

6-8-1962

## 1962 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Central Washington  
State College

Ellensburg, Washington

**CENTRAL WASHINGTON STATE COLLEGE  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
Grupe Conference Center, Central Washington State College  
June 8, 1962**

The regular meeting of the Board of Trustees was called to order by Chairman V. J. Bouillon at 8:00 p. m. in the Grupe Conference Center, Central Washington State College, Ellensburg. Present were Board members Mrs. Frederick W. Davis, Mrs. Frank Therriault, Dr. Roy P. Wahle, Dr. Archie S. Wilson and the chairman. Others present were: Dr. James E. Brooks, President; Dr. J. Wesley Crum, Dean of Instruction; Mr. Kenneth Courson, Business Manager; Mr. Ed K. Erickson, Director of Educational Services; Dr. Donald Baepler, Faculty Council representative; Mr. Bruce A. Robinson and Mr. Bernard Marti of the Faculty Salary Committee; and Dr. Edward A. Hungerford, Assistant to the President (Secretary).

APPROVAL OF MINUTES

Typographical errors were corrected in the minutes of May 25, 1962.

MOTION NO. 742: Dr. Wilson moved that the minutes of the last meeting be approved as corrected. Mrs. Davis seconded. Motion carried.

Dr. Brooks reported that Dr. Paul Ellis, the Legislative Auditor, had requested copies of the C. W. S. C. Board minutes. Dr. Brooks said that he would have the C. W. S. C. Board minutes forwarded to Dr. Ellis from this time on.

REPORTS

Dr. Brooks introduced Dr. Donald Baepler and reported that he had been elected chairman of the Faculty Council. Dr. Baepler will attend future Board meetings. Dr. Brooks, Dean Crum, and Mr. Erickson reported in detail on the meeting at C. W. S. C. on June 7 with the Legislative Budget Committee.

Other reports were made on tentative plans to review and possibly adjust certain faculty salaries for 1962-63, and on a new monthly report by the business manager on changes in the status of employees under Civil Service.

MOTION NO. 743: Dr. Wilson moved the acceptance of the reports. Mrs. Davis seconded. Motion carried.

OLD BUSINESS

Mr. Erickson was called upon to discuss the materials which have been prepared for legislative requests in the Capital Improvements Program. This summary was distributed and explained. Dr. Brooks indicated that the various items listed under Capital Improvements and Betterments have resulted from information gathered from Divisions of Instruction, the Physical Plant, and other budget areas. The Capital Improvement Program summary also outlines a program for land purchases and indicates the requests for new building space, particular for the Art-Industrial Arts-Home Economics subjects.

MOTION NO. 744: Dr. Wahle moved the acceptance of the Capital Improvements Program as presented. Mrs. Therriault seconded. Motion carried.

NEW BUSINESS

Dr. Brooks recommended appointments of divisional chairmen. Dr. Brooks and Dean Crum, concurring in the recommendation of the members of the Health and Physical Education Division, asked for the appointment of Mr. A. H. Poffenroth. Dr. Brooks and Dean Crum also recommended Dr. Louis Kollmeyer as acting chairman of a new division, and noted that Dr. Kollmeyer had been selected in cooperation with division members.

MOTION NO. 745: Mrs. Therriault moved the appointment of Mr. A. H. Poffenroth as Chairman of the Health and Physical Education Division. Mrs. Davis seconded. Motion carried.

MOTION NO. 746: Dr. Wahle moved the appointment of Dr. Louis Kollmeyer as Acting Chairman of a new division to include the departments of Art, Music Industrial Arts, and Home Economics. Dr. Wilson seconded. Motion carried.

Dr. Brooks explained that Mr. Ed Leid, Bookstore Manager, wishes to resign in order to complete his college education.

MOTION NO. 747: Mrs. Therriault moved and Mrs. Davis seconded the acceptance of the resignation of Mr. Ed Leid, Bookstore Manager, as of July 1, 1962. Motion carried.

The question of granting faculty rank for librarians elicited discussion from Board members, as well as Dr. Brooks and Dean Crum. After more than a year of study Dean Crum and Mr. Clarence Gorchels, Librarian, proposed to the Faculty Council that librarians be given faculty rank. The Faculty Council and the general faculty have now both approved this step. Dr. Brooks recommended that the Board grant the official approval in order to implement this measure.

MOTION NO. 748: Dr. Wahle moved that the librarians at Central Washington State College be granted faculty rank. Mrs. Therriault seconded. Motion carried.

Dr. Brooks presented materials concerning the employment of dormitory housemothers. The Administration believes that Central has fallen behind other comparable schools in the Northwest in salaries for these employees. Dr. Brooks recommended that the new salary scale be as follows: (1) a salary range of \$200.00 to \$300.00 for dormitory housemothers, including \$10 yearly increments and room and board, (2) an increase in salary to assistant housemothers from \$50.00 to \$60.00 per month; (3) a salary for the Kamola Hall housemother of \$20.00 more than that paid to other housemothers because of the larger number of students supervised.

MOTION NO. 749: Dr. Wilson moved that the recommendations of Dr. Brooks with regard to salaries for housemothers be adopted by the Board. Mrs. Davis seconded. Motion carried.

Dr. Brooks and Mr. Courson presented a proposal that two private homes on Tenth Avenue be purchased by the College in order to provide for access and landscaping in connection with the new Music Building. Mr. Courson stated that funds are available in land purchase appropriations made at the last legislative session.

MOTION NO. 750: Dr. Wilson moved that permission be granted to the Administration to negotiate for purchase of these properties on Tenth Avenue. Mrs. Therriault seconded. Motion carried.

Dr. Brooks made recommendations concerning faculty salaries. Mr. Bruce A. Robinson and Mr. Bernard Martin, the C. W. S. C. representatives on the Inter-Institutional Salary Committee, were present to discuss the proposals.

MOTION NO. 751: Dr. Wilson moved that the guidelines established by the second report of the Inter-Institutional Salary Committee be used as a general guide to estimate faculty salary costs for the next biennium. Mrs. Therriault seconded. Motion carried.

The next meeting of the Board will be held on Friday, July 19, at Bellingham, Washington, at the Leopold Hotel.

MOTION NO. 752: Dr. Wilson moved that the meeting be adjourned. Mrs. Davis seconded. Motion carried.

Various reports were presented as applications for 1962 fall, a new faculty handbook, and the monthly changes to Civil Service personnel.

MOTION NO. 753: It was moved by Mrs. Therriault, seconded by Mrs. Davis that the reports of the President of Central Washington State College be accepted. Motion carried.

In other reports Dr. Dean summarized the report of the Committee of Missions meeting of July 20. Mr. Courson spoke on the report of the Sub-committee of the Committee of Missions relative to the comparison of program charges.

COMMUNICATIONS

The Board acknowledged receipt of cards from the Federal Communications Commission notifying the College that its applications for a construction permit to change frequency and a license to cover construction of the campus radio station were being processed.

UNFINISHED BUSINESS

Civil Defense plans for the use of four buildings were presented for approval.

MOTION NO. 754: It was moved by Mrs. Davis, seconded by Mrs. Therriault that the Board approve the license for the use of student purposes of the