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1963 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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CENTRAL WASHINGTON STATE COLLEGE
Minutes of the Board of Trustees Meeting
Room 203A, Victor J. Bouillon Library
Central Washington State College
April 27, 1963

The regular meeting of the Board of Trustees was held on April 27, 1963 in Room 203A of the Victor J. Bouillon Library on the Central Washington State College campus. Board members present were: Mr. Victor J. Bouillon, Chairman; Dr. Roy P. Wahle, Vice Chairman; Mrs. Frank Therriault; Mrs. Frederick W. Davis; and Dr. Archie S. Wilson. Also present were Dr. James E. Brooks, President; Mr. Kenneth Courson, Business Manager; Dr. J. Wesley Crum, Dean of Instruction; Mr. Ed K. Erickson, Director of Educational Services; Dr. E. E. Samuelson, Dean of Students; Dr. Donald Baepler, Faculty Council representative; Miss Bonnie Wiley, Publicity Director; Bruce A. Robinson, Acting Chairman, Division of Science; Col. Earl Winters, Commander ROTC unit; Miss Margaret Mount, Librarian; and Mrs. Archie S. Wilson. Mrs. Owen Paul, secretary to the President, acted as secretary.

Mr. Victor J. Bouillon called the meeting to order at 1:30 p. m.

APPROVAL OF MINUTES

MOTION NO. 871: Dr. Wilson moved, Mrs. Therriault seconded, that Motion No. 864 of the minutes of the March 2, 1963 meeting be corrected to read "Jennie Moore Hall" rather than "Jenny Moore Hall." Motion carried.

MOTION NO. 872: Dr. Wilson moved, seconded by Dr. Wahle, that the minutes of the March 2, 1963 meeting be approved as corrected. Motion carried.

MOTION NO. 873: Following Dr. Wahle's offering that a vote of recognition and grateful thanks be given to Dr. Edward A. Hungerford, Mrs. Therriault moved, seconded by Dr. Wilson, that Dr. Hungerford be given a vote of thanks from the Board of Trustees for his services for the past year as acting secretary of the Board. Motion carried.

MOTION NO. 874: Mrs. Davis moved, seconded by Dr. Wilson, a vote of appreciation for Mr. David Burt and Dr. Elwyn Odell for the magnificent events carried out during the 2nd annual symposium. Motion carried.

MOTION NO. 875: Mrs. Davis moved, seconded by Dr. Wilson that the following items be added to the Board's agenda: Under Reports, Item J. Recreation area construction; Item K. Central to receive \$1,000 from estate of Chester R. Horner, and Item L. Miss Kohler and family establish Kohler Memorial Library. Under Communications, Item C. Letter from students to Representative Uhlman. Under New Business, Item N. Discussion of "Brief on Central Washington State College" by Mr. James H. Cowles; Item O. Approval of budget transfers from reserves; Item P. Resolution: Certificate of Business Manager, pertaining to \$3,324,000 of Central Washington State College Housing System Bonds, 1961; Item C. Resolution

fixing rentals and establishing parietal rules for bond issue, and Item R. Easement to City of Ellensburg for construction of a transmission line. Motion carried.

REPORTS OF PRESIDENT AND ADMINISTRATIVE OFFICERS

Reports were received as follows: Report A. Civil Service Reports for February and March, 1963. Report B. The College has completed final payment on construction of the Union Building, Commons and North Hall to the Pacific National Bank, as trustee, for the \$583,000.00 Refunding Bond Issue of 1958. Mr. Courson pointed out this pertains to the original College Union Building and does not include the recent remodeling of that building. Report C. Proposal to change ROTC program to voluntary basis. President Brooks and Col. Winters summarized why the administration, faculty and students feel it would be in the best interests of the College and the students to move to a voluntary ROTC program at this time. Dr. Brooks commented that if the Board approved this proposal the Air Force would be notified that the contract be changed and within 90 days the college would go on the voluntary status.

MOTION NO. 876: Dr. Wahle moved, seconded by Mrs. Therriault, that Central Washington State College move to a voluntary basis for the ROTC program. Motion carried.

Other reports were received as follows: Report D. Proposal to continue 1963-64 admissions policy to 1964-65. Dr. Brooks distributed copies of the Housing and Admissions Report for Fall 1963. Report E. Planning for new dormitory. Mr. Erickson presented a progress report and square footage plans on the proposed new 500 unit dormitory. Report F. Fund reservation for new dormitory application extended to April 30. The H. H. F. A. has extended the fund reservation for the application on a new dormitory for 30 days to April 30; the extension was granted due to delay in selection of the architect and thus delay in planning work to complete the loan application. Mr. Courson reported the final report is now in and complete. President Brooks indicated that Mr. Courson has been complimented by H. H. F. A. for his expedient handling of these reports. Report G. Expenditures authorized from reserve by administration as per Board Motion 868. Report H. Mr. George Roberts of the University of Idaho to do outdoor sculpture for Social Science Building during summer session while teaching at Central. Report I. Dr. Brooks reported Bonnie Wiley, Ramona Solberg, Janet Lowe and Samuel Mohler have accepted the sabbatical leaves offered to them during 1963-64. Report J. Drawings of a new recreation area construction were presented to the Board by Dr. Brooks. Report K. Central to receive \$1,000 from estate of Chester R. Horner, a former student, "to be used in the erection of buildings or for the purchase of equipment." Report L. Miss Barbara Kohler and her brother and sister establish Kohler Memorial Library and contribute \$800.00.

MOTION NO. 877: Dr. Wahle moved, seconded by Mrs. Therriault, that letters of appreciation be sent to the family of Chester Horner and to the Kohler family. Motion carried.

MOTION NO. 878: Mrs. Therriault moved, seconded by Mrs. Davis that the Reports be accepted as presented. Motion carried.

COMMUNICATIONS

Dr. Brooks circulated letters from Mabel T. Anderson and Harold Barto thanking the Board of Trustees, the administration and the Naming Committee for the naming of Anderson and Barto Halls. Mr. Erickson reported the students in Barto Hall are matching the \$150 scholarship fund established by Mr. and Mrs. Harold Barto.

According to a letter received from the Federal Communications Commission, Dr. Brooks advised, all regulations have now been satisfactorily completed with regard to the broadcast notice of KCWS-FM.

Dr. Brooks also circulated a letter from Central students congratulating Representative Uhlman for the position he took regarding a speaker discussion in the State House of Representatives.

NEW BUSINESS

MOTION NO. 879: Mrs. Davis moved, seconded by Mrs. Therriault, to accept with regret the following resignations: Ronald G. Carraher (Art) effective July 18, 1963; Sara Keith (English) effective the end of spring quarter; Clarence Gorchels (Librarian) effective July 10; Patricia Lacey (P. E.) effective the end of spring quarter; Kenneth Lundberg (Economics) effective August 16, 1963; Donna Jean Mitchell (CES) effective the end of spring quarter; Donald McKinnon (History) effective the end of spring quarter; Cora R. Sivers (Home Ec.) effective the end of summer quarter; and Mary Brown Wagner (Home Ec.) effective the end of spring quarter. Motion carried.

MOTION NO. 880: Dr. Wilson moved, seconded by Mrs. Therriault, that the leaves of absence be approved for: (1) Charles Vitek for 2 years to complete his doctorate at the University of Michigan; (2) Walter Berg to teach one year at the University of Washington in the History Department; and (3) Robert Funderburk, 1964 spring quarter only, to travel and study in Asia and Europe. Motion carried.

MOTION NO. 881: Dr. Wilson moved, seconded by Dr. Wahle, that the Board of Trustees of Central Washington State College accept the recommendation of Jones, Lovegren, Helms and Jones, Architects for the final acceptance of the work performed by Alcan Pacific Company, General Contractor for the construction of the Student Dining Building, Project CH-Wash-48-DS-Unit D. Motion carried.

MOTION NO. 882: Dr. Wahle moved, seconded by Mrs. Therriault, that the Board of Trustees of Central Washington State College accept the recommendation of Jones, Lovegren, Helms and Jones, Architects for the completion of the Student Dining Building, Project Ch-Wash-48-DE-Unit D, as of December 20, 1962. Motion carried.

MOTION NO. 883: Mrs. Davis moved, seconded by Dr. Wilson, that the Board of Trustees of Central Washington State College accept the contract for services related to Vocational Counseling between the United States and Central Washington State College in the estimated amount of \$13,386.59, and that Kenneth Courson, Business Manager of Central Washington State College, be authorized to sign the contract on behalf of the College. Motion carried.

Concerning the \$2,000,000.00 bond issue for construction of a new dormitory, Mr. Courson recommended that the firm of Roberts, Shefelman, Lawrence, Gay and Moch be continued as Bond Counsel since this firm has acted for the College on previous bond issues and has all the necessary papers and information on the College.

MOTION NO. 884: Mrs. Therriault moved, seconded by Mrs. Davis, that the firm of Roberts, Shefelman, Lawrence, Gay and Moch continue to serve as Bond Counsel for Project 59(S) subject to the approval of the Attorney General. Motion carried.

The College Housing Committee has recommended that the College arrange for a fund reservation of an additional \$300,000.00 for the construction of a new dormitory. It was thought by all concerned that an adequate job could not be done within the limits of the original \$2,000,000.00. Many factors could influence higher construction costs than anticipated, since construction on this project will not begin until fall of 1963. The College Housing Committee and the President recommended adoption of the following motion which was approved with Board members by telephone on Wednesday, April 17, 1963.

MOTION NO. 885: It was moved by Dr. Wahle, seconded by Mrs. Therriault, that the Business Manager be authorized to request from the Housing and Home Finance Agency an additional fund reservation of \$300,000 thereby increasing the total fund reservation request to \$2,300,000.00 for the construction of a new dormitory. Motion carried.

Mr. Erickson asked for clarification of Board policy for his committee to follow in recommending architects to the Board of Trustees for the new administration building. After some discussion the following motion was passed.

MOTION NO. 886: Dr. Wahle moved, seconded by Mrs. Therriault, that Mr. Erickson and the committee be authorized to proceed with screening of architect prospects for the new Administration building with a list of not more than 6 recommended architects to be submitted for consideration by the Board at its next meeting. Motion carried.

Mr. Erickson used an aerial map of the campus to point out to the Board members the three areas involved in present land acquisition plans.

MOTION NO. 887: Mrs. Therriault moved, seconded by Dr. Wilson, that the Resolution of the Board of Trustees of Central Washington State College authorizing the Attorney General to purchase and/or institute condemnation

proceedings to acquire certain property adjacent to and necessary for the operation and development of the area immediately adjacent to the New Music Building, be adopted. (James Martin property) Motion carried.

MOTION NO. 888: Dr. Wahle moved, seconded by Mrs. Davis, that the Resolution of the Board of Trustees of Central Washington State College, authorizing the Attorney General to purchase and/or institute condemnation proceedings to acquire certain property for the construction and operation of student dormitories, the approaches to, and parking for existing student dormitories, be adopted. (Mike Klampfer property) Motion carried.

MOTION NO. 889: Dr. Wilson moved, seconded by Mrs. Davis, that the Resolution of the Board of Trustees of Central Washington State College, authorizing the Attorney General to purchase and/or institute condemnation proceedings to acquire certain property for the construction and operation of student dormitories, the approaches to, and parking for existing student dormitories, be adopted. (Grover C. Henderson property) Motion carried.

Mr. Erickson presented blueprints for the proposed landscape work on the north campus.

MOTION NO. 890: Dr. Wahle moved, seconded by Dr. Wilson, that the administration be authorized to call for bids to be opened on May 8 for landscape work on the north campus. Motion carried.

Dr. Samuelson discussed a proposed salary scale for dormitory counselor services. Dr. Samuelson said the goal was to secure better counselors by using graduate students working towards their master's degrees. Graduate students who were also counselors would be limited to a 10 hour load. The proposed salary scale for counselors in Barto, Whitney and Stephens Halls would be \$175-\$225 per month plus an apartment. (The present rate is \$187.50 per month plus an apartment.) In the pre-fabs the proposed rate would be \$130-\$160 per month plus a room. (The present rate is \$50-\$75 per month plus a room.)

MOTION NO. 891: Dr. Wilson moved, seconded by Mrs. Davis, that the adjusted salary scale for dormitory counselor services be approved. Motion carried.

MOTION NO. 892: Mrs. Therriault moved, seconded by Mrs. Davis, that the appointments of Dr. Dan Willson as permanent chairman of the Science Division effective September 1, 1963, and Dr. Donald Baepler as chairman of the Department of Biological Sciences effective immediately, be approved. Motion carried.

MOTION NO. 893: Dr. Wahle moved, seconded by Mrs. Therriault, that the following additions to the faculty be approved: William C. Gaskell, Associate Professor of Education and Director of the College Elementary School, Salary: \$11,641.68 on twelve month basis. Donald B. Wright, Instructor in Art, Salary: \$6,427 on ten month basis. Erlice Killorn, Instructor of Physical Education, Salary: \$6,000 on ten month basis. Gayle Rahmes, Assistant Professor of Librarianship, Salary: \$9,697 on twelve

month basis. Thomas C. Anderson, Assistant Professor of Education and student teacher supervisor in Wenatchee, Salary: \$7,230 on ten month basis. Robert Logue, Admissions Officer, Salary: \$9,000 on twelve month basis. John Ludtka, Director of Information, Salary: \$8,250 on twelve month basis. Motion carried.

Dr. Brooks presented the Faculty Senate proposal to the Board of Trustees and said he was pleased with the proposal as passed by the faculty on April 16 with a 75-14 vote.

MOTION NO. 894: Mrs. Therriault moved, seconded by Dr. Wilson, that the Faculty Senate proposal be approved as a Code Amendment replacing Section II (Faculty Council). Motion carried.

In connection with a "Brief on Central Washington State College" by Mr. James H. Cowles of Bellevue, Washington, Dr. Brooks enumerated some of the services the College is attempting to provide to stimulate economic growth of the community.

MOTION NO. 895: Dr. Wahle moved, seconded by Mrs. Davis, that copies of Mr. Cowles' brief be sent to (1) the Board of Directors of the Ellensburg Chamber of Commerce, and (2) the Executive Board of the Ellensburg Development Corporation. Motion carried.

MOTION NO. 896: Dr. Wahle moved, seconded by Mrs. Therriault, that budget transfers be approved as follows: \$2,000 to Fine and Applied Arts division for equipment; \$2,500 to Education division for equipment, and \$1,350 for calculator for Director of Testing and Counseling. Motion carried.

MOTION NO. 897: Dr. Wilson moved, seconded by Mrs. Therriault, that the Resolution entitled: Certificate of Business Manager of Central Washington State College, pertaining to \$3,324,000.00 of "Central Washington State College Housing System Bonds, 1961, Series A and Series B," issued on a parity with outstanding "Central Washington College of Education Housing System Bonds of 1958," be adopted. Motion carried.

MOTION NO. 898: Dr. Wilson moved, seconded by Dr. Wahle, that the Resolution entitled: A Resolution of the Board of Trustees of Central Washington State College fixing rentals and establishing parietal rules, in connection with the Central Washington State College Housing System Bonds, 1961, Series A and Series B, be adopted. Motion carried.

MOTION NO. 899: Dr. Wahle moved, seconded by Mrs. Therriault that an easement to set poles and construct an electric transmission line on college property along the new future state highway be granted to the City of Ellensburg. Motion carried.

MOTION NO. 900: Dr. Wilson moved, seconded by Mrs. Therriault, that Mrs. Davis be the official delegate for the Board of Trustees to the annual meeting of the Association of Governing Boards of State Universities and

Allied Institutions to be held in Dallas, Texas on May 12-14, Motion carried.

MOTION NO. 901: Mrs. Davis moved, seconded by Dr. Wahle, that the President be authorized to follow the general plan on faculty salaries for 1963-65 as recommended by the Committee of Nine and discussed this morning (in the Joint Boards of Trustees meeting), where applicable and that the President keep the Board of Trustees informed so that they will know the status as soon as possible and again in six months. Motion carried.

MOTION NO. 902: Mrs. Therriault moved, seconded by Dr. Wilson, that the salary range for Civil Service employees be increased by 2 1/2% in order to meet the present range of the State Personnel Board.

During a discussion of the faculty salary step plan Dr. Brooks was asked for his recommendation as to whether the steps should be implemented completely. Dr. Brooks replied his recommendation would be to continue steps with all other ranks except full professors. Dr. Brooks commented further that in his opinion full professors should be the most productive group on the campus and their salaries should be based on meritorious qualifications.

MOTION NO. 903: Dr. Wilson moved, seconded by Mrs. Davis, that the President be directed to delay decisions concerning contract letters on full professors until the May 24th meeting of the Board of Trustees. Motion carried.

The meeting was adjourned at 5:30 p. m.