicants could be presented to the Board prior to the next Board meeting. Mr. Erickson stated that further information could be provided to the Board on the method by which the architects were selected prior to the next meeting.

Dr. Wahle pointed out that if architects are now selected time will be gained, that the Board might proceed with some discussion to determine the relationship between the architects and the planning committee and also proceed as far as the selection of a consultant is concerned. Further delay might result in further bad planning. An example of the bad planning which prevailed tonight should not be permitted to continue. The Board should decide on one or two alternates, that Mr. DeMonte should be employed as a consultant and that the selection of an architect, either on Plan A or Plan B, be settled tonight. Mr. Bouillon stated that he would be willing to settle the second proposition tonight.

Dr. Crum stated that the Committee in discussing the employment of a consultant wondered whether or not he should be a project architect, a practical architect, someone from the School of Architecture, or a planner from a large firm. All of these alternatives were discussed by the committee. Most of the answers were that a person from a school of architecture would be the best type of an individual to serve as a consultant to a site committee. He then contacted schools which had outstanding schools of architecture. The Dean of the School of Architecture at the University of California stated that DeMonte was the top man. He also recommended Mr. Brixen of the University of Utah. Dean Arthur Herman

of the University of Washington was considered. Other men in charge of Schools of Architecture were too busy to be interested in this project. The committee hesitated recommending a man from within the state. Dr. Crum stated the committee felt that it was too close to the practicing architects within the state who would be working out the plans and specifications of the various buildings. The politics of the situation also bothered the committee. And even though the distance was greater, that more time would be needed for travel, the committee still recommended DeMonte as first choice.

MOTION NO. 45. It was moved by Dr. Wahle, seconded by Mrs. Frick, that Mr. DeMonte of the University of California be invited to become consultant to the Campus Site Development and Building Committee. The motioned carried.

Dr. Wahle stated that he was concerned with two approaches to the employment of a campus architect. Successful campuses from the point of view of persons involved feel that if a project architect were employed better campus planning might be realized. Although this may be true the Board should be concerned about other problems involved in this connection; that an architect ought to be chosen with reference to how they work with people involved in planning the buildings to be located on the campus. The best answers to this question might be received by working with those architects in which the committees have confidence. If this approach is adopted everything must be done to insure that there is a unified campus and the one architect for campus planning might be advantageous. Mr. Bouillon then stated that according to Plan B an architect would be chosen for the Library Building and the Education and Psychology Building and that a campus planning architect would be chosen from the remaining architects. If this procedure were followed should not the planning architect be chosen first and then the architects chosen for the planning of the building. Dr. Crum stated that the basic reason behind Plan A with one architect doing both projects and doing the campus planning, a unified campus plan might be easier to achieve. He stated that a year ago the Campus Site Committee would not have considered one architect for both projects. However, after much discussion and thought given to the matter the Site Committee felt that there was much to be gained through the employment of one project architect who would be the planner and the architect for the Education and Psychology Building and the Library Building. President McConnell stated that even though the strength of one architect is important, the Administrative Council was not unanimous in the adoption of Plan A, therefore the alternate Plan B was proposed. He stated we have in addition to planning the buildings, the problem of working with the City on the various utilities and coordinating this with the campus plan. All these have to be taken into consideration. Both plans have been recommended to the Board and the Board should chose which plan they wish to follow. Dr. Wahle questioned whether or not a building might be beautifully designed and planned on the outside to conform with the campus pattern but the interior of the building might not be functional at all to the people who are using the building. He asked Dr. Pettit for his view on this matter. Dr. Pettit stated that the Committee on Planning for the Education and Psychology Building had spent eighteen months in working out definitions, space needs, and so forth, on the Education and Psychology Building. Culler, Gale, Martell and Norrie had been chosen as consultants by the committee in order to prepare the preliminary estimates for the College budget. The committee was well pleased

with their insight, the questions which they asked and the plans which they proposed. When Culler and Gale were asked what the building would look like their reply was that they had no idea as yet. They were getting the committee's recommendations as to a program first. If the merits of Plan A should outweigh the merits of Plan B, we would need to adjust our thinking on architects and start over again in the planning of this building. However, this is not an impossible task. Mr. Sogge stated that he was on the Campus Site Committee. However, he was in the minority since he felt that two architects were better than one architect. However he had some reservations on this idea. Dr. Crum stated that if the plans were far enough along so that we know what might be wanted in campus planning he would have no reservations regarding Plan B, but at the present time there are different architectural firms and different engineers doing work on our campus, each one operating separately. Mr. Bouillon stated that if the Board should select the two top architects as recommended and one to do the campus planning that the Board could not go far wrong.

MOTION NO. 46. It was moved by Mrs. Frick, seconded by Dr. Wahle, that the Board engage the services of Bassetti and Morse of Seattle to prepare plans and specifications for the Library and also to be employed as campus planning architect, and further moved that Culler, Gale, Martell and Norrie of Spokane be employed to prepare plans and specifications for the Education and Psychology Building. The motion carried.

The meeting recessed until eight a.m. Saturday morning, October 18.

The meeting reconvened at eight a.m. Saturday morning.

President McConnell stated that it was necessary for the Board to authorize the President to delegate the authority to certain individuals to buy surplus properties through the State Surplus Property Division.

MOTION NO. 47. It was moved by Mr. Legg, seconded by Dr. Wahle, that President McConnell be authorized to delegate the authority for the purchase of state surplus property to Mr. Paul Bechtel and/or Mr. Don Jongeward. The motion carried.

There was no further discussion regarding the appraisal or purchase of the Jump property.

Regarding the condemnation proceedings for the Snowden property, President McConnell announced that this was proceeding along very well and that on November 3, 1958 there would be a hearing before the court. He stated that Mr. Wayne Turley would appraise the property for approximately \$50.00, this appraisal to be done prior to November 3. The College will be represented by a representative from the Attorney General's office. It was moved by Mr. Legg, seconded by Dr. Wahle, that the administration be authorized to proceed as outlined on seizing the Snowden property. The motion carried.



Mr. Legg asked whether or not the progress report on the conversion of the gas boiler could not be supplied to the Board members by mail. President McConnell stated that this would be done.

President McConnell stated that the Administrative Council had discussed recommendations on name change for the institution, and that on October 6, 1958 the following motion had been adopted: It was moved by Dr. Crum, seconded by Mr. Mitchell, that it be recommended to the Board of Trustees and the Joint Boards that steps be taken in the next legislature to have the names of the three Colleges of Education changed by dropping the last two words of the present name. The motion carried.

MOTION NO. 48. It was moved by Mr. Legg, seconded by Dr. Wahle, that the recommendation of the Administrative Council be accepted. The motion carried.

Mr. Legg's memo of July 11, 1958 was presented for discussion. Mr. Legg stated that item one and item two on this memo had been taken care of.

MOTION NO. 49. It was moved by Mr. Legg that the Burkhard revision of the Master Plan be adopted. No second to the motion.

MOTION NO. 50. It was moved by Dr. Wahle, seconded by Mr. Legg, that Bassetti and Morse be instructed to consider the Maloney master plan, the subsequent studies made by various engineers and the Burkhard suggestions and sketches in arriving at a master plan to be presented to the Board of Trustees for adoption. The motion carried.

MOTION NO. 51. It was moved by Mr. Legg, seconded by Dr. Wahle, that Mr. Ed Erickson and Mr. Kenneth Courson represent the College at the next session of legislature. The motion carried.

MOTION NO. 52. It was moved by Mr. Legg, seconded by Dr. Wahle, that committee recommendations from the Long Range Planning Study clear the proper administrative channels and be presented to the Board of Trustees at its next meeting with appropriate recommendations. The motion carried.

Items five and six of the memo have been taken care of previously.

Discussion then on Mr. Legg's letter of July 27, 1958.

MOTION NO. 53. It was moved by Mr. Legg, seconded by Dr. Wahle, that such members of the Board of Trustees as may be able to attend a conference to be held at Reed College be authorized to attend and further, that the Secretary of the Board secure further information on this conference. The motion carried.

MOTION NO. 54. It was moved by Mr. Legg, seconded by Mrs. Frick, that the Board activity must be informed activity and that all material coming before the Board from administrative sources should be accompanied by background material in writing received in advance so that the Board may have an opportunity to consider the problem. The motion carried.

MOTION NO. 55. It was moved by Mr. Legg, seconded by Mrs. Frick, that President McConnell request the Central Washington College of Education staff to determine what must be done in each area of college life within the next ten years to make CWC one of the outstanding colleges in the nation. The motion carried.

President McConnell reported that Governor Rosellini had called the Presidents and Board members to Olympia sometime back to map out campaign material for Referendum No. 10. Mr. Dederer was elected chairman in order to give proper organization. Miss Wiley is representing the College on publicity, and fact sheets have been made out by her regarding the referendum. Releases from Central Washington College have appeared in the Daily Record, the Yakima papers and the Spokesman Review. Students have been organized in a publicity program by writing letters home to parents on the needs of this institution. The W.E.A. College Local has contributed \$40 to provide an insert in the Campus Crier which will be mailed to parents of all students at Central. The K.C.D.A. has included a message in their newsletter which goes to all farmers. Other institutions are doing similar things along this line in support of Referendum No. 10.

MOTION NO. 56. It was moved by Mr. Legg, seconded by Dr. Wahle, that President McConnell be requested to express appreciation to all those working on Referendum No. 10, and be it further moved that the Board of Trustees of Central Washington College endorse Referendum No. 10. The motion carried.

MOTION NO. 57. It was moved by Mr. Legg, seconded by Dr. Wahle, that the matter of establishing a special lectureship at Central Washington College be referred to the proper College committee by President McConnell, and that the Board endorse the special lectureship in principal. The motion carried.

President McConnell presented a statement regarding the functions of Central Washington College which will be discussed at the next meeting of the Board of Trustees.

President McConnell announced that the enrollment this fall at Central Washington College was 1,840. He further stated that the budget hearing on the 1959-61 College budget will be held in Olympia on October 27, 1958 at one p.m. and that he has asked that Dr. Crum, Mr. Erickson and Mr. Courson accompany him to Olympia for this hearing.

MOTION NO. 58. It was moved by Dr. Wahle, seconded by Mrs. Frick, that the Chairman of the Board accompany the group to Olympia for the meeting to be held October 27, 1958 at

one p.m. Motion carried.

President McConnell explained that Mr. Enos Underwood, Assistant to the Registrar, has applied to be included in the T.I.A.A. program and that he and the Registrar request that he be classified as a professional staff member.

MOTION NO. 33. It was moved by Mr. Legg, seconded by Mrs. Frick, that Mr. Enos Underwood be classified as a professional staff member and to be included in the T.I.A.A. Retirement Program of the College. The motion carried.

It was agreed that the next meeting be held in Ellensburg on Friday, November 14, 1958, at seven-thirty p.m.

The meeting adjourned.

Respectfully submitted,

Secretary



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