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Board of Trustees, Central Washington University

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Central Washington College of Education
Ellensburg, Washington

MINUTES OF THE MEETING

June 6, 1959

A meeting of the Board of Trustees was held Saturday, June 6, 1959, at eight p.m. in the Faculty Lounge of the Union Building. Present Dr. Roy Wahle, Acting Chairman, Mr. Herbert Legg, Dr. Archie Wilson, President Robert E. McConnell, and Mr. Kenneth Courson, Secretary. Others present Mrs. Sidnie Mundy, Miss Margaret Mount, Mr. John Culler, Mr. Stebbins, Mr. Fred Bassetti, Dr. Keith Rinehart, Mr. Ed Erickson, Dr. Maurice Pettit, Dr. Harold Williams, Dr. T. Dean Stinson, Mr. Lloyd Buckles, Mr. Paul Bechtel, Mr. Bruce Robinson, Mr. Curt Wiberg, and Mr. John Allen.

Mr. Legg asked that there be placed on the agenda of the executive session the question of certain personnel matters. He also requested that in the future a copy of the agenda be attached to the minutes of each meeting.

MOTION NO. 123. It was moved by Dr. Wahle, seconded by Mr. Legg, that the agenda for this meeting, as modified, be adopted. Motion carried.

Mr. Legg questioned the wording in Motion No. 102 of the April 30 meeting wherein it is stated that "Dr. Wahle be nominated Acting Vice-Chairman". The correct wording is "Acting Chairman".

MOTION NO. 124. It was moved by Mr. Legg, seconded by Dr. Wilson, that the word "vice" be stricken from Motion No. 102 of the minutes of April 30, 1959 to show that Dr. Wahle is Acting Chairman. Motion carried.

Dr. Wahle questioned two other items in the minutes of April 30, namely, on page 3, the wording "Administrators get two-tenths". Mr. Courson stated that that wording is correct - the two-ninths applies to academic personnel and two-tenths to administrative personnel. On page 2, the statement "It was felt that since all salaries were being cut" should have read "since all salary increases were being cut".

MOTION NO. 125. It was moved by Dr. Wahle, seconded by Mr. Legg, that the statement in the minutes of April 30, 1959, page 2, reading "It was felt that since all salaries were being cut" be corrected to read "It was felt that since all salary increases were being reduced". Motion carried.

MOTION NO. 126. It was moved by Mr. Legg, seconded by Dr. Wilson, that the minutes of the meetings of March 12, 1959 and April 30, 1959 be approved. Motion carried.

Mr. Fred Bassetti of the architectural firm, Bassetti and Morse, was invited to show the plans of the new Library building. He stated that his firm had requested authority from President McConnell to assemble accurate plans of existing buildings built in the area framed by Eighth and Tenth Avenues, and D and Chestnut Streets. An estimate of \$700 had been received from Don Akins to work on the topography of this area. This amount will be billed to Bassetti and Morse, as Master Planners, and they in turn will be reimbursed by the College. He stated that his firm had asked to make a scale model and preliminary landscape plans of this area. Mr. Richard Hague of the University of Washington is to do the landscaping. They also plan to coordinate with the engineers, College administrators, and work with other architects in connection with the buildings which they are planning. The site selected for the Library building is Tomlinson Field. The building will be placed so that it relates with the Classroom building, the Science building, and with the entrance on the west. Ninth Street will be called the Mall. It is proposed to plant a grove of sycamore trees on the west of the building, going over a central plaza. The service entrance will be in the rear of the building on Chestnut Street. Mr. Legg, at this point, asked if the Campus Site and Building Committee had discussed this proposal, and Mr. Bassetti answered that they had. Mr. Erickson stated that the committee had approved the general idea. There were three students on the building committee and they were pleased to have the Library close to the Union Building, and also they liked the compactness of the campus plan.

Mr. Bassetti stated that Walnut Street will be closed in this area. Mr. Erickson explained that the Committee is planning that the street north of the tracks will curve around, therefore not causing any inconvenience to home owners who live out beyond this area. Mr. Legg asked if the College would have to provide funds to do the work on this road. Mr. Erickson stated that the College would have to provide funds for the street, and further stated that the City Council members feel that there is no real problem involved in this matter, since the street will not be entirely closed and regular traffic will go around through Chestnut Street, coming back to Walnut Street at Eleventh.

Mr. Bassetti explained that the plans of the building proper had gone through various metamorphoses. Most of the engineering has been for a three floor plan. The basic feature of the three floor plan is that the entrance is on the intermediate floor, and then down one floor to level. On the upper floor would be the main book collection. The topographical survey indicated that the site was difficult in two ways, the increasing grade in level was two to four feet, and the result would have been to climb fourteen to fifteen feet up to main level. This seemed excessive for disabled students. Actually it would be a deterrent to full use of the Library. Also the Audio-Visual department had to be at ground floor level in order to permit the heavy equipment to be transported in and out of the building with ease. It seemed to destroy the primary working function of the Library.

Mr. Bassetti went on to explain that there are still various changes to be made. It is planned that there will be two elevators, one is to be book lift and the other will be for Audio-Visual service. However, this is not certain as yet.

Mr. Legg asked for the outside dimensions of the Library building, and Mr. Bassetti answered that it was 156' x 224'. Dr. Wilson asked about the function of the middle section of the building. Mr. Bassetti explained that this section was for cataloging and bibliography, a reference room where books are kept on reserve for use for only one or two hour periods at a time.

Dr. Wilson asked about the area for stacks for new books. He stated that he wondered about the advisability of having so many individual rooms for students to do their reading, since the primary function of a library is to provide books. Mr. Bassetti explained that the space provided for book stacks for the period 1970-75 is double the present library in size.

Dr. Wahle commented that he was pleased to hear that the College staff has adopted the open stacks instead of the closed; it is a more attractive situation. There is no value in a book unless it is used. If the stack is open, books take on meaning more than simply having them listed in a card file. He would want to make certain that the library we build is adequate in size. If it does not have sufficient space for the collection we would like to have, is there a possibility for expansion of the Library. We would want to be sure that we have adequate room for books. He further stated that an important criteria is the size of collection. He felt a concern as to whether or not we were getting sufficient space in the new Library for the accommodation of volumes. He stated that the point here is that the amount of space that is being suggested will accommodate both a quality and a quantity library.

Mr. Allen stated that when the initial planning was started fifteen months ago two figures were presented, that of seating eight hundred students and accommodating one hundred and fifty thousand volumes. In planning for one hundred and fifty thousand volumes arrangements were planned for enough book shelving. This means that when the shelves are seventy-five percent filled the Library is at operational peak.

President McConnell stated that a study of standards of A.L.A. had been made as to type of institution. The more students housed on campus the fewer seating accommodations in the Library will be needed. Since this is primarily a residence institution, and seventy-five percent of the students live on campus, we do not need to go to the top standard. The idea is to buy books that are needed, rather than just buying books to fill shelves. In setting standards the idea arrived at was to be able to seat about eight hundred students throughout the building. There are many other places on the campus where students may study. When one hundred and fifty thousand volumes have been reached it will then be time to expand the building.

Dr. Wilson asked what criteria had been furnished the architect for the design of the Library. He stated that many of the large research libraries have not adopted the philosophy of the open stacks, and wondered if there would not be a problem of a student misfiling books with the result that the stacks would become somewhat confusing. He felt that the open stack philosophy is important as the College grows.

Miss Mount commented that there would be some problem of misfiling, but the library staff would make an effort to have the stacks taken care of daily. She felt that the advantage to the student is much greater with open stacks. She expressed the opinion also that there is a tendency across the nation to open up stacks to students, and therefore, with the plans here being formulated, we are going in the right direction.

Dr. Wahle asked if there would be appropriate spots developed in the Library where a faculty person might have a room assigned to him over a long period of time while he was doing special research work. Mr. Bassetti said that six such rooms were being provided for.

Mr. Bassetti discussed the services being provided on the second floor. The periodicals section, the 370 series education books, curriculum library, demonstration rooms, dark room, graduate assistants room, language lab where there are individual booths, library science classroom, preview and audition rooms, music and speech room with listening area for records - with ear phones wired to chairs, group listening area, art room, special rooms. Each room will be soundproofed. The three fire escapes are provided as required by law. There is a sun control system, so that on both sides of the building where sun is a problem there is controlled sunlight.

Mr. Erickson stated that he was sure that all realized the many hours of work that had gone into the planning of the Library by the staff, and he felt that they deserved a great deal of credit for it. All problems have been talked over at great length. He felt that the students' point of view has been pretty much expressed toward open stacks and the kind of study area they would want.

Miss Mount stated that she would like to point out that she had asked for student representation on the committee, but that she did not have it. The students had offered to look over the plans, but none of them had attended any of the meetings. She mentioned that she would like at least two students at each meeting when making up the plans.

Miss Mount stated that students had asked for individual study tables to get away from the crowds. She also asked regarding the air conditioning. Mr. Bassetti stated that the air conditioning was the refrigerated type. He also mentioned that as far as individual study tables are concerned, it is generally accepted that they are used first before the group size tables.

Mr. Legg asked regarding the curriculum lab. Mr. Bassetti answered that this is where the students work out the courses that they will use in practise teaching. Dr. Pettit stated that this also is the place where they will gather their materials for student teaching.

Mr. Legg felt that there might be some criticisms to the closed rooms since the students would be tempted to cut up the books to gather maps and other material for their personal use. Miss Mount stated that it might be necessary that some books be restricted, because some are very costly and some are out of print editions. There is always a question of how one keeps people from clipping.

Dr. Wilson said that this is obviously a building which will move us into the future. Another general question he asked was regarding noise in the building. Mr. Bassetti answered that this had been taken care of by acoustical treatment of walls and ceilings.

Mr. Bassetti stated that the building is to be of reinforced concrete and waffle slab. He expects to have quite a few additive alternates. He showed a sketch which he said was not complete as yet. He stated that the most unusual feature is the roof. In answer to Dr. Wahle's question as to whether or not the building could be expanded, Mr. Bassetti replied that it could expand out toward the east.

Dr. Wahle asked if there were other space possibilities for architectural treatment. Mr. Bassetti answered that they were trying to integrate into this building some of the art work of the finest artists in the west, who will contribute their finest thinking toward making this a building which will display their work in a monumental way. It might be a mural on a wall, or a piece of sculpture. And this idea should be carried out throughout the building. The artists would be expected to place their work as it seemed fitting to them, so that as one walks through the building one might see something in the element of surprise. He stated also that when his firm made this proposal they found unanimous agreement on the idea.

Dr. Wilson asked if the classroom in the building was only for special assignments, and Mr. Bassetti answered that it is intended for anyone who may need it. President McConnell stated that it is the aim to use every classroom on the campus sixty percent of the time and labs forty percent in order to justify having classrooms. Miss Mount explained that library science classes would be conducted in the room. The seminar room will be available through reservation. Mr. Bassetti stated that their desire is that the building shall have a great deal of dignity and shall exhibit seriousness of purpose.

Dr. Williams commented that we have been thinking of the Library primarily as a place that contains books. Current materials, which are far fresher than books, are needed in student work. The students need the practice of finding such materials. He hoped that the purpose for current materials has not been projected as expanding only what we have now. In many areas of study dependence is on current materials rather than books.

President McConnell stated that he would like to make a recommendation. He felt that a great deal of study has gone into the planning of the Library, and that it is now the time to authorize Mr. Bassetti to go ahead with the work of completing the plans. There will be a few modifications internally, but the scheme is set and the work of preparing final plans and specifications should now get underway.

MOTION NO. 127. It was moved by Dr. Wilson, seconded by Dr. Wahle, that Bassetti and Morse, Architects, be authorized to proceed with the working drawings for the College Library building. Motion carried.

Mr. John Culler, of Culler, Gale, Martell and Norrie, Architects, was asked to make his presentation of the plans for the Classroom building. Mr. Culler began his remarks by saying that the drawings he

was presenting were the culmination of the preliminary planning. The preliminary planning is the most critical, since it is in this stage that success or failure is determined. He gave credit to the administrators and faculty, with whom he had worked, saying that they had carefully thought through their requirements and had determined what they wanted in this building. He felt that their requests had been very realistic and their suggestions very helpful. He felt that the building will serve its purpose for many years and will be a credit to Central Washington College. Mr. Culler distributed booklets to the Board members showing the floor plans and giving all pertinent information on the building. He explained that the building is to be located on the northern part of Tomlinson Field. The building is proposed to be a two story building with a separate building to be used for an all purpose conference room. The facilities on the first floor are to serve the lower classmen, and the rooms on the second floor are more for the advanced students. He stated that on the upper floor are the research and administrative areas. The building can be expanded in two directions. The intention is to divert water in from the creek to form a pool which will lend coolness and a refreshing atmosphere.

Mr. Culler explained that on the first floor there will be three large lecture rooms and seven classrooms. It will be possible to originate and receive television programs in this building. All rooms will be equipped with audio-visual equipment. He stated that it was the feeling of those working on the plans that the type of rooms which are arranged with both outside and inside rooms will be beneficial for students who go out to teach in other schools where these differing kinds of buildings are used. There will be no sun problem in these rooms. The unusual shaping of the classroom will reduce square foot area of classroom, but will not reduce cost. There can be an interesting corridor with interesting colors, etc. without great cost.

Mr. Culler explained that the multi-purpose room is a separate room. This room will be used for staff meetings, regional groups and administrative conferences, etc. Its uses are very flexible. The room is forty feet in diameter. It will be surrounded by water, and there will be only one entrance. Dr. Wahle asked the reason for the single access to the multi-purpose room, and Mr. Culler answered that with a single entrance there would be better control over the use of the room. The room will seat approximately one hundred people. President McConnell stated that it is anticipated that the College will have many more meetings on campus when this additional space is available.

Mr. Culler stated that there would be an elevator in the building to be used in transporting heavy materials as well as for the use of students whose disabilities make it impossible to climb stairs.

Mr. Culler explained that the second floor is administrative area, with twenty-six single offices, five double offices and two administrative offices. When more space is needed the administrative area can be expanded at the time of expansion of the first floor. There are four seminar and six teaching demonstration rooms. There will be a writing room which will have blackboards on all four walls. Also there will be portable blackboards. In this way the instructor may prepare work in advance and then have the blackboard taken into the classroom.

Dr. Wilson asked if this building is intended to only take care of the present needs. President McConnell answered that the building will accommodate double the number of students now in attendance - up to four thousand students. Dr. Wilson also asked why the trapezoidal tables were being used in this building. Mr. Culler explained that these tables have many varied uses.

Dr. Wahle recalled that when we first became interested in an overall campus plan, our eagerness was to have other architects to come in, but didn't want to produce a hodgepodge in design. It has been the desire of the Board that this be well thought out so there is harmony in building appearance. He also expressed a concern regarding the landscape architect. Mr. Culler stated that the landscape architect is now preparing drawings.

Mr. Legg asked regarding the ideas that this building develops. What is it that makes the plan especially desirable in its function? Dr. Pettit stated that first of all we have never felt that we provided the atmosphere to do the work for upper students and graduate students. In this building we have divided the students to first and upper floor. One of the unique features is in the education research areas. All temporary walls have been eliminated. We did not want portable walls. A lot of tests and data must be made available, and large numbers of students are handled in this section. It is possible to handle one hundred and ten students in the lecture rooms at one time. Closed circuit television reception is available. We can use the TV camera and test three hundred students at one time. The function of the building is the way it has been tied together for unification. President McConnell stated that plans are to do more research, possibly research for public schools in the State.

Mr. Erickson stated that the committee has worked for more than a year on the planning of this building. Mr. Legg asked if the material furnished the Board sometime ago was the basis for this building, and the answer was Yes. Dr. Pettit commented that the college class in school building planning had used this building as its term project to help lay out facilities to do work on graduate level.

Dr. Wahle asked if there was to be natural light for the offices. Mr. Culler answered No. He explained further that it is the intention to use a forced air system to give ventilation in the summer time. The plans do not provide for air conditioning. He felt that it was hard to justify air conditioning. Each room is going to be thermostatically controlled. He also stated that it would be possible, with this system, to add cooling at any later time at a possible figure of \$40,000 to \$45,000. There will be a mechanical penthouse.

Dr. Pettit explained that the committee began by cutting down three thousand square feet of the original plans, reasoning that by the time the building was out for bids the prices of materials would have gone up. He thought perhaps it would be possible to write alternatives in such a way that air conditioning might be included. Dr. Wahle said that he disliked seeing it precluded in terms of saving money.

Mr. Culler stated that \$10,000 is set aside to cover contingencies and \$10,000 for landscaping - the total building cost is \$873,000.

Dr. Pettit stated that there was an active committee in the planning of the Classroom building which was called Atmosphere Committee, the function of which is to create as much atmosphere as possible for the graduate students. They envision having pictures by great artists. Dr. Pettit expressed his appreciation for the work done by Mr. Stebbins of the Culler, Gale, Martell and Norrie firm, and his alertness in understanding immediately the ideas of the committee.

Mr. Culler stated that it was their expectation that it will take about four months to complete the working drawings, which would be about the last of September. He thought that the building could be completed in about one year from that date. Mr. Legg commented that he felt it more important that the construction work be done right than that it be done in a certain length of time.

MOTION NO. 128. It was moved by Dr. Wilson, seconded by Mr. Legg, that Culler, Gale, Martell and Norrie, Architects, be authorized to proceed with the working drawings of the Classroom building. Motion carried.

The meeting recessed at ten-fifty-five p.m. and reconvened at eleven-ten p.m.

Dr. Wilson stated that in looking at the drawings of the Classroom building he was wondering what type of coordination was being done to insure that the buildings will blend in. He noticed that the stone surfacing was different from the other buildings. Mr. Erickson answered that any of the final outside appearances will go through the campus architect and Campus Site Development Committee. However, it had occurred to the committee that there is not enough stone on this building to be a dominant factor. The buildings have some individuality, but there will be harmony. There is the possibility of putting some stone in the Library building also, if it will blend in. However, this will all be considered by Planning Committee.

Mr. Legg remarked that obviously the architects cannot attend all of our meetings, but it might be in order to express the desire of the Board that any architects may present progress reports either in writing or in person, and that it should appear on the agenda of each meeting.

MOTION NO. 129. It was moved by Mr. Legg, seconded by Dr. Wilson, that all architects working for the College be advised that they are at liberty, and are asked, to present progress reports in writing or in person at all Board meetings. Motion carried.

Dr. Wilson brought up a point regarding the multi-purpose room in the Classroom building. He stated that on many college campuses the student union building had rooms for group meetings, and he wondered if in this instance enough was known about expanding the Student Union Building, where the multi-purpose room might be duplicated. Dr. Stinson stated that a multi-purpose room is not in the plans of the Union Building expansion.

President McConnell stated that when the Union Building was constructed it was located adjacent to the present gymnasium, which was

built by student funds, and could later be joined to it so that the Union Building could be enlarged. In anticipation of joining the two buildings it will be necessary to do preliminary planning, and for this purpose money is needed from the HHFA. It appears that the first step is to have an architectural sketch prepared which can be used in applying for money from HHFA.

President McConnell asked Dr. Stinson for comment. Dr. Stinson explained that the Union Board had been considering this building renovation for about a year. The group began by making an analysis of all possible services that a union building should offer to its students. An analysis was made of the old building in terms of what use might be made of it. In the present Union Building we have outgrown the snackbar for one thing. Also one of the deficiencies is a place for students to dance. There is a tendency at the present time for students to go off campus for dances. The offices are not adequate. The Crier office and SGA office could be moved over to the other building. The snackbar can be increased in size by extending it into the old gym. More game rooms are needed. It is planned that this remodeling should be done without raising student fees. There is a possibility of borrowing \$200,000 from HHFA.

Dr. Wilson asked if the plan was to add new functions. Dr. Stinson answered that it was the desire to have central rooms for all of the clubs presently active on campus, so that would be one new function. Mr. Legg asked if this remodeling would be done by student money alone, and Dr. Stinson answered Yes, the student Union Building fee is now \$5.00 per quarter, except summer session when the fee is \$2.00. At the present time the net profit is about \$12,000.00 per year. The account at present has available approximately \$27,000.00, and the expenses are being kept at a minimum.

President McConnell stated that an addition to the gymnasium had been made with PWA money, but the original building was built with student funds.

Dr. Stinson remarked that the Union Board consists of four students, the President of the Student Body, Dean of Women, Dean of Men and one faculty member.

Mr. Erickson stated that the Union Board is considering an architectural firm for providing preliminary plans and specifications. Since the College is dealing with three architects already no additional firms have been added to the list. Dr. Stinson stated that the reason that the firm of Cowan and Paddock was listed as first choice is that they have had experience with us in making requests from HHFA for funds. He also stated that the Union group know what they want in the remodeling plans, but whether or not it will be realized cannot yet be determined.

Mr. Legg remarked that since this was an autonomous body, does the Board of Trustees veto only. Dr. Wahle felt that there is no difference between building and dormitories built on a bond issue or with student funds. However, Mr. Legg felt that in view of the fact that the Union group is self-governing, with a Board of Control, the

Board of Trustees may have more obligation when considering the building of dormitories.

President McConnell stated that the Master Planner would naturally have supervision and coordinate the plans. They would be reviewed, making sure that the building fits into the campus plan. Dr. Wahle asked if the Board was expected to approve the recommendation of the Union Board suggesting Cowan and Paddock as architects, or merely for the preliminary planning.

MOTION NO. 130. It was moved by Mr. Legg, seconded by Dr. Wilson, that the recommendation of the Union Board, for the selection of an architect to advise and prepare documents for the request of funds from HHPA, be approved. Motion carried.

Mr. Legg mentioned that an architect, Mr. Ben McAdoo, had written him asking to be considered for future architectural work for the College, and he was wondering what action should be taken regarding architects who so apply for consideration. Dr. Wahle felt that as architects apply to have their services considered, there ought to be some notification form so that they could rest assured that their names had been referred to the Board. There should be a written response. President McConnell stated that architects constantly approach all of the College people. A scheme should be worked out so that all requests are referred to the President's office. Dr. Wilson felt that the President's office could handle this matter adequately, and then when it is given to the Board and certain architects haven't been chosen there is a good reason for not choosing them. Mr. Legg answered that this does not have to do with the selection of the architect, but is a desire to set up a procedure. Dr. Wahle felt that as long as the architects are asking to display their professional services, and expect courtesy of recognition, that as these letters come in they should be brought to the attention of the Board. If this procedure is followed there would be no embarrassment on the part of any Board member.

MOTION NO. 131. It was moved by Dr. Wahle, seconded by Mr. Legg, that all letters from architects desiring to be considered for future work on the campus be brought to the attention of the Board and that the President be instructed to acknowledge receipt of all such letters. Motion carried.

Item No. 4. on the agenda was briefly discussed. President McConnell brought to the attention of the Board that one Change Order E-1 for the electrical contract had been omitted and should also be considered.

MOTION NO. 132. It was moved by Dr. Wilson, seconded by Mr. Legg, that the contract adjustments on Student Housing projects, namely Change Orders G-1, M-1 and E-1, as prepared by Cowan and Paddock, Architects, be signed. Motion carried.

Mr. Legg questioned if it should be formalized as Board policy that contracts should be approved by the Attorney General prior to passing Board action. President McConnell wondered if it would not be wise to present contracts to the Attorney General for approval before adoption of same by the Board. Dr. Wilson felt that it would be a good idea

to send contracts to the Attorney General for approval to see if the contract is in agreement with existing laws and regulations. Then the Board would know that it meets requirements for which it was designed. Dr. Wahle thought that the contract should be brought to the Board and then sent to the Attorney General, and let each case develop on its own merit.

MOTION NO. 133. It was moved by Mr. Legg, seconded by Dr. Wilson, that it be stated as Board policy that all contracts be submitted to the Attorney General for his recommendation and/or approval prior to the submission of contract documents to the Board of Trustees for their approval and signature. Motion carried.

Mr. Legg raised the point that there is a new law which has been interpreted which requires Engineering Department of General Administration to approve all of these general contracts. President McConnell stated that the College had been contacted regarding this. Mr. Courson explained that Mr. Fenn, State Engineer, told him that he had not the staff to carry out this procedure. He cannot, however, give up the approval of contracts without discussing the matter further with the Attorney General. He is hoping that we will continue making contracts as we are. A meeting will be held later with the Attorney General to discuss the matter. He advised us to proceed, stating he would approve the employment of engineering firm to design the electrical and mechanical distribution system.

Mr. Courson also stated that Mr. Fenn suggested that he and Mr. Legg be the ones to see the Attorney General regarding the matter. President McConnell stated that he would like to suggest that a member of the administrative group should attend this meeting with Mr. Fenn. Mr. Legg felt that that would be a better policy. President McConnell also stated that it had been decided that the College should know which engineer was going to be employed before the contracts are sent down for approval.

There was some discussion relative to the contract documents with Howard E. Johnson & Associates for planning the Electrical Distribution System.

MOTION NO. 134. It was moved by Dr. Wilson, seconded by Mr. Legg, that the Board sign the contract documents with Howard E. Johnson and Associates for the preparation of plans and specifications for the Electrical Distribution System. Motion carried.

It was further discussed that Mr. Fenn had approved the Johnson contract. President McConnell suggested that the contract could be signed by the Board subject to the approval of the Attorney General.

MOTION NO. 135. It was moved by Dr. Wilson, seconded by Mr. Legg, that the Board reconsider the above motion which approved the signing of the contract documents for employment of Howard E. Johnson and Associates. Motion carried.

Dr. Wilson felt that the contracts should be cleared before signing. Mr. Erickson commented that this electrical problem is one that has become urgent. It relates to all of the new buildings. He added that anything that could be done to speed up the work would be appreciated.

MOTION NO. 136. It was moved by Dr. Wilson, seconded by Mr. Legg, that the Board direct the Administration to have the contract with Howard E. Johnson and Associates approved by the Attorney General and brought back to the next Board meeting for consideration. Motion carried.

Mr. Legg asked if any action was necessary to enter into appropriate conference with Mr. Fenn in regard to the handling of the contracts and plans by the College. Dr. Wilson thought it would be well to have a letter from Mr. Fenn authorizing the College to use own personnel. Mr. Legg stated that Mr. Fenn had suggested the Business Manager and planning architect to attend with him when he goes to the Attorney General.

President McConnell spoke briefly concerning the naming of the new men's dormitory for two of the College's retired Professors, Mr. William T. Stephens and Mr. Henry J. Whitney. He stated that these two men have served the College many years. Mr. Whitney came to the College fifty-one years ago. He was a beloved teacher for many years. He also served as Dean, and he has been active in Y.M.C.A. and other club work for young people. Mr. Stephens came to the College in 1916 and served until retirement age of seventy. This proposal has been discussed and it is felt that these are men who deserve some recognition. Both now hold position of Professor Emeritus, without salary. Dr. Wahle stated that he thought that this was a most appropriate procedure.

In further discussion of the above, Dr. Wahle suggested that some pattern should be used in naming of new buildings. He mentioned that Tomlinson Field will be destroyed as new buildings are placed, and as a memorial it will have lost its symbolism. Also there will be a number of other buildings which can become memorials to memories of people. Perhaps it would be appropriate for a faculty-student committee to advise the Board of some standards that might be considered in the future. President McConnell stated that there is at the present time a standing memorial committee. This is a field toward which thought should be directed.

MOTION NO. 137. It was moved by Mr. Legg, seconded by Dr. Wilson, that the men's dormitory, now under construction, be named Stephens-Whitney Hall. Motion carried.

Relative to the changes on contract documents for HHFA housing projects, Mr. Courson stated that the Attorney General would not approve the main document until these changes had been made and incorporated in contract.

MOTION NO. 138. It was moved by Mr. Legg, seconded by Dr. Wilson, that the recommendations of the Administration, with the approval of the Attorney General, for proposed changes

on contract documents for HHFA housing projects be accepted and signed. Motion carried.

Dr. Rinehart was asked to speak relative to three proposed amendments to the Code of Personnel Policy and Procedure. He stated that the Faculty Council had been working on these revisions for the past year and a vote was taken at the May meeting. (The results of the vote are attached to the minutes of this meeting.)

Dr. Wilson asked about the background for the proposed changes - What problems will these amendments solve? Dr. Rinehart at this point gave a brief history of the Code. It was initiated some ten or twelve years ago by members of the faculty and the President and the Board of Trustees. It was a code of personnel policy and procedure to regularize matters of teaching loads, leaves of absence and academic policies. Under the terms of this code a council was set up. The code has been amended from time to time, and two years ago there was proposed a general revision of the code. Some amendments were presented and adopted a year ago, and this year there are three proposals. Mr. Legg asked if Dr. Rinehart would like to compare these proposals with what other schools are doing. Dr. Rinehart answered that, so far as he knew, a faculty code is unique with the three teacher colleges. He was not aware that other colleges have such a code. Many colleges have a faculty handbook which describes at least some of these procedures. Mr. Legg was of the opinion that the system of having a code was used in other schools. Mrs. Mundy stated that the faculty at Central had worked out this code, and that it was in a sense unique. This year the Council undertook a general revision of the code as a project. Mrs. Mundy quoted from a letter that "it shall be the continuing responsibility of the Council to revise the code to keep up with the changing times". Dr. Rinehart stated that this code is regarded as a constitution for the faculty. Mr. Legg stated that the code is a contractual relation which various groups enter into; the Board cannot change the rules unless agreed to by Council, nor can the Council change rules without approval of the Board of Trustees.

Dr. Williams asked to be allowed to make his comments on the proposed revision to the Faculty Code. He stated there are two provisions: (1) asking for a wider range of powers on part of Faculty Council on academic matters. He said that his comment would be that faculty groups in other institutions are gaining more of this power. In possibly a period of ten years this group will be at a stage where they can pass on academic matters. The Faculty Council, as now constituted, should not do the passing. The reason: the Faculty Council should be composed of permanent staff members. Eventually a faculty representative group will have more power than you are proposing. It should be represented by permanent academic faculty. Dr. Rinehart stated that his amendment proposes no change in power of acting on academic policy so far as legislative power is concerned. This change is a means of promoting faculty participation in matters affecting faculty morale. We now have no way of instituting general faculty discussion of matters of general academic concern within the College. In his opinion that was the reason for the amendment. We do not wish to exclude anyone from attending sessions of Faculty Forum and discussing anything of interest. He also pointed out that the only action the Council could take is to poll faculty opinion and make recommendations to the Administration. There is no legislative power in the Council. Dr. Williams stated that the trend throughout the United States is to go even farther than has been proposed here.

President McConnell stated that he is concerned over the proposed amendment. There is a feeling that the trend mentioned by Dr. Williams is going to be checked. He mentioned that he had received a publication, "Memo to College Trustees", and that he had sent for copies of this publication for all Board members. This trend should be checked according to this book. President McConnell further expressed his thought on the matter that he had told the group that as far as he was concerned he felt that the President of the College and the faculty should be on the same team, and so far this has been the case. At this point President McConnell read a short section from the above mentioned booklet, and he stated that it points out that faculty senates are influenced by submission, rather than for the good of the institution. He felt that if any policy is worth discussing it should be discussed before faculty and administration at the same time.

Dr. Rinehart stated that faculty members would be interested in any questions that come before a forum. It would seem that an administrator might welcome a Faculty Forum for questions which affect the school as a whole. The Deans and Presidents are busy people, and they can't have people running in to see them every day with problems. In this way we can get some expression before further recommendation is taken.

Dr. Wahle stated that it has been reiterated by the Board again and again their eagerness to support whatever proposals make for the utmost efficiency. The proposed changes explained tonight seem to be somewhat technical, and perhaps of such a nature that we need to study and understand them better than we do now. He also stated that he would not want to be a Board member that would entertain a motion prematurely. He stated that he noted with interest, and was certainly pleased, that the vote count was given to the Board. Although there was overwhelming majority in the voting, there were some who did not agree with the proposals. Would it not be well to know why sixty-two members voted Yes and sixteen voted No. Dr. Wilson stated that he would support Dr. Wahle's suggestion for additional information, and also as to what problems they propose to solve.

Dr. Wahle further stated that he recognized the fact that the Council has sent to the Board the minutes of their meetings, and there has been a development indicated and implied in the documents presented to the Board tonight. However, recognizing these he was most concerned, and wanted to be sure that the Board is taking appropriate action and he felt that he could not proceed without reviewing the matter. Perhaps, some way could be set up so that members of faculty and administration can respond, and those members who are against the proposal can give some indication. Mr. Legg suggested that perhaps a statement of justification explaining the importance of this can be secured from the Council, and the President and others can then make recommendations.

Mrs. Mundy stated that, as outgoing Chairman of the Council who actually instituted the results seen here, she would not have undertaken anything that would be divisive action. The Council deliberated long on these matters. It is true that discussion is permitted in official faculty meetings. However, the faculty will not discuss there as they would in informal meetings. The intention is not to take away that which is already theirs.

Dr. Rinehart stated that the Council is now engaged in editing the Faculty Code which will be brought up to date by September, so any changes to be incorporated in the Code must be completed before the middle of this summer. President McConnell stated that it is very important that this matter be thought over carefully. The Board is binding itself to a contract. There should be nothing in the Code to divide President from faculty, or anything that would subject the Board to suits. Dr. Williams said that he would like to mention to the Board that in the question of non-promotions there are many weaknesses. The greatest danger is that it will lead to a quota system of promotions.

MOTION NO. 139. It was moved by Mr. Legg, seconded by Dr. Wilson, that the Administration be asked to evaluate the proposed amendments to the Faculty Code, and that this evaluation be presented to the Board in writing, with copies made available to the Faculty Council for such recommendations as they may wish to make. Motion carried.

MOTION NO. 140. It was moved by Mr. Legg, seconded by Dr. Wilson, that the Secretary be requested to secure from the four other State supported institutions copies of the rules or other regulations under which faculty bodies operate at this time and supply as many of these as can be secured to the Board members. Motion carried.

Mr. Legg stated that this was the last meeting at which Mrs. Mundy would be representing the Faculty Council as its Chairman, and he felt that the Board should express its appreciation for the fine contributions she has made by her attendance.

MOTION NO. 141. It was moved by Dr. Wahle, seconded by Dr. Wilson, that the Secretary be instructed to send, on behalf of the Board, a letter of appreciation to Mrs. Mundy for her attendance and help at Board meetings. Motion carried.

President McConnell explained that the College has been allotted an additional sum in the amount of \$41,281.00 from the National Defense Education Loan Fund to be used in making loans to students at the College, and that it was necessary to allocate one-ninth of this amount from College funds into this loan fund.

MOTION NO. 142. It was moved by Mr. Legg, seconded by Dr. Wilson, that the sum of \$4,586.00, which is one-ninth of the additional allotment of \$41,281.00 granted the College by the National Defense Education Loan Fund, be allocated from College funds to this loan fund. Motion carried.

Dr. Wilson commented that following the last Board meeting he became aware that the National Defense Education Act in its preamble has some problems in it with respect to the contract which are in conflict with the thinking of many. One of the small liberal arts colleges turned down money offered by the National Defense Act. They did not like some sections of the Act. Dr. Wilson felt that we have a problem here. We can accept the funds offered according to the rules and then suggest changes if we felt they need be made and send a resolution to the congressional delegation so that they can consider same. The

other way would be to refuse to accept the funds until the changes have been made.

MOTION NO. 143. It was moved by Dr. Wilson, seconded by Mr. Legg, that the increased National Defense Education Loan Act allotment of \$41,281.00 be accepted, and that the other items pertaining to the Act be considered separately. Motion carried.

Dr. Wilson mentioned that there were three specific sections on which there was disagreement in the National Defense Education Act. These three sections remove the local control by giving control to the Office of Education. The American Civil Liberties Union is concerned with academic freedoms. It was Dr. Wilson's suggestion that the faculty and administration consider these problems that ACLU have brought up to give an opinion. Dr. Wilson also mentioned the matter of the loyalty oath section. Mr. Legg stated that the matter of academic freedom has been something people have been hesitant in discussing because a few years ago the matter was a very unpopular one, and at this time Mr. Legg felt that it may not be the place of the Board to meet the problem.

Dr. Wahle stated that the recommendation could be that the Board take one or two alternative actions - one, to refuse, and that is impossible since it is already in effect in the College by the first allocation of funds, so we have approved motion to accept the additional amount. The second alternative was for Board to correspond with their congressional delegate and suggest changes in the Act. Dr. Wilson felt that he would like to consider further discussion of the loyalty oath section of the Act.

MOTION NO. 144. It was moved by Dr. Wilson, seconded by Mr. Legg, that the Board of Central Washington College urge that our congressional delegate vote to amend the National Defense Education Act to repeal the section on loyalty oaths. (Mr. Legg added, with the understanding that we will have a final vote on it sometime.)

Dr. Wahle stated that he was not in sympathy with the loyalty oath, since he felt that no single group should be segregated for this legal process. However, it appears in the contracts of local teachers, and if it is to be taken up in any one instance, it should be taken up in others. There is a general problem involved. Dr. Wilson felt that this attack is a complicated matter as it appears in so many ways. Dr. Wahle felt that if the Board is taking action its statement should be couched in such terms as relating to all aspects. The educational system has been singled out more than any other group. Mr. Legg felt this matter should be pursued at the next Board meeting. Dr. Wahle felt that the implication of this matter is so important that for proper discussion it should be postponed until a meeting at which all Board members are in attendance. If a resolution is desirable, it could be prepared in advance for consideration.

MOTION NO. 145. It was moved by Dr. Wilson, seconded by Mr. Legg, that the above motion (No. 144) be tabled until next meeting of the Board. Motion carried.

Mr. Bechtel was called on for comment relative to the employment of Valentine and Fisher of Seattle to design the steam distribution system. He stated that the reason for requesting this firm was because, after discussion with the man who has been engaged for electrical renovation and the campus architect, it would be expedient at this time if the two could work together in regard to right of way and access to certain areas of the campus. Also it was his concern that the work be done this year, if at all possible, in order that the system might be in good shape for the winter season. We now have a process in operation that will solve the future problem of corrosion. It is also going to be necessary to have a survey made of the electrolysis problem. Valentine and Fisher are acquainted with our steam system. They will work for a six percent fee.

MOTION NO. 146. It was moved by Dr. Wilson, seconded by Mr. Legg, that Valentine and Fisher be employed to design the steam distribution system. Motion carried.

There was brief discussion relative to sabbatical leave policy. President McConnell felt that it would be well for the Board to suggest that the Faculty Council make proposals for this policy. It must be determined on what basis we are to grant sabbaticals. The Faculty Council should make recommendation to the administration to check on it from standpoint of the budget, and then should be referred to the Board for action.

MOTION NO. 147. It was moved by Dr. Wilson, seconded by Mr. Legg, that a report be made to the Board by the Faculty Council, as soon as practicable, concerning a sabbatical leave policy. Motion carried.

In clarification of Dr. Wilson's question as to who composes the Committee of Nine, President McConnell explained that this committee was created by the Joint Board of Trustees and is composed of the following from each College: Business Manager, Dean of Instruction, and one person approved by the faculty. At the present time Central's three are Mr. Courson, Dr. Crum and Dr. Howard. They meet with the other six members to discuss and exchange pertinent information.

President McConnell asked Mr. Courson to explain the new system to be used in signing vouchers. Mr. Courson stated that previously the Chairman of the Board had signed all state appropriation vouchers and all salary vouchers. Under the new system only a transmittal form is to be signed. It was suggested that the Board approve this authorization for signatures.

MOTION NO. 148. It was moved by Dr. Wilson, seconded by Mr. Legg, that the Chairman of the Board, the President or the Business Manager be authorized to sign transmittal forms for payment of College obligations. Motion carried.

President McConnell presented a summary of the 1959-61 budget figures and gave an explanation of same. He commented that we would have to be very frugal, since the figure was too low.

President McConnell stated that the College has several small projects on which architectural help is needed. Drawings are needed.

This work could be based on cost and not on percentage. Sketches for the remodelling of the Administration building have already been made by Cowan and Paddock.

MOTION NO. 149. It was moved by Mr. Legg, seconded by Dr. Wilson, that the selection of the architects for the remodelling of buildings be left to the discretion of the Administration. Motion carried.

President McConnell stated that a group of men students had applied for permission to form a living group for the next year. It seemed to be advisable to defer action on this until the next meeting.

MOTION NO. 150. It was moved by Mr. Legg, seconded by Dr. Wilson, that the discussion of granting permission to a group of men students to form a fraternity be deferred to the next meeting of the Board. Motion carried.

A brief discussion was held in regard to liability insurance for trustees, students and employees. President McConnell stated that the University is working on this matter now.

MOTION NO. 151. It was moved by Mr. Legg, seconded by Dr. Wilson, that the Business Manager be authorized to confer with various insurance agencies to see about the cost of liability insurance for trustees, students and employees. Motion carried.

President McConnell reported on three pieces of property which may now be acquired by the College. He stated that since the College had an option on the Yrkkola property, which was below the appraisal value by \$50.00, it was purchased at the option figure. The Carper property has been appraised at more than ten percent below \$15,000, which is the option figure. President McConnell stated that he has made an offer of ten percent more than the appraisal figure, and the realty agent for this owner is working on the matter to see if the property can be acquired for that figure. No answer has been received so far. The Kramlich property is appraised at the same price as the option which the College holds on it. This will be purchased with funds from the next biennial budget.

MOTION NO. 152. It was moved by Mr. Legg, seconded by Dr. Wilson, that the report of the President on property purchases be accepted. Motion carried.

MOTION NO. 153. It was moved by Mr. Legg, seconded by Dr. Wilson, that there be established as a regular item on every agenda an item similar to item No. 17 in this agenda. (Discussion of items for the next Board meeting). Motion carried.

MOTION NO. 154. It was moved by Mr. Legg, seconded by Dr. Wilson, that the twenty-eight items, with a paragraph of comment on each, as submitted by Mr. Legg under date of May 30, 1959, be placed on the agenda as separate items for the next meeting. Motion carried.

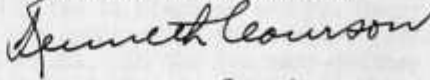
Dr. Wahle mentioned that there should be some system established whereby buildings and facilities on the campus could be named. There should be a committee on naming buildings.

MOTION NO. 155. It was moved by Dr. Wahle, seconded by Dr. Wilson, that there be placed on the agenda for the next meeting of the Board the item of discussing the naming of buildings, places and facilities. Motion carried.

Dr. Wilson mentioned that the item of sabbatical leave should be discussed at the next meeting of the Joint Boards of Trustees, and also the matter of loyalty oaths.

The meeting adjourned at two-ten a.m. to go into executive session.

Respectfully submitted,



Secretary

AGENDA:

1. Minutes of meeting of April 30, 1959
2. Presentation of the floor plan of the College Library Building
Fred Bassetti, Architect
3. Presentation of floor plan of the Classroom Building
John Culler, Architect
4. Adjustment of contract documents on student housing projects made necessary by the increased sales tax: Change Order G-1 and Change Order M-1. These have been signed by the contractors.
5. Sign contract documents with Howard E. Johnson & Associates for planning Electrical Distribution System.
6. It is proposed that the new dormitories for men be named for two of our retired Professors - Mr. William T. Stephens and Mr. Henry J. Whitney. This proposal meets the approval of the student personnel staff and the Administrative Council. In the Stephens-Whitney Hall one half would be known as Stephens Hall and one half as Whitney Hall. The President recommends that this be adopted.
7. Proposed changes on contract documents for HHFA housing projects proposed by the State Attorney General. These will be available by the time of the meeting.
8. Summary of 1959-61 budget figure
9. Three proposed amendments to the Code of Personnel Policy and Procedure are presented for consideration:

Page 1 Increase in the functions of the Faculty Council
Page 2 Change in salary policies
Page 3 Change in procedure for determining promotions and explanation of non-promotion
10. A group of men students is applying for permission to form a living group for next year. Then the next step is to apply for membership in a National Greek Letter fraternity. The Board may wish to discuss this issue. In the next few days the Personnel Deans may have suggestions to make.
11. Liability insurance for trustees, students and employees. Chapter 187, Laws of 1959 is permissive legislation. What should this institution do about this? Attached is a copy of the law.
12. Architectural advise for College Union Board: The college union board has requested an architect to advise on planning for an application for funds from HHFA. The union board suggests Cowan and Paddock as first choice, Bassetti and Morse as second choice and Culler, Gale and Martell as third choice.

AGENDA (continued)

13. We have been allotted \$41,231 for loans to students. A motion needs to be passed to allocate one-ninth of this amount or \$4,586 from college funds.
14. Employment of Valentine and Fisher of Seattle to design the steam distribution system.
15. Consideration of a sabbatical leave policy.
16. The National Defense Education Act.
17. Discussion of items for the next Board meeting and the next meeting of the Joint Board of Trustees.

Items added to agenda at meeting:

18. Authorize Business Manager and President to sign transmittal forms.
19. Report by President on the Cerper, Yrkkola and Kramlich property.
20. The Board members and the President will go into executive session following the regular session.