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CWU Curriculum Committee Minutes - 10/02/ 14

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Faculty Senate Curriculum Committee
October 2, 2014
3:10
Minutes

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Jeffrey Stinson, Liz Kerns, Maria Sanders, Ginny Blackson, LeAnne Watrous, Laura Milner and Rose Spodobalski-Brower

Absent: Raymond Hall, Student Representative, Rodney Bransdorfer, Jeff Snedeker, Ginny Erion, Ethan Bergman, Martha Kurtz and Tim Englund

Guest(s): None

Meeting was called to order at 3:10 p.m.

Approval of Agenda – Liz moved to approve the agenda with adding “Update on Specialized Studies/Individual Studies” after Curriculum Review. Ginny seconded and agenda was approved as amended.

Ginny moved to approve the June 5, 2014 minutes as presented. Toni seconded and minutes were approved.

Curriculum Review - Teri moved to approval all the curriculum proposals on the October 2 log, that were not identified as possible holds, to a consent agenda. Liz seconded and motion was approved. [New program: Library and Information Science; Program or Narrative change: Religious Studies Minor, BFA Design and Production Specialization, BFA Musical Theatre Specialization; Program Deletions: Nutrition Science Specialization; BAS Food Service Management; New Courses: Art 100, AVM 426, AVM 338, AVM 424, AVM 430, AVM 332, AVM 420, AVM 422, BIOL 459, MKT 476, TH 357, TH 161, TH 162, TH 249, IDS 398, BOIL 351, BIOL 441, BIOL 444, MKT 376, HED 317, HED 320, PEAQ 118, EDEL 423, EDEL 493, EDEC 493, EDEC 494, TH 248; Course Deletion: RELS 453, PHIL 351, PHIL 355; and Program or Courses put on Reserve: BA Visual Art Teaching.

BFA Performance Specialization – There needs to be a better justification than just housekeeping. Send back to department.

EDLM 492 - Concern about using 400 level practicum for post-bach program. Jeff met with department chair over the summer and suggested as a certificate. Jan moved to reject the 492 and remove the layer from 592. Ginny seconded and motion was approved.

ANTH 398 – Concern rose about content. Course was approved for log.

BOIL 355 – Concern about justification. Course was approved for log.

BIOL 356 - Concern about justification. Course was approved for log.

BIOL 455 - Need justification and clarification on credit issue with BOIL 355/356. Send back to department.

LAJ 400 - Outcomes are unclear and not measurable. Send back to rewrite #4 outcome and suggest to not use the word "understand".

HED 230 - Did not have outcomes attached. Department has been notified. Send back.

HED 330 Course proposal did not have outcomes. Send back, department has been notified.

PSY 450 - Weak justification. Send back for better justification.

Liz moved the above BFA Performance Specialization, EDLM 592, ANTH 398, BIOL 355, BIOL 356, BIOL 455, LAJ 400, HED 230, HED 330, PSY 450, and PSY 478, and send back EDLM 492. Teri seconded and motion is approved.

Specialized Studies - Senate rescinded curriculum related to this degree and placed a moratorium on new admittance. Jeff proposed subcommittee work on this issue due to the deadline of October 23rd for a response. Jeff reviewed the charge with the committee. The two charges were split between the members.

Committee Charges

Assignments - Considering a policy on academic integrity. What does that look like? Clarifying what is and isn't necessary duplication of programs.

Jeff is going to CTL meeting next Wednesday.

Sample Assessment form – Teri moved to accept the assessment sample as amended and replace the current sample on the web page. Jan seconded and motion was approved. Jeff will send Janet an updated copy.

Forms - Teri moved to use the Word forms to use the replacement the current Excel forms. Liz seconded and forms were approved.

Chair's Report – Jeff talked about the committee's decision last year to require syllabi with course forms. The committee has not communicated this to faculty. If the committee does want syllabi included for courses the committee needs to decide when to communicate that and when to require it. One possibility is to do it with the launch of Curriculog. Maybe encourage the inclusion of syllabi prior to that, but will be required in February, 2015. Ginny moved to delay the establishment of a requirement of syllabi until the launch of Curriculog.

Program outcomes and goals. Does this need to be collected by curriculum committee or should it be collected by someone else? This is an item that the committee will talk about this at a future meeting.

Library concern about new programs. Dean of libraries currently does not sign off on any new program proposals or courses. The possible new Graduate programs is a concern since the library does not have funds to support some of these degrees. Issues with accreditation if continue to add these masters and professional masters and not resources. This is an item to talk about at a future meeting.

If a committee member writes up a concern about a proposal, please send it to LeAnne prior to the meeting, if possible. Some of these issues could possibly be resolved prior to the meeting if she is notified.

Academic Planning Director Report – Not in attendance.

Meeting adjourned at 5:01 p.m.

Future Agenda Items:

Program outcomes and assessment

Library resource policy

Next meeting October 16, 2014