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# CWU Curriculum Committee Minutes - 01/22/ 15

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Faculty Senate Curriculum Committee  
January 22, 2015  
3:10 – **Barge 412**  
Minutes

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Jeffrey Stinson, Liz Kerns, maria Sanders, Ginny Blackson, Lori Braunstein, LeAnne Watrous, Rodney Bransdorfer, Laura Milner and Rose Spodobalski-Brower.

Absent: Raymond Hall, Ginny Erion, Ethan Bergman, Tim Englund and Michele Reilly.

Guest(s): Megan Matheson and Anthony Stahelski

Meeting was called to order at 3:10 p.m.

Approval of Agenda – Toni moved to approve the agenda with the amendment to move approval of the January 8, 2015 log after the Psychology course discussion. Jon seconded and agenda was approved as amended.

Approval Minutes - Ginny moved to approve the January 15, 2015 minutes as presented. Toni seconded and minutes were approved.

Review January 22, 2015 log -

#2 - Mentoring/Instructional Coaching Certificate – The proposal will be sent back for the Provost signature. Hold from log until signature is obtained.

#3 BS Craft Brewing - BIOL prefix changes are not in yet. They just got to Academic Planning. The credits are wrong and there is not a department signature from Economics. Send back to department to get signature and correct credits.

#4 BS Integrated Energy Management Specializations – The proposal is okay.

#5 School Library Media Studies Minor – This proposal was reviewed at the last meeting.

#6 BS ITAM Cybersecurity Specialization – This proposal was held because of the core program change had not gotten through the curriculum process. The change is now in and program is okay to move to log.

#7 MS ITAM Cybersecurity Management Specialization - Okay with description and program.

#8 Certificate in Jazz Studies Type A – Proposal is okay.

Teri moved to move BS Craft Brewing, BS Integrated Energy Management Specializations, School Library Media Studies Minor, BS ITAM Cybersecurity Specialization, MS ITAM Cybersecurity Management Specialization, and Certificate in Jazz Studies to the January 22, 2015 log pending resolution of any issues and remove Mentoring/Instructional Coaching Certificate. Liz seconded and motion was approved.

Program or Narrative Changes -

Jan moved to move the remaining program or narrative changes (Computer Applications Minor or Certificate, Web Design and Management Minor or Certificate, Information Technology Minor or Certificate, Retail Management and Technology Minor or Certificate, BS ITAM Core, BS Web and Database Administration and Management Specialization, BS Network Administration and Management Specialization, BS Retail Management and Technology Specialization, BS Cybersecurity Specialization, BS Administration Management Specialization, BS Administrative management Specialization, BS Mathematics Major and MS Cultural and Environmental Resource Management) to the January 22, 2015 log. Toni seconded and motion was approved.

#11 - Africana and Black Studies Minor – Does not include program assessments, but they are not required. Okay to move to log.

#12 - Studio Art Specialization, BFA – Concern about course credits. Invite Art department next week to talk about these issues.

#13 Graphic Design Specialization, BFA - Same credit hour issue as the Studio Art Specialization. Strike out copy does not include courses changing from 5 to 3 credit. Art 250 used to be a 5 credit change to 3 credits.

#14 Art, BA - Same credit hour issue.

#15 Art History Minor - Same credit hour issue.

#16 Art Studio minor - Same credit hour issue.

#17 Craft Beer Trade Certificate program - What type of certificate? A, B or C. Check with department.

#30 Public Policy - Name change for GEOG 250 has not seen that yet. No clean copy of program and no course deletion notifications. Send back to department get these items.

Ginny moved #11, 12, 13, 14, 17, & 30 to the review log, pending resolution of issues. Toni seconded and motion was approved.

Program deletions - Teri moved #35 M.Ed Instructional Leadership and #36 Master of Arts for Teachers: Mathematics to the review log. Ginny seconded and motion was approved.

New courses - Ginny moved to the remaining courses to the review log. Jon seconded and motion was approved.

#38 EDHE 512 Diversity Leadership Management – The catalog description is not clear and is awkward. Ask department to rewrite. Course title is different on the program form from course form. The learner outcomes are weak for a 500 level course and the justification is weak. Send back to department.

#39 EDHE 520 Program Administration in Adult Education - No pre-req and others have admission in program. Why this one course is different? Send back to department. The outcomes and assessments are weak for 500 level course.

#40 EDHE 560 The American Community College Student - confusing or misleading - description is American higher education. Title doesn't match the course description. Look at outcomes for 500 level course. Send back to department.

#47 CRBW 490 - Cooperative Education this is a placeholder course so the outcomes are individual between student and faculty. Okay to move to log.

Ginny moved move #38, 39, 40 and 47 to the review log and Maria seconded. Motion was approved.

#55 ABS 399 ABS Seminar – This course really has no outcomes and assessments. Send back to department.

Ginny moved #55, 56, 57, 58 to the review log. Toni seconded and motion was approved.

#69 did not check pre-requisite. Just change course.

# 116 IDS 383 Portrayals and Perceptions Bias in American Society - no duplication Is okay to move to log.

#123 NUTR 440 Experimental Foods – There are no outcomes and assessments. Send back to department.

Teri moved to move the Course changes to review log. Maria seconded and motion was approved.

Course Deletions - Ginny moved the course deletions to the review log. Liz seconded and motion was approved.

Reactivated courses - #147 ANTH 355 the outcomes are not attached. Send back to department.

#148 FS 534 Human Development Across the Life Span - Weak learner outcomes for a 500 level course. Send back to department.

Toni moved #147 and 148 to the review log pending resolution. Teri seconded and motion was approved.

Next week review proposals in the folders marked January 29 that will be on January 22nd log. Review that curriculum next week.

Psychology Statistics class – 4:30 – There was a concern about a statistics course not having a pre-requisite of Math or Econ. All other statistics classes have Math 130 or ECON 130 as a pre-req. Anthony Stahelski and Megan Matheson said when they looked at the PSY 362 course and there was tremendous overlap between the course and MATH 130. This course does not need to have a prerequisite as it is not a math course. As long as the students can do basic math, once they are through the refresher at the beginning of the course they are fine. The committee indicated that they needed to notify the other departments that utilize this course as part of their programs. It was decided to continue with the committee hold until this information is provided.

Approval of January 8, 2015 log - Liz moved to approve the January 8, 2015 curriculum log with the holds of PSY 362 and BME 346. Jon seconded and motion was approved.

Chair's Report - No report.

Academic Planning Director Report – Lori reported that Curriculog will be ready to implement at the course level in February. Currently not ready for program changes. Lori previewed the new course form with the committee. Need to change what type of new course section as currently you can check multiple boxes. Lori is working on course change form if anyone has any changes for that form.

Meeting was adjourned at 5:06 p.m.

### **Future Agenda Items:**

Next meeting January 29, 2015