

4-15-1961

## 1961 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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CENTRAL WASHINGTON COLLEGE OF EDUCATION  
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BOARD OF TRUSTEES  
Seattle, Washington  
April 15, 1961  
Benjamin Franklin Hotel

The special meeting of the Board of Trustees was called to order by Chairman V. J. Bouillon at 2:00 p. m. in the Benjamin Franklin Hotel in Seattle. Those present were: Mr. V. J. Bouillon, Mrs. Mary Ellen Davis, Mrs. Selma Therriault, Dr. Roy P. Wahle and Dr. Archie S. Wilson of the Board of Trustees; Perry H. Mitchell, Acting President; Mr. Gayne Jones of the architectural firm of Jones, Lovegren, Helms and Jones of Seattle and Mr. Lovegren of the same architectural firm.

Mr. Jones and Mr. Lovegren showed charts and exhibited the plans for the proposed new dining facilities. The following motion was made after some discussion:

MOTION NO. 519 - It was moved by Dr. Wahle and seconded by Mrs. Therriault that the Preliminary Plans for the proposed dining facilities as presented by Jones, Helms, Lovegren and Jones be approved. (Project #CH Wash 48DS-D). Motion was carried unanimously.

ELECTION OF THE PRESIDENT

After many months of diligent and conscientious searching throughout the United States, during which time numerous candidates were considered, and assisted by the faculty and its representatives, the Board of Trustees of the Central Washington College of Education elected a new President of the College.

The Board of Trustees asked its vice-chairman, Dr. Wahle, a graduate of the College, to offer the motion.

MOTION NO. 520 - Dr. Wahle was honored to move the election of Dr. James Eugene Brooks as the 8th President of the Central Washington College of Education, and its first alumnus to be so elected in the 70 years of the history of the College.

Mr. Victor Bouillon, chairman of the Board of Trustees for the past thirty years, was pleased to second the motion.

Motion carried unanimously.

It was noted that the election of President Brooks symbolizes both the excellent quality of higher education in the Pacific Northwest and the desire of the College and its Board to continue its fundamental emphasis upon the preparation of teachers for the schools of the State of Washington. Implicit in the election, also, is the College's equal emphasis upon a respect for scholarship in the learned fields of endeavor.

Dr. Brooks is an educator-scholar. He obtained his degree in education from the Central Washington College of Education. His advanced degrees were

granted by the University of Washington.

MOTION NO. 521 - Dr. Wilson moved that the term of office of President Brooks officially begin on August 1, 1961, and continue, thereafter at the pleasure of the Board of Trustees, at an annual salary of \$18,000 together with all honors and emoluments traditionally attributed to the Office of the President, including the use of the President's home, a State automobile for official business use, a special expense fund granted to the Office of the President by the Seattle Foundation, and the sum of \$100 per month to be used to assist in the care and cleaning of the President's home. Seconded by Mrs. Davis. Motion carried.

MOTION NO. 522 - Mrs. Davis moved that the Board of Trustees express its praise and gratitude to Acting President Perry H. Mitchell for the dedicated service he has rendered the College during his term of office, that he be reinstated as Registrar of the College on August 1, 1961, and that his current salary continue until November 1, 1961, in order that he may be placed on special assignment at the discretion of President Brooks. Seconded by Mrs. Therriault. Motion carried unanimously.

The Board of Trustees noted that during the twenty months term of office of Acting President Mitchell that the College has made notable progress in the following areas:

1. Adoption of Student Government Association budgets on a business like basis.
2. Initiation of an Honors program at the college.
3. Addition to the curriculum including added courses.
4. Definite supervision and responsibility for Student Government Association meetings.
5. Realignment of administrative duties in areas of specialization.
6. Establishment of regular and set periods for Administrative Council meetings.
7. Instituted definite plan on change orders and variations on contracts.
8. Established contracts in business office.
9. Establishment of modern machinery in Business and Registrar's offices.
10. Establishment of Placement area for the Arts and Science graduates.
11. Establishment of close cooperation between city officials on planning for the college in relation to city ordinances and regulations.
12. Initiation of the dinner by Ellensburg Chamber of Commerce for new faculty members.
13. Establishment of a definite security plan for the campus.
14. Improvement of working relations for the non-teaching staff.
15. Initiation of reports and detailed information to the Board of Trustees.
16. Consolidation of land purchases.
17. Establishment of procedures for selection of a new president by criteria and screening committee.
18. Initiated the trust agreement program by the Board of Trustees.
19. Establishment of the conversion of the heating system from coal to gas and the securing of emergency funds from the Governor's fund to complete the conversion.

- 20. Initiation and completion of new housing program for men, women and married students.
- 21. Decentralized administration of the college putting more responsibility on administrative officers and division chairmen.
- 22. Establishment of a committee to study research projects.
- 23. Initiated program of committee to name buildings.
- 24. Streamlined and established definite assignment for Teacher Education committee.
- 25. Establishment of a definite vacation program for administrators.
- 26. Promotion of the sphere of influence of the program of the college.
- 27. Establishment of the summer school recreation activity program.
- 28. Establishment of the home management house for Home Economics and securing of approval for vocational home economics.

MOTION NO. 523 - Mrs. Therriault moved that the Board of Trustees express its pleasure and thanks to Dr. Archie S. Wilson who acted as the Board's Presidential Search Secretary in which capacity he reviewed all files with the Board, arranged interviews, and carried on all correspondence on behalf of the Board with reference to the eventual selection of the new President. Seconded by Dr. Wahle. Motion carried.

MOTION NO. 524 - Dr. Wilson moved that the faculty and its representatives the Presidential Search Screening Committee, be thanked and congratulated upon the assistance which they offered the Board of Trustees in the selection of the new President. Seconded by Mrs. Davis. Motion carried.

Respectfully submitted,

Perry H. Mitchell  
Secretary of the Board

MOTION NO. 525 - Mrs. Therriault moved, seconded by Mrs. Davis that the final plans for the Women's Department be presented by Collier, Cole, Mitchell and Martin be accepted and that date be called for July 24, 1961 providing the WPA approves. Motion carried.

Dr. Ed Erickson appeared before the Board of Trustees to present plans for campus improvement including landscaping, sidewalks, etc. Mrs. Courson emphasized the importance of getting the landscaping underway as soon as possible in order that funds would be available. Mr. Erickson presented blue prints and charts showing where and what work was being planned.

MOTION NO. 526 - Dr. Wahle moved the adoption of the final plans for campus improvement and the call for bids as soon as possible. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 527 - Mrs. Therriault moved that the regular meeting of the Board of Trustees on March 24, 1961 and the special meeting on April 15, 1961 be approved. Seconded by Mrs. Davis. Motion carried.