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## CWU Curriculum Committee Minutes - 11/06/ 14

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Faculty Senate Curriculum Committee  
November 6, 2014  
3:10  
Minutes

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Jeffrey Stinson, Maria Sanders, Ginny Blackson, Raymond Hall, Lori Braunstein, LeAnne Watrous, Rodney Bransdorfer, Rose Spodobalski-Brower and Laura Milner

Absent: Liz Kerns, Ethan Bergman, Tim Englund and student representative

Guest(s): Katharine Whitcomb, Ginny Erion, Ian Loverro and Janet Finke

Meeting was called to order at 3:10 p.m.

Approval of Agenda - Teri moved to approve the agenda. Ginny seconded and motion was approved.

Approval Minutes - Ginny moved to approve the October 16, 2014 minutes as presented. Ray seconded and minutes were approved.

October 16 Curriculum Log approval - Ginny moved to approve the October 16, 2014 log. Toni seconded and log was approved.

November 6 Curriculum Review - Ginny moved to approve the November 6 to be sent out with the exception of BIOL 513, TH 536, PHIL 403 and HED 43. Toni seconded and motion was approved.

BIOL 513 – The outcomes are the same as 400 level. The department did send in new outcomes. Toni moved to approve this course to the log pending the corrected outcomes. Ginny seconded and motion was approved.

TH 536 – The description is okay.

PHIL 403 – The leaner outcomes are the same for all. Course was moved from 300 to 400. Send back to department for updated outcomes and assessments.

HED 431 – The course was put on reserve because they had no one to teach it. Send back to department for clarification if they have someone to teach the course.

Jan moved move BIOL 513, TH 536, PHIL 403 and HEDC 431 to the log pending response. Ginny seconded and motion was approved.

#### CTL Proposed Changes

Presentation from CTL on proposed changes – Dr. Erion indicated that this policy change has been through the CTL Executive Board, PF and

Certification office. Initially it was only a small change to clarify that the standards to be met are Washington State standards. The second change is to add the word “may”. Education has so many standards that have to be met. The content program should be the program of responsibility and accountability. EFC is a supporting department to those programs. Currently candidates have three programs to navigate. They must identify a major and possibly minor, EFC and teacher certification. Articulation of one program of study would make the navigation easier for the candidate. Currently SEOs are not shared between content area and education. With the upcoming pre-major competition, where would these students be counted? Collaboration and opening new doors of opportunity will allow us to be in a win-win situation. This policy change would allow the content area to be responsible for the standards and may use EFC courses to do that.

Presentation from EDFC on proposed changes – Dr. Loverro indicated that this policy change is aimed at one department and sets a dangerous precedent. EFC has one vote on CTL. If this policy were to go through it would have profound effects on other departments. Currently there are 921 students in education. Currently EFC is able to offer multiple sections of courses each quarter during the year. If this policy goes through, EFC will have to reduce the number of sections they offer and may not meet some student’s schedule. Dr. Loverro feels that the policy change is over broad. The policy language change has nothing to do with how students declare their major. When the policy change came to the advisory council, they were not given copies of what they voted on. Dr. Loverro indicated that EFC does work with departments on offering some sections of their courses that meet more specific program needs.

The committee held discussion on the information provided. Toni moved to accept the proposed changes to the policy 5-50-080 as presented by CTL. Ginny seconded. Motion failed.

Hold form changes - Move to next agenda. The committee needs to clarify some issues on the form.

Committee Charges – There are no new charges.

Chair’s Report – Jeff reported at Faculty Senate meeting yesterday. The Senate heard reports from three committees, Bylaws & Faculty Code, Curriculum and Academic Affairs Committee. Two motions, reinstate Individual Studies under

COTS and second was to form an ad hoc committee to review and approve students programs of study. This committee's work is complete. Housing keeping policy changes passed for new degree types. Library Certificate passed.

Academic Planning Director Report – Lori mentioned that a hold form needs to be put in Curriculog. Curriculog is going slower than planned. Lori and LeAnne are making a push this week and next to work on it. They keep coming up with more issues to solve. President/Provost would like to see four year plans and have published for students. Don't know if adding into online catalog or web. Maybe asked if want them in the catalog or how they would go about getting it in the log. The committee may need to look at policy to see about requiring it.

Forms – Ginny indicated that the library materials budget is non-existent. When new programs are approved, it is not asked whether the library can afford to support them. How much does it cost to support a new program? Some concerns are new masters programs and online programs. Can the Library support with kind of journals that are needed. Could cause accreditation issues because don't have resources to support the majors.

Meeting was adjourned at 5:02 p.m.

**Future Agenda Items:**

Program outcomes and assessment

Next meeting November 20, 2014