

1-16-1959

## 1959 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Central Washington College of Education  
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MINUTES OF THE MEETING

January 16, 1959

A meeting of the Board of Trustees was held in the Faculty Lounge of the Union Building Friday evening, January 16, 1959, at eight p.m. Present Mr. V.J. Bouillon, Chairman, Mrs. Bernardines K. Frick, Mr. Herbert Legg, Dr. Roy Wahle, President Robert E. McConnell and Mr. Kenneth Courson, Secretary. Also present Miss Margaret Mount, Mrs. Sidnie Mundy, Dr. Kenneth Lundberg, Dr. Keith Rinehart, Dr. Samuel Mohler, Mr. Ed K. Erickson, Dr. Dohn Miller, Mr. Dave Perkins, SGA President.

Mr. Ralph Burkhard, Architect, was asked to report on the progress of the Health and Physical Education building. He stated that the building was now 59% completed, but that the progress was one month delayed due to the slowness of getting materials and the moisture problem in roofing the building. However, with 67% of time spent, there are still four months and one week left before May 23, which is the end of the 360 day period allotted for the construction of the building. The roof is suspended and hanging - the cables, with eleven tons pull, clear the posts. Mr. Burkhard further stated that the job is proceeding very well and that good contractors are doing the work. Mr. Bouillon asked if the roof leaked; and since the answer was in the affirmative, Mr. Legg questioned if it would therefore be necessary to wait until spring for roofing. Mr. Burkhard answered, No, the roofing would be done right away since it is of wood and is air dried. Mr. Legg asked whether or not we could plan on scheduling the June commencement in the building, and Mr. Burkhard felt that he could not answer that question definitely as yet.

MOTION NO. 67. It was moved by Mrs. Frick, seconded by Dr. Wahle, that the reading of the minutes of the meeting of December 6, 1958 be dispensed with. The motion carried.

President McConnell spoke briefly regarding the progress on the Master Plan. He stated that the committee has not completed a plan and would prefer that this be postponed until the next Board meeting. Mr. Erickson stated that the committee had met and had discussed every conceivable problem. Mr. DeMonte was on campus on Friday, January 9, and his ideas began to take shape. The committee has not met since to discuss latest recommendations, but will have some progress to report within a week or two.

Dr. Wahle asked for Mr. Erickson's opinion regarding Mr. DeMonte's ability to accomplish the Master Plan job. Mr. Erickson stated that he was impressed with Mr. DeMonte; he was very objective and very careful to have all facts before attempting to answer the problem. The main problem is definition to the campus; to give it character or, in other words, a front door effect. Dr. Wahle commented that it seemed to him that in the past 20-25 years the business of building has been from the inside out - We

have been so concerned with the functional defining form, but have come of age where we can also look for beauty. Mr. Erickson answered that the primary concern is to construct a functional building, but also with beauty in mind; the Library building should do something to the campus and be related to other parts of the campus. We should be very concerned about the exterior of building, but not detract from the function it is intended to perform.

The agreement forms with Bassetti and Morse for design of Library building and with Culler, Gale, Martell and Norrie for Classroom building were presented for signature by President McConnell. A question was raised as to whether or not these contracts for architects' services included a clause that the architect must design a building which can be constructed with the money available.

Mr. Legg stated that Mr. Burkhard had to redo his plans to come within the available money on the Health and Physical Education building. Mr. Bouillon asked how the Board would proceed when the bids are opened and exceed the amount of money available. Dr. Wahle commented that the architect would have to redraw plans. Mr. Legg felt that the cost of redrawing the plans and specifications should be spelled out. Dr. Wahle recalled that the Board had specifically gone through that problem with Mr. Burkhard; and went on to state that if plans and specifications did not come within available fund the Board has to make a choice of rejecting all bids; if it is then decided to redraw the plans and specifications the Board may have trouble. These agreements with the architects should have additional requirements spelled out.

Dr. Wahle asked if it might be possible to review the Burkhard document at this time, and that perhaps the agreements with Bassetti and Morse and with Culler, Gale, Martell and Norrie could be signed with the understanding that the additional clauses would be typed in later. Mr. Bouillon suggested that a motion not be made until the Burkhard documents could be looked over.

Mr. Legg felt that the contracts could be signed by adding the following clauses which are included in Mr. Burkhard's contract:

14. The Architect will furnish the Owner a reasonable number of plans and specifications for the use of the Owner, and will furnish additional copies to the Owner at net cost.

15. If bids exceed the amount of money available for the project, necessary reworking of the plans and specifications to secure a satisfactory bid will be done at the expense of the Architect.

16. Cost of the Work, used in determining the Basic Rate, does not include state sales tax nor the cost of land.

17. The Architect will segregate the various items of labor and material entering into the building and arrange them for bid calls as individual contracts or combine them where this can be done to the advantage of the Owner.

18. The six percent architect's fee shall be on the approved contracted building costs which are not to exceed the State

appropriation for the particular project. No architect's fees shall be charged for stock manufactured movable furniture or cabinets, except by special arrangements for consultant or advisory service in the selection of furniture.

Mr. Bouillon brought up the point that it would be necessary to interpret what is meant by the Owner in this case, the Board of Trustees or the President of the College. Dr. Wahle stated that the Board of Trustees is designated as the Owner, and further suggested that the Chairman of the Board be authorized to sign the contracts on behalf of the Board.

Mr. Legg asked if it was the understanding that this will again be presented to the Board. He felt that item No. 15 was prepared with a different view in mind, but that it will serve our purposes now. President McConnell stated that we may use the regular appropriation for building construction and not request the preplanning funds from HHFA. President McConnell stated that the funds under discussion are 25% of plans and not for the plans and specifications of the entire project.

President McConnell stated that in the State appropriation there is no allocation for furniture. However, he suggested that if there was plenty of money it might be possible to include some furniture. Mr. Erickson mentioned that if the contractor installs furniture then the architect can charge a fee.

In regard to the signing of the contracts Mr. Bouillon stated that the contract has already been signed by the architects and the Board can therefore not insert anything over their signature. Dr. Wahle suggested that the Chairman of the Board be authorized to execute the agreement forms with Bassetti and Morse for design of the Library building and with Culler, Gale, Martell and Norrie for the Classroom building on behalf of the Board with the provision that there be added the additional clauses Nos. 14, 15, 16, 17 and 18.

Mr. Legg asked who is required to pay for inspectors work and Clerk of the Works on these two items. This question was answered by the reading of item No. 9, "Definition of the Cost of the Work" and item No. 7, "Supervision of the Work", from the contract agreement form, which states that the owner pays these items.

Mr. Legg asked if the Librarian, Miss Margaret Mount, would like to comment on the proposed new Library building. Miss Mount stated that she had seen the final cost statements of buildings in which they say that steel stacks are included in the contract. Dr. Wahle stated that this is true if the design of building were to have cabinets imbedded in concrete. He also stated that we could have a combination of built-in and movable stacks. Mr. Erickson said that the architect would come up with a recommendation in connection with the library furniture; and that somebody should be employed to advise on furniture for the building. Miss Mount mentioned that the major part of stacks are to be flexible and movable. Mr. Erickson said that we will not be able to avoid all of the six percent, but a large part of it could be avoided, and we should cut out all unnecessary expense.

Mr. Legg asked if it would be advisable to add the clauses in the contract agreements. Mr. Courson stated that this should be done.

Mr. Erickson said that no architect's fee should be charged for stock manufactured movable furnishings.

MOTION NO. 68. It was moved by Dr. Wahle, seconded by Mr. Legg, that the contract agreements shall contain clause Nos. 13-16 of the Burkhard contract in addition to the statement from Mr. Erickson as follows which will be written as clause No. 18: The six percent architect's fee shall be on the approved contracted building costs which are not to exceed the State appropriation for the particular project. No architect's fees shall be charged for stock manufactured movable furniture or cabinets, except by special arrangements for consultant or advisory service in the selection of furniture. The motion carried.

MOTION NO. 69. It was moved by Dr. Wahle, seconded by Mrs. Frick, that the Chairman of the Board be authorized to sign the agreement forms with Bassetti and Morse for the Library building and Culler, Gale, Martell and Norrie for Classroom building, subject to the conditions outlined in the previous motion. The motion carried.

President McConnell reported on the job classification study for campus and office personnel. He stated that all jobs on campus have been classified and put within salary range on which we are now operating. Mr. Legg asked if this would codify the personnel procedure.

President McConnell explained that in the Governor's Budget we were given approximately 4-4/10% increase for non-academic personnel, although we had requested 10%. President McConnell presented each Board member with the report showing the salary ranges and job classification for several types of jobs. He explained that this report has been worked on since last fall by Mr. Bechtel, Dr. Dohn Miller and the Administrative Council. Mr. Bouillon asked if this fulfilled the request of Mr. Schutt, and whether or not it comes with the approval of President McConnell. The answer was Yes to both questions. President McConnell stated that there are a few jobs in the dormitories which should be adjusted upward before the percentage increase is applied. Mr. Legg suggested that this schedule be adopted and that President McConnell advise the office of Mr. Schutt of the acceptance.

MOTION NO. 70. It was moved by Dr. Wahle, seconded by Mr. Legg, that the President's report on job classification for campus and office personnel be approved and adopted. The motion carried.

Mr. Bouillon asked for comment on arrangements for attendance of Board of Trustees at Legislative Budget Committee Hearing in Olympia. President McConnell stated that the hearing before the Legislative Budget Committee would be at their call and he felt that all Board members should be present. Dr. Wahle asked a question relative to briefing before the meeting. President McConnell answered that the Board members should meet ahead of the hearing to discuss matters so that all are agreed on approach. Mr. Edwards of Bellingham is Chairman of House Appropriations Committee. Mr. Bouillon stated that all members who can should attend the budget hearing. Mr. Legg suggested that Mr. Courson and Mr. Erickson could be designated to attend the budget hearing, and if considered in order they should make the budget presentation. Mrs. Frick felt that presentation of the budget was Board function. President McConnell added

that responsible heads of institution will be called upon.

Mr. Legg questioned whether or not we are committed to support the Governor's figures or should we encourage legislative action to secure additional funds. Dr. Wahle suggested that there may be some question of strategy - what are we to defend or compromise? Mr. Legg asked if it might not be desirable to present this as a Joint Board question.

President McConnell gave the figures on all three Colleges of Education, as they appear in the Governor's Budget, for comparison. A copy of this report is attached to the minutes of this meeting. President McConnell then explained the proposed reduction which took place in the C.W.C.E. budget. Mr. Legg asked if anyone saw any significant areas which the legislature had not approved and which will cause the College inconvenience. President McConnell answered that our College did as well as any of the others on capital outlay. In the funds for salaries and wages the legislature reduced the number of faculty members we had requested, and instead of 21% increase they gave us 5% for faculty and 4.4% for non-academic employees instead of the 10% asked for. Although \$1,020,000.00 was cut from our request the amount given us is more than we are getting at the present time, but we can add only about half as many new faculty members as we had planned in our request. The Governor made the recommendation blanketwise for higher institutions. Mr. Legg questioned if our present position is fair with other schools. President McConnell answered that he thought the Governor's Budget tried to treat all schools alike, at least percentagewise, but this will not close the gap between small institutions and large ones. Dr. Wahle felt that the Governor's recommendation should not go unnoticed by the Board since it is not equitable treatment, and that some statement should be forthcoming from us relative to our feeling in the matter. Mr. Legg suggested that perhaps the Faculty Council would like to express its views so that the Board could carry them to the legislature.

Dr. Kenneth Lundberg stated that the Faculty Council would very much like to see the original request of 21% defended, and said that the Council was prepared to do so statistically; he stated further that the Council should be willing to compromise, but not as low as 5%, but would hope to receive 12 to 15% more than the present scale.

Dr. Wahle asked Dr. Lundberg what would be the feeling of the Council if it becomes impossible to employ the number of faculty which had been anticipated. Dr. Lundberg stated that the Council would like to see the possibility of employing the number of faculty members as requested. Dr. Wahle stated that the Board should attempt to establish an asking figure that is to be defended, and not one that is twice as high and then compromise.

Mr. Legg brought up the point that while we may be prepared to defend the Governor's budget there is still a question of our relationship with the legislature. Do we defend the faculty or the Governor? President McConnell said that we should defend the request originally made and approved by the Board. Dr. Wahle stated that the 21% came from the Committee of Nine after they had made a survey of salaries in the eleven western states, and he went on to state that we can't do anything else but defend the original figure. Mr. Legg asked if we should defend the Governor's budget on capital outlay, but defend our original figures

on salaries, wages and operations. Mr. Bouillon felt that a representative from the faculty can speak better than the Board. Dr. Wahle said that he felt there were two points to be considered, first, the original definition of 21% and second, the student-faculty ratio problem. Mr. Legg felt that the Board would be interested in making the best possible recommendation for non-academic personnel.

Mrs. Mundy commented that she was sure that the Faculty Council would support the committee which Dr. Lundberg represents, and also felt certain that the Faculty Council will provide funds for Council representation at Olympia.

Mr. Erickson suggested that when members of the staff go to represent the College on budget matters it would be well to have a definite policy; are we going to defend the Governor's budget for capital outlay appropriation, and defend our original request for salaries, wages and operations? President McConnell said that before we go before the committee we should be briefed so that the spokesman will not be contradicted by someone else in the group, otherwise the cause is lost. President McConnell suggested that we not have a set policy to be at Olympia, but to modify policy in watching as weeks go by. Mr. Legg said that he would like to recommend that the Board may want to have two different people over there; it does no harm to have someone there day after day. Dr. Wahle stated that we will not compromise our statements with reference to personnel salaries. President McConnell suggested that we might even ask for more capital outlay appropriation.

MOTION NO. 71. It was moved by Dr. Wahle, seconded by Mrs. Frick, that the Board reaffirm its position with reference to salaries and operations as originally presented in the biennial request for operating funds, and accept the Governor's recommendation on capital outlay. The motion carried.

President McConnell asked if the Board members would be willing to meet on short notice. Mr. Bouillon stated that the Joint Boards will be meeting on February 7th in Olympia.

President McConnell read a letter from Dr. Crum regarding his report on Space Utilization Study. A copy of this letter is attached to the minutes of this meeting. Mr. Legg asked if there were any way in which this material could be made available to legislature; in a letter received today from the Legislative Budget Committee there is reference to the fact that the space study is badly needed by teacher colleges. Dr. Wahle stated that space utilization study would have assisted in determining capital outlay requests. Mr. Legg stated that much progress on long range planning has been made at C.W.C.E.

Mr. Courson reported on budget change orders for this period.

MOTION NO. 72. It was moved by Dr. Wahle, seconded by Mrs. Frick, that budget change orders Nos. 35, 43, 52 and 55 as presented be accepted. The motion carried.

A discussion was held relative to proposed legislation by Delta Kappa Gamma to provide legislative scholarships. Dr. Wahle stated that there has been a change in the proposal for the State scholarships. Initially the scholarship was to be in the sum of \$250.00 per student, but it was to equal cost of tuition not fees. Delta Kappa Gamma pointed out that the teacher colleges do not charge tuition and that, therefore, this would be unfair. Moreover students would be discriminated against. Tuition should not be mentioned in the law. The second thing in the proposal was that money would be given to the college to be administered to the benefit of the student. Mr. Legg felt that the Board should not take a position on the scholarship program unless there was general agreement among the three colleges. Dr. Wahle felt that this should be discussed by the Joint Boards of Trustees. Mr. Legg asked Mr. Dave Perkins, SGA President, what the students' thinking was regarding this scholarship program. Mr. Perkins had no comment to make.

MOTION NO. 73. It was moved by Dr. Wahle, seconded by Mr. Legg, that the matter of the Delta Kappa Gamma scholarships be placed on the agenda of the Joint Boards for consideration at their next meeting. The motion carried.

Mr. Courson was asked to report on the condemnation proceedings of the Snowden property. He stated that the Attorney General had requested additional appraisal of the property, which President McConnell has had finished and it is in the mail today. Until this reaches the Attorney General we won't know what the situation is. Up to this time one appraisal has been made for the College and two or three have been made for the Snowden heirs.

Mr. Bouillon made a brief report on the information received from the Attorney General concerning procedures for incorporation of SGA. Material has been submitted to the Attorney General, and Mr. Bouillon has received a telephone call informing him that there would be forthcoming an opinion in a few days. Mr. Perkins was asked for comment on this matter, but said he had none to make at this time.

Discussion was held relative to the leasing of the Morris Sorensen Memorial Hospital as a dormitory for men. This was expected to be on a comparatively short-time lease, possibly two to four years. Dr. Dohn Miller stated that he, Mr. Bechtel and Mr. Erickson had made an analysis of the situation, and that it has been discussed in general at Administrative Council meeting. The question has been under consideration for some time as to where additional men students would be housed next fall as the new dormitories will not be finished until the end of next year. All members of the housing committee have toured the hospital building and discussed plans with the manager of the hospital. Accurate figures have been received relative to improvements and other expenses necessary for operation of the building as a dormitory. A meeting has been held with the County Commissioners.

Dr. Miller stated that Cowan and Paddock, Architects from Yakima, made a preliminary survey of what would be needed in regard to shower facilities, etc. and they came up with reports. The idea of improvements would be based on length of lease. The report which was

completed has been broken down into four categories, Dr. Miller explained, yearly expense in running dormitory and yearly income. The dormitory must be self-supporting. It is expected that the income will be \$5.50 per week for 33 weeks, as the building will not be used in summer, for 60 men students - the building can house 66 - a charge of \$1.50 for laundry per week, which would give a total income of approximately \$11,560.00. The yearly expenses would include salary of supervisor, janitorial service, cost of heat, light and water. Approximately \$5,205.00 would cover the yearly expenses. There are structural improvements necessary, such as, plumbing in the amount of \$6,000.00, partition work for bath facilities \$1,376.00, lock sets on interior doors - 39 doors need locks - at approximate cost of \$360.50 for the locks, electric wiring \$975.00, conversion of stoker to gas would be \$4,000.00, making a total of improvement costs about \$12,711.00. The furniture expenditure would be about \$9,948.50.

Mr. Legg asked if this report was for the information only of the Board or would recommendations for action be made at this meeting. President McConnell stated that limited action could be taken.

Mr. Legg asked what might the disadvantages be in entering this agreement. Dr. Miller answered by stating that the building is only nine blocks from the campus, though the food service would possibly present a problem. The students at the hospital building could take their noon meal at the Commons, and the meals for breakfast and dinner could be transported from the Commons.

Mr. Bouillon remarked that these figures would not indicate that the County would receive a fancy price in form of rental.

Mr. Courson stated that the HHFA has agreed that there is no problem as far as our housing contract with them is concerned, but they were very emphatic that there be no intermingling of funds; the project must be entirely self-supporting.

Dr. Miller stated that the Dean of Men and the Dean of Students were very enthusiastic about going ahead with this plan of leasing the building. Mr. Dave Perkins felt that the matter of distance would mean little to the students. Mr. Legg remarked that it was obvious that the advantages outweighed the disadvantages.

It was moved by Dr. Wahle, seconded by Mrs. Frick, that the Board accept the report to lease the Morris Sorensen Memorial Hospital building for a dormitory for men, and that the College authorities be authorized to negotiate further with the County Commissioners. The motion carried.

President McConnell discussed the emeritus status for Miss Mildred White. He said that in the past as faculty members have retired they have been elected to status which gives them a title. He said that he and Dr. Crum recommend that Miss White be given the title of Assistant Professor Emeritus.

MOTION NO. 74. It was moved by Mrs. Frick, seconded by Dr. Wahle, that Miss Mildred White be elected Assistant Professor Emeritus. The motion carried.

In the absence of a representative from the firm of Cowan and Paddock, President McConnell gave a brief report of the progress on plans for the construction of the Men's Dormitory and Family Units. He stated that the final plans and specifications are completed and that the HHFA has approved them. The architects were authorized to advertise for bids. The first advertisement starts Monday, January 19 and each Monday thereafter until February 9. The bids will be opened February 11, 1959 at three p.m. in Room 100, Science Building.

MOTION NO. 75. It was moved by Mr. Legg, seconded by Mrs. Frick, that the report on the progress on plans for construction of Men's Dormitory and Family Units be accepted. The motion carried.

Dr. Samuel Mohler of the College faculty was asked to report on the History of the College which he has been preparing. Mr. Legg thought the Board should accept the publication of the history without going into details on the matter. Dr. Wahle remarked that he would like to hear what Dr. Mohler had to tell the Board regarding his project. Dr. Mohler's summary is attached to the minutes of this meeting.

Dr. Wahle asked if other institutions had attempted writing such a history. Dr. Mohler answered that Eastern Washington College did bring out a history, but that it was limited; also that someone at Western had written a history, but it was not yet published. Washington State College has history and the University of Washington is planning one, but have not yet found a person to do the job.

Mr. Legg asked what would be the amount of money involved in the publishing of this book. President McConnell stated that it could be done for \$4,500.00 for one thousand copies. Mr. Courson stated that the money could be appropriated from operations funds or local funds, such as, the account designated as Miscellaneous.

Mr. Legg asked what action would be possible for the Board on this report. Mr. Bouillon answered that he thought that Dr. Mohler's implied request is that the Board approve that the book be published. Dr. Mohler answered that he would like to see the book published soon, otherwise it would be out of date; and if published, Dr. Mohler said that he would like to have the work done by the University of Washington Press since he felt that they do a fine job.

Mr. Legg asked if it might not be well to read over the manuscript and decide at the next meeting of the Board, or should action be taken at this time. Mr. Bouillon felt that in fairness to the individuals and the Board as a whole those members who have not yet read the manuscript should do so. Mrs. Frick definitely felt that the members of the Board should know what they are approving or disapproving.

Mr. Legg asked whether or not the book was adequately indexed; and Dr. Mohler answered, Yes, there is a summary and bibliography. The University of Washington Press would do indexing, editing and proof reading.

MOTION NO. 76. It was moved by Mr. Legg, seconded by Mrs. Frick, that publication of the College History be taken

under advisement at the next meeting of the Board, and that the manuscript be made available to Board members who had not yet examined the book. The motion carried.

Dr. Kenneth Lundberg read a portion of a report which he received from the Faculty Forum at Bellingham regarding accumulated contributions in the Washington State Teachers Retirement System. It seems to be their wishes that nuisance accounts (accounts of very small amounts) in the W.S.T.R.S. be dispensed with, and that members should take out of this fund all accumulated contributions and give up their pension rights. At the present time the Retirement Board has authorization to release these funds. Dr. Lundberg went on to say that the people at Western had voted unanimously, minus one, on this legislation and that their findings would be presented to their Board Monday evening. Dr. Lundberg stated that his committee is presenting their views to the Faculty Council on Thursday. Locally the advisory committee suggested that the proposed bill be supported. Dr. Wahle thought that this was an individual matter, since the College made no contributions to W.S.T.R.S. Dr. Lundberg said that he felt the Board should be apprised of this matter.

President McConnell stated that a tuition bill has been introduced in the legislature which requires \$25.00 tuition quarterly for students in the State and Alaska, and \$75.00 quarterly outside of the State. He stated that this bill will seriously effect C.W.C.E. since fees are now \$151.00 per year, and with an addition of \$75.00 they would be \$226.00 per year which would then be higher than the State College and the University. He felt that the Board should take cognizance of this and have the Joint Boards discuss this matter. Mr. Legg asked Mr. Perkins if the students planned to take action in this matter. Mr. Perkins said that no action had been planned, however, the Student Body would be glad to help in any way possible, and asked the Board to call on them for any assistance that they could give.

Mr. Legg stated that he had received too late to place on the agenda an item regarding Government Reference Service. This service would enable certain marketing programs to contact this reference service for needed information. Dr. Wahle felt that this program would be of great value. He said that he saw a parallel at this institution, the only problem of establishing the service being an office secretary and coordinator. Mr. Legg felt that the proper location for this service would be at the University of Washington or the State College. Mr. Bouillon asked if the Board wished a motion on this. Mr. Legg thought that nothing should be done on this unless the Joint Boards enter in. Mrs. Frick expressed the opinion that where agriculture is concerned the State College would be best location. President McConnell suggested taking it up with the Joint Boards, to which Mr. Bouillon agreed.

MOTION NO. 77. It was moved by Dr. Wahle, seconded by Mr. Legg, that the following resolution, as presented by Mr. Legg, be referred to the Joint Boards on February 7th:

BE IT RESOLVED that we favor, and ask the legislature, to establish a Government Reference Service for the State of Washington. Such a service would be available

to all public officials, City, County and State. This service would be handled by a small staff at either the University or Washington State College. This service would be a coordinating program under which the reference director would receive requests for information from government officials, and then efforts would be made to utilize special knowledge, and research facilities of the State institutions of higher learning in the State of Washington to provide these research answers. This would make available to government some of the people who should be qualified to know factual answers to many problems.

The motion carried.

Mr. Legg felt that the Board should express its appreciation to Mr. Dave Perkins for attending the meeting, and should extend an invitation to other representatives of the Student Body to attend meetings. Mr. Perkins thanked the Board and said that he would like to offer the assistance of the Student Body in any way it might be helpful.

It was agreed that the next meeting of the Board should be in Olympia on the evening of February 6, 1959.

MOTION NO. 78. It was moved by Dr. Wahle, seconded by Mrs. Frick, that the meeting be adjourned. The motion carried.

The meeting adjourned at 11:45 p.m.

Respectfully submitted,

Secretary

BUDGET FIGURES

Central Washington College of Education

Salaries and Operations	\$3,800,004	
Referendum 10 Capital Outlay	2,520,602	
Additional Capital Outlay	<u>956,767</u>	
		\$7,277,373

Eastern Washington College of Education

Salaries and Operations	3,622,247	
Referendum 10 Capital Outlay	2,119,500	
Additional Capital Outlay	<u>420,200</u>	
		\$6,161,947

Western Washington College of Education

Salaries and Operations	4,069,710	
Referendum 10 Capital Outlay	1,130,568	
Additional Capital Outlay	<u>329,010</u>	
		\$5,529,288

**SUMMARY BY OBJECT**

<u>Classification</u>	<u>Asked For</u>	<u>Governor's Recommendation</u>	<u>Amount of Decrease</u>
Salaries and Wages	3,952,058	3,158,110	793,948
Contract Personal Services	43,060	20,555	21,505
Other Contractual Services	498,782	467,996	30,786
Travel	71,659	57,575	14,084
Supplies and Material	383,212	246,821	36,391
Equipment	169,988	102,335	67,653
Retirement and Pensions	251,189	201,071	50,118

Ellensburg, Washington  
Central Washington College of Education  
Ellensburg, Washington

MINUTES OF THE MEETING

March 12, 1959

January 8, 1959

A special meeting of the Board of Trustees was held Thursday, March 12, 1959, at eight p.m. in the Faculty Lounge of the College Union Building. Present Mr. V.J. Bouillon, Chairman, Dr. Roy Wahle, Dr. Archie Wilson, President Robert E. McConnell, Mr. Kenneth Courson, Secretary. Also present Mrs. Blaine Mundy, Dr. Keith Hinehart, Mr. Dr. R.E. McConnell, Mr. Elwyn Odell, Dr. Don Miller, Mr. Paul Bechtel, Mr. J. Wesley Crum, Mr. James Cowan of Cowan and Associates, Mr. John Guller of Guller, Gale, Martell and Horrie, Mr. Erickson of Central Equipment Company and Mr. Leichnitz of Central Equipment Company. Absent Mrs. Bernadine E. Frick and Mr. Herbert Legg. The minutes of the meeting of January 16, 1959 was deferred to the next meeting of the Board.

Dear Dr. McConnell:

This is to report that the Space Utilization Study reports have all been mailed and that Mr. Donovan Smith is doing the basic calculations at the present time. On December 17, 1958, Mr. Smith stated that "At the present rate (of progress), I should be able to 'map out' your remaining steps (time schedule of activities) sometime in January -- perhaps by the middle of January -- at which time you'll hear from me again." We expect to receive a letter from him very soon.

Mr. Bouillon explained that there was not enough money for the housing program as planned, and that he had taken the matter up with the HHFA to analyze the situation. Additional funds were needed to construct the project and the College had available only \$7,000.00 from a former construction account. The HHFA asked the College to pledge the \$7,000.00 and make a loan for the additional amount of \$186,000.00. A telephone call from J. Wesley Crum, Dean of Instruction in Washington, D.C. on Tuesday of this week stating that the College could now proceed with final negotiations. Mr. Bouillon asked for the HHFA resolution. Mr. Cowan, Architect, stated that the resolution is now in the preliminary stage only, and that since the HHFA must see this resolution, it will be necessary for the Board to meet again before passing the final resolution.

Relative to financing the project, Mr. Courson stated that Mr. LeWrop of HHFA said that they will not start negotiations on the bond program until the College has started actual work. The HHFA must have evidence that the work is under way. It will take four or five months for the bond program to become operative. Mr. Courson then explained the letter of February 13, 1959, received from the Pacific National Bank of Seattle, relative to the resolutions for interim financing and authorizing authorities to sign checks. It had been arranged with the Pacific National Bank to borrow up to \$500,000.00 to carry the project through the interim period. Mr. Bouillon mentioned the fact that the College would pay interest only on portion as used, thereby lowering the interest rate. Mr. Courson mentioned that negotiations should be made