

1-8-2015

# CWU Curriculum Committee Minutes - 01/08/ 15

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## Recommended Citation

Shields, Janet, "CWU Curriculum Committee Minutes - 01/08/15" (2015). *All Faculty Committee Minutes*. Paper 71.  
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Faculty Senate Curriculum Committee

January 8, 2015

3:10 – **Barge 412**

Minutes

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Jeffrey Stinson, Liz Kerns, Maria Sanders, Jon Fassett, Raymond Hall, Ginny Blackson, Lori Braunstein, LeAnne Watrous, Rodney Bransdorfer, Laura Milner and Rose Spodobalski-Brower

Absent: Student representative, Ginny Erion, Ethan Bergman, Tim Englund, and Michele Reilly

Guest(s): Phil Backlund and Steve Cook

Meeting was called to order at 3:10 p.m.

Approval of Agenda - Ginny moved to approve agenda. Ray seconded and motion was approved.

Approval of Minutes - Ginny moved to approve the December 4, 2014 minutes are presented. Liz seconded and minutes were approved.

December 4 Curriculum Log approval - Ginny moved to approve the December 4, 2014 log. Ray seconded and log was approved as presented.

#### January 8 Curriculum Review

Committee will discuss New programs #1, 2, 3, 4, 5; Program or narrative change #7, 13, 17, 18, 19; New courses #26, 27, 28; Course Change or Conversion #47, 54, 60, 69, 75, 76, 78, 81, 83, 84, 85 and Reactivated #90, 95, 96, 97.

Ginny moved to move the rest of the courses onto the consent agenda for the log. Toni seconded and motion was approved.

#### New Programs

#7 Library Media Certificate - Proposal is not signed by Provost and summary page is missing. CTL signed but when Jeff spoke with Associate Dean Erion she indicated that the Exec Board would not make decision so the decision went to the Dean's. Dean's said this should only be a graduate program. Summary page is missing. The committee asked to invite Dr. Williams and a representative from the Library to the committee meeting next week to hear about these programs. Pull from log.

#5 School Library Media Studies Minor - CTL signed and the Dean's signed off. This program has been pulled from the log until after the committee meets to discuss the potential conflict with Library media Certificate.

#2 Family Studies, Child Life Specialization – Proposal does not have a Provost signature. Teri moved to put on log pending signature from Provost. Toni seconded and motion approved.

#3 BS Information Technology and Administrative Management Cybersecurity Specialization - The core is different than what is in catalog. Evidently the core change is coming. Need to hold until the core change is coming. Pull until corrections to core come through.

#7 Master of Professional Accounting (MPA) – Nothing on this proposal. Okay to move to log.

#13 BS Interdisciplinary Studies: Social Sciences - 47 credit option already includes LAJ in current catalog so not adding it. It includes GEOG 309 which they don't show it striking out but don't have it in the program. There is an error in printed catalog so the proposal is okay to move to log.

#17 Master of Arts, Theatre - Theatre Studies and Theatre Production Specialization – Okay to move to log.

#18 - Master of Arts, Theatre - Theatre Studies Specialization – The credits don't add up. 32 credits should be 34 and 45 credits should be 47. Okay to just change it and send to log.

#19 Master of Arts, Theatre - Theatre Production Specialization – The new course form and course change form are still coming. Justification says that they are decreasing credits and they are actually increasing credits. Pull from log until get courses from Graduate Studies and clarify justification.

Teri moved to put B.S Information Technology and Administrative management: Cybersecurity Specialization; Master of Professional Accounting (MPA); BS Interdisciplinary Studies: Social Sciences; Master of Arts, Theatre – Theatre Studies and Theatre Production Specialization and Master of Arts, Theatre-Theatre Studies Specialization on the January 8, 2015 log. Motion was seconded and approved.

#26 EDLM 492 Library Media Practicum - Hold for consideration with program next week.

#27 EDAD 569 Library Media Practicum – Okay to move to log.

#28 EDHE 700 Masters Thesis, Project and Examination - Should have 1-6 credits according to policy. Go ahead and just make the correction and move to log.

#36 LIS 492 School Library Media Clinical Experience – This course requires fingerprint clearance for students that work with P-12 schools. Needs to have a line

put in that students will be required to obtain fingerprints. Okay pending updated information.

Ginny moved to put #27 EDAD 569 Library Media Practicum, #28 EDHE 700 Masters Thesis, Project and Examination and #36 LIS 492 School Library Media Clinical Experience on the January 8, 2015 log. Liz seconded and motion was approved.

#47 ACCT 346 Income Tax Accounting I - Assessments and outcomes are not clear. Okay to move to log pending updated outcomes.

#54 MIS 386 Management Information Systems - Assessments and outcomes are not clear. Okay to move to log pending updated outcomes.

(Pull this off consent agenda) #59 FS 344 Foundations of Marriage and Family Therapy does not have Registrar signature. Proposal is also missing learning outcomes.

#60 FS 434 Diversity in Families - Send back for Registrar signature and learning outcomes.

Teri moved #47 ACCT 346 Income Tax Accounting I and #54 MIS 386 Management Information Systems to the log pending resolution of outcomes and assessments. Ginny seconded and motion approved.

#69 LIS 345 Library Research Methods and Information Literacy – Course is okay to move to log.

#75 PSY 551 - Applied Behavior Analysis – Concern about pre-req but course is okay and can be moved to log.

#75 PSY 553 Single subject Design - Change of capitalization in title. Course is okay to move to log.

#78 PSY 587 Ethics in Applied Behavior Analysis – Concern about pre-req is okay.

#81 STEP 102 Scientific Perspectives and Experimentation II - Credit issue, there is a different credit in catalog versus what is on the form. Proposal does not say it is a credit change. Okay to move to log with change.

#83 TH 261 Costume Technology - Concern with 3+0 credit indication. Okay to move to log.

#84 TH 267 Scene Technology - Concern with 3+0 credit indication. Okay to move to log.

#85 TH 268 Lighting Technology - Concern with 3+0 credit indication. Okay to move to log.

Jan moved to add these to the log ITEM #69 LIS 345 Library Research Methods and Information Literacy, #75 PSY 551 Applied Behavior Analysis, #76 PSY 553 Single subject Design, #78 PSY 587 Ethics in Applied Behavior Analysis, #81 STEP 102 Scientific Perspectives and Experimentation II, #83 TH 261 Costume Technology, #84 267 Scene Technology and #85 TH 268 Lighting Technology. Ginny seconded and proposals were approved for the January 8, 2015 log.

The committee will review the reactivated courses next Thursday. As well as the two programs library and advanced programs.

General Education Fall 2015 proposal changes – 4:00 - Phil Backlund gave a brief introduction to the changes for Fall 2015. Teri moved to approve the General Education proposal to the log. Ray seconded and motion was approved pending resolution of several issues of Foreign Language changed to World Language and PHYS 108 being put on reserve.

Steve Cook – Faculty led programs abroad policy/procedure proposal 4:30 – Steve went through proposed changes to policy and procedure regarding faculty led programs abroad. There needs to be a policy change to add a placeholder course that would not go on reserve after three years of non-use. Steve will make the clarifications and then committee will put on agenda to vote on.

Chair's Report - Faculty Senate Executive Committee responded regarding the membership issues for the committee. The Library Associate Dean is already a member and she has been added. The Executive Committee will be charging the Bylaws & Faculty Code committee to add Registrar and/or designee as ex-officio, non-voting member.

Academic Planning Director Report - No report.

Meeting adjourned at 5:00 p.m.

### **Future Agenda Items:**

Next meeting January 15, 2015