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1960 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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CENTRAL WASHINGTON COLLEGE OF EDUCATION

BOARD OF TRUSTEES
Ellensburg, Washington
July 28, 1960 - 6:00 p. m.
Commons

The meeting was called to order by Mr. V. J. Bouillon at 6:00 p. m. in the Special Dining Room of the Commons on the campus. Those present were Mr. V. J. Bouillon, Chairman, Dr. Roy P. Wahle, Dr. Archie S. Wilson, Acting President Perry H. Mitchell, Mr. Kenneth Courson, Business Manager, Mr. Ed K. Erickson, Director of Educational Services. Those absent were Mrs. Mary Ellen Davis and Mrs. Selma Therriault.

A discussion was held concerning the part the General Administration Services Department of the State of Washington should play in the procuring of funds from the Housing and Home Finance Agency. Mr. Courson reported that HHFA officials had requested that loans made by the federal government agencies be a direct appropriation through Central Washington College of Education Board of Trustees. This eliminates complications which become somewhat involved with a third agency entering the transaction.

MOTION NO. 382 - It was moved by Dr. Wahle, seconded by Dr. Wilson that the Board of Trustees request a clarification through the appropriate State offices for the processing of building contracts that involve local or federal funds so as to avoid the unnecessary duplication of agencies. Motion passed.

An explanation was given relative to the bids for remodeling of the College Union Building, including the fact that the bids exceeded the amount of money allocated for the remodeling of the building.

MOTION NO. 383 - It was moved by Dr. Wahle, seconded by Dr. Wilson that Shaffer Construction Company of Everett, Washington be awarded the bid for general construction. This company was the low bidder for the sum of \$174,000. Motion passed.

MOTION NO. 384 - It was moved by Dr. Wilson, seconded by Dr. Wahle that the Central Mechanical Company of Yakima, Washington be awarded the mechanical contract. This firm was the low bidder for the sum of \$77,231. Motion passed.

MOTION NO. 385 - It was moved by Dr. Wilson, seconded by Dr. Wahle that the Peterson Electric Company of Bremerton, Washington be awarded the bid for the electrical contract. This firm was low bidder for the sum of \$31,399. Motion passed.

The following resolution was presented for approval.

A PROPOSED RESOLUTION

Be it resolved that the bids for additions and alterations to the College Union Building and the old gymnasium be accepted and approved and that approval for a request to the Housing and Home Finance Agency for increased loan funds in the amount of \$21,038 be given. And that it be authorized that \$20,000 be withdrawn from the Union Building Fund to allow full completion of the work together with such expenditures as may be incurred by reason of Housing and Home Finance Agency participation.

We further recommend that Alternate # 13 for general work, Add Alternate M-3 for the mechanical work and Add Alternate E-4 for the electrical work be accepted at this time.

MOTION NO. 386 - It was moved by Dr. Wahle, seconded by Dr. Wilson that the proposed resolution relative to securing additional funds for the remodeling of the College Union Building. Motion passed.

Discussion was held concerning the safety of the present Music Building. Mr. Mitchell reported that Mr. Warren Bishop of the Central Budget Agency, State of Washington, recommended that the State Engineers make an investigation of the safety factors of the Music Building. He also recommended that the Board of Trustees of Central Washington College of Education employ a structural engineer to inspect the building and report the actual conditions to determine whether or not it is safe to continue to use it as an instructional building.

MOTION NO. 387 - It was moved by Dr. Wahle, seconded by Dr. Wilson that the Board of Trustees accept the recommendation of Mr. Warren Bishop and that an inspection be made of the building by a state engineer and that the services of a reputable engineer be engaged to inspect the building immediately to determine its safety. Motion passed.

Mr. Mitchell reported on the hearing with Mr. Warren Bishop of the Central Budget Agency, State of Washington, for emergency funds for the conversion of boiler # 3 in the heating plant to gas. A formal written request has been sent to the Central Budget Agency for the sum of approximately \$32,000 for this necessary conversion and the replacement of boiler tubes in boilers # 1 and # 3.

MOTION NO. 388 - It was moved by Dr. Wahle, seconded by Dr. Wilson that the engineering firm of A. A. Morris and Associates of the Pacific National Building, Bellevue, Washington be employed as the engineer for the work on the boilers and that this recommendation be sent to Mr. Clyde Fenn, Department of General Administration Services, State of Washington. Motion passed.

MOTION NO. 389 - It was moved by Dr. Wilson, seconded by Dr. Wahle that the recommendation of Mr. Mitchell be approved for the employment of Mr. Donald Cummings, 1 Instructor of English at a salary of \$5500 and the employment of Mr. Willard A. Brown, Acting Assistant Professor of Physics at a salary of \$6300. Motion passed.

MOTION NO. 390 - It was moved by Dr. Wilson, seconded by Dr. Wahle that the firm of Cowan and Paddock be employed to prepare specifications for bids for the installation of an additional serving line in the Commons. Motion passed.

MOTION NO. 391 - It was moved by Dr. Wilson, seconded by Dr. Wahle that the Housing and Home Finance Agency offer for the Music Building be approved and that Mr. Bouillon be authorized to sign the necessary papers. Motion passed.

MOTION NO. 392 - It was moved by Dr. Wilson, seconded by Dr. Wahle that the following budget recommendations be passed and adopted with the salary adjustments as proposed by the joint boards of trustees of the three colleges of education. Motion passed.

1. A salary plan calling for a yearly increment and yearly bracket change.
2. For the full professorship rank, that no ceiling be placed except for purposes of determining the limit reached by automatic increments.

3. A new set of brackets for 1961-62 and 1962-63 years along with a \$300 yearly increment as follows:

	1961-62	1962-63
Professor	9200 - 10,600	9600 - 11,000
Associate Prof.	7700 - 9100	8100 - 9500
Assistant Prof.	6400 - 7600	6800 - 8000
Instructor	5500 - 6300	5900 - 6700

4. The use of medium projections of the latest Schmidt report to be used for determination of new faculty needs, along with the employment of the full staffing formula.
5. That non-academic salaries be increased to a total of ten per cent for the biennium with provision for increase each year of the biennium.
6. That student help be reckoned in the new budget at \$1 per hour, subject to possible legislative increase.

MOTION NO. 393 - It was moved by Dr. Wilson, seconded by Dr. Wahle that the proposed budget be adopted as presented and as proposed in Motion No. 392. Motion passed.

After some discussion it was agreed that the Board of Trustees would meet regularly on Friday of the third full working week of each calendar month.

The meeting adjourned at 10:00 p. m.

Respectfully submitted,

Perry H. Mitchell
Secretary