

9-30-1960

1960 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Central Washington College
of Education
Ellensburg, Washington
CENTRAL WASHINGTON COLLEGE OF EDUCATION

BOARD OF TRUSTEES
Ellensburg, Washington
September 30, 1960 - 8 p. m.
President's Office

The meeting was called to order by Chairman V. J. Bouillon at 8:00 p. m. in the President's Office on the campus. Those present were Mr. V. J. Bouillon, Mrs. Mary Ellen Davis, Mrs. Selma Therriault, Dr. Roy P. Wahle, and Dr. Archie S. Wilson.

It was called to the attention of the secretary that the following corrections should be made in the minutes of the previous meeting:

Motion No. 396 should read as follows:

It was moved by Dr. Wahle, seconded by Dr. Wilson that the matter of the condemnation of the Music Building rest upon the recommendation of Mr. Norrie and that his recommendation be pursued unless the recommendation of the State Engineer conflicts. Motion carried.

Motion No. 402 - The word "Mr. " should be deleted and the words "Chairman of the Board" inserted preceding the words "V. J. Bouillon". The word "Mr. " should be deleted and the words "Acting President" be inserted preceding the words "Perry Mitchell".

Motion No. 403 - The word "Mr. " should be deleted and the words "Chairman of the Board" inserted preceding the words "V. J. Bouillon". The word "Mr." should be deleted and the words "Acting President" be inserted preceding the words "Perry Mitchell".

Motion No. 407 - The words "Student Union Building" should be inserted following the words "Contract No. 733".

Motion No. 408 - The words "Student Union Building" should be inserted following the words "Contract No. 734".

Motion No. 409 - The words "Student Union Building" should be inserted following the words "Contract No. 735".

MOTION NO. 411 - Dr. Wilson moved the minutes of the meeting of August 19, 1960 be approved as corrected. Seconded by Dr. Wahle. Motion carried.

Acting President Mitchell reported to the Board that the state had indicated they would not send a state engineer to examine the existing Music Building, that the report of Mr. Norrie would be sufficient. The Board of Trustees

instructed Mitchell to request the state to put in writing the fact that they are willing to accept the report and recommendation of Mr. Norrie regarding the condition of the present Music Building.

A report of Mrs. Olive Schnebly re activities of the College Union Building was discussed and the Board indicated they found it very interesting. Acting President Mitchell advised the College Union Building would not be ready for occupancy at the beginning of the college year but that other arrangements were being made for social activities, snack bar etc until the building would be completed.

The report of Dr. Ernest Muzzall, Dean of Graduate Studies was noted by the Board of Trustees.

MOTION NO. 412 - Dr. Wahle moved a letter be composed by Acting President Mitchell giving Dr. Muzzall recognition from the Board of Trustees for his services. Seconded by Mrs. Davis. Motion carried.

Acting President Mitchell explained the changes in the state law on leasing and purchasing of properties. Attorney General's office was unaware of change in law and did not advise the college until after negotiations were commenced to renew the lease between the college and the Antler's Hotel and to lease the 8th Avenue Motel. It was the Board's feeling this law had been passed in error at the last legislative meeting and that corrective legislation should be prepared and presented for passage at the next legislative session. Dr. Wilson requested the matter be placed on the agenda for the Joint Board of Trustees meeting in November.

MOTION NO. 413 - Dr. Wilson moved that Acting President Mitchell write a letter to the Attorney General requesting his office review legislature passed at the last session and inform the Trustees of all changes that alter the powers of the Board of Trustees. Seconded by Dr. Wahle. Motion carried.

The Board of Trustees accepted the financial statement and expressed appreciation for the statements as prepared by Mr. Kenneth Courson, Business Manager, Central Washington College of Education.

The report of Extension & Correspondence Classes prepared by Mr. Ed Erickson was noted by the Board.

There was some discussion regarding advertising and awarding of bids by the the state, there having been considerable delay in awarding some bids in the past. Dr. Wahle and other Board members expressed an interest in the manner in which funds from bond issues for specific construction were handled and wondered why the funds could not be allotted to Central Washington College of Education and be dispersed by the Board of Trustees in the same way that such funds are allotted to Public Schools and dispersed by the local School Boards.

Dr. Wahle requested the history of this procedure and the matter be placed on the agenda of the Joint Board of Trustee's November meeting.

Acting President Mitchell explained the plan for the new serving line in the Commons.

A plan to extend the wall from the Central Stores Building now under construction on the west side running north was explained by Acting President Mitchell. The purpose of the wall is to screen materials stored on the lot from the view of the surrounding neighborhood. \$2,409 will be taken from the campus improvement budget to build the wall extension.

MOTION NO. 414 - Dr. Wahle moved a letter be sent to Mrs. Lenore Ransom former secretary to Acting President Mitchell, expressing appreciation for her excellent services. Seconded by Dr. Wilson. Motion carried.

Regarding the matter of college liability insurance, Mr. Hugh Hitchcock's report to the Board was accepted and it was agreed to continue the college liability insurance program with the Aetna Insurance Company. Acting President Mitchell stated the premium would be less than originally quoted as it has been verified that the state requires a contractor to carry liability insurance, therefore this particular item need not be included in the college insurance coverage.

MOTION NO. 415 - Mrs. Therriault moved that Roy Ruebel be appointed the new Dean of Graduate Studies (replacing Dr. Muzzall, who has resigned from this position due to his health), at a salary of \$12,000. Seconded by Dr. Wilson. Motion carried.

MOTION NO. 416 - Mrs. Therriault moved that Ralph Gustafson be appointed to replace Roy Ruebel as Director of Student Teaching at a salary of \$8,259. Seconded by Dr. Wilson. Motion carried.

It was the sentiment of the Board of Trustees that the entire matter of salary differentials be studied for possible inequities for the next budget. Vacations were to be taken into consideration in the study. It was suggested that possibly a schedule of vacations could be inaugurated. Acting President Mitchell was requested to bring in a recommendation relative to this matter.

MOTION NO. 417 - Mrs. Therriault moved that Mr. David Carnahan, a graduate student, be employed on a part time basis at a salary of \$2,700 for a 9 months period, as a Coordinator of Closed Circuit TV System and Observation of Classrooms. Seconded by Dr. Wahle. Motion carried.

MOTION NO. 418 - Dr. Wahle moved that the lease with the Antlers Hotel with option to renew at the end of one year, and the lease of the 8th Avenue Motel for 9 months with option to renew for summer and also with option to buy, be approved. Seconded by Chairman Bouillon. Motion carried.

There was considerable discussion re housing of students. The Board of Trustees suggested follow up post cards be sent to students applying for admission but not attending Central Washington College of Education, asking the student's reason for not attending. The objective is to see if some percentage could be established for students preferring not to attend Central Washington College of Education because of crowded housing conditions. The Board of Trustees agreed definite action should be taken in the future, as in the past, on federal housing legislature which might have an effect on housing at Central Washington College.

MOTION NO. 419 - Dr. Wahle moved approval of the following budget changes. Seconded by Mrs. Therriault. Motion carried.

No. 53 - Increase College Elementary School Instruction, \$283.00; Increase Revenue, \$283.00.

No. 54 - Increase Student Employment Office, \$236.17; Decrease State Reserve, \$236.17.

No. 55 - Decrease State Reserve, \$3,500; Increase Physical Plant, \$3,500.

No. 56 - Decrease State Reserve, \$1,260; Increase Dean of Students \$1,260.

No. 57 - Increase Dean of Men, \$305; Decrease State Reserve, \$305.

No. 58 - Increase General Administration, \$4,000; Decrease State Appropriation Reserve, \$4,000.

Acting President Mitchell advised he and Chairman Victor Bouillon would be attending the Association of Governing Boards of State Universities and Allied Institutions meeting at the Edmond Meany Hotel in Seattle on October 19-22. Various Board members also expressed interest in attending.

MOTION NO. 420 - Dr. Wahle moved the next meeting of the Board of Trustees be Saturday, October 22, 1960 at 9 a. m. at the Hotel Edmond Meany in Seattle. Seconded by Mrs. Davis. Motion carried.

MOTION NO. 421 - Dr. Wahle moved for adjournment. Seconded by Mrs. Therriault. Motion carried.

The meeting adjourned at 10:15 p. m.

Respectfully submitted.

Perry H. Mitchell, Secretary
Board of Trustees