

3-25-1960

## 1960 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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CENTRAL WASHINGTON COLLEGE OF EDUCATION  
Ellensburg, Washington

BOARD OF TRUSTEES  
March 25, 1960

Roll Call

Those present were:

Mr. V. J. Bouillon, Chairman	Dr. Archie S. Wilson
Mrs. Mary Ellen Davis	Mr. Perry Mitchell, Acting President
Mrs. Selma Therriault	Mr. Kenneth Courson, Business Manager
Dr. Roy P. Wahle	

Approval and Correction of Minutes

The meeting was called to order at 8:30 p. m. by Chairman V. J. Bouillon in the President's Office. It was moved by Mrs. Therriault that the minutes of the meeting of January 22, 1960 and the meeting of February 5, 1960 be approved. The following corrections in the minutes of the January 22 meeting were called to the attention of the secretary by Dr. Wahle:

It was suggested that when referring to the college the full title of Central Washington College of Education be used; page 2, Motion No. 261 should be corrected to read "reports of the agendum" rather than "reports of the adendum"; Item V-B, Liability Insurance should read, "money were available" rather than "money was available"; Motion No. 264 should be corrected to read "the Committee for Policy for the selection of names for buildings and areas on the Central Washington College of Education campus;" rather than "Committee of Seven;" it was pointed out that Motion No. 267 instructs that the History of the College be included in the order of business for the next meeting of the Board of Trustees but that it was omitted from the agenda. Motion No. 275 should be corrected to read " . . . for permanent housing, beginning Fall Quarter, 1960."

Dr. Wahle seconded the motion and it was passed.

Reports

Mr. Mitchell announced the date for the Spring Meeting of the Joint Board of Trustees for April 30. It will be held on the campus of Central Washington College of Education.

The detailed reports submitted by Mr. Mitchell are listed as official copy of the minutes and a copy of each report is attached to the filed copy of the minutes.

Dr. Wahle stated that he felt the college should be commended for qualifying to receive a federal grant for the Guidance and Counseling Institute.

Mr. Mitchell reported on the recommendation that the Office of Director of Graduate Studies be authorized to work directly under the President's Office on the organizational chart. This eliminates this office being subservient to the Office of the Dean of Instruction and the Chairman of the Division of Education and Psychology.

MOTION NO. 279 - It was moved by Dr. Wahle, seconded by Mrs. Therriault that the changes in organizational plan be adopted as recommended by Mr. Mitchell. Motion passed.

Mr. Bouillon, Chairman, changed the order of the agenda in deference to Mr. Rex Smith who appeared before the Board of Trustees to discuss the salaries being paid the operating engineers who are employed on the campus. Mr. Smith's report is listed under New Business, Report No. 1. After the matter was discussed the following motion was made:

MOTION NO. 280 - It was moved by Dr. Wahle, seconded by Mrs. Therriault that the matter brought before the Board of Trustees by Mr. Rex Smith be investigated by the Administrative Council and a report of the investigation be brought back to the Board of Trustees. Motion passed.

Mr. Bouillon, Chairman, changed the order of the agenda in deference to the presence of Mr. Fred Bassetti, architect for the new library building. Mr. Bassetti discussed the recommendations for the library building and Mr. Mitchell presented the recommendations of the administrative group for the basic bids and the add alternates. It seemed to be the consensus of opinion of the Board of Trustees that the air conditioning unit is not essential to the building at the expense of other items which would be more important to the function of the library. It was requested that the administrative group present their complete recommendations relative to the add alternates for the new library building at the April 29 meeting of the Board of Trustees. The written recommendation of the administrative group is contained in the official minutes.

MOTION NO. 281 - It was moved by Mrs. Therriault, seconded by Dr. Wilson that the basic bid of Newland Construction be recommended for acceptance. Motion passed.

MOTION NO. 282 - It was moved by Dr. Wahle, seconded by Mrs. Davis that the electrical contract bid of Electric Smith, Inc. be recommended for acceptance. Motion passed.

MOTION NO. 283 - It was moved by Dr. Wahle, seconded by Mrs. Therriault that the mechanical contract submitted by Lent's be recommended for acceptance. Motion passed.

#### Communications

The report from the Memorial Committee was discussed. Mr. Mitchell recommended that a committee composed of three members of the present Memorial Committee and three members of the Alumni Association be named to recommend to the President suggestions relative to the naming of buildings, walkways, areas, etc. The final decision on such recommendations would be made by the Board of Trustees.

MOTION NO. 284 - It was moved by Mrs. Therriault, seconded by Dr. Wahle that the recommendation of the Acting President to name a new Committee for Naming of Buildings, Areas and Walkways on the campus be approved. Motion passed.

There was a discussion relative to the clarity of the policy adopted in 1952 relating to political meetings being held on the campus. The letter from Mrs. John Goldmark was discussed. A copy of the letter is contained in the official minutes.

MOTION NO. 285 - It was moved by Mrs. Therriault, seconded by Dr. Wilson that the policy adopted in 1952 relative to political meetings being held on the campus be referred to the Administrative Council for recommendations and a report of their recommendation be brought to the Board of Trustees. Motion passed.

#### Old Business

In accordance with the request of the Board of Trustees, Mr. Mitchell submitted the names of Dr. Mary Bowman, Mr. Milo Smith and Mr. George Sogge to be added to the names of those on the Screening Committee to screen the applications submitted for the position of President of Central Washington College of Education.

MOTION NO. 286 - It was moved by Dr. Wahle, seconded by Mrs. Therriault that the names of the three persons be added to the Screening Committee which were submitted by Mr. Mitchell be accepted. Motion carried.

In order to consolidate the HHFA loan for housing it is necessary to adopt a resolution approving the application of the college for the money.

A RESOLUTION  
(Old Business - Report No. 1)

BE IT HEREBY RESOLVED by the Board of Trustees of Central Washington College of Education that the application made by Robert E. McConnell on October 6, 1959 for a loan in the amount of five hundred thousand dollars (\$500,000) to provide housing for approximately one hundred women students, under Title 4 of the Housing Act of 1959, be hereby approved and further, that Kenneth Courson, the Business Manager be authorized to complete the application for the financing of said project and to provide any other documents or information relative to said project until its ultimate completion.

MOTION NO. 287 - It was moved by Mrs. Therriault, seconded by Mrs. Davis that the resolution for a loan in the amount of \$500,000 for the construction of a dormitory for women students be adopted and Mr. Kenneth Courson be authorized to complete the application for financing of said project and to provide any other documents or information relative to the project until its completion. Motion passed.

A RESOLUTION  
(Old Business - Report No. 2)

BE IT HEREBY RESOLVED by the Board of Trustees of Central Washington College of Education that the application made by Robert E. McConnell on September 30, 1959 for a loan in the amount of three hundred thousand dollars (\$300,000) for the conversion, alteration and remodelling of the Physical Education Building into the College Union Building under Title 4 of the Housing Act of 1959, be hereby approved, and further that Kenneth Courson, the Business Manager, be authorized to complete the applications for the financing of said project and to provide any other documents or information relative to said project until its ultimate completion.

MOTION NO. 288 - It was moved by Dr. Wilson, seconded by Mrs. Therriault, that the resolution for a loan in the amount of \$300,000 for the conversion, alteration and remodelling of the Physical Education into the College Union Building be adopted and Mr. Kenneth Courson be authorized to complete the application for financing of said project and to provide any other documents or information relative to the project until its completion. Motion passed.

Procedures for work of the Screening Committee and its functions were discussed. It was re-established that the Board of Trustees will screen applicants as well as the Faculty Screening Committee. Mr. Mitchell pointed out the fact that the Faculty Screening Committee wants only to be of assistance and that the ultimate decision for the selection of a president will rest with the Board of Trustees.

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Supplementary information from the Criteria Committee was presented to the Board of Trustees under Old Business, Report No. 4. This information was presented at the request of the Criteria Committee and is not to be considered as part of the criteria but was given as information for the members of the Board of Trustees.

Mr. Mitchell explained the difficulties we are encountering in attempting to purchase certain pieces of property that are vital to the housing development of the campus. Mr. Courson distributed a written report on property we wish to purchase and explained the reasons why we need the land. A copy of the report is included in the official minutes.

The problems involved in the purchase of the Harry Gould property at 1305 Chestnut; the James C. French property at 803 E 9th; the Kenneth Padgett property at 10th and Chestnut and the Bertram Mace property at 801 E 9th was discussed. Since these properties are adjacent to property currently owned by the college it is necessary that we secure the property in order to utilize present property for building purposes. Mr. Mitchell recommended that authorization be given for the condemnation of these properties if it is necessary in order to obtain them for college use.

The property owned by M. P. Scholl, Howard Clerf, A. H. Loter, Edward A. Barkley and Frances Welch is priced more than the ten percent over the appraised value and Mr. Mitchell recommended that the property be purchased since the margin of difference is narrow.

MOTION NO. 290 - It was moved by Dr. Wahle, seconded by Mrs. Therriault that authorization be given for the purchase of the property owned by M. P. Scholl, Howard Clerf, A. H. Loter, Edward A. Barkley and Frances Welch from State funds. Motion passed.

MOTION NO. 291 - It was moved by Mrs. Therriault, seconded by Mrs. Davis that the Board of Trustees authorize the purchase of the Borg property and the Frank Button apartments from Housing Funds. Motion passed.

MOTION NO. 292 - It was moved by Mrs. Therriault, seconded by Mrs. Davis that authorization be given for the purchase of the McNeil property, lots from the City of Ellensburg, Mundy property and Lyttle property from State Funds. Motion passed.

MOTION NO. 293 - It was moved by Dr. Wahle, seconded by Dr. Wilson that at the discretion of the Acting President that condemnation proceedings be authorized to secure the Gould property. Motion passed.



MOTION NO. 294 - It was moved by Mrs. Therriault, seconded by Dr. Wilson that at the discretion of the Acting President that condemnation proceedings be authorized to condemn the French property. Motion passed.

MOTION NO. 295 - It was moved by Mrs. Davis, seconded by Dr. Wahle that at the discretion of the Acting President that condemnation proceedings be authorized to condemn the Padgett property. Motion passed.

MOTION NO. 296 - It was moved by Dr. Wilson, seconded by Mr. Bouillon that at the discretion of the Acting President that condemnation proceedings be authorized to condemn the Bertram Mace property. Motion passed.

Mr. Mitchell reviewed the following Budget Changes and answered questions relative to the need for the changes:

No. 8 - To Increase Account 01, General Administration, 308.1, President Contractual Services - Architectural and Engineering Fees in the amount of \$1,599.85. This will decrease Account 001-01-5120, Unallotted Appropriations State Funds by \$1,599.85.

No. 9 - To Increase Account 03-323, Plant Operation and Maintenance in the amount of \$6,828.54. This will decrease Account 001-01-5120, Unallotted Appropriations State Funds by \$6,828.54.

No. 12 - To alter salaries as authorized by the Board of Trustees in earlier meetings. Amount of change is \$16,016.64. (Detail is listed on official Budget Change form and is on record in the Business Office.)

No. 13 - To Increase Fund 001-01, Program 01, Dept. 304, Business Manager to provide budgetary allowance for added clerk-typist in the Business Office in the amount of \$990 as authorized by action of the Board of Trustees. To decrease Fund 001.01, St. Appr. reserve in the amt of \$990.

No. 18 - To Increase Program 05 Instruction, Dept. of Home Economics, Home Management 333.1 in the amount of \$4,850. This will decrease State Appropriation Reserve in the amount of \$4,850.

No. 19 - To increase Account 02-314, Registrar for the purchase of office supplies and new equipment in the amount of \$1,932.40; to decrease State Reserves, 001-01 in the amount of \$1,932.40.

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MOTION NO. 297 - It was moved by Dr. Wahle, seconded by Mrs. Therriault, that the budget changes be adopted. Motion passed.

Dr. Eldon Jacobsen, Chairman of the Sabbatical Leave Committee, reported the recommendation of the Committee relative to the request of Dr. Robert Funderburk for Sabbatical Leave for the 1960-61 college year. This recommendation is listed under New Business, Report No. 3, which is attached to the official minutes. Mr. Mitchell recommended that the request for Sabbatical Leave be granted.

MOTION NO. 298 - It was moved by Mrs. Therriault, seconded by Dr. Wilson that the recommendation of the Sabbatical Leave Committee requesting Sabbatical Leave for Dr. Robert Funderburk for the 1960-61 academic year be approved. Motion passed.

Mr. Courson explained the HHFA Resolution for pre-planning of the present library building to be converted to classroom space. A copy of the resolution is attached to the official minutes.

MOTION NO. 299 - It was moved by Dr. Wahle, seconded by Dr. Wilson that the resolution for pre-planning the present library be adopted. Motion passed.

The request of Mrs. Maxine Taylor for leave of absence was presented to the Board of Trustees for approval.

MOTION NO. 300 - It was moved by Dr. Wilson, seconded by Mrs. Therriault that the request of Mrs. Maxine Taylor for leave of absence during the summer months be approved. Motion passed.

The request for reassignment of Mrs. Annette Hitchcock to full-time teaching in the Division of Language and Literature was presented with her request to be relieved of the duties of Dean of Women.

MOTION NO. 301 - It was moved by Dr. Wilson, seconded by Dr. Wahle that Mrs. Annette Hitchcock be reassigned to the Division of Language and Literature at the close of the summer session. Motion passed.

The request of Mr. Donald Thompson and Mrs. Ruth Woods for approval for one additional year of teaching for the college year 1960-61 was presented. Both Mrs. Woods and Mr. Thompson have on file in the office of the Acting President statements from their physicians regarding physical ability to perform the duties of teaching.



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MOTION NO. 302 - It was moved by Dr. Wilson, seconded by Dr. Wahle that one additional year of teaching be granted to Mr. Donald Thompson and to Mrs. Ruth Woods. Motion passed.

Mr. Mitchell explained to the Board of Trustees that he feels it advisable that the architect who is selected to do the preliminary planning on a building project be also employed to complete the final drawings for the building. It was suggested by the Board of Trustees that the names of three architectural firms be submitted to the Board of Trustees for each building, accompanied by a list of the strengths and weaknesses of each firm. The architectural firms are not to be numbered in order of preference.

Mr. Mitchell recommended employment of the following faculty members and requested the approval of the Board of Trustees:

Mr. Clarence Gorchels - Head Librarian at a salary of \$10,500 for twelve months.

Mr. Waldie Anderson - Assistant Professor of Music at a salary of \$6000 for ten months.

Major William Larkin - Professor of Air Science and in charge of the Air Force ROTC unit on the campus. Salary to be paid by the USAF.

Mr. Bernard Martin - Assistant Professor of Mathematics at a salary of \$5800 for ten months.

Mrs. Lida Weed Myers - Assistant Professor of Education at a salary of \$5800 for ten months.

Mr. D. Daryl Basler - Assistant Professor of Education at a salary of \$6800 for ten months.

Mrs. Carol Tate, Assistant Professor of Education at a salary of \$6000 for ten months.

Dr. Chester Z. Keller - Assistant Professor of Philosophy at a salary of \$6900 for ten months.

MOTION NO. 303 - It was moved by Dr. Wahle, seconded by Mrs. Therriault that approval be given for the employment of the new faculty members as reported by the Acting President. Motion passed.

It was announced that the next meeting of the Board of Trustees will be held on the campus on April 29 prior to the April 30 meeting of the Joint Board of Trustees meeting.

Dr. Wahle announced to the group that he and Mrs. Davis are serving on the State Interim Committee. Out of this Committee will be coming much worthwhile information and he will be passing it on to the Board of Trustees from time to time.

Meeting adjourned at 1:45 a. m.

Respectfully submitted,

Perry H. Mitchell  
Secretary, Board of Trustees