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1962 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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CENTRAL WASHINGTON STATE COLLEGE
BOARD OF TRUSTEES
SPOKANE, WASHINGTON
January 26, 1962

The regular meeting of the Board of Trustees was called to order by Chairman V. J. Bouillon at 8:00 p.m. in the Vance Room, Ridpath Hotel, Spokane, Wash. Present were: Mr. Bouillon, Mrs. Selma Therriault, Dr. Roy P. Wahle, and Dr. Archie S. Wilson. Also present were: Dr. James E. Brooks, President; Kenneth Courson, Business Manager; Mr. Ed K. Erickson, Director of Educational Services; Dr. Floyd Rodine, Faculty Council Representative; Dr. Edward A. Hungerford, acting secretary, and Mr. Fred Bassetti of the firm of Bassetti & Morse, Architects, Seattle.

MOTION NO. 664 - Mrs. Therriault moved that the minutes of the meeting of November 3, 1961, be approved. Dr. Wilson seconded. Motion carried.

The planned order of business was changed so that the Board could consult with Mr. Fred Bassetti concerning acceptance of the new Library building. Mr. Bassetti recommended the signing of an additional change order (No. 7) covering 28 days of delay to allow contractors to complete various final requirements. Mr. Erickson said that he felt this action to be justified, and that damages were not in order. He further stated that many repairs and changes had been completed and that other matters would be covered by the period of guarantee.

MOTION NO. 665 - Mr. Wahle moved that the architect's plea be recognized and the extension of time as indicated be granted. Mrs. Therriault seconded. Motion carried.

Mr. Bassetti presented other documents concerning the newly decided completion date. As outlined in his letter of January 25, 1962, to the Board, one hundred days of time extension were granted earlier, and the additional 28 days brings the total extended time to 128 days. The letter summarized these changes as found in Change Orders No. 7, 5, and 4. The original required date of completion under terms of the contract was 13 April, 1961.

MOTION NO. 666 - Mrs. Therriault moved that the work of the Newland Construction Company, General Contractor, be approved and that his contract No. 645 be accepted as having been completed on 18 August 1961. Dr. Wahle seconded. Motion carried.

MOTION NO. 667 - Dr. Wahle moved that the work of Lent's Incorporated, the Mechanical Contractor, be approved and that his Contract No. 646 be accepted as having been completed on 17 September 1961. Dr. Wilson seconded. Motion carried.

MOTION NO. 668 - Dr. Wilson moved that the work of Electric Smith Incorporated, the Electrical Contractor, be approved and that his Contract No. 647 be accepted as having been completed on 17 September 1961. Mrs. Therriault seconded. Motion carried.

Also presented by the architect were other documents, namely: Letter No. 1 containing a summary of the status of the construction budget to date, including

total expenditures, total appropriation, and cost analysis:

Total Expenditures	\$ 1,509,100.79
Total Appropriation	1,522,231.00
Amount available for additional work	\$ 13,130.21

and Letter No. 2, a schedule of the Art Work Budget and disbursement of funds for the new Library, showing a total disbursement of \$12,000.

Mr. Bassetti read to the Board letters from Bob James and Harold Balazs, two of the artists, concerning the origin and conception of the work which they completed respectively in plaques and ceramic work and in copper sculpture. Dr. Brooks offered to have copies of these letters duplicated for the members of the Board.

In further explaining the installation of art work for the new Library, Mr. Bassetti brought out the original wooden plaques now to be added in an appropriate location. A series of five such plaques has been executed from the designs used by Renaissance printers, sometimes appearing as the colophon of a book. The librarians had suggested this idea as particularly appropriate to a library building. Among the designs was one used by William Caxton, the first English printer.

The Board tendered its congratulations to Bassetti and Morse for their sensitive and effective supervision of the Library building and noted that final payment would follow as a consequence of signing the completion orders.

Mr. Erickson explained his recommendation that new bids should be called for work on facilities that were originally covered in alternates, but at the time of signing the contract, not added. The language listening booths and other facilities would be covered in these new contracts.

The next items of business were concerned with Reports (Agenda III). These included:

1. New doctorates: Professors Robert L. Brown, James W. Hulse, Burke Zane, and Gerald L. Moulton.
2. Pacific National Bank Purchases Bonds on Housing System.
3. Contract with Walker and McGough for Campus Planning in Preparation
4. Use of \$388,000 of appropriated funds for remodeling old Library Building
5. Copy of Proposed Constitution and By-laws for the Board of Trustees

MOTION NO. 669 - Dr. Wahle moved that the reports be accepted and that letters of congratulation be sent to the new holders of doctors' degrees. Mrs. Therriault seconded. Motion carried.

In connection with Item 4, the Old Library remodeling report, Dr. Wilson said that he thought the Administration was wise to make use of the funds entirely on one building rather than on two as formerly planned. The Board discussed possible locations for a temporary new office for the President. Dr. Brooks must move from his present office by March 1, 1962. Dr. Wahle asked whether plans to remodel the Administration building are still being considered, in addition to the possibility of using a portion of future tuition fees for the construction of a new

administration building. Dr. Brooks replied in the affirmative.

MOTION NO. 670 - It was moved by Dr. Wahle and seconded by Dr. Wilson that the firm of Doudna, Williams and Phipps be authorized to proceed immediately with the preparation of final plans and specifications for remodeling the former library building. Motion carried.

Under Old Business, a resolution authorizing the signatures of Bouillon, Wahle, Brooks, and Courson was taken up next.

MOTION NO. 671 - Mrs. Therriault moved and Dr. Wilson seconded that a resolution be passed to the following effect: (as below). Motion passed.

RESOLUTION

RESOLVED, That THE PACIFIC NATIONAL BANK OF SEATTLE be and it is hereby selected as a depository for the funds of this corporation, and that said funds may be withdrawn on the check, draft, or withdrawal receipt of this corporation signed by any TWO of the following:

NAME	OFFICIAL TITLE
V. J. Bouillon	Chairman of the Board
Roy Patrick Wahle	Vice-Chairman of the Board
James E. Brooks	President
Kenneth Courson	Business Manager

The authority hereby conferred shall extend to and include the authority of said persons to draw checks payable to the order of any one or more of said persons or to bearer, or for the use and benefit of any one or more of said persons, and to obtain payment or credit on such checks, and to endorse and obtain payment or credit for checks or drafts payable to this corporation as payee or endorsee, without liability on the part of the bank. Endorsements for deposit may be made by rubber stamp and shall bind the corporation to the same effect as though signed by the properly authorized officers. This authority shall continue in force until notice in writing of its revocation shall have been given to and received by the bank. All transactions as aforesaid which have taken place heretofore are hereby confirmed and ratified.

MOTION NO. 672 - Dr. Wilson moved that the Supplemental Agreement between Central and Alcan Pacific Company as part of the Contract for a new Dining Hall be signed and attached to the contract agreed upon by the Board at its November 3, 1961, meeting. Mrs. Therriault seconded. Motion carried.

Mr. Courson noted that the net effect of this Supplemental Agreement would be to list the alternates agreed upon previously by the Board.

MOTION NO. 673 - Mrs. Therriault moved and Dr. Wilson seconded the adoption of the Amendatory Loan Agreement on the New Dining Hall and the

Resolution approving the Agreement. Motion carried.

RESOLUTION APPROVING AMENDATORY LOAN AGREEMENT

WHEREAS, the Board of Trustees of Central Washington State College, Ellensburg, Washington, has heretofore approved and executed a Loan Agreement dated as of August 1, 1961, with the United States of America, acting by and through the Housing and Home Finance Administrator, for a loan in the amount of \$3,247,000 to provide (Unit A) a dormitory for approximately 240 men students and one house director; (Unit B) a dormitory for approximately 120 women students and one housemother; (Unit C) 25 duplex houses to provide 50 two-bedroom units for married students; (Unit D) a dining hall to seat approximately 500 students; and (Unit E) a dormitory for approximately 120 women students and one housemother (previously Project No. CH-Wash-37(D)0; and necessary appurtenant facilities for all Units; at Central Washington State College, Ellensburg, Washington (CH-Wash-48(DS)); and

WHEREAS, the Board of Trustees of Central Washington State College has requested that the amount of the loan be increased from \$3,247,000 to \$3,324,000; and

WHEREAS, the United States of America, acting by and through the Housing and Home Finance Administrator, has tendered an Amendatory Loan Agreement for the purpose of increasing the amount of the loan as requested; and

WHEREAS, said Amendatory Loan Agreement has been duly read in open meeting, fully considered in accordance with all pertinent rules of procedure and legal requirements, and made a part of the records of the Board of Trustees; and

WHEREAS, it is deemed advisable and in the public interest that said Amendatory Loan Agreement be approved and its execution authorized;

NOW, THEREFORE, be it resolved by the Board of Trustees of Central Washington State College that said Amendatory Loan Agreement be and the same is hereby approved without reservation or qualification.

BE IT FURTHER RESOLVED that V. J. Bouillon, the Chairman of the Board of Trustees of Central Washington State College be and he is hereby authorized to execute said Amendatory Loan Agreement, and James E. Brooks, the Secretary thereof, be and he is authorized to attest the execution of said Amendatory Loan Agreement.

Approved and adopted this 26th day of January, 1962.

The last item under Old Business was a continuation of the discussion of fees. Dr. Brooks and Mr. Courson gave a breakdown of all current charges. Mr. Courson read from Chapter 13 of the laws of the 1961 Legislative session those paragraphs having to do with tuition and fees. The principal problem facing Central at this time is the decision on making refunds on charges above the \$230.00 limit pro-

vided by the 1961 law. Dr. Brooks recommended a procedure which has already been adopted by both EWSC and WWSC, of making refunds at the end of the academic year to those students whose charges have run in excess of \$230.00. It was pointed out that about \$4,000.00 budgeted for the current year as "income" from music lessons has been now interpreted to fall under the definition of "Fees" by the new state law, and much of this sum may have to be refunded.

Mr. Erickson recalled the circumstances of the legislative action and said that the amendment setting a ceiling on fees was added hastily, and that there is ambiguity or even contradiction in the law as it now stands. It was his opinion that the legislature should clarify the law.

Several items of New Business were taken up by the Board.

MOTION NO. 674 - Dr. Wahle moved that an additional year of leave of absence be granted to Mr. Curt Wiberg, Assistant Professor of Biology to continue pursuit of the Ph.D. degree. Dr. Wilson seconded. Motion carried.

MOTION NO. 675 - Dr. Wilson moved that Miss Jeannette Scahill, Assistant Professor of Physical Education, be given a year's leave of absence for 1962-62 in order to work on her doctorate at the State University of Iowa. Second by Mrs. Therriault. Motion carried.

MOTION NO. 676 - Mrs. Therriault moved the transfer of \$1,280 to the Library funds to keep it open during dinner hours throughout the biennium. Dr. Wahle seconded. Motion carried.

MOTION NO. 677 - Dr. Wahle moved that the principle of granting a reduced load of teaching rather than salary adjustment to divisional chairmen be re-affirmed as a basic principle of the Faculty Code. Mrs. Therriault seconded. Motion carried.

MOTION NO. 678 - Dr. Wilson moved that a salary adjustment of \$150 be granted to Albert H. Poffenroth, Acting Divisional Chairman of Health and Physical Education, for the year 1961-62 only. Dr. Wahle seconded. Motion carried.

The next topic was the position of the Board in relation to college control of Student Conduct. Dr. Samuelson's statement in reply to a resolution of the Student Government Association was read and examined by Board members. There was much lively discussion. Dr. Brooks supplied background by citing recent cases coming before the Honor Council of the SGA.

MOTION NO. 679 - Dr. Wahle moved the adoption of a resolution requesting the Attorney General to take action to secure title to the W. H. Jump property. Mrs. Therriault seconded. Motion carried.

The Campus Site & Development Committee has recommended twice that the Board take steps to acquire this property. A resolution showing the need was presented at the Board meeting and signed by all those Board members present.

Dr. Brooks explained that Dr. Lyman Partridge, Chairman of the Division of Speech, Drama, Radio and Television, had requested that he be permitted a leave of absence for spring quarter, 1962, in order to work on a study of Educational Television facilities in the State of Washington. Dr. Partridge has been asked by the State Department of Public Instruction in Olympia to perform this service. The Division prefers Mr. Norman Howell as acting chairman for spring quarter if Dr. Partridge is granted a leave.

MOTION NO. 680 - Mrs. Therriault moved that Dr. Partridge be granted a leave of absence for the spring quarter, 1962, in order to serve the State of Washington, and that Norman S. Howell, Associate Professor of Speech and Dramatics, be appointed acting chairman of the Division for Spring quarter. Dr. Wilson seconded. Motion carried.

The sabbatical leave committee of the Faculty Council has recommended sabbatical leaves for Dr. Joseph S. Haruda, Associate Professor of Music; Dr. Edmund L. Lind, Professor of Chemistry and Chairman of the Science-Mathematics Division; and Mary E. Mathewson, Associate Professor of English. Dr. Brooks presented their recommendations. Dr. Archie Wilson asked about the principle of allowing faculty members to take sabbatical leaves which are to be used for advanced study. It was the feeling of Dr. Wilson and Dr. Wahle that this is an inappropriate objective of the sabbatical, since full professional preparation is the assumption underlying the principle of sabbatical leave. The method used by other faculty to obtain advanced study toward the doctor's degree, they pointed out, is the leave of absence without salary. Dr. Floyd Rodine, Faculty representative, gave his views to the Board. He indicated that the general purpose of the sabbatical leave should probably be to encourage postdoctoral research. Board members did not exclude the possibility that faculty members who are not holders of doctor's degrees could do valuable research projects. In such cases, they pointed out, the awarding of the sabbatical would rest on the individual merits of the research project presented as a reason for requesting leave.

MOTION NO. 681 - Dr. Wahle moved that sabbatical leaves be granted to Dr. Haruda and Dr. Lind for the academic year 1962-63, with the reservation that if the leave for Miss Mathewson falls within the provisions of the Faculty Code, her leave should also be granted at the discretion of the Administration. Dr. Wilson seconded. Motion carried.

MOTION NO. 682 - Dr. Wahle moved that the Board approve the request of Mr. Bouillon to be relieved of his duties as a member of the Personnel Committee of the Board of Trustees and that Mrs. Therriault be named to serve in his place. Dr. Wilson seconded. Motion carried.

The Board members expressed their gratitude to Mr. Bouillon for setting up the procedures and carrying out the functions of the committee through its most difficult formulative period.

Dr. Brooks invited the Board on behalf of the administration, faculty, and students to attend the first annual "Board Day" at Central on February 23. Activities

designed to honor the Board and to bring them into contact with many groups at the College would start at 10:00 a. m. A tour of new facilities would be arranged as well as a Board meeting and a meeting of the Personnel Committee. Dr. Brooks promised to send a tentative agenda to the Board members.

The following meeting times were tentatively set for future meetings of the Board:

March 23, April 20, May 25, June 22, July 20, August 24, September 21,
October 26, November 23, and December 21.

Although some of these times may later need to be changed, this schedule follows the principle of a meeting on the third Friday of each full working week of the respective months.

Dr. Wilson announced that the Association of Governing Boards will hold a regional meeting at the Jack Tarr Hotel, San Francisco, on March 19 to 21, 1962. Board members agreed that Central should send at least one, but preferably two, representatives.

MOTION NO. 683 - Mrs. Therriault moved that Dr. Wilson and Mrs. Davis be sent to the regional meeting of the A. G. B. in San Francisco as delegates from CWSC. Dr. Wahle seconded. Motion carried.

MOTION NO. 684 - Dr. Wilson moved that the meeting be adjourned. Dr. Wahle seconded. Motion carried.

Meeting adjourned at approximately 11:40 p. m.

Dr. Brooks reported, as stated on the Agenda (III, Reports), that the Administration considers letters sent out in summary, 1962, to all faculty and administrators concerning salaries for 1961-62 and 1962-63 as not binding on the college for 1962-63 with reference to those on year-to-year appointment and those serving in administrative posts.

COMMUNICATIONS

The Board took note of a communication from Esserill and Morse, architects, regarding the establishment of separate offices.

OLD BUSINESS

Under Old Business, the Board reconsidered the application of Miss Mary Mathewson, Associate Professor of English, for sabbatical leave. Dr. Brooks presented copies of letters from Dean of Instruction Crum and from L. E. Reynolds, Chairman of the Sabbatical Leave committee. The committee feels that the primary objective of Miss Mathewson's proposal is to enrich her teaching. There was further discussion, during which the discussion of the previous evening (Friday, February 23, an open meeting with members of the faculty engaging largely in discussion) was recalled. Dr. Brooks also referred to his letter stating more broadly the whole purpose of sabbatical leaves, as outlined to the faculty committee. No decision was made as to the general policy at this time. As to