

6-3-1961

1961 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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CENTRAL WASHINGTON COLLEGE OF EDUCATION
BOARD OF TRUSTEES
Ellensburg, Washington
June 3, 1961
Conference Center

The meeting was called to order by Chairman V. J. Bouillon at 9:00 a. m. in the Conference Center of the Education, Philosophy and Psychology building on campus. Those present were: Mr. V. J. Bouillon, Mrs. Selma Therriault, Dr. Roy P. Wahle and Dr. Archie S. Wilson. Absent was Mrs. Mary Ellen Davis of the Board of Trustees. Also present were Perry H. Mitchell, Acting President; Mrs. Sidnie Mundy, Miss Janet Lowe, Mr. Bruce Robinson, faculty representatives; Mr. Kenneth Courson, Business Manager of the college. Also appearing were Mr. Bill Ranniger, College Elementary School; Mr. Jim Cowan of the architectural firm of Cowan and Paddock of Yakima; Mr. John Culler and Mr. Morris of the architectural firm of Culler, Gale, Martell, Norrie and Morris of Spokane and Mr. Fred Bassetti of the architectural firm of Bassetti and Morse of Seattle. In the audience was Mr. Lloyd Buckles, Budget Officer of the college.

MOTION NO. 548 - Dr. Wilson moved the acceptance of the minutes for the regular meeting of the Board of Trustees on April 28 and 29 and for the special meeting on May 26, 1961. Seconded by Mrs. Therriault. Motion carried.

The order of the agenda was changed and Mr. Culler was invited to appear before the Board. Mr. Culler first discussed the bids received on the Women's Residence Hall, HHFA Project Ch-Wash-48(DS) Unit B.

MOTION NO. 549 - Dr. Wahle moved that the Board of Trustees accept the low General Contract bid of Gilbert Moen of Yakima (Less Alternates #1 and #2) in the amount of \$322,715, subject to final approval of Project Ch-Wash-48 (DS) by HHFA. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 550 - Mrs. Therriault moved that the low Electrical Contract bid of Electric Smith, Inc. (Less Alternates #1 and #2) in the amount of \$36,009 be accepted, subject to final approval of Project Ch-Wash-48 (DS) by HHFA. Seconded by Dr. Wahle. Motion carried.

MOTION NO. 551 - Dr. Wilson moved that the low Mechanical Contract bid of W. R. O'Rourke Company for \$78,000 be accepted, subject to final approval of Project Ch-Wash-48(DS) by HHFA. Seconded by Mrs. Therriault. Motion carried.

Mr. Culler then presented the final plans for the new Men's dormitory. He stated there had been no substantial changes made from the preliminary plans which had been approved by the Board. Mr. Culler stated that although the plans were not yet complete he felt they would be ready shortly and would like permission to call for bids when they were completed rather than waiting until the next meeting of the Board of Trustees.

MOTION NO. 552 - Dr. Wahle moved that the architectural firm of Culler, Gale, Martell & Norrie be authorized to call for bids at its discretion. Seconded by Dr. Wilson. Motion carried.

Mr. Fred Bassetti reported briefly to the Board on the remodeling of the College Union Building.

Mr. Bassetti also discussed the work being done on the new library building and stated major construction should be completed shortly and that all details should be completed around the middle of September. Mr. Bassetti submitted samples of work from the following artists who have been employed to do the art work on the new library building and who will come to the campus to develop the art work rather than completing it in their respective studios: Emmy Morse of Seattle, Noel Carawan of California, Bob James from the University of Oregon, Harold Balaz of Spokane, Mignonne Keller of Seattle and Bill Frost of Seattle.

Mr. Jim Cowan presented the contracts for the Board members to sign in connection with the construction of Unit A of the Women's dormitory. Mr. Cowan advised the Board that everything was in order.

Mr. Ranniger was next requested to discuss the kindergarten program which he did.

MOTION NO. 553 - Dr. Wahle moved the acceptance of the \$75.00 fee plan for kindergartens by the administration, (New Business, Report #2) Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 554 - Dr. Wahle moved that the Reports A through G as listed on the Agenda for the meeting of June 3, 1961 be accepted. Seconded by Dr. Wilson. Motion carried.

MOTION NO. 555 - Dr. Wilson moved that the leaves of absence as requested by Dr. Walter Berg (1961 academic year) and Dr. Maurice Pettit (October 1, 1961 to June 15, 1962) be granted and that these gentlemen be congratulated for the signal honor that has come to them. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 556 - Dr. Wahle moved that Dr. Alexander Howard, Professor of Education be approved for the position of Acting Chairman of the Division of Education, Philosophy and Psychology for the 1961-62 academic year, providing Dr. Pettit's plans are finalized to accept the leave of absence allowing him to participate as a coordinator for the secondary program at UCLA. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 557 - Dr. Wahle moved that Dr. Keith Rinehart replace Dr. Catherine Bullard as Acting Chairman of the Division of Language and Literature, while Dr. Bullard is on Sabbatical Leave winter and spring quarters of 1962. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 558 - Mrs. Therriault moved that the following resignations be accepted at the end of Spring Quarter. Seconded by Dr. Wilson. Motion carried.

Mrs. Louise Tobin - Division of Home Economics

Mrs. Betty Dieringer Rasmussen - College Elementary School

Miss Katherine Senner - Children's librarian

MOTION NO. 559- Dr. Wilson moved the employment of the new additions to the faculty as indicated under Item VI. E. of the Agenda for the meeting of June 3, 1961 at the salary and rank indicated. Seconded by Mrs. Therriault. Motion carried.

Mr. Dale Kinkade - Instructor - Division of Language and Literature - \$5,700
Mr. Burke Zane, Assistant Professor of Mathematics - \$7,245
Mr. David Watts, Assistant Professor of Geography - \$6,200
Miss Thelma Y.K. Ching, Assistant Professor of Education - \$6,000
Mr. O. W. Wensley, Assistant Professor of Speech - \$6,900
Dr. Robert B. Gaines, Acting Assistant Professor of Chemistry - \$6,900
Mr. Charles Vlcek, Assistant Professor and Coordinator of Closed
Circuit Television - \$6,700
Dr. Albert O. Weissberg, Assistant Professor of Radio and Television -
\$7,245

MOTION NO. 560 - Mrs. Therriault moved that the Board of Trustees authorize Mr. Paul Bechtel to make the surplus properties purchase. Seconded by Dr. Wilson. Motion carried. Acting President, Mitchell pointed out that Mr. Ed Erickson and Mr. Jongeward had been previously authorized to make purchases under Mr. Bechtel.

MOTION NO. 561 - Dr. Wahle moved that the City Council be petitioned to vacate that portion of 10th Avenue from Walnut Street west to the west boundary of Lot 10, Block 28. Seconded by Dr. Wilson. Motion carried.

MOTION NO. 562 - Mrs. Therriault moved that in regard to the selection of an architect for remodeling the Administration building that the Board employ the firm of Doušna, Williams and Phipps. Seconded by Dr. Wahle. Motion carried.

The Chairman of the Board recessed the meeting to allow the members to inspect the walls of the married students unit that have been repaired under two different methods.

MOTION NO. 563 - Following personal observation by the Board of Trustees, Dr. Wilson moved that the canvas backing procedure recommended by the architectural firm of Cowan and Paddock for repairing the plaster cracks on the walls of the married students unit be approved. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 564 - Dr. Wahle moved that the faculty and administrative salaries for 1961-62 and 1962-63 as presented be approved. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 565- Mrs. Therriault moved that the Board of Trustees adopt a tuition fee of \$15 per quarter for In-state students and \$45 per quarter for Out-of-state students. Seconded by Dr. Wilson. Motion carried.

MOTION NO. 566 - Dr. Wahle moved that the next meeting be held on June 29 at 8:30 p. m. in the Conference Center.

Mr. Courson spoke on the interim financing for the new women's dormitory.

MOTION NO. 567 - Dr. Wahle moved, seconded by Mrs. Therriault that the letter of May 26, 1961 from the Pacific National Bank of Seattle offering interim financing on Project Ch-Wash-48(DS) at a rate of 3% be accepted and that the Chairman of the Board be authorized to sign. Motion carried.

MOTION NO. 568 - Dr. Wilson moved seconded by Mrs. Therriault that Pacific National Bank of Seattle be appointed trustee for the bond issue on Project Ch-Wash-48(DS) in accordance with the offer made in the letter from them dated May 31, 1961. Motion carried.

MOTION NO. 569 - Dr. Wahle moved the adoption and authorization for the Chairman of the Board of Trustees to sign the Amendatory Loan Agreement between HHFA and the college in connection with Project No. Ch-Wash-37(D). Seconded by Mrs. Therriault. Motion carried. The loan agreement was necessary due to the fact that the amount to be borrowed was increased from \$500,000 to \$550,000. (A copy of the loan agreement is attached to the official minutes.)

MOTION NO. 570 - Dr. Wahle moved the acceptance of the Budget changes as follows: Seconded by Mrs. Therriault. Motion carried.

Budget Change No. 100 - Increase Science & Mathematics - \$7,244.49, decrease Local Reserves - \$7,244.49 for extra class sections taught due to heavy enrollment, postage, instruction supplies, repair equipment, new equipment and in-state travel.

101 - Increase Language and Literature - \$1,224, decrease Local Reserves - \$1,224. The additional sum for telephone needed because of shift in offices. Amount for instruction necessary because of enrollment in foreign languages. New equipment purchased language laboratory units.

102 - Increase Health and P. E. - \$945.00 for telephone and instructions supplies; Decrease rental and laundry - \$945.00

104 - Increase State Appropriation Instructional Program - Art and Industrial Arts - \$1,889; Decrease State Reserves - \$1,889. Required for salary payment to Mrs. Haines for taking part of Miss Spurgeon's schedule and to Miss Kiser for a night class. Also additional money is needed for student help and for telephon and telegraph.

105 - Increase Local Cash Fund, Revenue - \$25,000; Decrease Local Cash, unallotted Budgetary funds - \$25,000, to increase local revenue budget.

Budget Change #109 - Increase Plant Operation and Maintenance - President's House - \$8,465; Decrease Local Cash Reserves and State Reserves - \$8,465. - to provide for the painting, repairing and new equipment for the president's house.

#110 - Increase Library, Student Help & books - \$1,760; Decrease Local Reserves - \$1,760. To meet necessary expenses for library assistance of students primarily involving increase in library book circulation and to purchase books primarily for use during summer session.

Mr. Mitchell recommended to the Board of Trustees that a foreman be employed to assist Mr. Paul Bechtel and to replace Mr. Don Jongeward who has been transferred to Central Purchasing.

MOTION NO. 571 - Mrs. Therriault moved that Mr. Bechtel be allowed to employ a foreman. Seconded by Dr. Wahle. Motion carried.

MOTION NO. 572 - Mrs. Therriault moved that the meeting be adjourned. Seconded by Dr. Wahle. Motion carried.

Meeting adjourned at 12:04 p. m.