

5-15-2014

# CWU Curriculum Committee Minutes - 05/15/ 14

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Faculty Senate Curriculum Committee  
May 15, 2014  
3:10  
Minutes

Present: Jan Byers-Kirsch, Teri Walker, Jeffrey Stinson, Liz Kerns, Jeff Dippmann, Raymond Hall, Ginny Blackson, LeAnne Watrous, Rose Spodobalski-Brower, Toni Sipic

Absent: Suzanne Little, Lori Braunstein and student representative

Guest(s): None

Meeting called to order at 3:14 p.m.

Approval of Agenda - Jeff S moved to approve the agenda. Ginny seconded and motion was approved.

Approval of 5/1/14 Minutes - Ginny moved to approve the May 1, 2014 minutes with the correction of moving Bret Smith's name from the present list to under guest. Ray seconded and minutes were approved as corrected.

Chair's Report - Jeff D informed the committee that his committee term is up in June and he will not be renewing his appointment for the next term based on department non-approval. Jeff suggested that the committee elect a new chair at the June 5th meeting Jeff S is willing to stand for election.

Toni will be replaced by another faculty member from the College of Business. Teri Walker and Suzanne Little may not serve on the committee next year as well.

Academic Planning Director Report – LeAnne indicated that Lori will not be at this meeting or the June 5<sup>th</sup> meeting. It looks like it be may February before Curriculog will be ready to implement.

Gen Ed deadline - Janet explained the potential delay in General Ed to Fall 2016. This will be up for a Senate vote on June 4<sup>th</sup>.

Approve May 1 Curriculum Log - Jeff S moved to approve the May 1, 2014 log. Jan seconded and log was approved.

Missed Deadlines - What does the committee want to do about departments that miss deadlines and need to have courses offered? Deadlines are often before department chairs know courses that need to go in for special circumstances. Courses take at least 4-5 days to get into the system, if rushed once they are approved through the Curriculum process, but normally take longer. It was asked if Special Topics could be expedited through quicker process. Rose will look into what can be done with special topics and may need to look at changing policy.

Professional Masters degree type – Robyn Brammer spoke with the committee about the proposed Professional Science Masters. This is a place holder and for non-STEM degrees. Ray moved to approve send the Professional Masters on to Faculty Senate. Liz seconded and motion was approved.

#### Subcommittees

Sunset policy - Jeff S will make changes to initiator to originator send out by email for a vote. Vote by on 4:00 Monday.

Pre-professional narrative - Teri moved to approve the template for pre-professional narrative. Liz seconded and motion as approved.

Assessment - Teri & Jan - Presented ideas and run this by Bret. They will put together grids and other material to present next time.

Syllabus - Waiting for Toni for the edits. Minor changes have been made and will present at the next meeting.

#### Review Curriculum -

Library Media - All Levels waiting for EDLM 518 from Grad office. Hold. This is an Endorsement area and not undergraduate.

EDLM 418/518 – Hold. Course appears to be a practicum and needs to be renumbered for practicum.

ECON 130 – Was suggested that they need to put in the word Math score for ACT/SAT - Teri moved to approve, Jan seconded and approved to put on log.

BUS 102 - Liz moved and Raymond seconded. Motion approved to put BUS 102 on log.

LEAD 101 & LEAD 201 - Teri moved to approve these courses for the curriculum log. Liz seconded and motion approved.

HPE 562 - Jeff S moved to approve HPE 562 for the curriculum log. Ginny seconded and motion was approved.

TH 523, TH 556, TH 565, TH 541 - Jeff S moved to approve for log. Ginny seconded and motion was approved.

Jeff S moved to approve ART 498, NUTR 498 and RELS 398 for the curriculum log. Teri seconded and motion was approved.

ECTL 613 - Jeff S moved to approve this course for the curriculum log. Ginny seconded and motion as approved.

Reminder next meeting consider running for chair.

Meeting adjourned at 4:56 p.m.

**Future Agenda Items:**

Curriculum Forms  
Department Curriculum Committee  
Syllabus discussion  
Moderate Degree Proposal

Next meeting June 5, 2014 ***Barge 304***