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# CWU Curriculum Committee Minutes - 03/05/ 15

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Faculty Senate Curriculum Committee

March 5, 2015

3:10 – **Barge 412**

Minutes

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Jeff Stinson, Liz Kerns, Maria Sanders, Jon Fassett, Raymond Hall, Ginny Blackson, Lori Braunstein, LeAnne Watrous, Laura Milner and Rose Spodobalski-Brower

Absent: Rodney Bransdorfer, Ginny Erion, Ethan Bergman, Tim Englund, Michele Reilly and student representative

Guest(s): Vicki Sannuto

Meeting was called to order at 3:11 p.m.

Approval of Agenda – Agenda was approved.

Approval of Minutes – The February 26, 2015 minutes were approved as presented.

Approve 2/19/15 Curriculum Log - GEOG 305 and ATM 485 are still on hold. Aviation needs to be added to the hold list. Need to take School Library Media Studies off the hold list as it passed the committee. Jan moved to approve the February 19, 2015 curriculum log. Toni seconded and log was approved.

Review 3/5/15 Curriculum Log –

Further discussion on #7.5 Music Education Major, Instrumental Music Specialization; #8 Music Education Major, Broad Area Specialization and #9 Music Education Major, Choral Music Specialization are being held. There are some issues with these proposals not related to the complaint that Jeff would like to send to the department to get corrected. #9.4 Graduate Cognate in Music History and #9.8 Graduate Cognate in Pedagogy are unrelated to the complaint and should move forward. #27 MUS 314 Educational Assessment for Music Education and #27.5 MUS 350 Classroom Management for Music Education will be pulled from the log due to complaint. #28 MUS 524 Applied Pedagogy in Music and #33 MUS 616 Graduate Seminar in Music: Pedagogy are not part of the complaint and can remain on the log. #58 MUS 424 Jazz Pedagogy needs to be clarified if it is part of education program. #59 MUS 611 Graduate Seminar in Music: Music Education and #62 MUS 614 Graduate Seminar in Music: Performance are not part of the complaint.

Liz moved the remaining items to the log. Jon seconded and motion was approved.

#6 Chemistry Major BS – Need to clarify if there is a pre-req and do they still want the higher math in the narrative. Send back to department to clarify.

#11 BA Philosophy - PHIL 209 number change is part of the program. Hold until get PHIL 209 course change.

#12 Ethics Minor - No credit total and elective course list is missing. The full proposal didn't get scanned and that information was provided. No need to hold.

#13 Philosophy Minor – Proposal is okay, questions were answered.

#16 Russian Studies Major - Proposal is okay, questions were answered.

#17 Russian Studies Minor - Proposal is okay, questions were answered.

Teri moved #6, 12, 13, 16, 17 to the review log. Jon seconded and courses were moved to log. #11 is being held pending the receipt of the missing course paperwork.

New courses

Hold for discussion #24, 25.1, 25.2, 2.4, 26.1, 28, 33, 34, 35, 37, 38, 39, and 40

#24 - ANTH 460 Grant-Writing in Anthropology and Related Fields. Should this be a layered course? Assessments for undergraduate and graduate do not differ significantly. Should course have a pre-req for 400 level course? There is only one graduate outcome. Send back to department.

#25.1 GEOL 431 Mapmaking in ArcGIS - Weak assessments so need to be sent back to department.

#25.2 GEOL 531 Mapmaking in ArcGIS - Outcomes and assessments didn't significantly differ between undergrad and graduate. Send back to department

#25.4 GEOL 577 - Outcomes and assessments do not significantly differ from GEOL 477. Send back to department.

#26.1 BUS 326 - Managerial Communication – The outcomes and assessments aren't very many for a 300 level course. Send back to department.

#28 MUS 524 Applied Pedagogy in Music - Assessments are activities. Send back to department.

#33 MUS 616 - Graduate Seminar in Music Pedagogy - Assessments are activities. Send back to department

#34 PHIL 102 Knowledge, Mind and Reality - Align assessments to outcomes. Send back to department.

#35 PHIL 103 What is Enlightenment - Break out assessments to more closely align with outcomes. Send back to department.

#37 RELS 102 Religion and Morality - Assessments are activities. Send back to department

#38 SCED 305 The Story of Science – Issues with justification and course description. Should there be pre-reqs. Send back to department

#39 SPAN 311 Spanish American Civilization and Culture - Assessments are activities. Send back to department.

#40 WL 200 World Cultures & Globalization - Assessments are activities. Send back to department.

Ginny moved that #24, #25.1, #25.2, #25.4, #26.1, 28, 33, 34, 35, 37, 38, 39, 40 be put on the curriculum log pending resolution of identified issues. Maria seconded and motion was approved.

Special Topics:

#44 MATH 298 - Outcomes are assessments and assessments are activities. Send back to department.

Teri moved to put #44 on the log pending resolution of identified issues. Toni seconded and motion was approved.

Course Change or Conversation -

#53 CHEM 332 Quantitative Analysis - Did not attach new outcomes and assessments. Okay with the ones they have.

#54 CHEM 332 Quantitative Analysis Lab – questions were answered.

#54.1 CHEM 381 - questions were answered.

#54.2 COM 202 – This course is in the Ethics minor as an elective. They should notify Philosophy and any other programs that it may be used. Send back to department for verification of notification.

#55 ETSC Various grad courses - prefix is considered housekeeping. Proposal is okay.

#55.1 BME 146 Basic Accounting - Assessments are assignments. Copy paste in assessments and outcomes. Send back to department.

#55.2 FIN 174 Personal Finance - Outcomes are really low level, but was decided to move to log.

#56 HIST 422 Roman and Medieval Britain - Outcomes are weak and cut and paste. Doesn't really say what assessments are. Send back to department.

#57 HIST 522 Roman and Medieval Britain - Outcomes are weak and cut and paste. Doesn't really say what assessments are. Send back to department.

#58 MUS 424 Jazz Pedagogy- Assessments are weak. Send back to department.

#59 MUS 611 Graduate Seminar in Music Performance - Limited learner outcomes for 12 potential credits. What is the justification for change from 6 to 12 credits? Course should be x-99. Talk with Grad Council about this before sending to music.

#62 MUS 614 Graduate Seminar in Music Performance - Assessments are activities. Seminars are supposed to be x99 and 1-5 credits according to policy. Talk with Grad Council about this before sending to music.

#64 PHIL 104 Moral Controversies - Assessments are the same cluster of assessments for each learner outcome, but not really sure doing all the same for each outcome. Okay to send to log.

#65 PHIL 105 The Meaning of Life - Okay to send to log.

#68 RUSS 341 Advanced Russian I - Okay for log.

#69 RUSS 342 Advanced Russian II - Okay for log.

#69.1 RUSS 441 Advanced Composition and Grammar - Okay for log.

Jan moved #53, 54, 54.1, 54.2, 55, 55.1, 55.2, 56, 57, 58, 59, 62, 64, 65, 68, 69, 69.1 course conversions to log. Toni seconded and motion as approved.

Ginny moved to move the remaining proposals to the log. Jan seconded and motion was approved.

BA Public Relations – The original proposal that came through Curriculum Committee had the program at 76 credits which is over the BA credit maximum. When the department was notified they would need to present justification at Faculty Senate they indicated they didn't mean for it to be over credit and was meant to be 75. The elective credits were supposed to be 14 instead of 15. They have revised the program and are resubmitted it to the Curriculum Committee. Ginny moved to approve the modifications to the BA Public Relations. Jon seconded and proposal was approved.

Chair's Report - No report.

Academic Planning Director Report – Lori reported on the Digital Architecture Conference. CWU was one of first school with our particular trainer. They have updated their best practices and will be doing a free conference call to update forms. Lori got some good ideas for training and hope to get it going sometime this spring.

Vicki Sannuto – Career Services policy/procedure 4:00 - Vicki gave a brief overview of the changes. Some of the committee concerns were about a student participating without being in good academic standing, lowering credit hours, taking out the option for a letter grade and the amount of graduate credits that can be used. Someone should talk with Graduate Council about increasing the number of graduate level credits from internships. Jeff will continue to work with Vicki on the policy and procedure changes.

Graduate certificate policy/procedure - Teri moved to approve Graduate Certificate policy and procedure. Ray seconded and motion was approved.

Discontinued Program policy/procedure – Jeff hopes to have something for the next meeting

Online committee charge update – Liz indicated that the subgroup will meet next week.

New committee charge – Jeff reported there should be a revised charge next week. Subgroup will look at the charge next Thursday to get a start on that.

Meeting was adjourned at 5:05 p.m.

**Future Agenda Items:**

Should activities be optional on Outcomes and Assessment form?

Next meeting March 19, 2015 in **Barge 412**