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## CWU Curriculum Committee Minutes - 12/05/ 13

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Faculty Senate Curriculum Committee  
December 5, 2013  
3:10-5:00  
Minutes

Present: Teri Walker, Toni Sipic, Jeffrey Stinson, Liz Kerns, Jeff Dippmann, Raymond Hall, Ginny Blackson, Lori Braunstein, LeAnne Watrous, Rose Spodobalski-Brower

Absent: Jan Byers-Kirsch, Suzanne Little

Guest(s): Kevin Archer

Meeting called to order at 3:16 p.m.

Approval of Agenda - Rose request curriculum deadlines after Academic Planning. Jeff moved to approve as modified. Liz seconded and agenda was approved as amended.

Chair's Report – Jeff spoke with Kara Gabriel about the Graduate Curriculum Committee. Need to coordinate expectations for standards and curriculum. Jeff will be working with the Graduate Council on a better flow of communication. Jeff gave the committee a heads up there are concerns about the Middle Level Math curriculum that will be coming through the committee. The Curriculum Forms for new course ask questions such as the first term to be offered, student fees, but no place to mark if you are converting a course. For the January 9<sup>th</sup> meeting, the committee needs to think about the #4 committee charge and come up with pros and cons for adding the Associate Deans to the committee as ex-officio members. The committee will be reviewing charge #9 at the January 16<sup>th</sup> meeting on the number of lower division credits in a major to make sure students have enough upper division credits to graduate.

Approval of 11/21/13 Minutes - Ginny moved to approve the November 21, 2013 minutes. Ray seconded and minutes were approved.

Academic Planning Director Report – Lori introduced Kevin Archer, the interim Dean of School of Graduate Studies & Research. There was talk last year, and this fall about developing a new degree type for a professional science masters (PSM). It would involve internship and specific professional skills courses that are interdisciplinary. For most of our students in the sciences, the terminal degree is a masters degree. Currently Chemistry and ITAM are both interested in this type of degree. Currently, WSU is the only one offering this type of degree in the state. Lori talked about the Faculty Senate meeting and the talk about RCM. RCM is largely based on generating student credit hours (SCH). One consequence to this could be departments implementing new programs and courses to build up SCH to build up money. This could create time to degree issues. Lori brought forward a concern about the HRM Minor and their not filling out the budget information and indicating

they already offer these courses so no new resources are needed. The reality is there are resources needed and does the committee need to get true costs.

Yesterday Faculty Senate RCM largely based generating student credit student hours. Time to degree could become an issue.

Curriculum Deadlines – Rose brought forward a concern from the Registrar's office about deadlines for course submission. Yesterday the Registrar's office received four courses that were approved at the November 21<sup>st</sup> meeting that had Winter 2014 as the effective date, but it is past the deadline. The Registrar's office had to scramble to put them on the winter schedule. The committee agreed that in the future Academic Planning will contact the department and let them know it is past the deadline and will not be able to be offered until the next quarter.

Approve 11/21/13 Curriculum Log - Ginny moved to approve the November 21<sup>st</sup> Curriculum log. Liz seconded and motion was approved.

Curriculum flow chart – The committee reviewed the curriculum flow chart and made changes. Janet will make the changes and forward to the Executive Committee.

Review Curriculum – iPads are not be available for this meeting. Pull HRM minor and courses from the log.

Psychology master of science experimental psychology PSY 505, 450. Jeff moved to approve these two courses. Ginny seconded and courses were approved to be included on the log.

PSY 478 – there was a concern about how multiple choice and short essay demonstrate the outcomes for a 400 level course. The committee agreed to send this course back to the department for further clarification.

ETSC 540 & ETSC 541 - Jeff moved to approve ETSC 450 and ETSC 541. Ginny seconded and these courses were approved for the log.

ETS 398 - Approved last year as a special topics and was to be offered for first time this fall and but was not taught. This course has not been taught and concern about moving it into a full course. Lori contacted the department and department decided to pull from consideration.

Jeff S moved to not approve GEO 358 and 458 for this log, and sent back to department with explanation of layered and equivalent courses.

PSY 510/586 - Ginny moved to approve PSY 510 and PSY 586 for the log. Jeff S seconded and motion was approved.

CS 498 – This course indicated start date was Spring 2015 instead of Spring 2014. Liz moved to approve CS 498 for the log. Teri seconded and motion was approved.

ACCT 475 - Liz move to approve ACCT 475 for the current log. Ray seconded and motion was approved.

Jeff D asked if the committee wants to continue to leave curriculum to the last thing on the agenda or put it first? It was decided to leave guests first, then review curriculum and then discuss other agenda items.

Meeting adjourned at 5:04 p.m.

**Future Agenda Items:**

Moderate Degree Proposal

Next meeting January 9, 2014 Barge 412