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CWU Curriculum Committee Minutes - 12/04/ 14

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Faculty Senate Curriculum Committee

December 4, 2014

3:10 – **Barge 304**

Minutes

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Jeff Stinson, Liz Kerns, Maria Sanders, Raymond Hall, Ginny Blackson, Lori Braunstein, LeAnne Watrous, Rodney Bransdorfer, Laura Milner and Rose Spodobalski-Brower

Absent: Jon Fassett, student representative, Ethan Bergman and Tim Englund

Guest(s): Ginny Erion

The meeting was called to order at 3:11 p.m.

Approval of Agenda - Teri moved to approve the agenda. Toni seconded and agenda was approved.

Approval of Minutes - Ginny moved to approve the November 20, 2014 with corrections. Teri seconded and minutes were approved as amended.

November 20 Curriculum Log approval - Ginny moved to approve the November 20, 2014 curriculum log. Ray seconded and log was approved.

December 4 Curriculum Review - Liz moved to approve the log and with the exceptions of #7 MS Experimental Psychology, #16 FS 415 and #27 TH 599. Ginny seconded and log was approved.

#7 MS Experimental Psychology – There was a concern with not listing variable credits in total. It was determined it was listed correctly.

#16 FS 415 - concern with prerequisite class being cross listed. It was determined that is not a problem. However there is concern about the outcomes for the level of courses. Committee agreed to send back to department.

#27 TH 599 – the learner outcomes says 591 not 599. There are concerns with the outcomes. They seem light for a 500 level, 5 credit course. Will send back to department.

Ginny moved to #7, #16 and #27 to the log pending resolution. Teri seconded and motion approved.

CTL Substitution Policies and Assessment – 3:45 p.m. - Ginny Erion gave a brief report to the committee on the substitution policy from CTL. In 2012, CTL revisited

the policy and this is the revision. This has been in place have been using it. For a program to make a request for substitution it is submitted to the CTL undergraduate curriculum committee. The undergraduate curriculum committee reviews the request in regards to Standard 5. Three weeks in advance to the meeting it is provided to EFC so they can provide a rebuttal in writing. This response and program are reviewed at the CTL curriculum committee. This committee then makes recommendations after hearing both sides. That recommendation goes to the advisory committee. The proposal then goes to advisory council. They listen to EFC and the program and then they make a recommendation to Executive Board. The Executive Board review the minutes and then they make the decision.

The EdTPA data provided is difficult to understand. The only program this fall not meeting standard is Elementary Ed. The pass rate for all candidates is 93% the first time taken. 97% pass the second time they take it. Every program is doing what they are supposed to do. Math and Science are able to meet Standard 5 without those particular EFC courses. EFC provides a service to meet Standard 5. So when a program wants to do a substitution it needs to meet Standard 5 rather than meeting all the outcomes of the similar course.

Several concerns and questions were brought forward by the committee. A concern was brought forward about the accountability of assessment. EFC is currently responsible for Standard 5. Is there a maximum of how many courses in a program that can be substituted? Concern about the outcomes being met. The Curriculum Committee needs to be able trust that when course substitutions come through CTL that the process has been followed.

Science Ed – The response back from the program is that this course is designed for individuals to come on campus, and students are not going into the classroom so fingerprinting is not an issue.

Chair's Report – Jeff reported on his meetings regarding CTL. He met independently with both Ginny and Ian. He suggested that they should resolve this problem and not the Curriculum Committee. It will be a year before proposals can come forward so they have an opportunity to do that. The Program Discontinuation policy and procedure was on Faculty Senate December agenda. It was tabled and will be sent back to committee. Academic Planning Task force is referenced and it no longer exists. Rose also had a few minor changes.

Academic Planning Director Report – Last spring Provost Levine indicated she would like a report on new programs or significant program changes. Met with ATAC committee to present software Lori is looking at purchasing to help with this process. The program is (EMS) Economic Modeling Specialist International. The program provides data to universities and colleges on occupational codes. She will be able to do reports for market demand for programs. She got the go ahead to purchase the software. Curriculog is still not ready. May wait with new programs until next fall.

Ginny in proofreading minutes, when Associate Deans were added every Associate Dean was added except the Library. She suggested that the Library Associate Dean should be added. Also need to add Registrar representative as Ex-officio, non-voting. Jeff will send something to the Executive Committee regarding these requests.

Meeting was adjourned at 4:34 p.m.

Future Agenda Items:

Winter quarter schedule
January 8, 2015
January 15, 2015
January 22, 2015
January 29, 2015
February 5, 2015 **Barge 304**
February 12, 2015
February 19, 2015
February 26, 2015
March 5, 2015
March 19, 2015