

11-7-2013

# CWU Curriculum Committee Minutes - 11/07/ 13

Janet Shields

Central Washington University, senate@cwu.edu

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## Recommended Citation

Shields, Janet, "CWU Curriculum Committee Minutes - 11/07/13" (2013). *All Faculty Committee Minutes*. Paper 104.  
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Faculty Senate Curriculum Committee  
November 7, 2013  
3:10-5:00  
Minutes

Present: Jan Byers-Kirsch, Toni Sipic, Jeffrey Stinson, Jeff Dippmann, Suzanne Little, Ginny Blackson, Lori Braunstein, LeAnne Watrous, Raymond Hall, Rose Spodobalski-Brower, Lindsey Brown

Absent: Liz Kerns and Teri Walker

Guest(s): None

Meeting was called to order at 3:11 p.m.

Approval of Agenda – Jeff S moved to add Future Procedure after Academic Planning report. Ray seconded and agenda was approved as modified.

Ginny moved to approve the October 17, 2013 minutes, Suzanne seconded and minutes were approved.

Academic Planning Director Report – Lori has received some concern that there is not a process for curriculum that changes modality or location. This may be something for the committee to discuss. The General Education Committee is requesting to amend the Academic Advising Seminar student learner outcomes. They would like to know if they need to go through the curriculum process of just send the changes to the Faculty Senate for approval.

Jeff S moved to endorse the General Education changes to the Academic Advising Seminar and to change the word “Explore” to “Reflect on”. Ginny seconded the motion and motion was approved.

Lori reported that the Academic Planning Task Force made recommendations to cut 20 programs last year. Provost Levin has suggested that a sub-committee of this group work with departments who are looking to propose new programs. Lori is trying to work with George Clark’s office to develop a system that can really evaluate the cost of new programs.

Last year the committee had trouble with getting proposals through the Graduate Curriculum Committee. Lori recommended that Jeff D meet with Kevin Archer to see if the process can be streamlined. Lori is waiting on Digital Architecture to get Central on their timeline. Once this is done it will be an approximately 8-10 week process of getting the forms uploaded and training. Hope to be able to beta test the system this spring with a full rollout hopefully in the fall.

Future Process – Jeff D suggested that the entire committee review curriculum proposals prior to the meeting. This would give the committee time to review and have questions ready for the meeting. LeAnne will scan the documents and turn them into electronic files. The Friday before the meeting, LeAnne will send out the links for the proposals to the committee members. The committee decided to keep the electronic files available to the committee members for fall quarter to work out the process and hope to make them available to the campus community with the Curriculum Log when it is sent out.

Approve 10/17/13 Curriculum Log - Ginny moved to approve to October 17, 2013 curriculum log. Jeff S seconded and log was approved.

Policies/Procedures – Jeff D asked that the committee read through the documents and discuss at next the meeting.

Committee reviewed curriculum.

Meeting adjourned at 5:05 p.m.

**Future Agenda Items:**

Moderate Degree Proposal

Next meeting November 21, 2013