

8-30-1962

1962 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

Follow this and additional works at: http://digitalcommons.cwu.edu/bot_minutes

Recommended Citation

Board of Trustees, Central Washington University, "1962 - Board of Trustee Meeting Minutes" (1962). *CWU Board of Trustees Meeting Minutes*. Book 116.

http://digitalcommons.cwu.edu/bot_minutes/116

This Book is brought to you for free and open access by the University Archives and Special Collections at ScholarWorks@CWU. It has been accepted for inclusion in CWU Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@CWU.

Library
Central Washington
State College
Bellingham, Washington

CENTRAL WASHINGTON STATE COLLEGE
MINUTES OF THE BOARD OF TRUSTEES MEETING
Conference Center, CWSC Campus
August 30, 1962

The regular meeting of the Board of Trustees was held August 30, 1962 at three-thirty p. m. in the Conference Center on the CWSC campus. Present were V. J. Bouillon, Chairman; Dr. Roy Wahle, Vice Chairman; Mrs. Frederick W. Davis; Mrs. Frank Therriault; Dr. Archie Wilson; Dr. James E. Brooks, President; Kenneth Courson, Business Manager; Lloyd Buckles, Budget Officer; Ed Erickson, Director of Educational Services; and Dr. J. Wesley Crum, Dean of Instruction.

The regular order of business was delayed to permit Mr. Courson to briefly discuss the plan proposed by the William J. Burns Agency for campus security and to introduce a guest, Mr. Edmiston. Mr. Edmiston, a representative of the Burns Agency, explained further the proposal which they are making for guard service on the campus.

MOTION NO. 767: It was moved by Mrs. Davis, seconded by Dr. Wahle, that the recommendation of the administration be accepted and that the Burns Agency be authorized to furnish guard service, including supervision of parking, on the campus. Motion carried.

APPROVAL OF MINUTES

The minutes of the meeting of July 20, 1962 were discussed.

MOTION NO. 768: It was moved by Mrs. Davis, seconded by Mrs. Therriault that the minutes of the meeting of July 20, 1962 be accepted. Motion carried.

REPORT OF THE PRESIDENT AND ADMINISTRATIVE OFFICERS

Dr. Brooks presented an oral report on the enrollment outlook for 1962. He stated that the Registrar's estimates are that there will be approximately 1,000 freshmen, 350 transfers, and 1,350 former students, or a total of approximately 2,700 students this fall. Schmidt's median projection for this fall is 2,550, so the college will be substantially above the median, if the predictions prove correct.

Dr. Brooks invited questions on nine written reports he had prepared for the Board. Mrs. Davis questioned the advisability of bonding against tuition receipts, a plan that had been explained in the reports. Mr. Erickson stated that in his discussion with the representatives of the legislature, who had prepared the bill, he gained the impression that the state probably would continue to build educational buildings but not "service" buildings. Central plans to bond only for such service buildings. Mr. Erickson, Dr. Brooks, and others reviewed the reasons for bonding and pointed out the legislature had placed no restrictions on the use of funds other than that they be used for capital outlay projects.

Dr. Brooks discussed the act relative to the insurance program which will probably be sponsored by the Legislative Interim Committee on Higher Education. Dr. Wilson suggested that the Board ask Dr. Brooks to inquire of Dr. French,

the state representative, on WICHE regarding an insurance program which might be sponsored by that organization.

It was suggested by Dr. Wilson that the tentative administrative policy relating to outside speakers on the campus be on the agenda for the October meeting.

Dr. Wilson questioned the proposal of the Academic Affairs Committee regarding the offering of residence credit at Larson Air Force Base on an experimental basis. Dr. Crum explained that when residence work is done off campus, and resident credit is given, careful checks will be made to make sure it is of the same character and with the same faculties and the use of library facilities as it would be if the work were done on campus. When same quality of instruction is guaranteed, Dr. Crum felt it would be permissible to offer residence credit. However, this proposal is still on an "experimental basis" and under review.

President Brooks was given permission to present the following additional reports: coordinated food service on campus, Dr. Crum's report regarding Mr. Mayo, the audit of the State Auditor covering the period 1959-62, and the classroom building license signature for the office of Civil Defense.

MOTION NO. 769: It was moved by Mrs. Therriault, seconded by Dr. Wahle, that the reports of the President and administrative officers be accepted. Motion carried.

COMMUNICATIONS

MOTION NO. 770: It was moved by Dr. Wilson, seconded by Mrs. Davis, that the procedure suggested by Dr. Brooks in his letter of August 13, 1962 to Mr. Bouillon, Chairman of the Board, regarding Mr. Tom Rice be approved. Motion carried.

UNFINISHED BUSINESS

Dr. Brooks reported that the faculty fee for parking had been discussed in the President's Council, and that they felt there is no reason to charge faculty less than students for the annual parking fee. Dr. Wilson asked how many cars could be parked with present campus facilities. Mr. Erickson reported that there are approximately 1,400 parking spaces. Last year 1,125 cars were registered. There are approximately 200 faculty and employee cars on campus during the day. Dr. Wilson indicated that he was opposed to charging parking fees to the faculty.

MOTION NO. 771: It was moved by Mrs. Therriault, seconded by Mrs. Davis, that a parking fee be assessed of faculty members at the rate of three dollars per quarter beginning fall 1962. Motion carried, with Dr. Wilson voting NO.

NEW BUSINESS

MOTION NO. 772: It was moved by Mrs. Davis, seconded by Dr. Wahle,

that, under New Business, she would like to add an item with reference to the definition of the academic year. Motion carried.

MOTION NO. 773: It was moved by Dr. Wahle, seconded by Mrs. Therriault, that the transfer of funds from reserve for the purchase of a graphotype machine be approved. Motion carried.

MOTION NO. 774: It was moved by Dr. Wahle, seconded by Dr. Wilson, that the salary adjustment of Lloyd L. Buckles, Budget Officer, be approved. Motion carried.

MOTION NO. 775: It was moved by Mrs. Davis, seconded by Mrs. Therriault that the resignation of Jose G. Garcia, Assistant Professor of Spanish, be approved. Motion carried.

MOTION NO. 776: It was moved by Mrs. Therriault, seconded by Mrs. Davis that Miss Amanda Hebel, Professor Emeritus, be appointed for one year as Director of the College Elementary School. Motion carried.

MOTION NO. 777: It was moved by Mrs. Therriault, seconded by Dr. Wahle, that Dr. Fabiola Aguirre be appointed Assistant Professor of Spanish for 1962-63. Motion carried.

MOTION NO. 778: It was moved by Dr. Wahle, seconded by Mrs. Therriault, that Mr. George Behrendt be appointed as Lecturer in Physics for 1962-63. Motion carried.

MOTION NO. 779: It was moved by Mrs. Davis, seconded by Dr. Wahle, that Miss Eleanor Vergin be appointed Associate Professor of Home Economics from Lecturer in Home Economics. Motion carried.

MOTION NO. 780: It was moved by Dr. Wilson, seconded by Mrs. Davis, that Miss Marie-Chantal dos Santos, Lecturer in French, be appointed for 1962-63. Motion carried.

MOTION NO. 781: It was moved by Dr. Wahle, seconded by Mrs. Davis, that approval be given to the College administration to rent a room in the College Elementary School to the Ellensburg Public Schools for their use as a kindergarten for 1962-63. Motion carried.

MOTION NO. 782: It was moved by Mrs. Davis, seconded by Dr. Wahle, that the academic year as defined under Faculty Code Section 5, Item F, be reported to the Faculty Council for vote and recommendation which will then be considered by the Board of Trustees. Motion carried.

Mr. Courson reported on the bid opening for the purpose of landscaping around the housing for married students on 8th Street. Five bids were received. Staneck's Inc. of Spokane was the low bidder.

MOTION NO. 783: It was moved by Mrs. Therriault, seconded by Dr. Wahle, that the bid of Staneck's Inc. for landscaping around the Married Student Housing on 8th Street be accepted, and that the architect be authorized to prepare the necessary contract documents, and further moved that the Chairman of the Board of Trustees be authorized to sign the contract for the Board. Motion carried.

Mr. Erickson discussed development of landscaping plans for the area around the new dormitories and the Commons.

Dr. Brooks discussed the proposal made by the Attorney General's office that a sum of ten thousand (\$10,000) dollars be included in each of the budgets of the state colleges for 1963-65 to support an Assistant Attorney General for the three state colleges. This sum was not included in the budget request for 1963-65.

The 1963-65 budget was presented and discussed at length.

MOTION NO. 784: It was moved by Mrs. Therriault, seconded by Dr. Wilson, that the 1963-65 budget request as presented for \$8,910,382.00 be approved. Motion carried.

MOTION NO. 785: It was moved by Mrs. Davis, seconded by Dr. Wilson, that Mrs. Therriault be elected as official delegate to the meeting of the Association of Governing Boards to be held October 10, 11, 12. Motion carried.

The next meeting of the Board is tentatively scheduled for Friday, September 21, 1962 at eight p. m.

The meeting adjourned.

Respectfully submitted,

James E. Brooks
Secretary

REPORT OF THE PRESIDENT AND ADMINISTRATIVE OFFICERS

Ms. Conlan presented the Report on Civil Service activity for August and September. Dr. Wilson inquired whether plans are proceeding to employ a staff service Director. Ms. Conlan replied that the 1963-65 budget request includes a salary for such a Director.

Dr. Brooks reported on the conclusion of the contract between the Washington State Board of Vocational Education and the Board of Trustees of Central Washington State College. The provisions of the contract have not been changed and have proved satisfactory to both of the parties to the contract.

A report of the full enrollment was given by Dr. Brooks. The total number