

5-21-2015

# CWU Curriculum Committee Minutes - 05/21/ 15

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## Recommended Citation

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Faculty Senate Curriculum Committee

May 21, 2015

3:10 – **Barge 412**

Minutes

Present: Jan Byers-Kirsch, Teri Walker, Jeffrey Stinson, Liz Kerns, Jon Fassett, Ginny Blackson, LeAnne Watrous, Rodney Bransdorfer and Rose Spodobalski-Brower

Absent: Toni Sipic, Maria Sanders, Raymond Hall, Laura Milner, Ginny Erion, Ethan Bergman, Tim Englund, Michele Reilly

Guest(s): Wendy Cook, Chase Thiel, Marji Morgan, Rob Perkins, Sasheen Mobley-Welsh, Katharine Whitcomb

Meeting was called to order at 3:10 p.m.

Approval of Agenda - Ginny moved to approve the agenda as presented. Jon seconded and agenda was approved.

Approval of Minutes - Ginny moved to approve the May 7, 2015 minutes as presented. Liz seconded and minutes were approved.

Approve 5/7/15 Curriculum Log – MUS 314, MUS 350, EDEL 305, EDEL 315, EDEL 319, EDEL 328A, EDEL 328B, EDEL 328C are all on hold, which puts the three Music program changes on hold as well. Ginny moved to approve the log as presented. Jon seconded and the May 7 2015 curriculum log was approved.

Review 5/21/15 Curriculum Log – Hold for discussion: World Language BA French Teaching, BA Russian Teaching, BA Japanese Teaching – Large and Small Plans, BA Spanish Teaching, GERM 398 and FR 398.

Ginny moved to approve the rest of the courses (#8, 11, 14 & 15) to the May 21, 2015 Curriculum log. Jon seconded and motion was approved.

GERM 398 and FR 398 - Outcomes not well aligned. Send back to committee for revisions. Ginny moved to put GERM 398 and FR 398 on the log pending resolution of issues. Jon seconded and motion was approved.

The committee asked if there are students currently enrolled. Rodney indicated there are a few students who will be taught out. Ginny moved to put #27 BA French Teaching, #28 BA Russian Teaching, #29 BA Japanese Teaching and #30 BA Spanish Teaching back on the May 21 log. Jan seconded and motion approved.

## LEAD 301 Hold – Chaired by Ginny Blackson

3:45 – 3:50 Communication – Sasheen Mobley indicated LEAD 301 course title is Organizational Leadership. The Communication department teaches a similar course. The objectives are in line with each other. Sasheen indicated she believes this course could be cross-listed with their course. The Communication department is happy to collaborate with the Management department and is willing to absorb more students into the Communication course. Rob Perkins gave his support to the Communication department.

3:50 – 3:55 LEAD representatives - Chase Thiel indicated that this course is part of the core for the Presidential Leadership program. It is a four course sequence. The courses build on top of one another. Chase feels there is a difference between the courses. It is similar, but the course outcomes for COM course are different. The outcomes on file for the Communication course and their current syllabi are different. The department does not want to cross list the course.

3:55 – 4:00 Committee questions – Management indicated that currently they are planning on one section of 40 students. The students would come from Center for Leadership and Civic Engagement (CLCE). Communication indicated they currently have 6-10 students enrolled in their course with a capacity of 25. Chase was not sure that the Communications course would work for their students. Sasheen indicated that the COMM 465 course teaches organizational theory.

Liz moved to extend the time for committee questions.

Chase indicated CLCE wanted to partner with an academic department for their leadership program. Currently a CLCE certificate is what the students receive and the courses on their transcript. Marji Morgan indicated that this hearing was about curriculum and not credentials. Chase indicated that the students are in a different program and do not feel a substitution would work.

The committee moved into Executive session for discussion. Ginny Blackson chaired the committee discussion. Jeff Stinson stepped out of the room during the discussion. A ballot vote was taken and LEAD 301 was approved.

Chair's Report – Jeff reported on a concern with the math requirement in DHC. Currently they appear to be using additional ways to meet the requirement that are not listed in the catalog. They need to be clearer on what requirements they are using. The committee requested that Jeff send DHC a message that they need to clarify their catalog language. Jeff will work with Rose to get a message to DHC. The Registrar's office is taking over implementation of Curriculog. They may be hiring a part-time person to do that. If department has curriculum going forward, if

you are willing to work with Curriculog this summer. Curriculum will fall under one of the new Associate Provost office. The file cabinets do not lock and concern about paper files disappearing. If the committee holds are not resolved by June 4th they will be sent back to the department and will have to resubmit them next year. Jeff asked the committee to review the information of the holds that will be on the June 4<sup>th</sup> agenda. Jeff is still talking about chair for next year with Faculty Senate. Hope to have something to vote on at the June meeting.

Discontinued Program policy/procedure - Ginny moved to approve the Discontinued Program policy/procedure and send them on to the Executive Committee. Teri seconded and motion was approved.

Experiential course hours - Liz moved to approve 5-50-060 change to strike internships from the 30 hour reference. Jan seconded and motion was approved. This will be sent on to the EC committee.

LEAD 401 - Ginny moved LEAD 401 on to the May 7, 2015 log. Jan seconded and motion was approved.

Online sub-committee - Ginny read Liz's report. Recommends online is no different than physical classes. Online is only a method of delivery. The subcommittee recommended no changes to current policy and/or procedures. Will put it in DropBox and move it to the June 4th agenda.

Cooperative Ed policy/procedure - Ginny moved to approve the changes to the Cooperative Education procedure. Teri seconded and motion was approved. Send forward to the Executive Committee.

When the Economics department sent in a change to their Economic and Business Forecasting specialization they changed the core, but only for one specialization. According to the policy the core has to be identical to all specializations. The committee agreed to send the department a letter from the committee to either change back to the approved shared core or resubmit something for next year. Ginny will put together a communication.

Meeting was adjourned at 4:44 p.m.