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1961 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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The regular meeting of the Board of Trustees was called to order by Chairman V. J. Bouillon at 8:00 p. m. in the Rose Room of the Doric New Washington Hotel in Seattle. Present were: Mr. Bouillon, Mrs. Selma Therriault, Mrs. Mary Ellen Davis, Dr. Roy P. Wahle, and Dr. Archie S. Wilson. Also present were: Dr. James E. Brooks, President; Kenneth Courson, Business Manager; Bruce Robinson, Faculty Council representative; and Dr. Edward A. Hungerford, Assistant Professor of English and acting secretary. Appearing before the Board were Mr. Lloyd Lovegren and Mr. Gayne Jones of the architectural firm of Jones, Lovegren, Helms and Jones of Seattle.

MOTION NO. 647 - Mrs. Davis moved that the minutes of the meeting of September 16, 1961 be approved. Dr. Wahle seconded. Motion carried.

The Board departed from its planned order of business in order to consult at once with the architects concerning bids for a new Commons Building. Mr. Courson referred to his letter of November 2, 1961, to President Brooks, indicating that "By accepting deduct alternates 1 through 16, the contract cost would be \$464,500.00 plus sales tax of \$18,580.00, or a total contract price of \$483,080.00. This is approximately \$83,000.00 in excess of the estimates. The discrepancy in estimated cost was explained as in part due to increase in the seating capacity of the dining facilities and plans to allow future expansion. Mr. Lovegren said that he considered the cost figures submitted by twelve bidders to be "a fair analysis of the market." He recommended that deduct alternate No. 17, having to do with paving of the parking area should not be taken since this work would have to be done soon in any case.

MOTION NO. 648 - Dr. Wahle moved the following: That the Administration be authorized to negotiate with the Housing and Home Finance Agency for an additional sum of approximately \$83,000.00 in order that the above contract may be awarded as recommended by Mr. Erickson in his letter to the President of October 31, 1961. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 649 - Mrs. Therriault moved that the Administration be authorized to negotiate a contract with the Alcan Pacific Company for the construction of the Commons Building, accepting all deduct alternates except No. 17, for the sum of \$483,080.00 including sales tax, subject to the availability of the additional funds from the Housing and Home Finance Agency and that Mr. V. J. Bouillon, Chairman, Board of Trustees, be authorized to sign above contract with Alcan Pacific Company. Mrs. Davis seconded the motion. Motion carried.

The Board next turned its attention to various reports (Items A to F on the Agenda). There was discussion of Item F (Sick Leave). Dr. Brooks observed that the College is now operating on three different plans: Faculty, Civil Service and Supervisory Personnel, the latter not included in either of the first two plans. There was no desire to move on this subject at the present time, however, so that further studies can be completed.

On the subject of condemnation of the Gehlen and Von Bargaen properties, Mr. Courson stated that attempts to negotiate with the owners have been unsuccessful.

It now appears that a special session of court will be asked for and may be held in December.

MOTION NO. 650 - Dr. Wahle moved the acceptance of the Reports on Items A to F of the Agenda. Seconded by Mrs. Davis. Motion carried.

Dr. Brooks presented the Committee of Nine's Report to the three Presidents. He expressed the hope that this committee will continue as a coordinating force in the three State Colleges, dealing with subjects such as salary studies and space utilization. He also observed that the three schools should work with the two universities toward a policy on the question of credits granted for courses taken on junior college campuses. Dr. Brooks questioned the advisability of accepting any credits for professional education courses earned in junior colleges until further study is completed, noting that the State Board of Education has not approved this. Dr. Wahle said that he approved of a beginning education course for junior colleges if it served the purposes of orientation and recruitment. Dr. Wahle also raised the question as to the legality of Central's offering residence credit for any such courses if not taken on the CWSC campus after Dr. Brooks indicated that Central has been urged to consider this at a junior college and at various high school locations in the state.

Under "Old Business," Mr. Courson was called upon to explain the need for individual motions in connection with contracts previously approved on remodeling of the College Union Building.

MOTION NO. 651 - Dr. Wilson moved that the contract between Shaffer Construction Company and Central Washington College of Education, for the remodeling of the College Union Building, be accepted, and the effective date be June 29, 1961. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 652 - Dr. Wahle moved that the contract between Central Mechanical Contractors and Central Washington College of Education, for the remodeling of the College Union Building, be accepted and the effective date be June 29, 1961. Seconded by Mrs. Davis. Motion carried.

MOTION NO. 653 - Mrs. Davis moved that the contract between Peterson Electric and Central Washington College of Education, for the remodeling of the College Union Building, be accepted, and the effective date be June 29, 1961. Seconded by Dr. Wahle. Motion carried.

MOTION NO. 654 - Mrs. Therriault moved that the Board of Trustees accept the Union Building Remodeling Project and declare that the project was fully completed as of June 29, 1961. Seconded by Dr. Wilson. Motion carried.

Turning to new business, the Board discussed changes in the Retirement Plan as recommended by the Faculty and the President. Mr. Robinson, representing the Faculty Council, spoke on this subject; he reminded the Board of the options available to the faculty members in the T. I. A. A. and C. R. E. F. programs.

MOTION NO. 655 - Dr. Wilson moved that the Board of Trustees approve the following changes in Part I (Participation in the Retirement System) of Rules and Regulations of Retirement System:

1. That I. 4 which reads "that faculty members on temporary appointment of one academic year or less may elect not to participate in T. I. A. A. " be deleted and replaced by "A two-year waiting period for membership in T. I. A. A. and C. R. E. F. is optional for all persons eligible to participate in the program. Faculty members will be granted immediate right to participation upon petition to the administration."
2. That an item I. 5 be added, reading, "that any new faculty member who has previously been a member of W. S. T. R. may elect to remain in W. S. T. R. for the period of time necessary to accumulate either ten (10) years of Washington State service credit or the number of years of Washington State service credit necessary to equal his out-of-state prior service credit, whichever is greater."

Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 656 - Dr. Wahle moved that the Board approve the rank of Acting Assistant Professor of Education for Mr. Alan Bergstrom. Seconded by Dr. Wilson. Motion carried.

MOTION NO. 657 - Mrs. Davis moved the employment of Miss Cora A. Sivers as Assistant Professor of Home Economics starting January 1, 1962. Her contract would include a salary of \$4,000 for the remainder of 1961-62 and \$6,235 for 1962-63. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 658 - Mrs. Therriault moved that the Board approve the resignation of Dr. Harold Williams as Division Chairman and the appointment of Dr. Kenneth Lundberg as Acting Chairman of the Social Science Division. Motion seconded by Mrs. Davis. Motion carried.

MOTION NO. 659 - Dr. Wilson moved that Mr. Harold Barto, Emeritus Professor of History, be employed to teach two history 201 sections for the 1962 winter quarter, at a salary of \$1,000. Seconded by Dr. Wahle. Motion carried.

The Board exchanged comments on the proposed appointment of a local Assistant Attorney General for Central Washington State College, but no action was taken at this time. Dr. Brooks will write for additional information.

A prolonged and inconclusive discussion of proposed increases in fees for the 1962 summer session followed. Dr. Brooks explained this as a move to bring fees in line with what is being charged during the regular quarter. Board members examined carefully the figures shown in Report No. 1 (New Business) showing comparable fees as charged in other state colleges and the University of Washington. There was discussion of both the "flat fee" system and the graduated fee-per-credit-hour system now in use at Central. Furthermore, other connected topics were taken up. Dr. Wahle spoke eloquently on behalf of preserving the principle of low tuition in publicly supported colleges. Mrs. Davis asked for a breakdown of the tuition fees now charged in the regular session. Dr. Brooks commented that he will submit figures at a future meeting on the latter question after all fees have been reviewed. No action was taken on summer session fees

at Dr. Brooks' suggestion. Dr. Brooks, Mr. Courson and the Administrative Council will restudy the summer session fees and make a new recommendation.

Some items under the heading "Proposed Budget Transfers" produced a considerable amount of comment. The Board inquired about the practice of allowing additional salary adjustments for divisional chairmen, in addition to their receiving reduced teaching loads, a policy that evidently has been practiced in the immediate past.

MOTION NO. 660 - Dr. Wahle moved the approval of salary adjustments for Acting Division Heads: Kenneth Lundberg, \$300, and Keith Rinehart, \$100 for 1961-62, with the provision that all such salary increases be reviewed, and a recommended policy be suggested by the Administration. These increases are for this year only. Seconded by Mrs. Davis. Motion carried.

MOTION NO. 661 - Mrs. Theriault moved the approval of a budget transfer of \$2,500.00 for a proposed French program in the College Elementary School (Refer to New Business, Report No. 2, for details). Seconded by Dr. Wilson. Motion carried.

Dr. Wahle, in discussion of the French program, suggested a review of foreign language programs usually conducted in elementary schools, noting that Spanish is often selected. He noted the importance of the sequence of study.

MOTION NO. 662 - Dr. Wilson moved the approval of a budget transfer of \$4,000 as matching funds to the National Science Foundation or for other use for instructional scientific equipment for 1962-63. Seconded by Dr. Wahle. Motion carried. (For details, see New Business, Agenda)

The next meeting of the Board of Trustees was set for December 8, 1961, in Ellensburg.

MOTION NO. 663 - Mrs. Davis moved that the meeting be adjourned. Seconded by Dr. Wilson. Motion carried. Meeting adjourned at approximately 11:20 p. m.

Respectfully submitted,