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1960 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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BOARD OF TRUSTEES

January 22, 1960
Ridpath Hotel, Spokane, Washington
8:15 p. m.

The meeting was called to order by Chairman V. J. Bouillon. Those present were Mr. Bouillon, Dr. Roy Wahle, Dr. Archie Wilson, Mrs. Selma Therriault, Mr. Perry Mitchell, Acting President and Mr. Kenneth Courson, Secretary. Others present were Dr. Keith Rinehart, Mr. Ed Erickson, Mr. John Allen and Mr. Fred Bassetti.

The first order of business involved the official Board minutes and the necessary changes in content and method of processing the minutes for Board members use prior to the regular meeting time.

MOTION NO. 257 - It was moved by Dr. Wilson, seconded by Mrs. Therriault, that the Acting President be named the Secretary to the Board. Motion carried.

MOTION 258 - It was moved by Dr. Wilson, seconded by Dr. Wahle, that the minutes of the meeting of November 20, 1959 be accepted. Motion carried.

Mr. Fred Bassetti of Bassetti and Morse, architects, presented the formal plans and a scale model of the proposed library for Central Washington College. Following the detailed presentation by Mr. Bassetti and specific questions by members of the Board, the following motion was made:

MOTION 259 - It was moved by Dr. Wahle, seconded by Dr. Wilson, that the Board approve the final plans and specifications for the Library Building and authorize a call for bids at the appropriate time, as desired by the Acting President. Motion carried.

The reports as presented in the agenda were discussed and the following motion was made for their acceptance:

MOTION 260 - It was moved by Dr. Wahle, seconded by Mrs. Therriault, that Items A-R in Section III be accepted. Motion carried.

Following considerable discussion as to the intent of Motion No. 260, this motion was withdrawn and the following motion was made and passed:

MOTION 261 - It was moved by Dr. Wahle, seconded by Mrs. Therriault, that the Board accept the reports of the adendum of Friday, January 22, 1960, A-R inclusive, acknowledging that acceptance does not in any way imply approval by the Board of any item. Motion carried.

Under Item V of the agenda, which involved Foreign Students at CWCE, Mr. Mitchell discussed the problems involved. The problems involve finance, scholarship, evaluation of work completed and the question of what to do with the students if they fail. Mr. Mitchell stated that the students that are admitted are very carefully screened before admission and that any enlargement of the program should be studied very carefully.

MOTION NO. 262 - It was moved by Dr. Wahle, seconded by Dr. Wilson that further study of foreign student problems be pursued by the College. Motion carried.

Relative to Item V-B, Liability Insurance, Report # 2, Dr. Wilson asked if money was available for making these changes and would the matter require Board action? Mr. Mitchell stated that Mr. Bechtel's report was that \$8,000 was needed to complete the matter as he saw it.

MOTION NO. 263 - It was moved by Dr. Wahle, seconded by Dr. Wilson, that the administration be commended for calling the inadequacies in the dormitories to the attention of the Board, and recommended that we proceed with all possible haste so that requirements of liability insurance may be met. Motion carried.

Under Item V-C, Report # 3 - Considerable discussion followed as to the Board's responsibility in naming buildings and areas on the CWC campus. The report of the Committee spelled out the types of buildings that could be named and the kinds of persons who could be honored. The responsibility of choosing a specific name for a specific building or area would rest with the Board who could, if they chose, act on recommendations made through the Administrative Council.

MOTION NO. 264 - It was moved by Mrs. Therriault, seconded by Dr. Wilson, that the report from the Committee of Seven for the naming of college buildings and areas be adopted. Motion carried.

Item V-D, Report # 4 involved the borrowing of an additional \$500,000 from HHFA under an Amendatory Loan Agreement. Mr. Courson stated that this would be done by including this loan in the original agreement that the college has with HHFA. The additional funds are to be used for a girls' dormitory.

MOTION NO. 265 - It was moved by Dr. Wahle, seconded by Dr. Wilson, that the Business Manager, Mr. Courson, be designated the representative of the college to work out the final application for funds on the girls' dormitory and the Union Building. Motion carried.

Mr. Courson explained to the Board the need for the advance of funds through a loan from the Pacific National Bank of Seattle in order to pay for financial obligations that arise in connection with buildings now under construction. This advance is necessary until the bonds for the dormitory construction are sold.

MOTION NO. 266 - It was moved by Mrs. Therriault, seconded by Dr. Wilson, that the advance for the dormitory project be authorized, and that the Business Manager and the Chairman of the Board be authorized to sign for such advance. Motion carried.

Under Item V-E, Report # 5 which involved the publication of the History of the College, the question of financing the publication was the main problem. In order to get additional information that might be available at the next meeting, the following motion was made:

MOTION NO. 267 - It was moved by Dr. Wahle, seconded by Mrs. Therriault, that further decision in connection with the History of the College be included in the order of business for the next meeting. Motion carried.

The methods of selection for a new President for CWCE received careful consideration by the Board of Trustees. The report of the special committee on procedures was discussed and analyzed. (Report included in minutes).

MOTION NO 268 - It was moved by Dr. Wahle, seconded by Mrs. Therriault, that the procedures committee be adopted, with the proviso that Step # 3 contain an appropriate statement that the Board of Trustees desire to serve as a screening committee, and further provide that three teaching faculty members be recommended to the Board by the Acting President to serve on the Faculty Screening Committee. Motion carried.

Item VI-B, AAUP Statement of Tenure - It was recommended by Mr. Mitchell that this item be referred to the Faculty Council for study and then be referred back to the Board.

MOTION NO. 269 - It was moved by Dr. Wahle, seconded by Mrs. Therriault, that the recommendation of the Acting President and the item relative to AAUP Statement of Tenure be followed. Motion carried.

Item VI-C, Discussion followed relative to the advisability of determining the legal jurisdiction of the Faculty Council. The consensus of opinion as expressed was that the Faculty Council received authorization by the Board of Trustees. It was stated that the Faculty Code of Personnel Policy and Procedure is to promote complete understanding between the faculty, administration and the Board of Trustees. Expressions of confidence in the working relationship were given by Dr. Keith Rinehart and Mr. Mitchell. No action was taken.

Item VI-D, Approval for Surplus Property purchases by resolution. Mr. Mitchell stated that this item needs to be executed and needs Board action for approval. This resolution authorizes certain people to be permitted to purchase surplus equipment and supplies for the college. He recommended Mr. Paul Bechtel, Mr. Don Jongeward and Mr. Ed Erickson. Mr. Bechtel requested that Mr. Erickson be authorized to assist with this purchasing as he has had experience in this type of buying.

MOTION NO. 270 - It was moved by Mrs. Therriault, seconded by Dr. Wilson that the Board adopt the resolution authorizing the following people to purchase property on behalf of the College from Surplus Properties: Paul Bechtel, Don Jongeward and Ed Erickson. Motion carried.

MOTION NO. 271 - It was moved by Dr. Wilson, seconded by Dr. Wahle that the requests for leave of absence be granted to Mr. Arthur Ladd, Mrs. Beatrice Haan and Mr. Donald Schliesman, and furthermore, a letter of congratulations be sent to Mr. Ladd from the Board because of his receiving a National Foundation Award. Motion carried.

Item VI-F, Request by Gerontology Club - Report # 1. Mrs. Therriault stated that junior colleges could handle this request more easily than could CWCE. Mr. Bouillon asked if older people were accepted in college on payment of fees. Mr. Mitchell stated that this situation created a problem. He felt that many people are deserving, however, the college just can't handle them. His recommendation was to treat the matter as kindly as possible. Dr. Wahle stated that there is an increasing problem for the adult, and the government subsidizes the adult education program. Perhaps the five institutions should discuss this matter together.

MOTION NO. 272 - It was moved by Dr. Wahle, seconded by Mrs. Therriault, that the Acting President write a letter to Grace Smith outlining the position of the College with regard to her request. Motion carried.

Item VI-G, Financing of the preplanning of the remodelling of the Library, Report # 2. Mr. Courson stated that we probably would be able to secure funds from HHFA for doing certain preplanning projects. The remodelling of the old library will go forward as soon as we get the new library finished. He thought that the College would be able to secure approximately \$11,000 which would provide preplanning for the remodelling and provide an estimate of funds needed for the work. He stated that there is a resolution which the Board will need to adopt and also the Board must appoint someone to sign the application. After the preplanning money has been expended, funds for final plans and specifications would be requested. That could be done in the same resolution.

Mr. Mitchell recommended that the Acting President sign the request for preplanning and that the matter be taken care of in Mr. Courson's office. He stated that the problem at this point is that help is needed for our budget request to the legislature. The problem is how to arrive at a realistic figure for the request. We need to have the help of an architect so that we can say what the remodelling will cost. Too many times the College has not been able to inform the legislative group where we get our figures for our requests. We didn't have enough money for the P. E. building. Had we known what we needed we would have gotten it just as easily. We could make the same mistake with the remodelling job on the old library.

MOTION NO. 273 - It was moved by Mrs. Therriault, seconded by Dr. Wilson, that the Board adopt the resolution authorizing the completion of remodelling plans for the old library and designate the Acting President to sign the document. Motion carried.

MOTION NO. 274 - It was moved by Dr. Wahle, seconded by Mrs. Therriault, that the pay levels for extension service be accepted. Motion carried.

Mr. Courson reported on the Housing and Food Service. He stated that it had been recommended to the Administrative Council that board charges be increased \$1 per week. It is now \$10.50 and recommended to be increased to \$11.50, effective at the beginning of the fall term. The reason for the increase is to help pay off existing bonds. Mr. Mitchell stated that even with this increase Central may still be lower than any other institution.

Mr. Courson further stated that it was recommended to increase cost for housing in the temporary dormitories from \$3.50 per week to \$4.00 per week. This is for the same reason as the increase in board rates. The increase recommended in the permanent housing is from \$5.50 per week to \$6.00 per week. This would be an increase of \$11 per quarter for board and half as much for room service, making a total increase for board and room of \$16.50 per quarter.

MOTION NO. 275 - It was moved by Mrs. Therriault, seconded by Dr. Wilson that the Board concur with the recommendation of the Administrative Council to raise the weekly rates for food and housing from \$10.50 to \$11.50 for board; \$3.50 to \$4.00 for room and \$5.50 to \$6.00 for permanent housing. Motion carried.

Mr. Mitchell recommended that the Board approve an extra typist for the Business Office. The new purchase program established in Olympia makes additional help necessary.

Mr. Courson stated that the Attorney General has ruled that all funds are State funds, including Student Government funds. As a result, the Business Office is required to secure written quotations on all items purchased that cost over \$25. Quotations must be secured from at least three qualified vendors. On purchases over \$300 we must have a formal bid opening in the office. We handle many requisitions.

MOTION NO. 276 - It was moved by Dr. Wilson, seconded by Mrs. Therriault, that the recommendation for an additional typist in the Business Office be adopted. Motion carried.

Mr. Courson stated that the resolution for funds from HHFA should be adopted as soon as the resolution is ready. Mr. Gay would perhaps prefer that the Board meet in Seattle since he should be present when the resolution is adopted.

The next Board meeting will be on call.

The meeting adjourned at twelve-thirty a. m.

Respectfully submitted,

Perry H. Mitchell
Secretary