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1963 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Trustees - Minutes
CENTRAL WASHINGTON STATE COLLEGE
Minutes of the Board of Trustees Meeting
Conference Center, Central Washington
State College, March 2, 1963

The regular meeting of the Board of Trustees was held on March 2, 1963, at 9 a. m., in the Grupe Conference Center, Central Washington State College. Board members present were Dr. Roy P. Wahle, Vice Chairman; Mrs. Frederick W. Davis, Mrs. Frank Therriault, and Dr. Archie S. Wilson. Also present were Dr. James E. Brooks, President; Mr. Kenneth Courson, Business Manager; Dr. J. Wesley Crum, Dean of Instruction; Dr. Donald Baepier, Faculty Council representative; various members of the faculty, student representatives of dormitory living groups, and other visitors. Dr. Edward A. Hungerford, Assistant to the President, acted as secretary.

Dr. Roy P. Wahle called the meeting to order at 9:00 a. m.

MOTION NO. 860: Mrs. Davis moved, Dr. Wilson seconded, that the Board's chairman, Mr. V. J. Bouillon, be excused from attending the meeting. Motion carried.

APPROVAL OF MINUTES

MOTION NO. 861: Mrs. Therriault moved, Dr. Wilson seconded, that the minutes of the January 28, 1963, meeting be approved. Motion carried.

Dr. Brooks asked permission to add certain items to the agenda, as follows: (Reports, G) to substitute for NDEA Institute, as earlier announced, Item G, Report of Bond Sale, March 14, 1963, at HHFA Office in Seattle, of \$3,324,000; (New Business, C) Budget Transfer from local funds of \$30,000; (New Business, D) Acceptance of NDEA Institute.

MOTION NO. 862: Dr. Wilson moved that the above items be added to the Board's agenda. Mrs. Therriault seconded. Motion carried.

REPORTS OF THE PRESIDENT AND ADMINISTRATIVE OFFICERS

Dr. Brooks reported on grants received by the President's Office: \$1,000 for the President's discretionary use for general public relations purposes and \$625 for additions to the Victor J. Bouillon Library. The grants were made through the Seattle Foundation by an undisclosed donor and were acknowledged by letter. An invitation has been extended to the Foundation officers to visit the campus.

The President has also received \$100 from Vermiculite Contractors, Inc., 2107 North 34th, Seattle, for office expenses. The President has acknowledged receipt of the funds and deposited this sum in the Friends of the Library Fund. (Later in the meeting, when the reports were accepted by the Board, a motion concerning the Board's acknowledgment of these gifts was made.)

Other reports were received as follows: Report B, the Civil Service Report for January, 1963; Report C, four letters from members of the faculty and staff, not directed to the Board but supplied to them for information in view of their discussions with architects scheduled later in the day. (Letters from Mr. Roger

Munn, Director of Auxiliary Services; Dr. Keith Rinehart, Chairman of the Division of Language and Literature; Dr. Virgil J. Olson, Assistant Professor of Sociology; and Dr. Robert Yee, Chairman of the Political Science and Sociology Department). Report D, a general statement on the College addressed to the Faculty by Dr. Yee; Report E, prepared by Mrs. Owen Paul, the President's secretary, informing the Board of previous motions that had set policy on S. G. A. fees. Report F, the Administration's disposition of sabbatical leaves for 1963-64, in accordance with Board action in Motion No. 851 (January 28, 1963), granting up to \$11,000 for sabbaticals. The sabbatical leaves have been approved by the President's Council and follow the recommendations of the Sabbatical Leave committee, that leaves be granted to Miss Bonnie Wiley, full year at half salary; Miss Ramona Solberg, full year at half salary; Miss Janet Lowe and Dr. Samuel Mohler, for winter quarter, 1964, at half salary. These sabbatical leaves would total \$10,671.66 in salaries for the coming academic year (10 month basis). Report G, scheduling of bond sale, March 14, 1963, 2 p. m., in the H. H. F. A. office in Seattle, for \$3,324,000 of bonds. Report H, on the Legislature's recent activities and the progress of educational bills, by Dr. Brooks and Mr. Ed Erickson, Director of Development and Educational Services. Mr. Erickson reported that the bill to give authority for the three state colleges to grant the M. A. and M. S. degrees had passed the Senate and been introduced into House committees. He further reported on the Tuition Change bill, the Insurance bill, and others which might have bearing on the activities of the colleges.

The Board of Trustees thanked the President and Mr. Erickson for their reports.

MOTION NO. 863: Mrs. Therriault moved, Dr. Wilson seconded, that the Seattle Foundation be sent a letter of gratitude for both of its grants through the President's office and that a similar letter be sent to Vermiculite Contractors. Motion carried.

MOTION NO. 864: Mrs. Davis moved, Dr. Wilson seconded, that the Board accept the reports of the Administration. Motion carried.

COMMUNICATIONS TO THE BOARD OF TRUSTEES

Dr. Brooks presented three petitions to the Board which had been forwarded through proper administrative channels, requesting that names be assigned and made public for the new dormitory buildings on the campus, known in the past as New Men's, New Women's East, and New Women's West. The President had requested representatives from the student body to be present to speak on this matter and they were heard by the Board. A letter in support of the students from Mr. Erling J. Oakland, Chairman of the Memorials, Gifts, and College Building Names Committee, was also presented. Dr. Wahle suggested the Board's intention was to honor individuals having college buildings named for them at the Commencement ceremony in June, 1963.

By previous action, the Board of Trustees had accepted in earlier meetings the names of several college buildings, including two of the dormitories under question. The motions indicate, therefore, only one new name as accepted although three names are being disclosed at this time.

MOTION NO. 864: Mrs. Davis moved, Mrs. Therriault seconded, to name the New Women's dormitory, west wing, the Jennie Moore Hall. Motion carried.

MOTION NO. 865: Dr. Wilson moved, Mrs. Davis seconded, that the Board announce the names of the New Men's and New Women's dormitory, east wing, as the Harold E. Barto Hall and the Mabel T. Anderson Hall, respectively; and that the appropriate ceremonies be instituted for honoring these individuals at the time of Commencement. Motion carried.

There was no unfinished business, and the Board proceeded to new business.

NEW BUSINESS

Dr. Brooks spoke briefly concerning his request, previously distributed in memorandum form, to utilize a higher salary scale for hiring-in for 1963-64, and to bring up the levels in the instructor and assistant professor ranks.

Dr. Brooks was careful to point out that this proposed hiring-in salary scale would affect all persons in the two ranks, and that the salary schedule for these ranks would thus move up somewhat from the previously considered scale. He stated that the academic program is of first priority and the higher scale is necessary for Central to compete with other institutions.

He requested the Board's approval of this proposed action.

MOTION NO. 866: Mrs. Davis moved, Mrs. Therriault seconded, that the Administration be permitted to utilize a new scale for hiring-in for instructors and assistant professors for 1963-64, with the assumption that all faculty now in these ranks would be placed on a comparable scale for 1963-64. Motion carried.

Dr. Brooks presented his recommendation that the list of 23 department chairmen announced on a previously-distributed list be approved. He stated that the appointments for those holding the doctorate at the present time will be until June 30, 1966, and for those who do not hold this degree, until June 30, 1964.

MOTION NO. 867: Mrs. Therriault moved that the Board of Trustees confirm the appointments of the departmental chairmen, with the understanding that those faculty members who hold the doctor's degree be appointed until June 30, 1966, and that those faculty members who do not hold the doctor's degree be appointed until June 30, 1964. Motion carried.

Dr. Brooks and Mr. Kenneth Courson, Business Manager, spoke in regard to the Administration's request to use approximately \$30,000 of local reserves for the purchase of equipment, increase in facilities such as postage and supplies, and other similar needs. Of this sum, it is contemplated that as much as \$10,600 might be used for equipment in the biological and physical science departments.

MOTION NO. 868: Dr. Wilson moved, Mrs. Therriault seconded, that \$30,000 of local funds be transferred from reserves to the current budget to be used for

equipment and such other needs as may be deemed necessary. Motion carried.

Dr. Brooks recommended the acceptance of the NDEA Institute on Guidance and Counseling for summer, 1963. Dr. Gerald Gage, Director of the Institute, also spoke in recommendation of the program and explained some of its features. Of the \$23,081.00 specified in the contract, approximately \$4,000 would revert to the College to pay for overhead, use of buildings, and equipment, and other items not specifically budgeted. Dr. Gage said that over 800 letters of inquiry have been received by this date, even before any announcement has been mailed out from the College.

MOTION NO. 869: Dr. Wilson moved, Mrs. Davis seconded, that Central Washington State College enter into a contract with the Department of Health, Education, and Welfare for operating a short term institute for the provision of training to improve qualifications of personnel engaged in, or preparing to engage in, the counseling and guidance of students in the secondary schools, the contract to begin January 2, 1963 and end October 2, 1963 for an estimated total price of \$23,081.00. And be it further moved that President James E. Brooks be authorized to negotiate this contract. Motion carried.

Dr. Brooks and Mr. Erickson spoke informally concerning the progress of a bill on bonding construction over the next biennium. Dr. Brooks reported that the five presidents of the publicly supported colleges and universities met during the past week in Spokane to discuss the form which such a bonding bill might take. Central Washington State College would probably request about \$3,000,000 in bonds to support the construction of a Fine and Applied Arts building and a Classroom or Humanities building, if this sum were to be requested. Plans are still in the formative stages.

The Board of Trustees will meet again on March 22, 1963, as now scheduled, and again on April 26, 1963.

MOTION NO. 870: Mrs. Therriault moved, Dr. Wilson seconded, that the Board recess its meeting until 1:00 p. m. Motion carried.

AFTERNOON MEETING

The Board of Trustees reconvened for the afternoon session at 1:00 p. m. in the Grupe Conference Center. The entire afternoon was given over to open hearings from each of six architectural firms. At the conclusion of the half-hour interviews with each of the architectural firms, the Board heard comments from Dr. Brooks, Mr. Ed Erickson, Mr. Kenneth Courson, Mr. Reino Randall, Dr. Robert Yee, Mr. Roger Munn, and from two student representatives of the Student Government Association, Mr. James Fielder and Miss Linda Mahler.

The Board of Trustees then went into an executive session, and at the conclusion announced the selection of Mr. Fred Bassetti, Seattle Architect, for the supervising architect to plan and construct a complex of new dormitories to cost approximately \$2,000,000.

The Architects who presented their proposed solution for the building problem at the afternoon meeting were as follows:

1. Ralf E. Decker, Architect, Seattle
2. John Morse and Associates, Seattle
3. Jones, Lovegren, Helms and Jones, Architects, Seattle
4. Kenneth W. Brooks, Architect, Spokane
5. Fred Bassetti, Architect, Seattle
6. John Culler, Spokane

At the conclusion of the executive session and the announcement of the Board's choice of an architect, the meeting was adjourned.

AGENDA OF MEETING

MOTION NO. 11: Dr. Wilson moved, seconded, that the minutes of the March 2, 1963 meeting be approved as read "Jenny Moore Hall" rather than "Jenny Moore Hall." Motion carried.

MOTION NO. 12: Dr. Wilson moved, seconded by Dr. Walle, that the minutes of the March 2, 1963 meeting be approved as corrected. Motion carried.

MOTION NO. 13: Following Dr. Walle's offering that a vote of recognition be given to Dr. Edward A. Harperford, Mrs. Thorsheim moved, seconded by Dr. Wilson, that Dr. Harperford be given a vote of thanks from the Board of Trustees for his services for the past year as acting secretary of the Board. Motion carried.

MOTION NO. 14: Mrs. Davis moved, seconded by Dr. Wilson, a vote of appreciation for Mr. David East and Dr. Elvyn Odell for the magnificent words presented during the fall annual symposium. Motion carried.

MOTION NO. 15: Mrs. Davis moved, seconded by Dr. Wilson that the following items be added to the Board's agenda: Under Reports, Item 1. Resolving and construction, Item 2. Central to receive \$4,000 from estate of Edward R. Warner, and Mrs. L. Miss Kohler and family establish Kohler Memorial Library. Under Communications, Item 3. Letter from students of Washington University. Under New Business, Item 4. Discussion of "World as Central Washington State College" by Mr. James H. Cowles; Item 5. Approval of budget transfer from reserves; Item 6. Resolution of Board of Trustees regarding a \$1,125,000 of Central Washington State College Reading System Bonds, 1964; Item 7. Resolutions